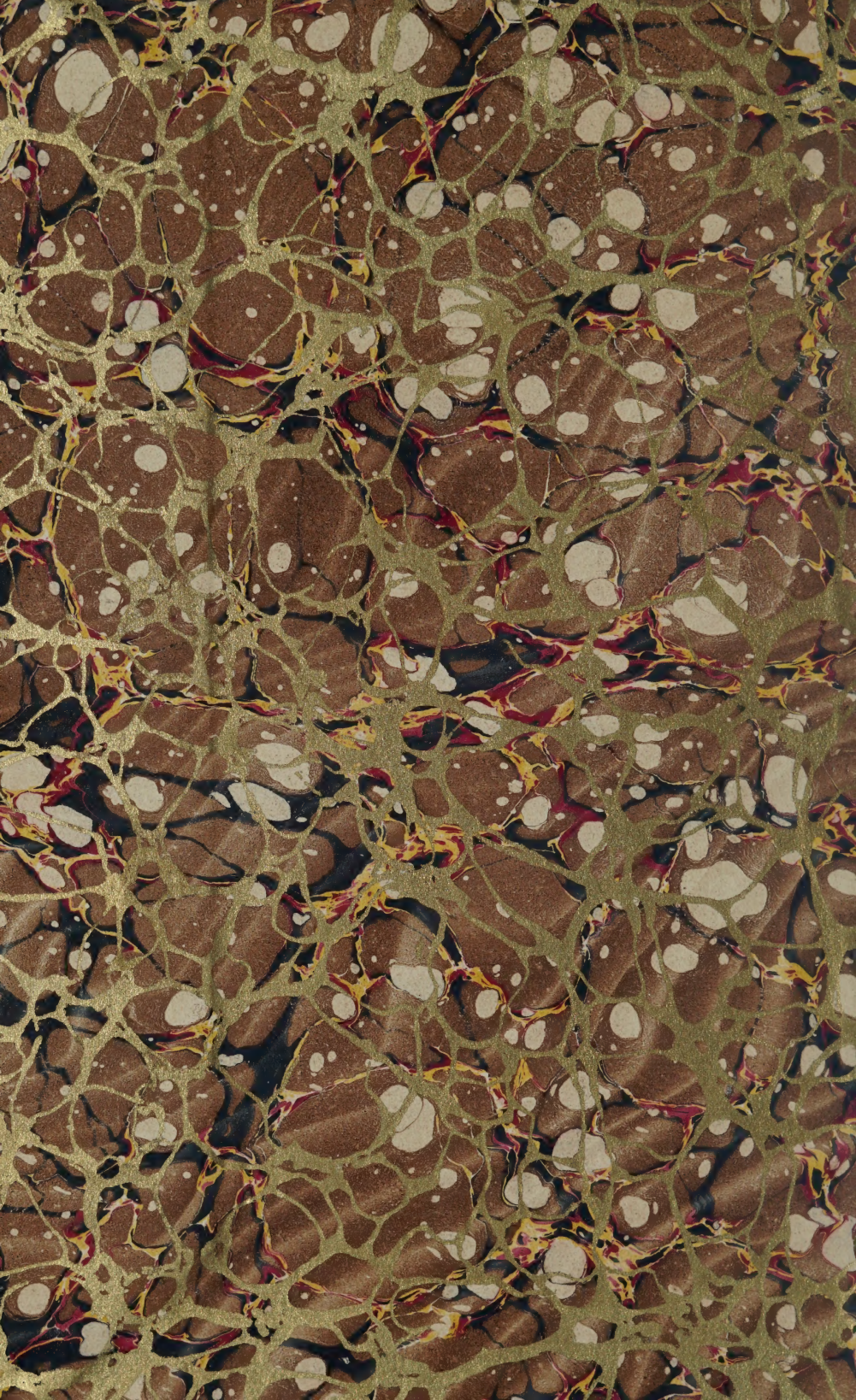


1975 - 77

ANNUAL
REPORTS

11

BOXFORD,
MASSACHUSETTS



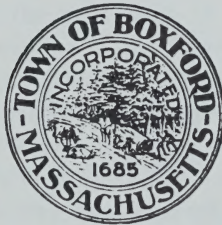
WARRANT and BUDGET – 1975

With Recommendations by the

FINANCE COMMITTEE

TOWN OF BOXFORD

MASSACHUSETTS



EAGLE-TRIBUNE PRINTING, NORTH ANDOVER, MASS.



WARRANT

WARRANT FOR TOWN MEETING

Commonwealth of Massachusetts

Essex, ss.

To either of the Constables of the Town of Boxford in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of the Town of Boxford qualified to vote in elections and in town affairs to meet at the Masconomet Regional School, Boxford, on Tuesday, the thirteenth day of May next at 7:30 in the evening, then and there to act on the following articles, viz:

ARTICLE 1. Bills of charge.

ARTICLE 2. To hear and act on the reports of the Town Officers and Committees.

ARTICLE 3. To act on the proposed budget and to see what sums of money the Town will vote to raise and appropriate for the use of the several departments for the current fiscal year, to wit: General Government, Protection of Persons and Property, Aid and Relief, Schools and Libraries, Highways and all other necessary and proper expenses arising during said fiscal year.

ARTICLE 4. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1975, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

Finance Committee recommends adoption of this article.

Selectmen recommend adoption of this article.

ARTICLE 5. To see if the Town will vote to appropriate the sum of \$1,575.33 received from the County on account of dog licenses for use by the Boxford Town Library.

Finance Committee recommends adoption of this article.

Selectmen recommend adoption of this article.

ARTICLE 6. To see if the Town will vote to appropriate the sum of \$1,512.00 received as State Aid for Libraries for the use of the Boxford Town Library.

Finance Committee recommends adoption of this article.

Selectmen recommend adoption of this article.

WARRANT

ARTICLE 7. To see if the Town will vote to raise and appropriate \$5,000 or other suitable sum for the Trustees of the Town Library to be expended for planning for improved and enlarged facilities for public library service in the Town.

(Sponsored by the Trustees of the Boxford Town Library)

ARTICLE 8. To see if the Town will vote to amend the North Shore Regional Vocational School district agreement in accordance with the provisions of Chapter 545 Acts of 1972 and pursuant to part VII of the regional agreement permit the future withdrawal from the region of the City of Gloucester.

ARTICLE 9. To see if the Town will vote to authorize the Selectmen to enter into the National Flood Insurance Program if the Selectmen so deem advisable.

ARTICLE 10. To see if the Town will vote to amend Section VI B4 of the Zoning Bylaw by adding the following subclause:

c. Frontage Exception for Larger Lots:

- 1) Notwithstanding the above provisions, a lot in a R-A Residence-Agricultural District need not have the specified amount of street frontage, provided that:
 - a) the area of the lot exceeds by at least four (4) acres the minimum area required for such an R-A District,
 - b) the lot has a minimum continuous street frontage of not less than fifty (50) feet and a width of not less than fifty (50) feet at any point between the street and the site of the dwelling,
 - c) there is not more than one other such lot with frontage contiguous to it, and
 - d) it is not, in the opinion of the Planning Board, so located as to block the possible future extension of a dead end street.
- 2) Notwithstanding any other provisions, no such lot as described in subclause c-1) on which a dwelling is located shall be hereafter subdivided, reduced in area, or changed in size or shape.

(Sponsored by the Planning Board)

Finance Committee recommends adoption of this article.

Selectmen recommend adoption of this article.

ARTICLE 11. To see if the Town will vote to raise and appropriate the sum of \$7,500 to be used by the Planning Board for the recompilation and printing of the existing Zoning Map of the Town of Boxford including the preparation of lot line and topographical overlays.

(Sponsored by the Planning Board)

Finance Committee recommends adoption of this article if reduced to \$4,800.

Selectmen concur with the recommendation of the Finance Committee.

WARRANT

ARTICLE 12. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,100 for repairs to the Little Red School House.

(Sponsored by the Board of Selectmen)

Finance Committee recommends adoption of this article.

Selectmen recommend adoption of this article.

ARTICLE 13. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$4,000 for repairs and reconstruction to town offices.

(Sponsored by the Board of Selectmen)

Finance Committee recommends adoption of this article.

Selectmen recommend adoption of this article.

ARTICLE 14. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to complete construction of the tennis courts near the new Police Station.

(Sponsored by the Recreation Committee)

ARTICLE 15. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of improving beach area and parking facilities at the Stiles Pond Town Beach.

(Sponsored by the Recreation Committee)

ARTICLE 16. To see if the Town will vote (1) to endorse the establishment of a permanent Historic Document Center for the Town of Boxford as part of the Bicentennial Celebration, and (2) to raise and appropriate the sum of \$4,000 to be used by the Boxford Bicentennial Commission as a portion of the cost of establishing this Center.

(Sponsored by the Bicentennial Committee)

ARTICLE 17. To see if the Town will vote to raise and appropriate or transfer from available funds or funds to become available a sum of money for the purpose of removal of an existing building and the construction of a new Fire Station to be located on Town owned property in the West end of Boxford on Main Street and to authorize and instruct the present Fire Station Building Committee to enter into a contract on behalf of the Town and supervise the execution of such contract until completed.

(Sponsored by the Fire Station Building Committee)

ARTICLE 18. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of equipping a new Fire Station in the West end of Boxford with the following:

- a. building maintenance equipment
- b. office furniture and equipment
- c. a gas operated hose drying oven

(Sponsored by the Fire Station Building Committee)

WARRANT

ARTICLE 19. To see if the Town will vote to acquire by purchase or if necessary by eminent domain, land surrounding the West Boxford well site to conform with the State Department of Public Health regulations and to raise and appropriate or transfer from funds previously appropriated from land taking account a sum of money therefore.

(Sponsored by the Board of Selectmen)

Finance Committee recommends adoption of this article.

Selectmen recommend adoption of this article.

ARTICLE 20. To see if the Town will vote to purchase a radio alarm system to protect our municipal buildings and equipment from fire and vandalism with expansion capability to accept fire, police and medical aid boxes throughout the Town in the future and to vote to raise and appropriate or transfer from available funds a sum not to exceed \$26,000 therefore.

(Sponsored by the Communications Director)

Finance Committee recommends rejection of this article.

Selectmen recommend rejection of this article.

ARTICLE 21. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$8,900 for the construction of facilities for the storage of fuel at the Department of Public Works Garage for the purpose of supplying municipal vehicles.

(Sponsored by the Director of Public Works)

ARTICLE 22. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$34,528 to meet Chapter 765 State Aid allotment, said monies, when reimbursed, to be credited to the General Account.

(Sponsored by the Board of Selectmen)

Finance Committee recommends adoption of this article.

Selectmen recommend adoption of this article.

ARTICLE 23. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$25,000 for the purchase of one (1) rubber-tired, front-end loader with backhoe, for the Department of Public Works.

(Sponsored by the Board of Selectmen)

ARTICLE 24. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$2,100 to be used for the purchase of one (1) new "dump body" for the Department of Public Works.

(Sponsored by the Board of Selectmen)

Finance Committee recommends adoption of this article.

Selectmen recommend adoption of this article.

WARRANT

ARTICLE 25. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,100 for the purchase of an eight (8) foot power angle plow, with frame and lights for the Department of Public Works.

(Sponsored by the Board of Selectmen)

Finance Committee recommends adoption of this article.

Selectmen recommend adoption of this article.

ARTICLE 26. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,570 for the purchase of one (1) ten (10) foot plow for the Department of Public Works.

(Sponsored by the Board of Selectmen)

Finance Committee recommends adoption of this article.

Selectmen recommend adoption of this article.

ARTICLE 27. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$5,000 to be used for the construction or re-construction of storm drains or culverts.

(Sponsored by the Board of Selectmen)

Finance Committee recommends adoption of this article.

Selectmen recommend adoption of this article.

ARTICLE 28. To see if the Town will vote to raise and appropriate or transfer from Road Machinery Fund the sum of \$15,000 to be added to the Road Machinery Account.

(Sponsored by the Board of Selectmen)

Finance Committee recommends adoption of this article.

Selectmen recommend adoption of this article.

ARTICLE 29. To see if the Town will vote to raise and appropriate or transfer from available funds \$4,500 or other suitable sum to purchase a Police Department Cruiser-Ambulance and trade a present cruiser toward its purchase.

(Sponsored by the Board of Selectmen)

Finance Committee recommends adoption of this article.

Selectmen recommend adoption of this article.

ARTICLE 30. To see if the Town will vote to raise and appropriate or transfer from available funds \$4,500 or other suitable sum to purchase a second Police Department Cruiser-Ambulance and trade a cruiser toward its purchase.

(Sponsored by the Board of Selectmen)

Finance Committee recommends adoption of this article.

Selectmen recommend adoption of this article.

WARRANT

ARTICLE 31. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,225 for a hand held radar unit, \$1,000 of which will be returned to the General Fund upon reimbursement by the Governor's Highway Safety Bureau.

(Inserted by the Police Department)

Finance Committee recommends adoption of this article.

Selectmen recommend adoption of this article.

ARTICLE 32. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,145 for a Stephensen Breathalyzer unit, \$1,000 of which will be returned to the General Fund upon reimbursement by the Governor's Highway Safety Bureau.

(Inserted by the Police Department)

Finance Committee recommends adoption of this article.

Selectmen recommend adoption of this article.

ARTICLE 33. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$15,000 said sum to be added to the Fund for Resurfacing Roads.

(Sponsored by the Board of Selectmen)

Finance Committee recommends adoption of this article.

Selectmen recommend adoption of this article.

ARTICLE 34. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$600 to be used by the Legion for an additional band and expenses on Memorial Day of the Bicentennial year 1976.

(Sponsored by the American Legion)

ARTICLE 35. To see if the Town will vote to raise and appropriate \$2,138 or other suitable sum to the Haverhill-Newburyport Mental Health and Retardation Area Board as its share of fiscal 1976 — as one of 11 cities and towns legally defined by the Commonwealth as participants in this area of Region IV for mental health and retardation services available to and now being used by the residents of the town, regardless of age.

(Inserted by the Board of Selectmen)

ARTICLE 36. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$3,800, said sum to support the services of the Tri-Town Council on Youth and Family Services, Inc.

(Sponsored by the Tri-Town Council on Youth and Family Services)

ARTICLE 37. To see if the Town will vote to change that portion of the by-laws relating to "Town Employees' " vacation, by changing the first sentence of part "B" of Section 5 to read "For each 200 hours worked in excess of 1,000 hours during the twelve months ending June 1 of each year, 8 hours leave for employees who have worked less than ten years, and 12 hours leave for employees who have worked twenty years or more."

(Sponsored by the Board of Selectmen)

WARRANT

ARTICLE 38. To see if the Town will vote to change that portion of the by-laws relating to "Town Employees' " accumulation of sick leave, by changing the second sentence of Section 4, page 15, to read: "Such sick leave may accumulate up to but not exceeding eighty-five working days."

(Sponsored by the Board of Selectmen)

ARTICLE 39. To see if the Town will vote to accept the reimbursement from Department of Natural Resources toward the "Wildcat" acquisition.

(Sponsored by the Board of Selectmen)

ARTICLE 40. To see if the Town will vote to raise and appropriate a sum of money to be added to the Reserve Fund or take any action thereon.

(Sponsored by the Board of Selectmen)

ARTICLE 41. To see if the Town will vote to raise and appropriate \$50,000 or other suitable sum to be added to the Stabilization Fund, or take any action thereon.

ARTICLE 42. To transact any other business that may legally come before said meeting.

You are hereby ordered to notify and warn said qualified voters to meet in the Spofford Pond School, Boxford, on Monday the nineteenth day of May next, for the following purposes, viz: To choose by ballot the following Town Officers, for the ensuing year: Moderator for one year; Selectmen for three years; Assessor for three years; Collector of Taxes for one year; Board of Health, one member for three years; Constable East Parish for one year; Constable West Parish, for one year; Planning Board, two members for three years; School Committee, two members for three years; Regional District School Committee, one member for two years; Trustees of the Boxford Town Library, two members for three years.

THE POLLS WILL BE OPEN AT 12:30 NOON
AND WILL CLOSE AT 8:00 P.M.

And you are directed to serve this warrant by posting attested copies thereof at each of the public meeting houses in said Town seven days, at least, before the time of holding said meeting.

Hereof fail not and make due return of this warrant with your doing thereon to the Town Clerk at the time and place of holding said meeting.

Given under our hands this twenty-eighth day of April in the year of our Lord one thousand nine hundred and seventy-five.

CHARLES E. KILLAM, Chairman
DAVID L. LADD
CARLYLE W. THOMAS
Board of Selectmen

BUDGET

1975-76 PROPOSED BUDGET

	1974/75 Budget	1975/76 Budget
GENERAL GOVERNMENT		
Selectmen	\$20,440.00	\$18,459.00
Assessors	7,399.00	11,049.00
Treasurer	6,557.00	7,725.00
Town Clerk	3,960.00	4,110.00
Accountant	9,860.00	12,602.00
Collector of Taxes	5,811.00	4,935.00
Planning Board	800.00	800.00
Appeals Board	550.00	300.00
Historic District Commission	100.00	50.00
Registrars	1,685.00	1,170.00
Elections	2,110.00	1,470.00
Building Inspector	4,621.00	5,000.00
Electrical Inspector	2,000.00	2,000.00
Gas Inspector	838.00	900.00
Plumbing Inspector	1,625.00	1,625.00
Town Counsel	1,400.00	5,000.00
Finance Committee	100.00	100.00
Conservation Committee	200.00	200.00
Recreation Committee	1,400.00	1,500.00
Water and Drainage	50.00	50.00
Board of Health	17,998.00	8,674.00
Child Guidance	2,050.00	2,445.00
TOTAL GENERAL GOVERNMENT	\$91,554.00	\$90,164.00
VETERANS BENEFITS		
	\$5,000.00	\$5,000.00
PROTECTION OF PERSONS AND PROPERTY		
Inspector of Animals	\$260.00	\$275.00
Dog Officer	800.00	1,000.00
Police Department	107,877.00	111,809.00
Communications Department	36,665.00	38,178.00
Fire Department	30,280.00	32,551.00
TOTAL	\$175,882.00	\$183,813.00
SCHOOLS AND LIBRARIES		
Elementary	\$757,181.00	\$814,094.00
Regional	1,326,535.96	1,445,397.07
North Shore Regional		
Vocational School	14,141.00	10,763.00
Libraries	41,410.00	45,303.00
TOTAL	\$2,139,267.96	\$2,315,557.07

— BUDGET

DEPARTMENT OF PUBLIC WORKS

Selectmen's Highway	\$4,000.00	\$4,000.00
General Highway	2,100.00	2,100.00
Highway Operational	5,819.00	5,379.00
Snow and Sand	40,000.00	38,000.00
Street Lighting	2,300.00	2,500.00
Vacation/Holiday	4,000.00	5,000.00
Sick Benefit	2,000.00	2,000.00
Ballfields and Public Grounds	3,600.00	3,600.00
Town Hall and Buildings	4,810.00	6,229.00
Equipment	100.00	—
Tree Warden	4,100.00	4,100.00
Moth Suppression	1,400.00	1,400.00
Dutch Elm	2,500.00	2,500.00
Brush Days	800.00	800.00
Community	370.00	1,170.00
No. 497		37,698.00
Landfill		10,960.00
	<hr/>	<hr/>
TOTAL	\$77,899.00	\$127,436.00
UNCLASSIFIED		
Insurance	\$5,907.00	\$8,016.00
Memorial Day	650.00	650.00
Town Forest	100.00	100.00
Civil Defense	700.00	450.00
Town Reports	3,000.00	3,000.00
Town Cemetery	50.00	50.00
Boxford Village Cemetery	300.00	300.00
Brookside Cemetery	100.00	100.00
Mt. Vernon Cemetery	100.00	100.00
Soldiers Graves	225.00	250.00
Harmony	200.00	200.00
Selectmen's Contingency	2,000.00	2,000.00
Interest on Loans	9,745.25	8,287.00
Group Hospital and Life	10,000.00	14,000.00
Police Station Note	34,500.00	25,000.00
Retirement Pensions		1,030.00
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TOTAL	\$67,577.25	\$63,533.00
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TOTAL BUDGET	\$2,557,180.21	\$2,785,503.07

ANNUAL REPORTS

OF THE

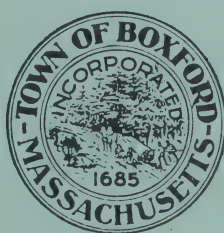
Town of Boxford

MASSACHUSETTS

FOR THE

YEAR ENDING DECEMBER 31

1975



BOXFORD DATA

The Town of Boxford was incorporated in 1685 and its population at the time of the 1970 census was 4,162.

The number of registered voters as of December 31, 1975 was 2,334.

There were 1,275 residences in Boxford as of January 1, 1976.

The area in square miles is 24.39; there were 73.26 miles of Town Roads as of December 31, 1975. No change from previous year.

There are now 94 named streets.

Representation State Legislature

Third Essex Senatorial District:

Senator William L. Saltonstall
388 Summer Street, Manchester
Tel. Office: 727-4318
Res: 526-7111

Twelfth Essex Representative District:

Representative Robert C. Buell
Woodcrest Road, Boxford
Tel. Office: 727-2095
Res: 887-5374

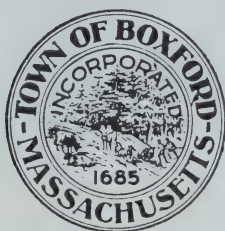
The Governor's Office

The Honorable Michael Dukakis, Governor
Commonwealth of Massachusetts
State House
Boston 02133

ANNUAL REPORTS
OF THE
RECEIPTS AND EXPENDITURES
OF THE
TOWN OF BOXFORD

Together with the
Report of the School Committee, and
the Various Town Officers

YEAR ENDING DECEMBER 31, 1975



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IN MEMORIAM



"Photo Courtesy of the Beverly Times"

JAMES WARREN CHADWICK — 1899 - 1975

Special Police Officer — 1944

Member of Planning Board — 1946 - 1965

Assessor — 1947 - 1975

TOWN OFFICERS

ELECTED TOWN OFFICERS

All meetings Held At Town Hall, Unless Otherwise Specified

All Terms Expire In May Unless Otherwise Indicated

BOARD OF SELECTMEN

(Monday, 8:00 P.M.)

Charles E. Killam, Chairman (1976) David L. Ladd (1977)
Carlyle W. Thomas (1978)

MODERATOR

William J. Greenler, Jr. (1976)

TOWN CLERK

Audrey J. Ladd (1977) Mary R. Meeker, Assistant (1977)

TOWN TREASURER

Francis F. Perry (1976)

COLLECTOR OF TAXES

Francis F. Perry (1976)

BOARD OF ASSESSORS

(2nd and 4th Wednesday, 7:30 P.M.)

John R. Benson, Chairman (1976) Edward F. Glesmann (1978)
(resigned 3/7/76) Ernest J. Savory (1977)

BOARD OF HEALTH

(1st Tuesday, 7 P.M.)

Richard B. Alm, Chairman (1977) Judith F. Barr, Sec'y. (1978)
Buell C. Bassette, D.V.M. (1976)

SCHOOL COMMITTEE

(2nd and 4th Thursday, Aaron Wood School)

Gerard A. Papin, Chairman (1976) W. Alan Harding (1978)
Donna H. Dickson, Vice-Chmn. (1978) Judith S. Lawrence (1977)
James C. White (1976)

COMMITTEE ON SCHOOL FUNDS

(Elected for Life)

Richard P. Chadwick, (1955) Amy G. Parkhurst, (1960)

CONSTABLES

Walter H. Gamans, Jr. (1976) Harold C. Sederquest (1976)

TOWN OFFICERS

5

PLANNING BOARD

(1st and 3rd Wednesday, 8 P.M.)

Philip M. Briggs, Chairman (1977)	Robert M. Hacking (1980)
Arthur M. Schneiderman, Clerk (1980)	J. Alden Lincoln (1980)
Benjamin C. Davis (1976)	David E. McGarr (1976)
Craig E. Falk (1976)	

REGIONAL DISTRICT SCHOOL COMMITTEE

Frank T. Buiting (1978)	Kenneth E. Littlefield (1976)
Peter K. Race (1977)	

TRUSTEES OF THE BOXFORD TOWN LIBRARY

(4th Wednesday at Libraries)

Robert C. Cole, Jr., Chairman (1977)	Ethel M. Houser (1976)
Catherine T. Thomas, Sec'y. (1978)	Frederick G. Lehmann (1978)
David Blumenfield (1977)	Donald K. Reiland (1976)
Ruth P. Faulkner (1976)	Jeanne D. Salmon (1977)
Clement E. Sutton (1977)	

APPOINTED TOWN OFFICERS

TOWN COUNSEL

William J. Greenler, Jr. (1975)	Ralph E. Ardoff, Jr. (1976)
(resigned August 1975)	(of Ardoff, Ardoff & Morse)

TOWN ACCOUNTANT

Edward J. Howie (1977)

ADMINISTRATIVE ASSISTANT TO THE SELECTMEN

Stephen L. Delaney (1976)

CHIEF OF POLICE

Douglas A. Warren

REGULAR OFFICERS (1976)

David R. French	Sgt. William H. Howard, Jr.
Gordon A. Russell, Jr.	

RESERVE OFFICERS (1976)

Fred D. Newell, Jr., Dep. Chief	David Hall
Paul M. Bates, Sr.	Leland D. Moran
Paul M. Bates, Jr.	Joseph A. Pageau
Louis Dumas	Eric Sederquest
Richard A. Gaudet	Sgt. Harold Sederquest
Robert Woodbury	

TOWN OFFICERS

SPECIAL OFFICERS (1976)

Toby Deschesne
 Alice Farnsworth
 Cecil H. Farnsworth
 John W. Harris

Victoria Ladd
 Alerson E. Noyes
 Frederick P. Randall
 William F. Stone

CHIEF OF THE FIRE DEPARTMENT

David E. McGarr (1976)

COMMUNICATIONS DIRECTOR

F. Richard Shaw (1976)

SUPERINTENDENT OF PUBLIC WORKS

Thomas F. Greene (1976)

APPEALS BOARD

(Terms expire in December)

William J. McGrath, Chairman (1977)
 N. Janet Hancock (1977)

Peter Bedrosian (1975)
 (resigned in December)

APPEALS BOARD ALTERNATES

Howard L. Gurley (1979)
 (app'd. to Appeals Board 1/13/76)

John P. Marsh (1976)
 (resigned 8/19/75)

Simeon Locke (1979)

CAPITAL BUDGETING COMMITTEE

Robert W. Conroy, Chairman (1977)
 Craig E. Falk (1976)
 James H. Heeremans (resigned)

Donald C. Behrens (1976)
 Frederick C. Hartman (1977)
 David L. Pitt (1976)

CIVIL DEFENSE DIRECTOR

Edward F. Delaney (1975)

CIVIL DEFENSE STAFF (1975)

E. Preston Gould

Vernon Young

Alerson Noyes

DEPUTY DIRECTORS OF CIVIL DEFENSE (1975)

David French

Charles Goldsmith

CONSERVATION COMMISSION

(2nd Thursday, 8P.M. W. Boxford Library)

Earle O. Latham, Chairman (1978)	Rosamond P. Gowen (1976)
Philip M. Briggs (1978) Resigned	Charles S. Hatch (1978)
J. Alden Lincoln (1978)	Richard B. Megley (1977)
Dorothy G. DeMark, Sec'y. (1976)	Richard O. Palmer, Vice Chmn. (1977)

DOG OFFICER

Robert D. Hughes (1976)

FENCE VIEWERS

Selectmen

FINANCE COMMITTEE

DeWitt T. Minich, Chairman (1977)	Paul J. Greenler (1978)
(resigned 1976)	James H. Heeremans (1976)
Donald C. Behrens (1978)	Chester K. Twiss (1976)
John G. Bolton (1976)	

FOREST WARDEN

David E. McGarr (1976)

HISTORIC DISTRICT COMMISSION

Theodore R. Parsons, Chairman (1976)	Arthur W. Havey (1978)
Merton S. Barrows (1977)	Joseph S. Perkins (1977)
Susan T. Peterson (1976)	

ESSEX COUNTY HISTORIC DISTRICT REPRESENTATIVE

Arthur W. Havey (1978)

HISTORIC DISTRICT COMMISSION ALTERNATES

Alfred Ackerman (1977)	Jane D. Howard (1978)
Nancy N. Sasso (1976)	

INSPECTORS (1976)

Building -

Thomas F. Greene, 887-8135	Donald E. Denman, Asst. 887-8135
----------------------------	----------------------------------

Gas -

Gardner W. Starrett, 887-5058

Plumbing -

Wendell P. Hall, 595-1542

Wire -

Herbert W. Sperry, 352-2470

TOWN OFFICERS

INSPECTOR OF ANIMALS

Robert D. Hughes (1976)

MOTH SUPERINTENDENT

Robert E. Hebb (1977)

NORTH ANDOVER AND BOXFORD DISTRICT

DEPARTMENT OF VETERAN'S SERVICES

Bernard E. Bingham, District Director

NO. SHORE REG. VOCATIONAL SCHOOL COMMITTEE

(1st and 3rd Thursday, 7:45 P.M., 283 Cabot St., Beverly)

Kenneth E. Littlefield (1978)

RECREATION COMMITTEE

(2nd Tuesday, 8 P.M.)

Richard L. LeBel, Chairman (1978)

A. Gordon Price (1977)

Barbara Manning, Sec'y. (1978)

Robert Salmon (1977)

Richard Hubbard (1976)

REGISTRARS OF VOTERS

Helen Benulis (1978)

Audrey J. Ladd (1977)

Nancy Buckley (1976)

Mary R. Meeker, Ass't. (1978)

George A. Gould (1977)

Robin Perry, Acting Ass't.

ELECTION OFFICERS - Precinct I

Joyce A. Chub

Anna Karedes

Mary Edwards

Gloria Nangle

Alice A. Farnsworth

Barbara J. Ross

Louise Gingrande

Mildred Zelinski

ELECTION OFFICERS - Precinct II

Barbara Chadwick

Helen F. McLaughlin

Kathryn R. Dineen

Susan Price

Faye Jennings

Beatrice B. Wheeler

Grace I. McGregor

Patricia Wheeler

SANITARY ENGINEER

John Romanski, R.S., Topsfield Town Hall - 887-8841

SCHOOL BUILDING COMMITTEE

Donald E. Denman (1976)

J. Stuart Haywood (1978)

Charles S. Hatch (1976)

R.N. Kazlowski (1979)

FROM THE SCHOOL COMMITTEE

W. Alan Harding (1978). Judith S. Lawrence (1977)
Gerard A. Papin (1976)

ROADS COMMITTEE

John P. McDonald, Chairman (1976) Thomas F. Greene (1976)
Joseph S. Cyr (1976) Edward M. Moore (1976)
Arthur M. Schneiderman (1976)

FACILITIES PLANNING AND BUILDING COMMITTEE

(Formulated January, 1976)

David Pitt, Chairman (1977) Peter Perkins (1978)
James Gentile (1979) Charles Matses (1978)
Melinda Johnson (1977)

TOWN FOREST COMMITTEE

Stanwood R. Morss, Chairman (1976) Paul R. French (1976)
John R. Parkhurst (1977)

WATER RESOURCES AND DRAINAGE COMMITTEE

Ernest D. Redman, Chairman (1978) Buell L. Bassette, D.V.M. (1979)
(Ipswich River Watershed Representative) (Resigned 2/12/76)
Richard B. Alm (1979) Donald J. Scutiore (1978)
(Resigned March '76') E. Brewster Wayland (1977)

AMBULANCE STUDY COMMITTEE

Fred D. Newell, Jr., Chairman Paul Greenler
(Resigned April 1976) William Moore, M.D.
Elliot T. Bugbee John W. Mulcahy

BI-CENTENNIAL COMMISSION

Audrey J. Ladd (Resigned) Arthur M. Schneiderman, Rec. Sec'y.
Lillian H. Knisely, Chairman Mildred J. Zelinski
Frances W. Frizzell, Corres. Sec'y. Resigned 10/20/75)
Richard G. Hopping, Treasurer Judith Huffsmith
Edmond J. Mead Dorothy Woodbury

FIRE STATION BUILDING COMMITTEE

John W. Mulcahy, Chairman Randolph F. Johnson
Howard L. Gurley Charles Matses
Clifton Rock

TOWN OFFICERS

POLICE/COMMUNICATIONS BUILDING COMMITTEE

Graham J. Nelson, Chairman

James D. Brown

Merton S. Barrows

Donald E. Denman

James L. Gentile

LOCAL GROWTH POLICY COMMITTEE

(Formulated in 1976) (Expires January 1977)

Leroy Curtis

Paul Johnson

Louise Gingrande

Richard Spofford

Loren Wood

Richard Alm,

Robert Conroy,

Chmn, Board of Health

Chmn, Capital Budgeting

Philip Briggs,

Charles Killam,

Chmn, Planning Board

Chmn. Selectmen

Earle Latham,

Conservation Comm.

INSURANCE STUDY COMMITTEE

John Spanos, Chairman (1977)

Peter K. Race (1976)

John W. Fiske (1976)

James S. White (1977)

Dorothy Woodbury (1976)

U.S. Congressional Delegation

Hon. Michael J. Harrington

Washington Office: 405 Cannon Office Bldg., Washington, D.C.
20515 — Tel: (202) 225-8020.

Salem Office: Post Office Bldg., Salem, Mass. — Tel: 745-5800.
Home: Bayview Ave., Beverly, Mass. 01915.

Hon. Edward M. Kennedy

Washington Office: 431 Russell Office Bldg., U.S. Senate,
Washington, D.C. 20510 —
Tel: (202) 224-4543

Boston Office: 2400A JFK Federal Bldg., Boston, Mass. 02203 —
Tel: 223-2826
Home: 3 Charles River Sq., Boston, Mass. 02114.

Hon. Edward W. Brooke

Washington Office: 421 Russell Office Bldg., U.S. Senate,
Washington, D.C. 20510 —
Tel: (202) 224-2742
Boston Office: 2003F JFK Federal Bldg., Boston, Mass. 02203 —
Tel: 223-7240
Home: 535 Beacon St., Newton Center, Mass. 02159.

Hon. Thomas P. O'Neill, Jr.

House Majority Leader, Washington Office: 2231 Rayburn Bldg.,
Washington, D.C. 20515 — Tel: (202) 225-5111.

Boston Office: 2200A JFK Federal Bldg., Boston, Mass. 02203 —
Tel: 223-2784
Home: 26 Russell St., Cambridge, Mass. 02140.

TOWN OF BOXFORD—LIST OF JURORS 1975 - 1976

April, Leo M., Salesman, Silverbrook Rd.
Auer, Hildreth, Banker, Olde Farm Road
Bailly, Richard L., Manufacturer, Woodcrest Rd.
Blair, Geraldine, Housewife, Olde Farm Road
Brown, Andrea M., Housewife, Killam Hill Rd.
Carmen, Heidi, ?, Anderson Drive
Chick, Grace L., Housewife, Hemlock Road
Conlon, Anna L., Salary Admin., Chapman Road
Crandall, Virginia, Housewife, Herrick Road
Davidson, Jack R., Auto Dealer, Curtis Road
Dechene, ronlad, Corp. VP, School Street
Dewhurst, Richard G., Accountant, MacDonald Dr., W. Boxford
Donnell, Robert, Engineer, Curtis Road
Elliott, Jessie B., Pre-School Admin., Woodcrest Road
Foshage, William F., Jr., Sales Mgr., Pinehurst Drive
Gavron, Deborah, Rest. Mgr., Main Street
Geniawicz, Muriel V., Housewife, Cedar Knoll
Gentile, James L., Arch. Rep., Spofford Road
Gould, Preston E., Postal Service, Middleton Road
Hatch, Charles S., Engineer, Ipswich Road
Hathaway, Elaine, Secretary, Ipswich Road
Hickok, Richard C., Engineer, King George Drive
Houldsworth, Marjorie E., Housewife, Glendale Road
Kaiser, Kurt B., Nuclear Phys., Elm Street
Kern, John E., Ins. Broker, Pinehurst Drive
Kimball, Virginia D., Housewife, Elm Street
Kovelski, Barbara A., Office, Lake Shore Drive
Lowe, Nancy G., Housewife, Balmoral Road
Manning, Robert L., Salesman, King George Drive
McAffee, Irene G., Nurse, Bare Hill Road
McCraine, Barbara L., Housewife, Camp Ground Road
McGlone, Thomas, Sales, King Richard Drive
Michaelson, Alice W., Teacher, Andersen Dr., W. Boxford
Partridge, Arthur M., Engineer, Stagecoach Road
Pomroy, Cathy L., Realtor, Mill Run Road
Racitt, Elvira M., Retired, Killam Hill Road
Ravell, Sandra K., Nurse, Main Street
Santoro, Ronald I. CFX, Ipswich Road
Scollard, Cornelius E., Sales Mgr., Glen Forest

Smallman, Frederick A., Bank Super., Lake Shore Rd., W. Boxford
Smith, Joanne, Bookkeeper, Middleton Road
Smith, Sybil C., Retired, Bare Hill Road
Sprague, Lawrence E., Retired, Ipswich Road
Stewart, Donald A., Engineer, Middleton Road
Tuttle, Gerald A., Med. Mngmt., Georgetown Road
Vrettos, Joan C., P.O. Worker, Georgetown Road
Wayland, Jeffrey, Student, Depot Road

REPORT OF THE TOWN CLERK

ANNUAL TOWN MEETING - May 13, 1975

Voters of the Town of Boxford met at the Masconomet Regional High School on May 13, 1975. Moderator William J. Greenler, Jr., called the meeting to order at 7:52 P.M. and, in the absence of a clergyman, a moment of silent prayer was observed. The articles of the warrant were disposed of as follows:

Article 1. VOTED to pass over.

Article 2. VOTED to accept the reports of the Town Officers and Committees. By voice vote.

Article 3. VOTED to accept the proposed budget and to raise and appropriate \$2,767,720.17 for the use of the several departments for the current fiscal year, and to transfer \$2,000 from Article 21 of the May 14, 1974 Annual Town Meeting, \$14,500 from the Road Machinery Fund, and \$117.18 from Article 13 of the May 14, 1974 Annual Town Meeting, for the use of the Highway Department thereby reducing the Department of Public Works budget to \$110,818.82, to wit: General Government, Protection of Persons and Property, Aid and Relief, Schools and Libraries, Highways and all other necessary and proper expenses arising during said fiscal year, as presented with Finance Committee recommendations and the following amendment:

1975-1976 Budget

	<i>Proposed</i>	<i>Accepted</i>
Schools - Regional	\$1,445,397.07	\$1,444,231.35

Article 4. VOTED to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1975, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17. By voice vote.

Article 5. VOTED to appropriate the sum of \$1,575.33 received from the County on account of dog licenses for use by the Boxford Town Library.

Article 6. VOTED to appropriate the sum of \$1,512 received as State Aid for Libraries for the use of the Boxford Town Library. By voice vote.

Article 7, VOTED to pass over.

Article 8. VOTED not to amend the North Shore Regional Vocational School district agreement in accordance with the North Shore Regional Vocational School district agreement in accordance with the provisions of Chapter 545 Acts of 1972 and pursuant to part VII of the regional agreement permit the future withdrawal from the region of the City of Gloucester. By voice vote.

Article 9. VOTED to authorize the Selectmen to enter into the National Flood Insurance Program if the Selectmen so deem advisable. By voice vote.

Article 10. VOTED to amend Section VI B4 of the Zoning Bylaw by adding the following subclause:

Frontage Exception for Larger Lots:

1) Notwithstanding the above provisions, a lot in a R-A Residence-Agricultural District need not have the specified amount of street frontage, provided that:

a) the area of the lot exceeds by at least four (4) acres the minimum area required for such an R-A District.

b) the lot has a minimum continuous street frontage of not less than fifty (50) feet and a width of not less than fifty (5) feet at any point between the street and the site of the dwelling.

c) there is not more than one other such lot with frontage contiguous to it, and

d) it is not, in the opinion of the Planning Board, so located as to block the possible future extension of a dead end St.

2) Notwithstanding any other provisions, no such lot as described in subclause c-1, on which a dwelling is located, shall be hereafter subdivided, reduced in area, or changed in size or shape.

By hand count, 283 affirmative, 25 opposed.

Article 11. VOTED to raise and appropriate the sum of \$4,800 to be used by the Planning Board for the recompilation and printing of the existing Zoning Map of the Town of Bixford including the preparation of lot line and topographical overlays. By voice vote.

Article 12. VOTED to raise and appropriate the sum of \$300 for repairs to the Little Red School House. By voice vote.

Article 13. VOTED to raise and appropriate the sum of \$4,000 for repairs and reconstruction to town offices. By voice vote.

Article 14. VOTED to pass over.

Article 15. VOTED to raise and appropriate the sum of \$1,000 for the purpose of improving beach area and parking facilities at the Stiles Pond Town Beach. By voice vote.

Article 16. VOTED (1) to endorse the establishment of a permanent Historic Document Center for the Town of Boxford as part of the Bicentennial Celebration, and (2) to raise and appropriate the sum of \$4,000 to be used by the Boxford Bicentennial Commission as a portion of the cost of establishing this Center. By voice vote.

Article 17. VOTED to transfer from available funds a sum of \$142,894.60 for the purpose of removal of an existing building and the construction of a new Fire Station to be located on Town owned property in the West end of Boxford on Main Street, said monies to be transferred as follows: \$1,500 from Article 3 of the November 18, 1974 Special Town Meeting, \$50,000 from Federal Revenue Sharing, and \$91,394.60 from the Stabilization fund, and to authorize and instruct the present Fire Station Building Committee to enter into a contract on behalf of the Town and supervise the execution of such contract until completed. By voice vote.

Article 18. VOTED to raise and appropriate a sum of \$1,100 for the purpose of equipping a new Fire Station in the West end of Boxford with the following:

- a. building maintenance equipment
- b. office furniture and equipment

By voice vote.

Article 19. VOTED to acquire by purchase or if necessary by eminent domain, land surrounding the West Boxford well site to conform with the State Department of Public Health regulations and to transfer from funds previously appropriated from land taking account a sum of \$4,000 therefor. By voice vote.

Article 20. Article voted down.

Article 21. Article voted down.

Article 22. VOTED to transfer from available funds the sum of \$34,528 to meet Chapter 765 State Aid allotment, said monies, when reimbursed, to be credited to the General Account. By voice vote.

Article 23. VOTED to raise and appropriate the sum of \$18,000 for the purchase of one (1) rubber-tired, front-end loader with backhoe, for the Department of Public Works. By voice vote.

Article 24. VOTED to raise and appropriate the sum of \$2,100 to be used for the purchase of one (1) new "dump body" for the Department of Public Works. By voice vote.

Article 25. VOTED to raise and appropriate the sum of \$1,100 for the purchase of an eight (8) foot power angle plow, with frame and lights, for the Department of Public Works. By voice vote.

Article 26. VOTED to raise and appropriate the sum of \$1,570 for the purchase of one (1) ten (10) foot plow for the Department of Public Works. By voice vote.

Article 27. VOTED to pass over.

Article 28. VOTED to transfer from Road Machinery Fund the sum of \$15,000 to be added to the Road Machinery Maintenance Account. By voice vote.

Article 29. VOTED to raise and appropriate \$4,500 to purchase a Police Department Cruiser-Ambulance and trade a present cruiser toward its purchase. By voice vote.

Article 30. VOTED to raise and appropriate \$4,500 to purchase a second Police Department Cruiser-Ambulance and trade a cruiser toward its purchase. By voice vote.

Article 31. Article voted down.

Article 32. Article voted down.

Article 33. VOTED to raise and appropriate the sum of \$15,000, said sum to be added to the Fund for Resurfacing Roads. By voice vote.

Article 34. VOTED to pass over.

Article 35. Article voted down.

Article 36. VOTED to raise and appropriate the sum of \$2,000, said sum to support the services of the Tri-Town Council on Youth and Family Services, Inc. By voice vote.

Article 37. VOTED to change that portion of the by-laws relating to "Town Employees" vacation, by changing the first sentence of part "B" of Section 5 to read "For each 200 hours worked in excess of 1,000 hours during the twelve months ending June 1 of each year, 8 hours leave for employees how have worked less than twn years, 12 hours leave for employees who have worked 10 years or more, and 16 hours leave for employees who have worked 20 years or more. By voice vote.

Article 38. VOTED to change that portion of the by-laws relating to "Town Employees" accumulation of sik leave, by changing the second sentence of Section 4, page 15, to read: "Such sick leave may accumulate up to but not exceeding eighty-five working days." By voice vote.

Article 39. VOTED to accept the reimbursement from Department of Natural Resources toward the "Wildcat" acquisition, said funds to be returned to the Stabiization Fund. by voice vote. *462.500*

Article 40. VOTED to transfer from the Overlay Reserve a sum of \$60,000 to be added to the Reserve Fund. By voice vote.

Article 41. VOTED to pass over.

Article 42. VOTED to adjourn at 11:40 P.M.

Registered voters attending the meeting were 339. Counters and checkers for the meeting were appointed by Town Clerk Audrey J. Ladd.

A true record.

ATTEST:

Audrey J. Ladd
Town Clerk

BUDGET ADOPTED FOR 1975-1976

General Government

Selectmen	\$18,459.00
Assessors	11,049.00
Treasurer	7,725.00
Town Clerk	4,110.00
Accountant	12,602.00
Collector of Taxes	4,935.00
Planning Board	800.00
Appeals Board	300.00
Historic District Commission	50.00
Registrars	1,170.00
Elections	1,470.00
Building Inspector	5,000.00
Electrical Inspector	2,000.00
Gas Inspector	900.00
Plumbing Inspector	1,625.00
Town Counsel	5,000.00
Finance Committee	100.00
Conservation Committee	200.00
Recreation Committee	1,500.00
Water and Drainage	50.00
Board of Health	8,674.00
Child Guidance	2,445.00

TOTAL		\$	90,164.00
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Veteran's Benefits		\$	5,000.00
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Protection of Persons and Property

Inspector of Animals	275.00
Dog Officer	1,000.00
Police Department	111,809.00
Communications Department	38,178.00
Fire Department	32,551.00

TOTAL		\$	183,813.00
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Schools and Libraries

Elementary	814,094.00
Regional	1,444,231.35
North Shore Regional Vocational School	10,763.00
Libraries	45,303.00

TOTAL**\$2,314,391.35****Department of Public Works**

Selectmen's Highway	\$ 4,000.00
General Highway	2,100.00
Highway Operational	5,379.00
Snow and Sand	38,000.00
Street Lighting	2,500.00
Vacation/Holiday	5,000.00
Sick Benefits	2,000.00
Ballfields and Public Grounds	3,600.00
Town Hall and Buildings	6,229.00
Tree Warden	4,100.00
Moth Suppression	1,400.00
Dutch Elm	2,500.00
Brush Days	800.00
Community	1,170.00
Chapter 497	37,698.00
Landfill	10,960.00

TOTAL**\$127,436.00**

Article 3 amended to include following
transfers:

Article 21, 5/14/74 Town Meeting	2,000.00
Road Machinery Fund	14,500.00
Article 13, 5/14/74 Town Meeting	117.18

16,617.18
AMENDED TOTAL**\$ 110,818.82**

Unclassified

Insurance	\$8,016.00
Memorial Day	650.00
Town Forest	100.00
Civil Defense	450.00
Town Reports	3,000.00
Town Cemetery	50.00
Boxford Village Cemetery	300.00
Brookside Cemetery	100.00
Mt. Vernon Cemetery	100.00
Soldiers Graves	250.00
Harmony	200.00
Selectmen's Contingency	2,000.00
Interest on Loans	8,287.00
Group Hospital and Life	14,000.00
Police Station Note	25,000.00
Retirement Pensions	1,030.00

TOTAL		\$ 63,533.00
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TOTAL BUDGET		\$2,767,720.17
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Additional Items

Article 11	\$ 4,800.00
Article 12	300.00
Article 13	4,000.00
Article 15	1,000.00
Article 16	4,000.00
Article 18	1,100.00
Article 23	18,000.00
Article 24	2,100.00
Article 25	1,100.00
Article 26	1,570.00
Article 29	4,500.00
Article 30	4,500.00
Article 33	15,000.00
Article 36	2,000.00

TOTAL		\$ 63,970.00
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TOTAL TO BE RAISED AND APPROPRIATED		\$2,831,690.17
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Transfers

Article 3	\$16,617.18
Article 5	1,575.33
Article 6	1,512.00
Article 17	142,894.60
Article 19	4,000.00
Article 22	34,528.00
Article 28	15,000.00
Article 40	60,000.00

TOTAL TRANSFERS

\$276,127.11

A true record

Attest:

AUDREY J. LADD
Town Clerk

SPECIAL TOWN MEETING — DECEMBER 10, 1975

Voters of the Town of Boxford met at the Spofford Pond School on December 10, 1975. Moderator William J. Greenler called the meeting to order at 8:35 p.m. and, in the absence of a clergyman, a moment of silent prayer was observed.

Article 1. VOTED to transfer from the General Fund to the Town Clerk's Account the sum of \$1,134 to pay for the State census, said sum to be returned to the General Fund when reimbursed by the State. By voice vote.

Article 2. VOTED to pass over.

Article 3. VOTED to transfer from Article 23 of the 1975 Annual Town Meeting the sum of \$3,042 to the Police Department Wage Account due to an increase in criminal activity. By voice vote.

Article 4. Article voted down.

Article 5. Article voted down.

Article 6. VOTED to adjourn at 10:15 p.m.

Registered voters attending the meeting were 589. Counters and checkers for the meeting were appointed by Town Clerk Audrey J. Ladd.

AUDREY J. LADD
Town Clerk

Tellers: Joyce Chub
Mary Edwards
Gloria Nangle
Barbara Ross

BIRTHS AS RECORDED 1975

Dec.	20	— Cynthia Lynn Bellefeuille	. Joseph Harmon Bellefeuille Carolyn June Smith
Nov.	26, 1974	— Corey James Manuel	. . . Charles Henry Manuel Frances McLeavey
Jan.	1	— Jesse Joseph Janiak Terry Joseph Janiak Jane Elizabeth Rector
Feb.	11	— Wendy Barbara Livingston Timpson	. Richard L. Timpson Carol Elizabeth Pescosolido
Mar.	14	— Amanda Leigh Shannon Hugh James Shannon Judith Beverly Hoyt
Mar.	17	— Kristen Lynne Holmgren	. . . Ronald Curtis Holmgren Andrea Lynne Akerblom
Mar.	5	— David Michael Burke, Jr. David Michael Burke Laurie Dole
Dec.	23	— Paul Richard Danehy, Jr. Paul Richard Danehy Stella Paula Pardalis
Feb.	1	— Elizabeth Van Cortland Osborn.	. . . Frederick H. Osborn Anne H. Todd
April	6	— Kimberly Anne Blake Thomas Matthew Blake Candace Juliet Loufek
April	16	— Todd Reed Newland	. . . Stewart Hayes Newland, Jr. Jacqueline Elizabeth Reed
April	17	— Adam Joseph Denno Joseph Charles Denno Susan Marie Perreault
May	9	— Robert Frederick Donnell, Jr.	. Robert Frederick Donnell Mary Frances Gillick
May	28	— Wesson Greaves Taber Bruce Dean Taber Nancy Laverne Greaves
May	18	— Hannah Low Jelly Donald Babson Jelly Sharon Ann Brackett
June	5	— Michael Aaron Patkin Zelman Robert Patkin Linda Sue Lipman
June	26	— Robert John Stone William Floyd Stone Mary May Quenzer
July	28	— Jennifer Anne Fiske Brian Douglas Fiske Judith Marjorie Mills
June	5	— Jason Keith Shiepe Kenneth Badeeh Shiepe Maureen Teresa Callahan
June	20	— Jason Matthew Kamps Bruce Kirk Kamps Judy Dianne Hopping

July	29	— Zachary S. Rose	Leonard Stephen Rose Alison Brand Rose
Sept.	14	— Kirsten Anne Johnson	Paul Russell Johnson Christine Winant Johnson
July	24	— Jane Garrison Presto	John Lee Presto Jane Frances Hetherington
Aug.	2	— Tracy Ann Dello Russo . . .	Robert Gene Dello Russo Diane Marie Del Mastro
Aug.	15	— Eric Paul Greenler	Paul Joseph Greenler Janet McKay McClung
Aug.	24	— Thomas Anthony Cuozzo . . .	John Anthony Cuozzo Marcia Jean Clark
Sept.	5	— Megan Cole Harvey	Stephen Andrew Harvey Carol Ann Kavanaugh
Sept.	5	— Joshua Christopher Normand .	Eugene Vincent Normand Jean Rae Santin
Sept.	14	— Paulmer Banister Reuther . . .	Palmer Ford Reuther Linda Elizabeth Hale Hughes
Sept.	19	— Karen Elizabeth Riley	Robert Payne Riley Trudie Beth Simmons
Oct.	14	— Dudley William Lloyd Hawkins, III	Dudley Wm. Hawkins Nancy Louise Pennock
Sept.	4	— Jeffrey Alan Prouty	Kenneth Alton Prouty Carol Ann Donovan
Sept.	6	— Elizabeth Ellen Saitta	Patrick Joseph Saitta Ann Elizabeth Schiavone
Nov.	14	— Alden True Losee	Gridley McAdam Losee Rita Eleanor Hennessey
Nov.	15	— James Henry Cullen	James Henry Cullen Carolyn Sue Butcher
Nov.	25	— Jennifer Hope Guarnera . . .	Robert Thomas Guarnera Danielle Hope Alavra
Nov.	1	— Matthew Lincoln Davis	Carl Jennings Davis Eileen Ann Sprague

MARRIAGES RECORDED 1975

Dec.	27, (74)	Sidney C. Chadwick Phyllis Pearl Carver	Boxford
Jan.	14 —	Julius J. Sasso Nancy Needham Merrill	Boxford
April	12 —	James A. Myers Pamela J. Langell	Topsfield
April	26 —	George F. Connelly, Jr. Veda Louise Fitzgibbons	Topsfield
April	19 —	Gene N. Demsey Gail P. O'Brien	Topsfield
May	10 —	Peter A. Phaneuf Karla L. Asbjornson	Boxford
May	17 —	Robert K. Becker Kathleen A. Kelly	Hamilton
May	24 —	Marc G. Voigt Debra Cunningham	Boxford
May	31 —	Robert A. MacAuley, Jr. Deborah Ann Little	Boxford
June	7 —	David R. Proctor Deborah J. Bagley	Danvers
June	14 —	David A. Boyd Carolyn J. Dotson	Boxford
June	22 —	Raymond Paul Mahoney Deborah Van Buskirk	N. Reading
July	12 —	Walter Stephen Hale, III Sandra G. McIntosh	Swampscott
July	12 —	James A. Parkhurst Susan M. Moore	Topsfield
July	26 —	D. Gary Dewberry Marcia Holt	Boxford
Aug.	1 —	Jeffrey Andrew Walker Lisa Joy Joiner	Boxford
Aug.	2 —	Robert E. Borden Nancy Dick Bogdonoff	Topsfield
Aug.	9 —	Philip Russell Carr, Jr. Cathy Lois Pomroy	Danvers
Aug.	16 —	David A. Smallman Jayne E. Babin	Groveland
Aug.	18 —	James Frederick Ross, Jr. Cynthia A. Maclachlan	Topsfield
Sept.	12 —	Robert R. Russell Nancy P. Blaisdell	Lynnfield

Sept.	20	—	Frederick John Thibeau Raemarie Walsh	Boxford
Sept.	18	—	Dana B. Goodwin Patricia Neale Mori	Boxford
Sept.	27	—	Gordon A. Russell, Jr. Elizabeth Dineen	Boxford
Oct.	25	—	Robert E. Frost Portia J. Yarfellow	N. Reading
Nov.	1	—	Mario Calcagno Marsha Ann Weyland	Boxford
Nov.	12	—	Robert C. Brett Deborah Lee Atkins	N. Andover
Oct.	25	—	Lawrence Pardo Mary E. Morris	Taunton
Oct.	18	—	Neal A. Cirinna Carol DeWinter	Boxford
Sept.	13	—	Douglas A. Satterlee Marjorie Sue Sofford Lawson	Topsfield
Dec.	13	—	Richard Randolph Gardner Charlotte Randall Brown	Topsfield

DEATHS AS RECORDED IN 1975

			Yrs.	Mos.	Days
Dec.	1, 1974	— Frederick Bronson Monell, Jr.	75	7	18
Dec.	29, 1974	— Miller Edward Miller	75	1	29
Jan.	16	— Diana D. Shaw	60	10	25
April	27	— Elmar Arthur Woodbury	59		
May	10	— Ernest Edward Munn	80	4	20
June	10	— Howard F. Butler	70	3	10
July	9	— Harry Maravelias	70		
July	13	— Lucretia Noyes	87	8	17
Aug.	12	— Everett Ross Souther	82	2	15
Aug.	11	— George R. Clay	73	9	13
Aug.	27	— Emma Eicks (Bauss)	75		9
Sept.	11	— Eddy L. Pulfrey	83	1	16
Oct.	5	— John Anderson	76	11	22
Oct.	23	— Mabel Greenler	84	5	12
July	24	— John J. Conlon	86	3	15
Oct.	5	— Josephine Hebb	75	9	23
Nov.	6	— Robert J. Stone		4	10
Nov.	14	— James W. Chadwick	76	7	9
Dec.	7	— Charles Buchanan MacLeod	45	1	7
Nov.	18	— Ada B. Purkis	77		

DOG LICENSES — 1975

430	Males	@	\$ 3.00	\$1,290.00
48	Females	@	\$ 6.00	288.00
259	Spayed	@	\$ 3.00	777.00
5	Kennels	@	\$10.00	50.00
2	Kennels	@	\$25.00	50.00
1	Kennel	@	\$50.00	50.00
				<hr/>
				\$2,505.00
Fees, Town Clerk				250.75
Remitted				\$2,254.25

FISH AND GAME LICENSES — 1975

71	Citizen Fishing	@	8.25	\$585.75
22	Citizen Hunting	@	8.25	181.50
38	Citizen Sporting	@	18.50	513.00
27	Minor Fishing	@	6.25	168.75
1	Non-Res. Fishing	@	14.25	14.25
5	Res. Minor Trapping	@	6.25	31.25
4	Duplicates	@	1.00	4.00
2	Res. Alien Hunting	@	16.25	32.50
9	Free			
31	Waterfowl Stamps	@	1.25	38.75
				<hr/>
				\$1,569.75
Fees, Town Clerk				49.25
Remitted				\$1,520.50

REPORT OF THE BOARD OF SELECTMEN

1975 has been a very busy year for the Town with many projects either completed or very near completion. The new police Station was occupied and is serving the Police and Communications Departments very well, many thanks to the fine work of that Committee. The Stiles Pond Beach was developed with excellent cooperation from the Recreation Committee and the Boxford Athletic Association in time to conduct a very successful beach program this year, despite the loss of the Baldpate Beach Area. The facilities have worked very well and provided an area to conduct such summer programs as the Tri-Town Council's Art Course.

We must express our appreciation to the Fire Station Building Committee for what has been an outstanding job in the management of a construction project. Funds for the station were voted at the Annual Town Meeting and the building is very near completion. We were fortunate that the bidding climate was ideal for the town and we obtained one of our best building buys in years.

For a short period of time this year, we were fortunate to obtain the services of Mrs. Pauline Flynn as a Senior Aide. Unfortunately the funding was short-lived, but it would appear that an outgrowth of her program has been the development of a Senior Club which is aiming toward a Council for the Aging.

A contract for the tennis courts was awarded in May and the courts were completed and are seeing considerable activity. Many thanks to the Committee and the eagle-eye of Mr. William Abbott.

1975 has been a year of controversy regarding Town Insurance purchases and after some difficulty the Selectmen have appointed a Committee which should give considerable insight and assistance in this area.

The Selectmen voted to enter into the Federal Flood Insurance Program so that the residents may obtain flood insurance if they so desire. The Planning Board is working with HUD to develop realistic flood plain maps.

As a result of the Roads Study Committees recommendation it was decided to conduct an extensive road re-surfacing program this year and it is hoped that this will extend the life of our roads so that after approximately seven years, all roads will have a good surface.

The year has seen the passing of an era with the resignation of Mr. William Greenler who has ably served the Town for many years as Town Counsel. We wish to thank Bill for his devotion to the Town and his continued service in other capacities. The Board has seen fit to fill the Counsel position with the services of Ardiff, Ardiff and Morse of Danvers, thereby gaining the diversification of a legal firm.

The fall of this year was increased activity on the part of house-breakers and police service was stepped up in an effort to combat this problem. Also an educational program for the public was conducted by the Police Department with the assistance of Mr. Richard Alm.

The reconstruction of I-95 brought about many problems for the Town, such as the desposition of the School St., Ipswich Rd. Connector and the Topsfield Rd. Maintenance Area. The question of the connector for School St., Ipswich Rd. has been resolved and the road will be built in the Spring of 1976 with little or no blasting. The Maintenance Area question is yet to be resolved.

On December 10th, Boxford saw its largest turnout for a Special Town Meeting, the purpose being to vote on the K-12 Regionalization Question and despite the inadequate facilities, the public made their wishes known in an orderly and emphatic manner.

A great deal of the Boards time this year has been spent conducting dog hearings necessitated by the inability of the owners to resolve their differences themselves. Communication between neighbors can resolve many of these problems prior to them reaching this board and it is hoped that 1976 sees a reduction in this area.

This was the year for perambulating the Town Boundaries and this Board has spent many hours hiking through the woods of Boxford with our neighboring Selectmen.

The Board wishes to express our appreciation to all committee and department heads in making 1975 a productive year.

Charles E. Killman
Chairman

REPORT OF THE BOARD OF ASSESSORS

The Town of Boxford continues to grow as evidenced by the increased number of building permits turned in to the office of the Board on January 1, 1976.

The State of Massachusetts computes and issues the Motor Vehicle Excise Tax commitment and there have been many errors on these tax bills. The State now requires the Board of Assessors to submit forms indicating any errors detected and any corrections made by the Board. We have, during the year, hundreds of these forms to file with the Registry of Motor Vehicles, thus increasing the work load of our clerk, Mrs. Mary Meeker.

Massachusetts state law requires that each town submit a record of real estate tax and personal property tax every five years. A bound copy of our total valuation and the taxes levied on both real and personal property in the year 1975 was placed on file with the Department of Corporations and Taxation.

We submitted a plan in 1975 to the Tax Commissioner indicating that the Board intended to comply with the law requiring all towns of the Commonwealth to bring all property to 100% valuation.

Updating of ownership and of maps indicating property location was the first step in our plan.

All buildings, at the present time, are assessed at less than 1/3 of their current market value. Therefore, it is possible to reach the 100% value required by the State from information already in our files. However, there are many land classifications. Our next step is to classify the land and to establish a formula to determine the value of each parcel.

Our procedure has been discussed with the Board of Selectmen and with the Finance Committee and they are aware of the steps we are taking. We are publishing herewith the Recapitulation Sheet of the previous year. This shows the details of the computation of the 1975-76 F/Y tax rate of \$125.00 per thousand.

Respectfully submitted,
John R. Benson, Chairman

I. TAX RATE SUMMARY

1. Gross Amount to be Raised (from Part VI)	
2. Estimated Receipts and Available Funds (from Part VII, Line 6)	\$3,376,387.17
3. Net Amount to be Raised by Taxation (subtract Line 2 from Line 1)	1,364,679.54
4. Real Property Valuations	2,011,707.63
5. Personal Property Valuations	
6. Total Property Valuations (add Line 4 and Line 5)	\$15,263,337.
7. Tax Rate (divide Line 3 by Line 6, multiply by 1000)	830.324.
8. Real Property Tax (multiply Line 4 by Line 7)	\$16,093,661.
9. Personal Property Tax (multiply Line 5 by Line 7)	
10. Total taxes Levied on Property (add Line 8 and Line 9)	\$125.00
	\$1,907,917.13
	103,790.50
	2,011,707.63

Board of Assessors of: John R. Benson
E.J. Savory
Edward F. Resurau, Jr.

ASSESSORS

II. LOCAL EXPENDITURES

A. APPROPRIATIONS (Enter total of Col. (b), (c), (d) and (e) From Sch. B)

\$3,130,828.18

B. SPECIAL EDUCATION, 1972, Ch. 766. (Enter amt. from Form C.S. 1-ER, Part B, Line 2) (A letter from Superintendent(s) of schools accompany this Recapitulation as to appropriations of special education monies for programs under Ch. 766 of Acts of 1972).

C. OTHER LOCAL EXPENDITURES

1. Amount certified by Treasurer for tax title foreclosure
2. Debt and interest charges matured and maturing not included in Schedule B
3. Amount necessary to satisfy final court judgments
4. Total overlay deficits of prior years (attach detailed schedule)

none

5. Total offsets (enter from Form C.S. 1-ER, Total of lines 24 through 30)	5,216.40
6. Revenue deficits	
7. Any other amounts required to be raised:	
8. Essex County Retirement system	25,185.00
9. Veteran's District	
Total of A, B and C	\$3,161,433.48

III. STATE ASSESSMENTS

1. Total county tax and state assessments, enter from Form C.S. 1-EC, total of Columns 1 and 2

\$167,607.69
2. County tax and county hospital assessments, enter from Form C.S. 1-EC, total of columns 1 and 2, Lines 1 and 2

108,490.80
3. Subtract Line 2 from Line 1

59,116.89

ASSESSORS

IV. COUNTY ASSESSMENTS (Enter amount from Part III, Line 2)	108,490.80
V. OVERLAY	47,346.00

VI. GROSS AMOUNT TO BE RAISED (Total of Parts II through V, Enter in Part I, Line 1)

\$3,376,387.17

VII. ESTIMATED RECEIPTS AND AVAILABLE FUNDS

1. Total estimated receipts from state, enter amount from Form C.S. 1-ER, Part F

\$678,928.57

- 2. Prior years overestimated state and county, enter from Form C.S. 1-EC, total of Column 3
- 3. Local estimated receipts, enter total from Schedule A, Line 30, Column (b)
- 4. Available funds, enter total of Schedule B, Columns (c), (d) and (e)
- 5. Available funds to reduce the tax rate, enter total of Schedule B, Column (f)
- 6. Total of Lines 1 through 5 (enter in part 1, Line 2)

2,647.96
383,965.00
299,138.01

\$1,364,679.54

SCHEDULE A. RECEIPTS

- 1. Motor Vehicle and trailer excise
- 2. Licenses
- 3. Fines
- 4. Special Assessments
- 5. General Government
- 6. Protection of persons and property
- 7. Health and sanitation
- 8. Highways
- 9. Veteran's benefits
- 10. School (local receipts of school committee)
- 11. Libraries
- 12. Hospitals
- 13. Cemeteries
- 14. Recreation
- 15. Classified forest land (including forest products tax)
- 16. Farm animal and machinery excise
- 17. Interest
- 18. Public service enterprises (i.e. water department)
- 19. in lieu tax payments

\$148,626.49
11,184.43
916.87
1,899.07
1,899.00

ASSESSORS

237.75
72.50
237.00
72.00

129.79
17.70
35,388.13
129.00
17.00
35,388.00

20. Trailer Park fees	183,746.00
21. Masconomet Regional School District	1,751.00
22. North Shore Regional Vocational School	\$198,472.73
23. Total of Actual receipts and estimated receipts	\$383,965.00

I hereby certify that the actual receipts from the preceding calendar year as shown in Column (a), are, to the best of my knowledge and belief, true, correct and complete.

August 22, 1975

Edward J. House
Accounting Officer

If Total of Column (b) is greater than total of Column (a), explain the difference, since written approval of the State Tax Commission is required.

ASSESSORS

City Council or Town Meeting Dates	Total Approp. of each Mtg.	From Tax Levy	From Free Cash	From other Available Funds	From Revenue Sharing	From Available Funds To Reduce Tax Rate	Borrowing
11/18/74	\$ 23,010.90			\$ 23,010.90			
5/13/75	\$3,107,817.28	\$2,831,690.17		\$226,127.11	\$50,000.00		
TOTALS:	\$3,130,828.18	\$2,831,690.17		\$249,138.01	\$50,000.00		

I hereby certify that the foregoing appropriations and the provisions for meeting the same were voted by

Town of Boxford, August 22, 1975,
AUDREY A. LADD
Clerk

TOWN OF BOXFORD
REPORT OF TOWN TRUST FUNDS
July 1, 1974 through June 30, 1975

	Balance 7/1/74	Income	Transfers	Balance 6/30/75
Town Farm Fund	4.10	21.67		4.10
Post War Rehabilitation Fund	395.17	21.67		416.84
Sarah P. Perley Fund	3,166.26	173.78		3,340.04
Curtis-Killam Burial Lot Fund	632.12	31.59		663.71
East Parish Library Fund	3,500.00	218.35	218.35	3,500.00
West Parish Library Fund	3,000.00	187.14	187.14	3,000.00
East Parish Cote Library Fund	4,174.27	216.00		4,390.27
Town School Fund	4,500.00	333.84	333.84	4,500.00
Mary Stacy Holmes Fund	2,747.95	150.84		2,898.79
Conservation Fund	12,954.20	357.28	10,000.00	3,311.48
Stabilization Fund	294,272.58	15,926.31	58,000.00	252,198.89
Totals	331,545.06	17,737.45	68,739.33	280,543.18

REPORT OF THE BOARD OF HEALTH

The Board has noted, with great enthusiasm, the improvement which has been brought about at the Landfill as a result of the great efforts by Mr. Thomas Greene.

The Landfill operation has been praised by the State Department of Public Health who have viewed the condition as encouraging, while noting that an operational plan must yet be submitted to them for approval. The Board has fulfilled part one of this three part request and is requesting funds this year to accomplish part two.

The Board is also engaged in the review of standards for the construction of and maintenance of water wells and sanitary disposal facilities and expects to adopt new regulations during 1976. The Board's action on these matters will not only help the property owner, but will also add to the protection of our environment.

The Board welcomes Judith Barr as its new member. Mrs. Barr was elected to the position left vacant by Una Bakewell and is serving, at present, as the Board's Secretary.

Respectfully Submitted,
RICHARD B. ALM, Chairman
JUDITH BARR, Secretary
BUELL L. BASSETTE, D.V.M.

**THE ESSEX COUNTY MOSQUITO CONTROL PROJECT
REPORT OF ACTIVITIES IN BOXFORD FOR
1975**

The Essex County Mosquito Control Project was organized in 1965 and on July 12, 1975 completed ten years of service to the Town of Boxford and twenty-one other communities in Essex County.

While there are many who will disagree, much has been accomplished since 1965 in abating the mosquito both as a public nuisance and a public health hazard. The program of source reduction through drainage and water management and the annual treatment of chronic mosquito breeding plots have reduced greatly the numbers of mosquitos emerging from fresh water wetlands, resulting in a noticeable lessening of the early summer problem.

The coastal salt marshes continue as the greatest mosquito breeding potential along the Massachusetts north shore because of the many miles of neglected mosquito ditches. The Project has been working to remedy this situation since the acquisition of specially designed equipment in late 1976. The task however is monumental, and in spite of the fact that 178,830 feet or nearly 34 miles of salt marsh ditching were recut in 1975, and many hundreds of miles have been recut since 1976, the job has just begun.

A major change in the method of summertime spraying for adult mosquitoes was undertaken by the Project in 1976. The old method of thermal aerosol fogging with insecticide and vaporized fuel oil was discarded in favor of the ultra low volume application of technical grade material in a much reduced dosage. The net result was greater coverage with less material, and a more effective adulticiding program at less cost per acre treated.

During April and May a total of 113 acres of mosquito breeding plots in Boxford were treated by the application of a larvicide to the open water of woodland pools.

The Project spray trucks were at work in the town a total of 12 days during June, July and August.

Employing power equipment the Project reclaimed 550 feet of brook off Middleton Road, and manually cleared 1350 feet of stream bed off Burning Bush Road. The brush was removed from the bank of the brook off Middleton Road for a distance of 350 feet.

The Project now has thirteen full time employees and owns ten on highway vehicles. Four specially constructed and equipped tractors are employed in the fresh water wetlands and salt marshes.

The headquarters building on Haverhill Street in Rowley is located in the approximate geographical center of the 315 square mile district with convenient access to several major highways, the better to serve all member communities.

Respectfully submitted,
ROBERT W. SPENCER
Superintendent

REPORT OF THE BOXFORD — TOPSFIELD — WENHAM DISTRICT HEALTH OFFICE

Established under the provisions of Section 27A, Chapter 111 of the General Laws, the towns of Boxford, Topsfield and Wenham members of said district, organized and adopted by-laws on August 20, 1968. At the last annual district meeting the following members were elected as officers and members of the executive committee:

Chairman —	John A. Sanger (Topsfield)
Executive Members —	Dr. Buell Bassette (Boxford)
	Joseph F. Robbins (Wenham)
Secretary/Treasurer —	Francis F. Perry (Boxford) Ex-officio Member

The health district was bereaved in the passing of Dr. Daniel M. Rogers, M.D., a charter member of this organization, whose long outstanding public service to the Town of Wenham and his concern for the health and welfare of all will long be remembered.

It was reported in 1973 that state re-organization was a probability. In 1975, re-organization was implemented in the Department of Public Health. Selected "State Sanitary Codes" are now entitled, "State Environmental Codes" administered by the Department of Environmental Quality Engineering, Executive Office of Environmental Affairs. Local boards of health are empowered to enforce these codes within their communities. Several minor amendments have already been made however, re-codification is in process at this writing. Public hearings are scheduled for February 1976 for adopting changes in the requirements for disposal of sanitary sewage in unsewered areas.

Austerity measures employed by the state increased local expenditures in the area of laboratory fees for the mandatory testing of water from bathing beaches and also necessitated the discontinuance in free distribution of certain vaccines and testing materials to local physicians and health services agencies.

Respectfully submitted,
JOHN R. ROMANSKI, CHO, RS
Director

REPORT OF PERCOLATION TESTS 1975

1. 89 percolation tests were performed.
2. 9 re-tests were performed.
3. 2 lots were found unsatisfactory for construction on the basis of tests performed:
 Lot #34A King George Drive
 Lot # 37 Tanglewood Road

4. 42 new construction permits were issued for the year.
5. 12 repair/alteration permits were issued for the year.

Respectfully submitted,

JOHN R. ROMANSKI

DISTRICT TREASURER'S REPORT
7/1/74 THROUGH 6/30/75

GENERAL FUND CASH BALANCE July 1, 1974 3,068.45

RECEIPTS:

Member Town Assessments:

Boxford (40%)	5,222.80	
Topsfield (40%)	5,222.80	
Wenham (20%)	2,611.40	

Supplementary Assessments:

Boxford	640.00	
Topsfield	640.00	
Wenham	320.00	

Interest Earned on General Fund	324.16	14,981.16
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18,049.61

DISBURSEMENTS:

Salaries	14,500.00	
Travel	1,200.00	
Telephone	323.84	
Office Expense	63.08	
Postage	10.00	
Laboratory Fees	9.00	
Insurance	285.00	
County Retirement	1,521.39	17,912.31

GENERAL FUND BALANCE - June 30, 1975 137.30

Submitted by:
 FRANCIS F. PERRY
 District Treasurer

REPORT OF THE POLICE DEPARTMENT

To the Citizens of Boxford:

The following is a report of the Police Department and the activities of the year 1975.

Alarms Checked	206	Motor Vehicle	
Ambulance Runs	98	Motorist-Disabled/ Assist.	323
Arrests	34	Recovered Vehicles	43
Bomb Scare Calls	1	Stolen Vehicles	7
Complaints and		Susp. M.V./Persons	793
Investigations	1047	Towed	216
Court Appearances	87	Violations Issued	
Drugs	1	Warnings	179
Fire Calls	89	Complaints	155
Gun Reg. Applications	345	Arrests	13
Housebreaks	71	Persons	
Attempted	18	Intoxicated	15
Camp	2	Lost, Missing, Runaway	12
School	4	Pistol Permits	93
Larceny	130	Police Assist. (other towns)	144
Motor Vehicle		Property Checks	3837
Accidents	139	Summons Delivered	133
Def. Equip. Tags	84		

Housebreaks have continued to be our biggest problem. We have kept up our house check procedures and maintained extra patrols. Our efforts and those of concerned citizens have met with some success. Apprehensions have been made. Most court appearances were followed by the release of the offenders. In several incidences those same offenders were arrested in nearby towns, again for breaking and entering. Obviously, this is extremely disappointing to the police dept. and disillusioning to the homeowner who has had property stolen.

During the Fall of 1975 I again stressed the need for community involvement in combating crime of this type. At that time the NEIGHBORHOOD WATCH program was introduced to help residents know what to do for themselves and how they can assist their police dept. A special thanks to Mr. Richard Alm for his help and support for this program. An engraving tool is also available at the police station for marking property items.

Alcohol abuse continues in epidemic proportions in our country. Please do not take this sickness lightly. Seek help if you, a family member, or friend needs it.

We moved into our new headquarters in the Spring. The lack of space in the past not only hindered our daily operations as law officers but certainly didn't add much to our morals. The new building is not only an asset to the community but also adds an extra touch of professionalism to your police dept.

As our nation celebrates its Bicentennial I am observing the end of my tenth year as your Chief of Police. I have always considered my position as one of vital trust and I hope that my presence in Boxford indicates that I have earned your trust and confidence.

I would like to express my appreciation to residents and officials, the various town depts., the State Police, the police from surrounding towns and the personnel of my dept. for their cooperation and assistance during the past year.

Respectfully submitted,
DOUGLAS A. WARREN
Chief of Police

REPORT OF THE FIRE DEPARTMENT

The Boxford Fire Dept. wishes to submit the following report for the year 1975.

Total Runs Made 124			
Building	7	Electrical and Appliance	7
Brush and Grass	34	False	14
Vehicle	28	Misc.	9
Chimney	6	Mutual Aid	6
Accident	13		

The Fire Dept. did a little bit of everything this year. We rescued a horse from a mud hole on top of Bald Hill, rescued a stranded electric company employee from his perch atop his stalled vehicle, brought tankers loads of water to surrounding communities and even burned down our own fire station.

By way of clarification may I assure you that all of the above were good deeds. The town meeting voted to replace the West Boxford Fire Station on its present site so we saved the expense of demolition by burning it to the ground. Our intentions were simply to remove the building not attract all the attention that we ultimately attracted. There were network radio interviews as well as syndicated newspaper reports in almost every newspaper in the country. The new station is now completed and housing our fleet.

Although we had a relatively busy year with 124 calls, most of them were routine and even the building fires were of little significance, for which we are thankful. Since I will be retiring before the end of 1976, let me express my sincere thanks to all the men and women who make up the Boxford Fire Dept. for all their support given me over the last 5 years. You have all risen to the occasion whenever asked to do something not normally expected of a volunteer organization. I know the Town of Boxford is grateful and most appreciative of your efforts.

Respectfully Submitted,

DAVID E. MC GARR
Chief, Boxford Fire Dept.

REPORT OF THE COMMUNICATIONS DEPARTMENT

In March 1975 we moved into the new center located at 285 Ipswich Road. Since moving into the new center we have procured equal telephone rates for Boxford residents who wish to have home alarm systems connected to the center.

Recently I have designed and built new control equipment to simplify and improve the operational capability of the center. I have initiated a new training program for all new dispatches so they will be better prepared to handle all emergencies.

At the present time I am trying to improve our emergency tape recording system which is not reliable as a backup on emergency calls and radio transmissions.

Anyone wishing to have their home alarm system connected to the Emergency Center please call 887-8136 or come in and pick up an application form. Also, anyone installing a telephone dialer system, we have a special number which is to be used by the system. If the homeowner will call the center he will be given the special telephone number and assigned a special response code number.

As in previous years, I will continue to cut costs and simplify operational capability whenever possible, but not at the expense of quality service to the residents of Boxford.

The following is a breakdown of the Communications functions for 1975:

Incoming Telephone Calls	
Civil Defense, D.P.W. and	
Communications Center	824
Fire Department	543
Police Department	13928
Total Incoming Calls	15295

Outgoing Calls	
All Departments	3697
Persons assisted with	
information and directions	4302

Radio Transmissions	
All Departments	24,402

The following is a list of Department Personnel:

Full Time

*Harriett Cunningham

Elizabeth Russell

Paul M. Bates, Jr.

Part Time

James Moore

James Ventre

Paul Brousseau

Substitutes

Michael Bemis

Frances Gamble

*Chief Dispatcher

I wish to express my appreciation to all members of my department for continuing to do an excellent job. I also wish to thank the Police, Fire and D.P.W. departments for their cooperation during the past year.

Respectfully submitted,
F. RICHARD SHAW
Communications Director

REPORT OF THE DEPARTMENT OF PUBLIC WORKS
Road Work 1975

Finish coat of hot top applied to Police Station road, parking area and sidewalk.

Wear coat of hot top applied Route 133 from Busby Pit, east 3,300'.

Under a five year road improvement program, a mix in place (sand, stone and tar) application was applied to the following roads:

Cold Spring Drive from Herrick Road to end.

Glen Forest Road from Herrick Road to end.

Baldpate Road from Ipswich Road to Georgetown Line.

Town Road from Main Street to end.

Cross Road from Depot Road to Topsfield Road.

Bridle Spur Road from Cross Road to end.

King George Drive from Route 97 to King John Drive.

Lake Shore Road from Main Street to Route 133.

Main Street from Haverhill line to Middleton Road.

Mill Road from Main Street to Middleton Road

Middleton Road from Main Street to entrance of Bald Hill.

The back end of Brook View Road graveled and penetrated with oil.

The back end of Brook Road graveled and penetrated with oil.

All gravel roads re-graded.

In total, fifteen and a half (15-½) miles of road work was done by Town work force with the hiring of only one (1) outside machine (grader).

Numerous drains and culverts cleaned out and repaired.

New manhole and culvert at new Fire Station.

Guard rails repaired and repainted where possible.

Road shoulders cleaned and regraded.

Trees

Samples of suspected diseased and dying trees were sent to the Shade Tree Lab at the University of Massachusetts, and upon confirmation, the suspect trees removed. The species most affected are the Elm, from Dutch Elm disease, and Sugar Maples that are in the twilight of their life cycle.

Buildings and Grounds

The Little Red School House got a new roof and the exterior scraped and painted.

The water pump at Town Hall, and suction line to the well replaced.

Selectmen's and Treasurer's Offices repainted (all by Town work force).

Baseball fields cut and lined.

Football fields cut and lined.

Grass cutting at libraries, Police Station and Commons.

New 220 wiring installed at Town Hall.

Balancing of heating system at Town Hall.

New exterior paint job in the spring.

Upstairs hall floor refinished.

The Department of Public Works is responsible for the following:

Highway - Road resurfacing, patching, signs, line painting, snow plowing and sanding, brush cutting, all drainage.

Landfill - operations.

Tree - removal, surgery, downed trees and branches.

Buildings - Town Hall, Police Station, Lincoln Hall, Little Red School House.

Grounds - Commons, triangles, Boy Scout Park, Gardner Morse.

REPORT OF CONSERVATION COMMISSION 1975

At the annual Town Meeting on May 13, 1975, it was voted to accept any funds that might be available from the Department of Natural Resources under the Self Help Program of the Commonwealth of Massachusetts incidental to the purchase of the "Wildcat Area". Such funds in the amount of \$55,000 were received and deposited in the Town's General Account.

An offer by Richard DeMark, Jr. to plot trails and other points of interest in the "Wildcat Area" was accepted and completed in 1975. Hopefully this work will be augmented in the near future through voluntary contributions of time and effort.

J. Alden Lincoln was appointed to succeed to the unexpired term of Philip M. Briggs who resigned the Commission upon being elected Chairman of the Planning Board.

Late in 1975 it was learned through complaints by residents that the Environmental Impact Statement governing the widening of Route I-95, was not being complied with in the case of drainage in the Pye Brook to Route 97 section. After two public meetings the Mass. Board of Public Works agreed to adjust the drainage system in this area which when completed should comply substantially with the Environmental Impact Statement insofar as the run-off from I-95 into the ponds at Roberts Road and into Pye Brook is concerned.

The Commission voted to expand its meetings from one to two per month and to hold all future meetings at the Town Hall.

The Wetlands Act, Chapter 131, Section 40 of the Mass General Laws, created a marked increase in work load during 1975. A large number of inquiries were received, sites visited and hearings held. It is anticipated that there will be an increasing volume of work in connection with the Town's extensive wetlands.

Chapter 131, Section 40 of the Mass. General Laws require that a formal Notice of Intent be filed with the Conservation Commission in each case in which wetlands as defined, are to be removed, filled, dredged or altered, before such work is undertaken.

Respectfully Submitted
For the Commission
EARLE O. LATHAM, Chairman

REPORT OF THE BOARD OF APPEALS

During 1975 there were four applications for variances or special exceptions.

After a long term of extraordinary service to the Board and the Town of Boxford, Mr. John P. Marsh resigned from the Board, having moved from Boxford. Mr. Howard Gurley was appointed a regular member.

Respectfully submitted,
WILLIAM J. MC GRATH, Chairman

REPORT OF THE DOG OFFICER

231 Dogs were reported lost,

115 of these were located and returned to their owners.

42 Dogs were buried, that had been killed on town roads.

1 Dog was buried, that had fallen through the ice and drowned.

9 Dogs were delivered to a local veterinarian.

2 Sheep
23 Rabbits
57 Chickens
2 Ducks

} were killed by dogs.

57 Stray dogs were picked up and impounded, then disposed of as follows:

42 were claimed by their owners,

14 were placed in new homes, and

1 was disposed of as unfit or unwanted.

Stray dogs may be adopted by contacting me at Weloset Kennels, Route 97, Boxford, Ma., 887-5760.

It is the opinion of your dog officer that dog owners must take more responsibility and care of the dogs they own. It would be ideal if every dog could be under control at all times. It is the dog that runs free, often unlicensed, that causes lawsuits, or is tragically killed on the highway.

Unlicensed dogs are often needlessly disposed of due to the neglect and thoughtlessness of their owners. I urge the people of Boxford to license their dogs, thereby making it possible for me to locate the owners should the dogs become lost or injured!! Owners who do not take the responsibility to license their dogs by April 1, 1976 will be dealt with accordingly!!

Respectfully submitted,

ROBERT D. HUGHES

Dog Officer

REPORT OF THE INSPECTOR OF ANIMALS

Inspections of all horses, ponies, cattle, sheep, goats, oxen, and swine are ordered yearly by the Director of Animal Health for the State of Massachusetts. Such spot inspections are done year round to insure humane and proper care of all livestock and to guard against contagious diseases. If your livestock were not inspected, then please contact my office so you may be covered in the 1976 inspections.

During 1975 nineteen (19) dog bites and one (1) chipmunk bite were reported. All of these animals were inspected and ordered restrained for a period of ten (10) days, as required by state law in order to guard against contagious disease.

Under state law all bites, whether caused by wild or domestic animals, must be reported to the Inspector of Animals. Anyone with questions or complaints about the care of livestock should feel free to contact me at: Weloset Kennels, Route 97, Boxford, Ma., 887-5760.

Respectfully submitted,

ROBERT D. HUGHES
Inspector of Animals

REPORT OF BUILDING INSPECTORS

Month	No.	Dwellings.	No.	Garages	No.	Alt.or Add.	No.	Barns	No.	Pools
April	1	55,000			4	16,200			2	6,850
May	11	443,000			4	18,000			5	23,650
June	5	269,000			2	11,000			1	3,750
July	2	77,000			1	6,500	1	4,500	2	10,500
Aug.	3	133,000			1	4,621			1	4,000
Sept.					2	6,500				
Oct.	5	269,000			4	17,600			1	6,800
Nov.	4	230,000	1	1,200	4	26,500				
Dec.	1	45,000								
Jan.	1	62,000			1	6,000				
Feb.					1	13,000				
March	2	105,000			2	10,900				
Totals	35	\$1,688,000	1	\$1,200	26	\$145,821	1	\$4,500	12	\$55,550

Five (5) permits re-issued: 1 Green House, 1 Demolition for Barn,
2 Major Fire Repairs, 1 Tennis Court, 1 House and Garage moved.

Fees collected: \$5,408.32

DONALD DENMAN
THOMAS F. GREENE,
Building Inspectors

REPORT OF THE PLUMBING INSPECTOR

Report of Plumbing Inspector for 1975, Boxford, Mass.

There were fifty two Permits issued as follows:

New Construction	31
Alterations	12
Water Heaters	9
Total	52

There were no violations.

ELECTRICAL INSPECTOR

Appropriation	\$2,000.00
Expense	\$1,142.36
Salary	.857.64
Total Cash Expenditures	\$2,000.00
	\$2,000.00

REPORT OF ELECTRICAL INSPECTOR

Receipts for Electrical Permit Fees		\$1,443.00
Permits Issued	111	
Inspections	365	
Transportation Expense	.547.56	
Office Expense	.594.80	
		<hr/>
		\$1,142.36

Respectfully submitted,
Wire Inspector

REPORT OF GAS INSPECTOR

New Construction permits issued	14
Additional appliances added	10
	<hr/>
Total permits issued and inspected	24

Respectfully submitted,
GARDNER W. STARRETT,
Gas Inspector

REPORT OF THE BOXFORD HISTORIC DISTRICT COMMISSION

The Commission was established in 1971 and has jurisdiction over the Boxford Village Historic District and the Howe Village Historic District.

The following was acted upon during 1975;

Issued a Certificate of Appropriateness to Mr. and Mrs. Theodore Oldakowski to change color scheme of house at 46 Main Street.

Issued a Certificate of Appropriateness to Mr. and Mrs. Nathaniel Coolidge to change house color and remove shutters at dwelling Topsfield Road. Issued a Certificate of Non-Appropriateness to Mr. and Mrs. Richard Ulman to erect fence on Elm Street property.

Issued a Certificate of Appropriateness to First Congregational Church of Boxford to erect a temporary sign.

Issued a Certificate of Appropriateness to First Congregational Church of Boxford for restoration of the Sawyer House, corner of Georgetown and Middleton Roads.

Information on the Historic District Commission's powers, function and duties, together with maps showing boundaries and specific properties included in the Boxford Districts are available at the Town Hall.

Respectfully submitted,
THEODORE R. PARSONS, Chairman.

COMMISSION MEMBERS:

Mr. All Ackerman (alternate)

Mr. Merton Barrows

Mr. Arthur Harvey

Mrs. Jane Howard (alternate)

Mr. Joseph Perkins

Mrs. Susan Peterson

Mr. Theodore R. Parsons

REPORT OF NORTH ANDOVER—BOXFORD DISTRICT DEPARTMENT OF VETERANS' SERVICES

The Following services were performed by
this Department during Fiscal 1975:

Discharge (copy)	65
Discharge (recorded)	16
Photostats	400
Education & Training	45
Loan Guaranty	18
Statement of disability for real estate tax abatement	9
Compensation	12
Pension	28
Annual Income Questionnaire	20
Burial Allowance	8
Headstone	12
Medical & Dental	42
Hospitalization	15
Outpatient treatment	14
Insurance	25
Power of Attorney	26
Vietnam Bonus Applications	12

Respectfully submitted,
BERNARD W. BINGHAM
District Director

REPORT OF VETERANS' BENEFITS DEPARTMENT

The following expenditures were made by the Veterans' Benefits
Department during Fiscal 1975:

Cash Grants	\$372.60
Medical	745.10
	<hr/>
	\$1117.70

One half of these expenditures will be reimbursed by the
Commonwealth.

Respectfully submitted,
BERNARD W. BINGHAM
District Director

ANNUAL REPORT FOR THE NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT

The North Shore Regional Vocational School District (NSRVSD) started its third year of operation on 1 July 1974. The year was eventful with several goals being reached and some set-backs being encountered. Major milestones have included:

- *The initiation of an interim vocational program including vocational training in Auto Mechanics, Cosmetology, Carpentry and Masonry and Nurse Aide Orderly.

- *The defeat at the polls of the bond issue to construct a new high school at the LFE property site in Danvers.

- *After analysis of the above, the District decided to continue and expand the interim program and to look for either leasing a school site or asking for a bond issue on a smaller school building.

- *The committee authorized its architect to investigate costs of renovating the North Wing of the USM Corporation in Beverly. The Chairman of the committee met with our legislators to determine if legislation could be introduced allowing the execution of a lease longer than the five years presently allowed.

- *The District completed plans to expand its interem program to 280 pupils in Auto Mechanics, Auto Body Repair, Carpentry/Masonry, Cosmetology, Plumbing and Heating, Refrigeration and Appliance Repair, Painting and Decorating, Culinary Arts and Nurse Aide/Orderly.

- *The District held its first Open House at its vocational training site in Salem with several hundred parents and interested citizens in attendance.

- *Peabody was allowed to withdraw from the District by vote of the member municipalities.

- *Gloucester was not allowed to withdraw from the District by vote of the member municipalities.

- *A one year lease was executed for 24,000 square feet in the USM facility. The Cabot Street facilities were vacated and the administrative offices as well as the shops for the expenaded interim program were set up in the USM facility.

- *Legislation was enacted allowing the NSRVSD to lease property for a period of ten years with to five year renewable options.

- *Plans were completed for a full fledged Regional Vocational School for September 1976 contingent upon successful negotiation of a long term lease with USM.

- *A five year (convertable to a ten year) lease was signed by the Regional School Committee and USM paving the way for the full vocational program to start in September.

*Ms. Claire Lane (Exxes) was elected Chairman of the NSRVSDC replacing Ken Littlefield (Boxford).

The dramatic increase in this year's assessment for the NSRVSD is largely due to one time start up costs, renovation costs and rent for the 200,000 square feet of space at the USM facilities. The school will be offering one, two and three year programs in Culinary Arts, Food Service/Short Order Cooking, Cosmetology, Resort Service Occupations, Auto Body Repair, Auto Mechanics, Distributive Education, Small Gas & Marine Engines, Health Service Occupations, Industrial Electronics, Construction Carpentry, Painting and Decorating, Masonry, Plumbing & Heating, Welding/Metal Fabrication, Machine Technology, Refrigeration and Appliance Repair, Automatic Data Processing and Technical Illustration. Full academic training will also be offered and required subjects.

Boxford students are urged to investigate opportunities offered at the NSRVSD. Further information may be obtained from their guidance counselor or by calling the NSRVSD at 927-6178.

Respectfully Submitted,
KENNETH E. LITTLEFIELD

REPORT OF THE PLANNING BOARD - 1975

The past year was indeed a busy one for the Planning Board with the bulk of our time being spent on our administrative responsibilities.

Three subdivisions were approved which involved a total of 78 lots. In addition, approximately 35 new lots were approved on existing Town roads. Under the new "frontage exception for larger lots" (porkchop amendment) 9 lots were approved totaling over 85 acres, an average of 9.5 acres per lot.

The Planning Board participated in three Board of Appeals cases and submitted its report and recommendation to aid that Board in its deliberations.

A substantial amount of time was spent by the Board in enforcement of the Scenic Roads Act in conjunction with the expansion of Interstate 95. After numerous meetings with representatives of the State DPW and concerned citizens, we were able to substantially minimize the intrusion of this highway onto our scenic roads. We are hopeful that the impact will be further reduced through a major landscaping program to be carried out by the State.

A number of matters were referred to the Board for its consideration at the May 1974 Town Meeting. Our report and recommendations on these issues was contained in the last annual report and was accepted by the Town at the May 1975 Town Meeting.

At the request of the selectmen, the Board extensively reviewed the HUD flood insurance program and made our report and recommendation to them.

In our role as a review board for general road projects, we considered, upon referral from the State DPW, the proposed reconstruction of the intersection of Washington Street and Lake Shore Road. The State accepted our report and recommendation and modified their plans accordingly.

Upon learning of the proposed location of a major State highway maintenance area at the intersection of Topsfield Road and I-95, we expressed our strong opposition to various State agencies over this choice of location. In response to our protest of the illegal storage of road salt at this site, the State agreed to construct an approved salt storage shed.

At the May 1975 Town Meeting, two warrant articles that were submitted by the Planning Board and approved by the Town.

The so called "porkchop amendment" allows a reduction in minimum frontage from 250 feet to 50 feet and in exchange requires an increase in minimum lot size from 2 acres to 6 acres.

The Town approved an updating and reprinting of the zoning map which was last printed in 1962. We expect to submit this amended zoning map to the May 1976 Annual Town Meeting. The map, which is being prepared by the engineering firm of Metcalf and Eddy, will reflect all of the zoning changes since 1962.

The Planning Board has continued its active participation in other areas of Town government. Members serve on the Capital Budgeting Committee, Conservation Commission, and Town Roads Committee thus providing the direct lines of communication necessary for comprehensive planning.

After thirty years of operating with little or no outside help, we have reluctantly concluded that we need a part time secretary to handle our substantial clerical burden and thereby free our time for consideration of planning issues. To defray this cost, we are increasing our fees to developers to bring them in line with our neighboring communities.

The Board has undergone a number of personnel changes in the past year. After six years on the Board, serving as Chairman of the Subcommittee on Roads and as Vice Chairman, Mr. Robert E. Borden resigned. Also, Mr. A. Gordon Price resigned after two years on the Board, serving the last year as Chairman of the Subcommittee on Roads. We would like to express our sincere gratitude to these men for their diligent and able service to the Town.

Finally, after 5 years as our chairman, Mr. Craig Falk has chosen to relinquish that position. His contributions to the Board in so capably carrying that responsibility are gratefully acknowledged.

ROBERT E. BORDEN (resigned)

PHILIP M. BRIGGS (chairman)

BENJAMIN C. DAVIS (appointed)

CRAIG E. FALK

ROBERT M. HACKING (appointed) (clerk)

J. ALDEN LINCOLN

DAVID E. MC GARR

A. GORDON PRICE (resigned)

ARTHUR M. SCHNEIDERMAN

RECREATION COMMITTEE

A town beach was constructed at Stiles Pond and was opened in June of 1975. The operation of the beach was successfully conducted by the Boxford Athletic Association. Plans are being formulated to complete the entire Stiles recreational area in 1976 in accordance with the master plan.

The first town-owned tennis courts were constructed behind the new Police Station with money appropriated at the 1974 Town Meeting. The courts were officially opened for play in June.

Respectfully submitted,

RICHARD L. LEBEL,
Chairman

BOXFORD TOWN LIBRARY
Report of the Trustees

Term Expires 1976
Ethel M. Houser
Ruth P. Faulkner
Donald K. Reiland

Term Expires 1977
David I. Blumenfeld
Robert C. Cole, Jr.
Jeanne D. Salmon

Term Expires 1978
Frederick G. Lehmann
Catherine T. Thomas
Clement E. Sutton, Jr.

Chairman	Robert C. Cole, Jr.
Vice Chairman	Catherine T. Thomas
Secretary	Jeanne D. Salmon
Librarian	Ruby C. Benson

The Boxford Town Library continues to be one of the most utilized services which our Town provides. The number of books, phonograph records, film strips, tape cassettes and puzzles borrowed for home use has again increased by more than 6 percent over the prior year. The number of people visiting our facilities has similarly increased by more than 7 percent over the prior year.

Cumulative Circulation Record

	1974	1975
Cummings Building	29,683	30,973
Morse Building	16,348	17,900
	<hr/>	<hr/>
Total Annual	46,031	48,873

As can be seen from the Circulation Record, the percentage growth in circulation at the Morse Building (the western end of town) is 9.5 percent over 1974, while the percentage growth at the Cummings Building (the eastern end of town) is 4.3 percent over the prior year. The percentage growth as well as the growth in actual borrowings at the Morse Building is in part attributable to the improved library facilities at that building.

As one would expect, the use of the Town Library grows in relation to the expansion of our population. The statistics shown below demonstrate this growth but also point that the use of the library is growing faster than the overall population (from 80 borrowings per 10 people in the town in 1967 to 107 borrowings per 10 people in 1975).

Cumulative Visitor and Circulation Record

	1967	1970	1972	1975
Circulation	25,222	38,698	41,646	48,873
Visitors	13,164	21,460	21,955	25,497
Population	3,004	4,162	4,322	4,565

If we are to continue to meet the needs and demands of the towns' taxpayers, library facilities must continue to grow with the population of the town. The Cummings Building facilities are now used beyond maximum utilization and the Morse Building facilities are quickly nearing that point. Recognizing this, the Trustees studied all the alternatives open to the town and determined that there were four different courses of action which could be followed in order to meet future needs. These are:

1. Renovate and expand the present Cummings Building, retaining the Morse Building as a branch facility.
2. Build a new facility adjacent to the Cummings Building (discontinuing the use of that building) and retain the Morse Building as a branch.
3. Expand the Morse Building so that it could accommodate the needs of the entire town and discontinue the use of the Cummings Building.
4. Build a new, single central library and discontinue the use of both the Morse and the Cummings Buildings.

In order to assist the Trustees, Kenneth R. Shaffer, Library Consultant and Professor of Library Science at Simmons College, was engaged to study the matter and make a recommendation to the Trustees. Professor Shaffer's report which is on circulation at both library buildings, recommends that a single central library be planned and constructed in the geographical center of the town. The Trustees have accepted the report and have endorsed the concept of a single central library. A number of meetings with town officials and library users have been held to discuss this concept so that the Trustees could have the benefit of all points of view on the subject. The Trustees are preparing an analysis of the services now rendered and the type and quantity of services, which could be rendered in the future. This analysis will provide the final data required to plan the Town's Library needs and requirements for the foreseeable future.

In addition to the "book borrowing" services now provided, the library also provides weekly preschool story hours, a summer crafts and reading program, book service at our town's swimming area, passes to the Museum of Fine Arts, the Museum of Science, Boston, film and other programs for senior citizens, film and filmstrip programs for school age children and adults and, of course, a wide variety of newspapers, magazines and reports. Additionally, the students at our schools have been using more and more of our materials. The regional bookmobile no longer stops at the elementary schools but active coordination between the school and the library allows us to supplement our collection in order to help the students with their assignments.

The library staff has remained at 1974 levels despite increases in their work load. We were able, however, to supplement them with CETA workers who assisted in the development of a union catalog for the adult non-fiction collection at both buildings. While this project is not completed it is a great help in checking the holdings at "the other library".

While the members of staff remained constant, their skills and expertise continue to develop. Under the able direction of Ruby C. Benson (Mrs. John R.) our librarian, the staff attended regional informational and training programs throughout the year. As a result of extra educational work on reference completed by Miriam O'Brien and Eleanor Rock, our town was awarded new reference materials totaling \$400.00. The town should be proud of the quality, dedication and warmth of its library staff, for it is exceptional in a town of our size. Mrs. Benson has directed the staff to high levels of service and, as always, has managed to provide the services required within budgeted amounts. Total operating costs in 1975 were \$43,890. This was partially offset by the dog tax refund and state aid of \$2,262, so that the net cost to the town was \$41,628.

We are indebted to the assistance and encouragement provided by the Friends of the Boxford Town Library and the Boxford Village Garden Club. Their help and financial support is appreciated by the Trustees and the people of the town.

For the Town Library Trustees

ROBERT C. COLE, JR.
Chairman

REPORT OF THE FIRE STATION BUILDING COMMITTEE

The new fire station located in the West end of Boxford is completed and full occupied by the Fire Department. We know that it meets with your approval and with the exception of some small additional details this will complete the work of the Fire Station Building Committee.

A lot of progress has been made since your vote of approval at the May '75' Town Meeting, beginning with the construction of a temporary fire station, burning the old fire station, ground breaking, construction, moving the apparatus into the new station on Thanksgiving morning, and ending with acceptance and dedication ceremonies in April of 1976.

It would be an error to think that all things went smoothly, they didn't. Many problems arose but because of the close working relationship between the architect, the general contractor, the sub-contractors, and the Committee, solutions were found that for the most part were satisfactory to all.

The Committee would like to extend a sincere thanks to Richy and Harriet Cunningham, who by allowing us to construct a temporary fire station on their property helped solve a major problem. We also commend the members of the Fire Department who have continued to provide fire protection effectively and efficiently under almost continuously changing and sometimes trying conditions.

In closing we would like to thank the Town for the opportunity to serve in our capacity as members of the Fire Station Building Committee.

HOWARD GURLEY
RANDOLPH JOHNSON
CHARLES MATSES
CLIFTON ROCK
JOHN MULCAHY, Chairman

REPORT OF TOWN ACCOUNTANT

Balance Sheet — June 30, 1975

GENERAL ACCOUNTS

Assets

Cash:

General	\$414,732.56
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Advances for Petty:

Town Hall	\$50.00	
Library	50.00	
		\$100.00

Accounts Receivable:

Taxes:

Levy of 1962:	
Personal Property	\$303.00

Levy of 1963:	
Personal Property	30.30

Levy of 1964:	
Personal Property	11.25
Real Estate	315.00

Levy of 1965:	
Personal Property	158.88
Real Estate	7.20

Levy of 1966:	
Personal Property	49.35
Real Estate	204.92

Levy of 1967:	
Personal Property	373.65
Real Estate	1,056.28

Levy of 1968:	
Personal Property	123.20
Real Estate	1,820.25

Levy of 1969:	
Personal Property	
Real Estate	2,053.62

Levy of 1970:	
Personal Property	273.92
Real Estate	4,903.14

Levy of 1971:	
Personal Property	206.87
Real Estate	1,685.63

Levy of 1972:	
Personal Property	1,733.07
Real Estate	5,158.50

Levy of 1973:		
Personal Property	57.93	
Real Estate	6,030.99	
Levy of 1974:		
Personal Property		
Real Estate	7,712.97	
Levy of 1975:		
Personal Property	2,815.92	
Real Estate	74,013.67	
		\$111,099.51
Motor Vehicle Excise:		
Levy of 1965	13.20	
Levy of 1966	2,853.69	
Levy of 1967	1,766.07	
Levy of 1968	2,357.66	
Levy of 1969	1,591.80	
Levy of 1970	3,289.31	
Levy of 1971	14,629.83	
Levy of 1972	18,173.83	
Levy of 1973	30,143.76	
Levy of 1974	36,460.81	
Levy of 1975	48,368.54	
		\$159,648.50
Classified Forest Land Taxes:		
Levy of 1974	\$11.96	
Levy of 1975	17.79	
		\$29.75
Farm Animal Taxes:		
Levy of 1975		\$33.75
Tax Titles		\$106.29
Departmental:		
School		\$.80
Aid to Highways:		
State & County		\$43,801.58
Revenue - 1975		
Appropriations Voted	\$3,107,816.92	
Deducted:		
Available Funds Voted	-276,127.11	
		<u>\$2,831,689.81</u>

Unprovided for or Overdrawn Accounts:

Underestimates 1974 Assessments:

State: \$16.86

Overdrawn Accounts:

Police - Special Detail 978.00

\$994.86

Due From:

Stabilization Fund \$91,394.60

Revenue Sharing PL 92-512 52,000.00

\$143,394.60

\$3,705,632.01

GENERAL ACCOUNTS

Liabilities

Payroll Deductions:

Blue Cross/Blue Shield \$1,468.89

Life Insurance 37.80

Teachers' Retirement System 117.43

Teachers' Annuities 2,400.07

Teachers' Disability 32.05

\$4,056.24

Trust Fund Transactions:

Jonathan Tyler Barker

Free School Fund \$19,690.00

Federal Grants:

Disability Assistance \$150.00

Medical Assistance 5,330.19

School:

Public Law #81-874 10,857.06

Public Law #81-864 7,184.57

Public Law #89-10 2.01

E.S.E.A. 18.17

\$23,542.00

Revolving Funds:

School Lunch	\$1,538.11
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Appropriation Balances:

Revenue:

General	\$3,157,285.74
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Overestimates 1974:

State:

Recreation Areas	\$192.34
Ipswich River Watershed	4.24
Mosquito Control	586.02
Special Education (1972-76)	2,000.00

County:

Tax	494.46	\$3,277.06
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Receipts Reserved for Appropriation

Road Machinery	\$4,500.90
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Reserve Fund - Overlay Surplus	\$20,544.08
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Overlays Reserved for Abatements:

Levy of 1962	\$303.00	
Levy of 1963	30.30	
Levy of 1964	326.25	
Levy of 1965	166.08	
Levy of 1966	254.27	
Levy of 1967	1,429.93	
Levy of 1968	1,943.45	
Levy of 1969	2,042.97	
Levy of 1970	5,177.06	
Levy of 1971	1,892.50	
Levy of 1972	6,891.57	
Levy of 1973	27,771.73	
Levy of 1974	6,077.51	
		\$54,306.62

Revenue Reserved Until Collected:

Motor Vehicle Excise	\$159,648.30	
Special Tax	63.50	
Tax Title	106.29	
Departmental	.80	
Aid to Highway	43,801.58	
		\$203,620.47

Reserve for Petty Cash Advances	\$100.00
Surplus Revenue	\$211,281.95
Commonwealth of Massachusetts Veterans' Benefits	\$1,784.51

Tax Credits:

Levy of 1969	
Personal Property	\$10.65
Levy of 1974	
Personal Property	93.68
	\$104.33
	<hr/>
	\$3,705,632.01
	<hr/>

REPORT OF TOWN ACCOUNTANT
RECEIPTS FOR 12 MONTHS
July 1, 1974 through June 30, 1975

Francis F. Perry, Collector

Taxes Current Year

Real Estate	\$1,663,919.04
Personal Property	91,400.26
	<hr/>
	\$1,755,319.30

Taxes Previous Years

Real Estate	\$41,981.75
Personal Property	2,603.51
	<hr/>
	\$44,585.26

Motor Vehicle Excise

Levy 1975	\$51,569.59
Levy 1974	154,923.60
Levy 1973	13,592.08
Levy 1972	128.98
	<hr/>

\$220,214.25 ✓

Classified Forest Land

Levy 1975	\$52.80
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Farm Animal Excise

Levy 1975	\$154.61
Levy 1974	70.00

\$224.61

COMMONWEALTH OF MASSACHUSETTS

for Highways

Chapter 81 Maintenance-1974	\$19,027.44
Chapter 90 Construction-1974	14,037.31
Chapter 825 Section I - 1974	21,640.00
Chapter 497	37,697.64

\$92,402.39

COMMONWEALTH OF MASSACHUSETTS

for Education

Chapter 70 School Aid - 1975	\$140,503.76
Chapter 70 School Aid - 1974	275,028.08
Chapter 71 School Aid - 1975	51,152.43
Chapter 58 Special Education	34,090.00
Chapter 69 Special Education	48,181.00
Chapter 69 Special Education	
Deaf and Blind	269.00
Transportation	52,742.25
Chapter 74 Educational Occupational	74.00
State Aid to Libraries	1,512.00
Federal Grants - PL874-1973/4	7,853.00
Federal Grants - PL874-1974/5	1,879.00
Federal Grants - Title I	7,020.00
Federal Grants - Title III	1,535.51

\$621,840.03

For Taxes

Reimbursement of Public Owned Land	\$26,404.08
Corporate Tax Reimbursement -	
Chapter 58 - Section 17	54.39
Local Aid Fund - Lottery	25,265.62
School Lunch Program	10,415.81

\$62,139.90

For Aid and Relief
Veterans' Benefits

\$1,784.51 ✓

County of Essex

Highways and Damages	\$11,714.50
Chapter 824 - Acts of 74	853.91
Dog License Refund	1,575.33
Board of Dogs	150.00

\$14,293.74

TRUST AND INVESTMENT FUNDS

East Parish Library Fund	\$537.43
West Parish Library Fund	496.79
Town School Fund	333.84
Jonathan Tyler Barker Fund	4,200.00

\$5,568.06

DEPARTMENTAL ACCOUNTS

Planning Board	\$565.90
Board of Appeals	50.00
Conservation Commission	100.00
Elections	76.00
Police Department	25.50
Police - Special Detail	51,882.50
Highway Department	15,000.00
School Lunch	33,202.40
School Department	228.45

\$101,130.75

LICENSES AND PERMITS

Dog Licenses	\$2,068.35
Liquor License	500.00
Sunday License	50.00
Board of Health Permits	1,052.50
Building Permits	2,517.78
Electrical Permits	1,675.00

Plumbing Permits	699.00
Gas Permits	188.00
Pistol Permits	1,200.00

\$9,950.63 ✓

UNCLASSIFIED

Interest on Deposits	\$19,254.43 ✓
Interest on Taxes	5,167.59 ✓
Interest on Revenue Sharing	<u>999.84</u> ✓
Rent of Town Halls and Buildings	1,429.00^
Rent of Town Forest Land	10.00^
Central District Court Fines	595.00 } ✓
Town Library Fines	306.59 } ✓
Sale of Dogs	69.00^
Sale of Old Fire Engine	202.00^
Street Lists, Maps, Copier, Telephone, etc.	118.10^
Town Crier Set Maps	325.00^
Fire Station Building Specs.	350.00^
Insurance Claims - 1974	200.00^
Insurance Reimbursements	947.63^
Pay Station Commissions	74.11^
Group Hosp. & Life Insurance	3.72^
School Tuition	304.50^
Wildcat - Tax Adjustment	111.24^
Return of M.V. Excise Rebate	13.20^
Return of Surplus Revenue	<u>2,231.15</u>
Checks Redeposited	1,140.80^
Federal Revenue Sharing	47,122.97×
Stabilization Fund	58,000.00×
Conservation Fund	10,000.00×

\$148,975.87

AGENCY ACCOUNTS

Federal Withholding	\$123,518.63
Massachusetts Withholding	35,931.37
Essex County Retirement	10,046.29
Blue Cross/Blue Shield	11,849.19

TOWN ACCOUNTANT

Life Insurance	248.24	
Credit Union	41,906.00	
Teachers Retirement	26,994.09	
Tax Sheltered Annuities	11,197.92	
Long Term Disability	1,904.67	
B.T.A. Dues	3,823.60	
Pension Fund	1,028.92	
	<hr/>	\$268,448.92
		<hr/>
TOTAL RECEIPTS		\$3,346,931.02

EXPENDITURES FOR 12 MONTHS

July 1, through June 30, 1975

GENERAL GOVERNMENT

Selectmen	\$7,244.11
Selectmen's Administrative Assist.	8,653.13
Assessors	8,163.31
Assessors - 1973 Account	212.28
Assessors Land Maps - 1972 Account	3,990.00
Treasurer	6,446.48
Town Clerk	3,018.35
Accountant	10,206.59
Collector of Taxes	6,339.06
Planning Board	775.19
Appeals Board	93.54
Historic District Commission	25.00
Registrars	1,402.99
Elections	1,571.14
Building Inspector	4,621.00
Electrical Inspector	2,000.00
Plumbing Inspector	1,625.00
Gas Inspector	838.00
Town Counsel	1,400.00
Finance Committee	57.50
Conservation Commission	91.90
Recreation Committee	1,639.20
Tennis Courts	15,454.97
Stiles Pond Town Beach	4,970.30
Land Purchase for Munic. Well-1971 Account	4,000.00
Animal Inspector	210.00
Child Guidance Center	2,049.96
Haverhill/Newburyport Mental Health and Mental Retardation	2,212.00
Buildings and Grounds	3,591.51
Town Halls and Buildings	5,176.07
Board of Health	18,443.65
	<hr/>
	\$126,522.23

PROTECTION OF PERSONS AND PROPERTY

Dog Officer	\$645.86
Police Department	109,852.15
Police Department - 1973 Account	188.00
Police Department - Special Detail	54,260.50

Police Department - Cruiser Ambulance	3,845.75
Police/Communications	735.78
Building Planning Fund	
Police/Communications Center	124,846.87
Police/Communications	60.00
Center Blueprint Fees	
Communications Department	38,626.62
Communications Department-	1,000.00
1973 Account	
Fire Department	33,793.25
Fire Department-New Apparatus	30,940.00
Fire Station Building - West Boxford	10,430.62
Tree Warden	4,099.18
Moth Suppression	1,397.70
Dutch Elm Disease Control	2,475.96
Brush Days	237.60

 417,435.84

HIGHWAYS

Selectmen's Highway Fund	\$3,763.79
General Highway Fund	1,909.05
Chapter 81 Maintenance-1974 Account	23,717.72
Chapter 90 Construction-1973 Account	32,684.12
Ipswich Road, End of Herrick Road	7,500.00
Road Machinery Maintenance	15,306.60
Highway Department - Operational Exp.	5,817.85
Highway Department - Maintenance Exp.	18,181.65
Funds for Resurfacing Roads	14,913.76
Snow Removal and Sanding	37,842.54
Street Lighting	2,081.50
Highway Landtaking-1972 Account	290.40
Vacation/Holiday Account	3,860.36
Sick Leave Account	347.44
Highway Department-1974 International Truck	6,150.00
Highway Department-1974 One Ton Chevrolet Truck	4,565.00
Highway Department-Sand Spreader	3,970.00
Highway Department-Equipment Account	100.00

 \$183,001.78

SCHOOLS AND LIBRARIES

School Department	\$766,008.14	
School Account-Title I	14,364.13	
School Account-Title II	479.49	
School Account-U.S. Public Law #874	30.00	
School Lunch Program	42,744.74	
Regional School District	1,326,535.96	
North Shore Reg. Vocational School	14,141.10	
Town Library	43,888.91	
Town Library - 1973 Account	901.00	
Library Special Program	1.60	
West Boxford Library-Remodel and Refurnish Morse School	121.00	
		<hr/>
		\$2,209,215.97

AID AND RELIEF

Veterans' Benefits	\$1,117.70	
		<hr/>
		\$1,117.70

MISCELLANEOUS

Insurance	\$5,764.71
Memorial Day	703.53
Civil Defense	57.00
Town Reports	2,840.00
Selectmen's Contingency Fund	3,273.33
Interest on Loans	5,745.25
Police/Communications Building Notes	34,500.00
Bemis Land Purchase	35,883.75
Wildcat Purchase	160,000.00
Group Hospital and Life Insurance	10,676.36
Town Cemetery	50.00
Boxford Village Cemetery	300.00
Brookside Cemetery	100.00
Harmony Cemetery	200.00
Mt. Vernon Cemetery	100.00
Soldiers Graves	200.00
East Parish Library Fund	338.28
Debt and Interest Account	218.35
State Recreation Areas	19,462.44
County Tax	94,548.51
Motor Vehicle Excise Tax Bills	678.90
Real Estate Tax Refund	11,382.13
Personal Property Tax Refund	52.15

Motor Vehicle Tax Refund	4,789.69
Mosquito Control Projects	1,570.94
Air Pollution Control District	237.40
Ipswich River Watershed District	122.96
County Retirement System	18,253.70
Veterans' Service District	194.23
	<hr/>
	\$422,143.61

AGENCY ACCOUNTS

Federal Withholding	\$123,518.63
Massachusetts Withholding Tax	35,931.37
Essex County Retirement	10,046.29
Blue Cross/Blue Shield	10,038.30
Life Insurance	210.44
Credit Union	41,906.00
Mass. Teachers Retirement	26,876.66
Tax Sheltered Annuities	8,797.85
Long Term Disability	1,872.62
BTA Dues	3,823.60
Pension Fund	1,028.92
	<hr/>
	\$264,050.68
	<hr/>
	\$3,623,487.81

DETAILS OF EXPENDITURES FOR 1974-1975
GENERAL GOVERNMENT
Selectmen

Appropriation		\$8,440.00
Salaries-Selectmen	\$1,150.00	
Clerical	5,112.46	
Office Expense	703.85	
Dues and Meetings	211.30	
Books	66.50	
	<hr/>	
Total Cash Expenditures	\$7,244.11	
Unexpended Balance	1,195.89	
	<hr/>	<hr/>
	\$8,440.00	\$8,440.00 ✓

Selectmen's Administrative Assistant

Appropriation		\$12,000.00
Salary	\$8,568.83	
Expenses	84.30	
	<hr/>	
Total Cash Expenditures	\$8,653.13	
Unexpended Balance	3,346.87	
	<hr/>	<hr/>
	\$12,000.00	\$12,000.00 ✓

Assessors

Appropriation		\$7,399.00
Transfer from Reserve		769.31 ✓
Salaries - Board	\$2,909.90	
Abstracts	120.05	
Office Expense	140.41	
Dues and Subs	112.00	
Clerical	3,884.10	
Data Processing	502.41	
Printed Forms	76.02	
Film	33.42	
Miscellaneous	390.00	
	<hr/>	<hr/>
Total Cash Expenditures	\$8,168.31	\$8,168.31

TOWN ACCOUNTANT

Assessors - 1973 Account

Balance July 1, 1974		\$420.17
Services	\$ 40.00	
Office Supplies	172.28	
	<hr/>	
Total Cash Expenditures	\$212.28	
Unexpended Balance	207.89	
	<hr/>	<hr/>
	\$420.17	\$420.17

Assessors Landmaps - 1972 Account

Balance July 1, 1974		\$4,585.03
Transfer to West Boxford Fire Station	\$3,000.00	
Expendable	990.00	
	<hr/>	
Total Cash Expenditures	\$3,990.00	
Unexpended Balance	595.03	
	<hr/>	<hr/>
	\$4,585.03	\$4,585.03

Treasurer

Appropriation		\$6,557.00	✓
Salary	\$3,900.00		
Office Expense	137.98		
Postage	360.00		
Clerical	2,048.50		
	<hr/>		
Total Cash Expenditures	\$6,446.48		
Unexpended Balance	110.52		
	<hr/>	<hr/>	
	\$6,557.00	\$6,557.00	

Town Clerk

Appropriation		\$3,960.00	✓
Services-Town Clerk	\$ 750.00		
Bond	10.00		
Office Expense	164.75		

Dues	10.00	
Clerical	1,152.50	
Town Meeting Expense	82.50	
Postage	120.00	
Advertising	10.06	
By-Laws	718.54	
	<hr/>	
Total Cash Expenditures	\$3,018.35	
Unexpended Balance	941.65	
	<hr/>	<hr/>
	\$3,960.00	\$3,960.00

Accountant

Appropriation		\$9,860.00	✓
Transfer from Reserve		346.59	
Salary	\$8,365.00		
Clerical	1,240.00		
Office Expense	601.59		
	<hr/>	<hr/>	
Total Cash Expenditures	\$10,206.59	\$10,206.59	

Tax Collector

Appropriation		\$5,811.00	✓
Transfer from Reserve		528.06	
Salary	\$2,800.20		
Bonds	228.00		
Office Expense	164.91		
Clerical	1,656.75		
Tax Bills	508.20		
Dues	16.00		
Postage	965.00		
	<hr/>	<hr/>	
Total Cash Expenditures	\$6,339.06	\$6,339.06	

Planning Board

Appropriation		\$800.00	✓
Equipment and Supplies	255.36		
Hearings and Filing Fees	209.20		

TOWN ACCOUNTANT

Consultant Services	278.63	
Bulk Mailing	32.00	
	<hr/>	
Total Cash Expenditures	\$775.19	
Unexpended Balance	24.81	
	<hr/>	<hr/>
	\$800.00	\$800.00

Appeals Board

Appropriation		\$550.00 ✓
Office and Other Expense	56.00	
Clerical	22.54	
Dues	15.00	
	<hr/>	
Total Cash Expenditures	\$ 93.54	
Unexpended Balance	456.46	
	<hr/>	<hr/>
	\$550.00	\$550.00

Historic District Commission

Appropriation		\$100.00 ✓
Expenditures	\$25.00	
	<hr/>	
Total Cash Expenditures	25.00	
Unexpended Balance	75.00	
	<hr/>	<hr/>
	\$100.00	\$100.00

Registrars

Appropriation		\$1,685.00 ✓
Services-Registrars	\$550.50	
Street List	637.06	
Census	180.76	
Supplies	9.67	
Registration Forms	25.00	
	<hr/>	
Total Cash Expenditures	\$1,402.99	
Unexpended Balance	282.01	
	<hr/>	<hr/>
	\$1,685.00	\$1,685.00

Elections

Appropriation		\$2,110.00	✓
Reimbursement		76.00	
Officers	\$1,122.00		
Voting List	268.29		
Ballot Printing	171.00		
Supplies	9.85		
	<hr/>		
Total Cash Expenditures	\$1,571.14		
Unexpended Balance	614.86		
	<hr/>	<hr/>	
	\$2,186.00	\$2,186.00	

Building Inspector

Appropriation		\$4,621.00	✓
Office Expense	40.81		
Services	4,580.19		
	<hr/>	<hr/>	
Total Cash Expenditures	\$4,621.00	\$4,621.00	

Electrical Inspector

Appropriation		\$2,000.00	✓
Salary	\$2,000.00		
	<hr/>	<hr/>	
Total Cash Expenditures	\$2,000.00	\$2,000.00	

Gas Inspector

Appropriation		\$838.00	✓
Salary	\$838.00		
	<hr/>	<hr/>	
Total Cash Expenditure	\$838.00	\$838.00	

Plumbing Inspector

Appropriation		\$1,625.00	✓
Salary	1,615.00		
Postage	10.00		
	<hr/>	<hr/>	
Total Cash Expenditures	\$1,625.00	\$1,625.00	

TOWN ACCOUNTANT

Town Counsel

Appropriation		\$1,400.00 ✓
Salary	\$1,400.00	
	<hr/>	<hr/>
Total Cash Expenditures	\$1,400.00	\$1,400.00

Finance Committee

Appropriation		\$100.00 ✓
Association Dues	\$ 45.00	
Budget Preparation	12.50	
	<hr/>	
Total Cash Expenditures	57.50	
Unexpended Balance	42.50	
	<hr/>	<hr/>
	\$100.00	\$100.00

Conservation Commission

Appropriation		\$200.00 ✓
Dues	30.00	
Office Expense	61.90	
	<hr/>	
Total Cash Expenditures	91.90	
Unexpended Balance	108.10	
	<hr/>	<hr/>
	\$200.00	\$200.00

Recreation Committee

Appropriation		\$1,400.00 ✓
Transfer from Reserve Fund		239.20
July 4th	687.06	
Miscellaneous Expense	909.33	
Morse School - Field	27.71	
Postage	15.10	
	<hr/>	<hr/>
Total Cash Expenditures	\$1,639.20	\$1,639.20

Tennis Courts

Appropriation		\$16,500.00	✓
Wages	591.10		
Materials & Labor	14,039.00		
Advertising	39.23		
July 4th	155.64		
Town Tools	630.00		
Total Cash Expenditures	\$15,454.97		
Unexpended balance	1,045.03		
	\$16,500.00	\$16,500.00	

Stiles Pond Town Beach

Appropriation		\$5,000.00	✓
Wages	36.56		
Essex Survey Service	4,693.53		
Shurcliff, Merritt, and Footit	152.91		
Equipment Rental	7.30		
Town Tools	80.00		
Total Cash Expenditures	\$4,970.30		
Unexpended Balance	29.70		
	\$5,000.00	\$5,000.00	

Water and Drainage Committee

Appropriation		\$50.00	✓
Unexpended Balance	\$50.00		
	\$50.00	\$50.00	

Land Purchase for Municipal Well Protection - 1971 Account

Balance July 1, 1974		\$4,000.00	
Transfer voted at Town Meeting	\$4,000.00		
	\$4,000.00	\$4,000.00	

TOWN ACCOUNTANT

Inspector of Animals

Appropriation		\$260.00	✓
Salary	\$200.00		
Expenses	10.00		
Total Cash Expenditures	210.00		
Unexpended Balance	50.00		
	\$260.00	\$260.00	

Child Guidance Center

Appropriation		\$2,050.00	✓
Expenditures	\$2,049.96		
Total Cash Expenditures	\$2,049.96		
Unexpended Balance	.04		
	\$2,050.00	\$2,050.00	

Haverhill/Newburyport Mental Health and Retardation

Appropriation		\$2,212.00	✓
Expenditures	\$2,212.00		
	\$2,212.00	\$2,212.00	

Buildings and Grounds

Appropriation		\$3,600.00	✓
Ballfields:			
Labor	\$2,430.09		
Supplies	787.48		
Town Tools	56.00		
Public Grounds:			
Labor	92.30		
Supplies	8.00		
Skating Rink:			
Electricity	38.56		

Morse School:

Electricity	137.08
Town Tools	42.00

Total Cash Expenditures	3,591.51
Unexpended Balance	8.49

	<u>3,600.00</u>	<u>3,600.00</u>
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Town Halls and Buildings

Appropriation		\$5,180.00	✓
Town Halls: - Janitors	\$ 406.04		
Telephone	1,691.32		
Gas	210.23		
Oil	1,057.44		
Electricity	798.93		
Supplies	118.80		
Repairs	76.83		
Equipment	9.24		

Community House:

Fuel	283.33
Electricity	3.64
Maintenance and Supplies	23.83

Lincoln Hall:

Septic System	176.19
Fuel and Electricity	210.20
Miscellaneous, Labor and Repairs	110.05

Total Cash Expenditures	\$5,176.07
Unexpended Balance	3.93

	<u>\$5,180.00</u>	<u>\$5,180.00</u>
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Board of Health

Appropriation		\$17,998.00
Transfer from Reserve Fund		640.00
Salaries - Board	300.00	
Services Caretaker	1,659.97	
Maintenance of Dump	3,691.49	
Supplies	204.25	

Association Dues	12.00	
BTW Health District	5,862.80	
Rat Control	240.00	
Clerical Bids and Etc.	157.00	
Preparation and care of used Landfill	1,200.00	
Prepare New Sites: Labor	893.14	
Town Tools	170.00	
Psychological	475.00	
Town Tools	3,578.00	
	<hr/>	
Total Cash Expenditures	\$18,443.65	
Unexpended Balance	194.35	
	<hr/>	<hr/>
	\$18,638.00	\$18,638.00

Dog Officer

Appropriation		\$800.00	✓
Salary	\$200.00		
Supplies and Expense	69.86		
Board Stray	376.00		
	<hr/>		
Total Cash Expenditures	645.86		
Unexpended Balance	154.14		
	<hr/>	<hr/>	
	\$800.00	\$800.00	

Police Department

Appropriation		\$107,877.00	✓
Transfer from Reserve Fund		1,669.42	
Redeposited Checks		457.73	
Salary	\$47,921.61		
Wages	38,756.00		
Cruiser Maintenance	3,888.44		
Gas	6,353.30		
Oil/Lube	452.62		
Tires	928.92		
Mileage	876.47		
Rent	720.00		
Heat	516.48		
Electricity	1,660.95		
Station Maintenance	349.83		

Lock-up	200.00	
Uniforms	1,148.93	
Weapons	119.84	
Supplies	787.53	
Office Station Maintenance	355.31	
Expendables	1,229.33	
Training and Education	756.59	
Insurance	2,674.00	
Public Safety	33.00	
Lettering	40.00	
Cruiser Equipment	83.00	
Total Cash Expenditures	\$109,852.15	
Unexpended Balance	152.00	
	\$110,004.15	\$110,004.15

Police Department - 1973 Account

Balance July 1, 1974		\$188.00
Expenditures	\$188.00	
	\$188.00	\$188.00

Police Department - Special Detail

Receipts		\$53,282.50
Disbursements	\$54,260.50	
Over Expended Balance	978.00	
	\$53,282.50	\$53,282.50

Police Department - Cruiser/Ambulance

Appropriation		\$4,000.00
Expenditures	\$3,845.75	
Total Cash Expenditure	3,845.75	
Unexpended Balance	154.25	
	\$4,000.00	\$4,000.00

Police/Communications Building - Planning Fund

Balance 7/1/74		735.78
Transferred to Police/Communications Center	735.78	
	735.78	735.78

Police Communications Center

Balance July 1, 1974		126,762.18
Transfer from Police/Comm.		
Bldg.; Planning Fund		735.78
Transfer from Police/Comm.		
Bldg.; Blueprint Fees		60.00
Fletcher Construction Co.	\$108,412.10	
Belch	3,346.47	
Highway Payroll	2,150.48	
Northeast Builders Labor	7,707.84	
Artesian Well	725.00	
Supplies	1,200.98	
Town Tools	1,304.00	
	<hr/>	
Total Cash Expenditures	\$124,846.87	
Unexpended Balance	2,711.09	
	<hr/>	
	\$127,557.96	\$127,557.96

Police/Communications Center - Blueprint Fees

Balance July 1, 1974		\$60.00
Transferred to Police/Comm. Center	\$60.00	
	<hr/>	
	\$60.00	\$60.00

Communications Department

Appropriation		\$36,665.00	
Transfer from Reserve Fund		1,961.62	✓
Salary Director	\$1,500.00		
Operators	24,051.29		
Emergency	81.77		
Training	181.00		
Holiday	680.00		
Vacation	768.00		
Sick Leave	652.00		
Telephone and Remotes	4,707.83		
Office Supplies	514.31		
Maintenance	2,287.98		
Capital Expenditure	3,114.75		
Miscellaneous	87.69		
	<hr/>		
Total Cash Expenditures	\$38,626.62	\$38,626.62	

Communications Department - 1973 Account

Balance July 1, 1974		\$1,000.00
Expenditures	\$1,000.00	
	<u>1,000.00</u>	<u>1,000.00</u>

Fire Department

Appropriation		\$30,280.00
Transfer from Reserve		3,313.25 ✓
Transfer from Highway Department		200.00
Call Men	\$9,503.23	
Chief's Salary	1,470.00	
Deputy Chief's Salary	600.00	
Captain's Salary	400.00	
Lieutenant's Salary	300.00	
Training Director's Salary	150.00	
Maintenance Director's Salary	300.00	
Water Supply Director's Salary	150.00	
Gas and Oil	1,191.53	
Fuel	2,411.99	
Telephone	461.70	
Electricity	737.16	
Repairs	1,735.37	
Supplies	2,625.68	
Station Maintenance	423.34	
Water Hole and Hydrant Maintenance	568.38	
Training	116.80	
Office Expense	73.14	
Association Dues and Publications	5.00	
Insurance	2,434.00	
Coats, Boots and Helmets	1,107.48	
Capital Equipment	4,493.45	
Sick Pay	2,535.00	
	<u>33,793.25</u>	<u>33,793.25</u>
Total Cash Expenditures	\$33,793.25	\$33,793.25

Fire Department - New Apparatus

Balance July 1, 1974		\$6,398.03
Transfer from Revenue Sharing		24,601.97
Expenditures	\$30,940.00	
	<hr/>	
Total Cash Expenditures	\$30,940.00	
Unexpended Balance	60.00	
	<hr/>	<hr/>
	\$31,000.00	\$31,000.00

West Boxford Fire Station Building

Appropriation		\$7,500.00
Transfer from Assessors Land Maps - 1972 Account		3,000.00
Fire Station Building Committee	8,930.62	
Transfer to West Boxford Fire Station	1,500.00	
	<hr/>	
Total Cash Expenditures	\$10,430.62	
Unexpended Balance	69.38	
	<hr/>	<hr/>
	\$10,500.00	\$10,500.00

Tree Warden

Appropriation		\$4,100.00
Labor	\$2,538.38	
Trucks and Equipment	292.00	
Contract	816.35	
Repair	39.45	
Town Equipment	413.00	
	<hr/>	
Total Cash Expenditures	\$4,099.18	
Unexpended Balance	.82	
	<hr/>	<hr/>
	\$4,100.00	\$4,100.00

Moth Suppression

Appropriation		\$1,400.00	✓
Labor	252.00		
Equipment Use	1,145.70		
	<hr/>		
Total Cash Expenditure	1,397.70		
Unexpended Balance	2.30		
	<hr/>		
	\$1,400.00	\$1,400.00	

Dutch Elm Disease Control

Appropriation		\$2,500.00	
Labor	\$2,475.96		✓
	<hr/>		
Total Cash Expenditures	\$2,475.96		
Unexpended Balance	24.04		
	<hr/>		
	\$2,500.00	\$2,500.00	

Brush Days

Appropriation		\$800.00	
Expenditures	\$237.60		
	<hr/>		
Total Cash Expenditures	\$237.60		✓
Unexpended Balance	562.40		
	<hr/>		
	\$800.00	\$800.00	

Selectmen's Highway Fund

Appropriation		\$4,000.00	
Wages	\$1,482.40		
Materials	727.08		
Equipment Hire	1,331.36		
Clean Up Day	22.95		
Town Tools	200.00		✓
	<hr/>		
Total Cash Expenditures	\$3,763.79		
Unexpended Balance	236.21		
	<hr/>		
	\$4,000.00	\$4,000.00	

General Highway Fund

Appropriation		\$2,100.00
Labor	\$523.91	
Materials	585.14	
Equipment Hire	408.00	
Town Tools	392.00	
	<hr/>	
Total Cash Expenditures	\$1,909.05	
Unexpended Balance	190.95	
	<hr/>	<hr/>
	\$2,100.00	\$2,100.00

Chapter #81 Maintenance - 1974

Appropriation		\$2,930.00
Transfer from Surplus Revenue		20,146.00
Transfer from Highway Maintenance		641.72
Over Expended Balance July 1, 1974	6,830.12	
Salaries and Wages	7,993.65	
Materials	6,087.99	
Equipment Hire	1,418.20	
Town Tools	1,387.76	
	<hr/>	
Total Cash Expenditures	\$23,717.72	\$23,717.72

Chapter #90 Construction - 1973 Account
Washington Street, Ipswich Road or Main Street

Appropriation		\$45,125.90
Salaries and Wages	\$4,432.21	
Materials	1,558.12	
Equipment Hire	2,562.50	
Contract Work	21,785.29	
Town Tools	2,346.00	
	<hr/>	
Total Cash Expenditures	32,684.12	
Unexpended Balance	12,441.78	
	<hr/>	<hr/>
	\$45,125.90	\$45,125.90

Ipswich Road, End of Herrick Road - 1974 Account

Appropriation		\$7,500.00	✓
Hot Topping	\$7,382.82		
Transfer voted at Town Meeting	117.18		
	<hr/>	<hr/>	
Total Cash Expenditures	\$7,500.00	\$7,500.00	

Road Machinery and Maintenance

Appropriation		\$15,000.00	
Redeposited Check		308.99	✓
Wages	\$2,857.41		
Gas and Oil	4,230.99		
Tires	568.72		
Supplies	3,130.75		
Repairs	3,524.45		
Equipment Purchase	818.23		
Truck Lettering	35.00		
Tools	141.05		
	<hr/>	<hr/>	
Total Cash Expenditures	\$15,306.60		
Unexpended Balance	2.39		
	<hr/>	<hr/>	
	\$15,308.99	\$15,308.99	

Highway Operational Expense

Appropriation		\$5,819.00	
Maintenance	\$450.55		
Supplies	533.68		
Telephone	398.29		✓
Light and Heat	3,733.71		
Dues	5.00		
Insurance	688.06		
Tools	8.56		
	<hr/>	<hr/>	
Total Cash Expenditures	\$5,817.85		
Unexpended Balance	1.15		
	<hr/>	<hr/>	
	\$5,819.00	\$5,819.00	

Highway Maintenance

Appropriation		\$18,469.30
Wages	9,420.01	
Gas and Oil	425.78	
Supplies	344.40	
Tools	112.00	
Repairs	396.99	
Equipment Hire	6,621.47	
Town Tools	861.00	
	<hr/>	
Total Cash Expenditures	\$18,181.65	
Unexpended Balance	287.65	
	<hr/>	
	\$18,469.30	\$18,469.30

Funds for Resurfacing Roads

Appropriation		\$15,000.00
Salaries and Wages	\$2,180.27	
Materials	2,321.78	
Equipment Hire	10,057.71	
Town Tools	354.00	
	<hr/>	
Total Cash Expenditures	\$14,913.76	
Unexpended Balance	86.24	
	<hr/>	
	\$15,000.00	\$15,000.00

Snow Removal and Sanding

Appropriation		\$40,000.00
Salary and Wages	\$5,928.94	
Sand and Salt	12,144.30	
Equipment Hire	13,410.30	
Town Tools	6,359.00	
	<hr/>	
Total Cash Expenditures	\$37,842.54	
Unexpended Balance	2,157.46	
	<hr/>	
	\$40,000.00	\$40,000.00

Chapter 1140, Section 22

Commonwealth of Massachusetts		
State Allotment		\$53,230.00
Wages	\$4,838.35	
Repairs	255.00	
Supplies	129.60	
Hot Top Paving	46,180.05	
Town Tools	1,827.00	
	<hr/>	<hr/>
	\$53,230.00	\$53,230.00

Chapter 1140, Section 20

Commonwealth of Massachusetts		
State Allotment		\$31,938.00
Transfer to Highway Maintenance	\$18,469.30	
Wages	3,078.66	
Equipment Hire	2,047.75	
Supplies	988.50	
Hot Top Paving	6,781.79	
Town Tools	572.00	
	<hr/>	<hr/>
Total Cash Expenditures	\$31,938.00	\$31,938.00

Road Machinery Fund

Balance July 1, 1974		\$11,479.01
Use of Town Tools		22,521.89
		<hr/>
		\$34,000.90
Transfer to Road Machinery and Maint.		15,000.00
Transfer to Surplus Revenue		14,500.00
	<hr/>	<hr/>
Balance June 30, 1975		\$4,500.90

Street Lighting

Appropriation		\$2,300.00
Street Lighting	\$2,081.50	
	<hr/>	<hr/>
Total Cash Expenditures	2,081.50	
Unexpended Balance	218.50	
	<hr/>	<hr/>
	\$2,300.00	\$2,300.00

Highway Landtaking Account - Selectmen - 1972 Account

Balance July 1, 1974		\$3,259.36
Expenditures	\$290.40	
	<hr/>	
Total Cash Expenditures	290.40	
Unexpended Balance	2,968.96	
	<hr/>	
	\$3,259.36	\$3,259.36

Vacation/Holiday - Highway Department

Appropriation		\$4,000.00
Expenditures	\$3,860.36	
	<hr/>	
Total Cash Expenditures	\$3,860.36	
Unexpended Balance	139.64	
	<hr/>	
	\$4,000.00	\$4,000.00

Sick Benefit - Highway Department

Appropriation		\$2,000.00
Expenditures	\$347.44	
	<hr/>	
Total Cash Expenditures	\$347.44	
Unexpended Balance	1,652.56	
	<hr/>	
	\$2,000.00	\$2,000.00

Highway 1974 - International Truck

Appropriation		\$6,150.00
International Truck 1974	\$6,150.00	
	<hr/>	
	\$6,150.00	\$6,150.00

Highway 1974 - One Ton Chevrolet Truck

Appropriation		\$4,565.00
One Ton Chevrolet Truck	\$4,565.00	
	<hr/>	
	\$4,565.00	\$4,565.00

Highway Sand Spreader

Appropriation		\$3,970.00	
Sand Spreader	\$3,970.00		✓
	<u>\$3,970.00</u>	<u>\$3,970.00</u>	

Highway Equipment Account

Appropriation		\$100.00	
Equipment	\$100.00		✓
	<u>\$100.00</u>	<u>\$100.00</u>	

School Department

Appropriation		\$757,181.00	
Transfer from Reserve Fund		8,827.14	
Administration	\$21,756.75		
Instruction	533,473.17		
Other School Services	107,210.04		
Operation and Maint. of Plant	79,809.20		✓
Fixed Charges	11,863.11		
Acquisition of Fixed Assets	6,566.37		
Programs with other Districts	5,329.50		
	<u>\$766,008.14</u>	<u>\$766,008.14</u>	

School Aid Title I

Balance from July 1, 1974		\$ 226.14	
Commonwealth of Massachusetts		14,140.00	
Teacher Coaches	\$14,364.13		
	<u>\$14,364.13</u>		
Total Cash Expenditures	14,364.13		
Unexpended Balance	2.01		
	<u>\$14,366.14</u>	<u>\$14,366.14</u>	

School Aid Title II

Balance from July 1, 1974		\$497.66
Books	\$479.49	
	<hr/>	
Total Cash Expenditures	479.49	
Unexpended Balance	18.17	
	<hr/>	<hr/>
	\$497.66	\$497.66

School Aid Title III

Balance July 1, 1974		\$5,649.06
Federal Grants		1,535.51
Expenses		
	<hr/>	
Unexpended Balance	\$7,184.57	
	<hr/>	<hr/>
	\$7,184.57	\$7,184.57

School Account - U.S. PL. #874

Balance from July 1, 1974		\$8,275.06
Federal Grants		2,612.00
Expenses	\$ 30.00	
	<hr/>	
Total Cash Expenditures	30.00	
Unexpended Balance	10,857.06	
	<hr/>	<hr/>
	\$10,887.06	\$10,887.06

School Lunch

Cash		\$33,867.04
State Grants		10,415.81
Salary	17,729.89	
Food and Supplies	22,808.20	
Equipment	84.62	
Mileage	201.04	
Other	1,910.99	
	<hr/>	
Total Cash Expenditures	\$42,744.74	
Unexpended Balance	1,538.11	
	<hr/>	<hr/>
	\$44,282.85	\$44,282.85

Regional School District

Appropriation		\$1,326,535.96	✓
Expenditures	\$1,326,535.96		
Total Cash Expenditures	\$1,326,535.96	\$1,326,535.96	

North Shore Regional Vocational School

Appropriation		\$14,141.00	
Expenditures	\$14,141.00		✓
Total Cash Expenditures	\$14,141.00	\$14,141.00	

Town Library

Appropriation		\$41,410.00	
Dog License Refund		724.28	
State Aid to Libraries		1,512.00	
Transfer from Library Spec. Program		1.60	
Transfer from Reserve Fund		596.03	✓
Town Librarian	8,600.00		
Library Assistants	17,816.55		
Janitorial	615.00		
Vacation, Sick, Travel, etc.	615.00		
Books	8,128.01		
Periodicals	883.71		
Recordings	152.36		
Light	794.30		
Heat	2,196.81		
Telephone	488.45		
Supplies	776.97		
Equipment	519.61		
Repairs and Maint. to Building	1,166.34		
Repairs and Maint. to Grounds	33.50		
Insurance	670.38		
Miscellaneous	431.92		
Total Cash Expenditures	\$43,888.91		
Unexpended Balance	355.00		
	\$44,243.91	\$44,243.91	

Town Library - 1973 Account

Balance from July 1, 1974		\$1,990.96
Expenditures	\$901.00	
	<hr/>	
Total Cash Expenditures	901.00	
Unexpended Balance	1,089.96	
	<hr/>	<hr/>
	\$1,990.96	\$1,990.96

Library Special Program

Balance from July 1, 1974		\$1.60
Transfer to Town Library	\$1.60	
	<hr/>	<hr/>
	\$1.60	\$1.60

West Boxford Library
Remodel and Furnish Morse School 1972 Account

Balance from July 1, 1974		\$151.43
Remodeling Contract	\$20.00	
Materials	101.00	
	<hr/>	
Total Cash Expenditures	\$121.00	
Unexpended Balance	30.43	
	<hr/>	<hr/>
	\$151.43	\$151.43

Veterans' Benefits

Appropriation		\$5,000.00
Payments	\$1,117.70	
	<hr/>	
Total Cash Expenditures	1,117.70	
Unexpended Balance	3,882.30	
	<hr/>	<hr/>
	\$5,000.00	\$5,000.00

Insurance

Appropriation		\$5,907.00
Workmans Compensation	\$5,658.26	
Miscellaneous	<u>106.45</u>	
Total Cash Expenditures	\$5,764.71	
Unexpended Balance	<u>142.29</u>	
	\$5,907.00	\$5,907.00

Memorial Day

Appropriation		\$650.00
Transfer from Reserve Fund		53.33
Memorial Day Observance	<u>\$703.33</u>	
Total Cash Expenditures	\$703.33	<u>\$703.33</u>

Civil Defense

Balance from July 1, 1974		\$172.13
Appropriation		700.00
Coats, Boats, Helmets, and Liners	<u>\$57.00</u>	
Total Cash Expenditures	57.00	
Unexpended Balance	<u>815.13</u>	
	\$872.13	<u>\$872.13</u>

Town Reports

Appropriation		\$3,000.00
Printing	\$2,690.00	
Delivery	<u>150.00</u>	
Total Cash Expenditures	\$2,840.00	
Unexpended Balance	<u>160.00</u>	
	\$3,000.00	<u>\$3,000.00</u>

Selectmen's Contingency Fund

Appropriation		\$2,000.00
Transfer from Reserve Fund		1,273.33
Town Meeting Expense	\$333.00	
Advertising	74.00	
Note and Record Fees, etc.	50.00	
Printing Office Expense	47.80	
Miscellaneous	2,326.45	
Town Tools	288.00	
Labor	154.08	
	<hr/>	<hr/>
Total Cash Expenditure	\$3,273.33	\$3,273.33

Interest on Loans

Appropriation		\$9,745.25
Police Station Note	\$5,745.25	
	<hr/>	
Total Cash Expenditures	5,745.25	
Unexpended Balance	4,000.00	
	<hr/>	<hr/>
	\$9,745.25	\$9,745.25

Police Communications/Building Notes

Appropriation - Police Station Loan		\$34,500.00
Police Station Note	\$34,500.00	
	<hr/>	<hr/>
	\$34,500.00	\$34,500.00

Bemis Land Purchase

Appropriation		\$36,000.00
Attorney	\$35,883.75	
	<hr/>	
Total Cash Expenditures	\$35,883.75	
Unexpended Balance	116.25	
	<hr/>	<hr/>
	\$36,000.00	\$36,000.00

Wild Cat Purchase

Appropriation		\$160,000.00
Mazzola	\$35,000.00	
Attorney	8,786.73	
Family Mutual	116,213.27	
	<hr/>	<hr/>
Total Cash Expenditures	\$160,000.00	\$160,000.00

Group Hospital and Life Insurance

Appropriation		\$10,800.65
Blue Cross/Blue Shield	\$10,473.36	
Life Insurance	203.00	
	<hr/>	<hr/>
Total Cash Expenditures	\$10,676.36	
Unexpended Balance	124.29	
	<hr/>	<hr/>
	\$10,800.65	\$10,800.65

Town Cemetery

Appropriation		\$50.00
Expendable	\$50.00	
	<hr/>	<hr/>
Total Cash Expenditures	\$50.00	\$50.00

Boxford Village Cemetery

Appropriation		\$300.00
Expenditures	\$300.00	
	<hr/>	<hr/>
Total Cash Expenditures	\$300.00	\$300.00

Brookside Cemetery

Appropriation		\$100.00
Expenditures	\$100.00	
	<hr/>	<hr/>
Total Cash Expenditures	\$100.00	\$100.00

Harmony Cemetery

Appropriation		\$200.00
Expenditures	\$200.00	
Total Cash Expenditures	\$200.00	\$200.00

Mt. Vernon Cemetery

Appropriation		\$100.00
Expenditures	\$100.00	
Total Cash Expenditures	\$100.00	\$100.00

Soldiers Graves

Appropriation		\$225.00
Expenditures	\$200.00	
Total Cash Expenditures	\$200.00	
Unexpended Balance	25.00	
	\$225.00	\$225.00

East Parish Library Fund

Cash Receipts		\$442.43
Expenditures	\$338.28	
Total Cash Expenditures	\$338.28	
Unexpended Balance	104.15	
	\$442.43	\$442.43

West Parish Library Fund

Cash Receipts		\$379.71
Expenditures		
Unexpended Balance	\$379.71	
	\$379.71	\$379.71

Debt and Interest Charges

Estimate		\$218.35
Expenditures	\$218.35	
	<hr/>	<hr/>
	\$218.35	\$218.35

State Recreation Areas

Estimate		\$19,654.78
Expenditures	\$19,462.44	
Over Estimate	192.34	
	<hr/>	<hr/>
	\$19,654.78	\$19,654.78

County Tax

Estimate		\$95,042.97
Expenditures	\$94,548.51	
Over Estimate	494.46	
	<hr/>	<hr/>
	\$95,042.97	\$95,042.97

Motor Vehicle Excise Tax Bills

Estimate		\$678.90
Expenditures	\$678.90	
	<hr/>	<hr/>
	\$678.90	\$678.90

Mosquito Control Projects

Estimate		\$12,156.96
Expenditures	\$11,570.94	
Over Estimate	586.02	
	<hr/>	<hr/>
	\$12,156.96	\$12,156.96

Air Pollution Control District

Estimate		\$220.54
Expenditures	\$237.40	
Under Estimate		16.86
	<hr/>	<hr/>
	\$237.40	\$237.40

Ipswich River Watershed District

Estimate		\$127.20
Expenditures	\$122.96	
Over Estimate	4.24	
	<u> </u>	<u> </u>
	\$127.20	\$127.20

County Retirement System

Assessment		\$18,253.70
Expenditures	\$18,253.70	
	<u> </u>	<u> </u>
	\$18,253.70	\$18,253.70

Veterans Service District

Estimate		\$194.23
Expenditures	\$194.23	
	<u> </u>	<u> </u>
	\$194.23	\$194.23

Reserve Fund

Appropriations from Overlay Fund		\$50,000.00
Total Transfers	\$21,246.20	
Balance June 30, 1975	28,753.80	
	<u> </u>	<u> </u>
	\$50,000.00	\$50,000.00

Respectfully submitted,
EDWARD J. HOWIE
Town Accountant

**BOXFORD WATER RESOURCES
AND DRAINAGE COMMITTEE**

Since the Committee's conclusion in the prospecting for and evaluation of potential future water sources, we remained without assignment until mid 1975, at which time activity in the Ipswich watershed committee increased.

The Ipswich River group is fostered by legislative act which provides for the means and funding necessary to control the Ipswich River, its tributaries and its watershed as a source of raw water and secondarily as a recreational facility. It has retained a consulting firm to aid in the evaluation and study and also to provide recommendations for a program which should lead to the establishment of a reservoir.

In 1975 the Water and Drainage Committee recommended that the selectmen appoint Mr. Redman a Board Member, to be Boxford's representative to the Ipswich River Watershed Committee. Since his appointment, Mr. Redman has attended all informational and group meetings and has acquired much information regarding the group's functions and activities. This information is continually being received and related to previous information. It appears that immediate needs for the Town of Boxford are adequately supplied.

However, active participation in information gathering and evaluation is recommended, so that the town will be cognizant of the overall picture.

Water Resources and Drainage Committee,

E. D. REDMAN
Chairman

ANNUAL REPORTS
OF THE
SCHOOL COMMITTEE
OF THE
TOWN OF BOXFORD

FOR THE
YEAR ENDING DECEMBER 31, 1975

School Superintendent

Herbert Rouisse

School Committee Operation

During 1975, the committee held 22 regular meetings and 1 special meeting. Regular meetings are held at 7:45 p.m. on the second and fourth Thursdays of each month throughout the year. The meetings are held in the Aaron Wood School. Town officials and interested citizens are encouraged to attend meetings. Individuals or groups may have an item placed on the agenda by forwarding a written request to the superintendent. In the event of special meetings or changes in the date of regular meetings, a notice is posted in the Town Hall. The committee maintains a liaison with other public bodies.

Topsfield-Boxford School Union Committee —

Judith Lawrence

Gerard Papin

James White

School Building Committee —

Alan Harding

Judith Lawrence

Gerard Papin

Town Insurance Committee —

James White

Masconomet Special Education Collaborative Board —

Judith Lawrence

A major issue which received much committee attention was that of K-12 regionalization. Following many months of study, the Masconomet Regional School District Committee recommended to the voters of the towns of Boxford, Middleton, and Topsfield that the regional school district agreement be amended to expand its jurisdiction to include responsibility for the elementary schools as well as the secondary school. The Boxford School Committee members attended the Masconomet Subcommittee meetings on the matter and reviewed in careful detail the data and reports prepared in connection with the study. The members voted unanimously to not recommend acceptance of the proposed amendment to the regional district agreement. The major reasons influencing this position were the significant loss of local control, the apparent increase in costs, and the lack of demonstrated educational benefits. A statement was forwarded to residents explaining the committee's stand and its position was set forth at the Town Meeting.

Fiscal

The impact of a continuing high rate of inflation, the requirement of additional services for special needs students under Chapter 766, the salary push generated by collective bargaining, and the desire to add services for children make difficult the maintenance of a spending level consistent with the Town's ability to raise funds in a period of general economic recession. Therefore, the School Committee has been forced to deny the recommendations for certain programs, materials, equipment, and maintenance projects in view of the fact that mandated requirements, inflationary factors, and salary increases have increased the budget above desired limits. The proposed budget for 1976/77 reflects such conflicting pressures.

The proposed budget for the 1976/1977 fiscal year represents a 5.86% increase over the 1975/1976 budget. The committee members believe that the proposed budget demonstrates a significant effort to respond to the Town's fiscal constraints and yet provide a continuing high level educational program, make some progress toward improving instructional services, and maintain the physical plant.

Some of the major factors contributing to the increase are these:

- a) Salary increases reflecting the collective bargaining settlement, annual increments, and adjustment for non-teaching personnel.
\$ 48,200
- b) Additional requirements for special education services under Chapter 766
4,260
- c) Inflationary increases for energy, utilities, and certain supplies.
5,350
- d) The cost for an additional teaching position to relieve large classes at the primary level
\$ 10,000

To offset increases of this magnitude and still present a budget which would meet the fiscal constraints of the Town did require the reduction of certain accounts below previous levels, such as the textbook and new equipment accounts, the elimination of a half-time kindergarten position, and the application of available federal funds.

Of note is the fact that changes in state and federal program requirements and funding level place additional burdens upon the local tax dollar. Of major impact has been the influence of Chapter 766 of the Acts of 1972. Shown below is the increase in the local appropriation since 1972 in those accounts which support direct costs for the education of children with special needs:

	Direct Costs	Incr. over Prev. Yr.	Percent of Total Budget
1972-1973	\$13,528		2%
1973-1974	29,819	120%	5%
1974-1975	62,031	108%	8%
1975-1976	81,211	31%	10%
1976-1977	86,954	7%	10%

Not shown is a corresponding increase in indirect costs. Of smaller impact is a change in the funding of certain federal titles. Under Title II of the Elementary and Secondary Education Act and Title III of the National Defense Education Act, the local system has received an average in excess of \$2,500 annually. Now under a new program consolidating these two titles, the apparent funding will be under \$1,000 beginning with the new fiscal year.

The 1975/1976 budget and the proposed 1976/1977 budget are shown in detail below:

	Budget 1975/1976	Budget 1976/1977
ADMINISTRATION		
School Committee		
Salary of Clerk	400	455
Other Expense	625	625
Superintendent's Office		
Salary	12,385	13,694
Salaries, Secretarial	8,065	8,902
Supplies and Materials	909	1,079
Census	525	525
Other	202	298
Travel-in-state	304	311
Travel-out-of-state	138	141
	<hr/> 23,553	<hr/> 25,940
INSTRUCTION		
Supervision		
Director of Curriculum & Inst.	9,411	10,337
Contracted Instr. Serv.	500	680
Principals		
Salaries	36,234	38,774
Salaries, Secretary	9,649	10,113
Supplies and Materials	713	777
Other Expense	505	505

Teaching		
Salaries-regular	422,162	432,851
Salaries-special 766	58,920	55,693
Salaries-Substitute	6,100	6,660
Salaries-Teacher Aides	1,938	860
Supplies and Materials		
General	3,073	7,214
Cons. Instruc. Mat'ls.	6,562	5,951
Physical Education	573	596
Music	1,100	1,729
Special Needs 766	1,360	1,448
Art	934	3,102
Travel-Spec. Educ. 766	249	178
Travel-Instruction	275	286
Workshop and Conference	2,825	3,225
Textbook Program		
Basic and Supplemental	3,674	3,066
Music	100	2,020
Library Services		
Salary - Clerks	6,284	6,484
Supplies and Materials	275	296
Audio Visual Program		
Supplies and Materials	865	962
Guidance Services		
Supplies and Materials	955	1,089
Psychological Services		
Consultant Serv. 766	4,000	4,500
	<hr/>	<hr/>
	\$579,236	\$599,396
OTHER SCHOOL SERVICES		
Health Services		
Nurse, Salary	8,301	8,391
Physician, Salary	500	500
Supplies and Materials	90	135
Other - Nurse Travel	126	151
Pupil Transportation		
Contracted Services		
Regular	75,400	75,400
Educational Trips	1,940	1,440
Special Education, 766	8,450	2,295
Food Services		
Salaries, LH Supr.	7,920	7,920
	<hr/>	<hr/>
	\$102,727	97,432

OPERATION AND MAINTENANCE OF PLANT**Operation of Plant**

Custodial Services	36,015	38,872
Supplies and Materials	1,362	4,950

Heating Buildings

Oil	19,428	18,428
Gas-Cafeteria	1,487	1,831

Utilities

Light and Power	9,105	11,637
Telephone - School	1,666	1,982
Telephone - Administration	495	647

Maintenance of Plant**Maintenance of Grounds**

Care of Grounds	1,700	1,700
Waste Removal	875	1,000
Other (repair of Equip.)	100	200

Maintenance of Buildings**Repair and Upkeep**

Specific	4,925	10,628
Emergency	1,500	1,500

Maintenance of Equipment

Schools-Specific	530	750
Administrative Office	124	206

	\$79,312	\$94,331
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FIXED CHARGES

Insurance Program	15,726	17,535
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COMMUNITY SERVICES**Civic Activities**

Reimburs. Janitorial Salaries	300	300
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ACQUISITION OF FIXED ASSETS**Acquisition of Equipment**

Schools	2,020	1,538
Library	1,440	2,020

Replacement of Equipment

Schools - Emergency	80	130
Administrative Office	50	0

	3,590	3,688
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PROGRAMS WITH OTHER DISTRICTS

Tuition - Special Needs 766	9,300	22,840
Tuition - Vocational	200	200
Tuition - Even Prec. Arts	150	150
	<hr/>	<hr/>
	\$9,650	\$23,190
 GRAND TOTALS	 \$814,094	 \$861,812

The following reimbursement estimates are submitted:

Budget: \$861,812

State Reimbursement (estimated)

*Chapter 70 (General Aid to Education) \$275,028

Elementary \$132,013

Secondary 143,015

\$275,028

For Elementary Purposes

Chapter 70 \$132,013

School Transportation 63,800

Special Education 35,000

Tuition and Miscellaneous 3,800

\$234,613

Net Cost to Town for Elementary Education \$627,199

*Based upon 1975 Receipts

Curriculum and Instruction

One of the most important aspects of a public school program is the need to continually up-date programs in basic curriculum areas. Modern education is greatly influenced by rapidly changing technology and social concepts. Many basic concepts which were once considered fundamental elements of specific disciplines are being replaced by new concepts and approaches. Education is not and should not be immuned to change as a constructive means of improving classroom programs. Realizing the significance and importance of keeping abreast of new curricula concepts, the school committee has placed major emphasis on curriculum revision during the past year.

As part of this emphasis, the committee has approved a curriculum revision cycle. Beginning with social studies in 1975, the curriculum revision cycle provides for the revision of all major curriculum over a seven year period. It is expected that this will insure current curriculum guides in all subjects.

In June of 1975, the school committee approved the use of the Tri-Town Mathematics Curriculum guide for the first full year of implementation during the 1975-1976 school year. As a result of teacher suggestions, several changes were made in the original guide by the Tri-Town Mathematics Committee including a revision of the testing packet and general editorial changes made throughout the text of the guide.

In preparation for the first full year of implementation, the school committee has provided increased funding for in-service mathematics programs. One such program was conducted on a Tri-Town basis in the Spring of 1975 with teachers from all grade levels, kindergarten through twelve participating. Additional in-service programs are now being considered for this school year with emphasis placed on adapting individual school designs to the mathematics program. The school committee also increased funding for additional texts and materials to augment the mathematics curriculum. As recommended by the mathematics committee, a basic text approach will not be used. Rather, a multi-text approach will be used with the Holt series being used as the primary resource. In addition, many new supplementary mathematics materials have been added including materials needed to teach new concepts such as the metric system.

One of the more difficult aspects of implementing the new guide to date has been the sizable volume of printed materials to be generated in conjunction with the new guide. Generally, school systems are not set up to accomplish extensive printing of materials. In an effort to minimize the publishing task, the elementary schools of the three towns are attempting to use printed materials as non-consumable.

The school committee is supportive of cooperative tri-town effort to implement the mathematics curriculum. Administrative representatives of each of the school systems have met regularly to continue to coordinate the implementation of the program. The administrative and school committee will also seek teacher evaluation of the guide throughout its first full year of implementation.

Also, in June of 1975, the school committee approved the use of a series of commemorative bicentennial units dealing with colonial and revolutionary America. The units are designed to provide students with an awareness of America's rich cultural and social roots. Perhaps the two most significant goals expected to be accomplished are the reaffirmation of the principles and values which led to the founding of

our nation and the reawakening of a patriotic spirit and sense of pride in what has been accomplished. The effectiveness of the bicentennial units will be evaluated over the course of this school year with the hope of eventually incorporating the units into the social studies guide.

In September of 1975, a committee of Boxford and Topsfield teachers and administrators was formed to revise the social studies program. The social studies committee expects to complete its work on the initial stages of the new program by the end of the current school year. As a result of the curriculum revision work, it is expected that greater emphasis will be placed on basic economic concepts, skills development in the areas of research skills and geographic understandings. It is also expected that increased coordination of programs between elementary and junior high school will be fostered as a result of the curriculum work. The revised curriculum will then be implemented in a limited number of classrooms and on a provisional basis for a full school year. Hopefully, this will allow for a critical assessment of the new guide, texts and materials prior to their adoption. In an effort to coordinate the revision work with Masconomet and Middleton, several meetings have already been held with staff from both systems. Efforts will be made to continue this cooperation throughout the revision process.

In 1972, the school committee endorsed a series of twenty-six written statements developed to express some priority of values for consideration in planning and carrying on instructional programs. The majority of these statements emphasized greater concern for how the individual learns, greater concern for the individual child as a person, and greater concern with the individuals feeling toward himself and what he is doing in school.

The school committee has begun the process of seeking parental and staff opinion in an effort to reassess the current validity of the statements of instructional priority. After opinions are received from concerned individuals, it is expected that a revised statement of instructional priorities will be forthcoming. The importance of this process is apparent in that the final statement will be used to establish school instructional goals and will play an important role in planning for new school programs.

For several years, the school committee has worked towards the major objective of providing each child with a fundamentally sound and comprehensive elementary school program. The school committee has encouraged programs which contain four elements:

1. Teaching basic academic skills.
2. Developing an understanding of general concepts related to academic disciplines.

3. Fostering the healthy social and emotional growth of each child.
4. Developing values and habits related to good physical health.

With regard to basic economic skills, curricula have been developed and are currently in use which define the basic skills to be taught in all subject disciplines. Each child is taught all fundamental skills at a pace appropriate for the child. Emphasis is placed on providing a basic skills program tht is sensitive to individual ability to understand and apply the skills. Materials and supportive services are available to assist with learning basic skills. Reading, special needs, and library programs are provided in each school and offer additional assistance to each child in finding and using the most effective materials for learning basic skills.

The School Committee also realizes the importance of understanding general concepts applicable to each discipline and have supported the development of academic programs which teach both basic skills and conceptual understanding. In this regard, the committee has generally endorsed an effort to use a variety of materials such as several classroom texts, audio-visual, manipulatives, and print in the classroom. Children are able to investigate concepts through several media approaches as well as from the prospective of different sources.

The school committee has also attempted to insure classroom and school climates which foster healthy social and emotional development. Both schools are committed to classroom programs which provide for individual needs, large and small group instruction as well as one to one instruction, and supportive services in art and music. Hopefully, the atmosphere of the schools enables each child to develop close peer relationships, and interests in cultural activities.

As part of the daily classroom curricula, basic health topics ranging from proper nutrition to safety are offered in each classroom. Physical education classes are conducted by specialists in the field at all grades, one through six. In addition, units dealing with physical fitness and values are introduced at each grade.

In conclusion, the school committee is cognizant of the role that public education must play in the development of an intelligent, aware citizenry. The major impetus for the achievement of this goal, must come from a concerned and dedicated teaching staff. It is hoped that the collective efforts of the school committee and staff will insure the continued qualitative growth of our school program.

Special Needs in Education

During the past school year, the school committee has made a substantial effort, both programatically and fiscally, to implement Chapter 766, the comprehensive special education statute enacted in 1972 by the Massachusetts Legislature. This legislation has caused an

extensive revision of special education programs and has created a positive atmosphere for the development of a new program.

As a result of this legislation several significant program changes have occurred in our schools. Many of the changes have had a positive effect on the delivery of services and the quality of programs for special needs children. For instance, the law provides for pre-school screening, evaluations, and program development for children three and older. When a need is found to exist, the law requires the establishment of appropriate programs and services for all children three and older. The law also provides for direct parental involvement in the evaluation process including the planning of special programs.

The school committee has demonstrated a substantial commitment to achieving the lofty goals of the legislation. The Committee has approved the addition of staff in the area of learning disabilities, membership in the North Shore Special Education Consortium, and membership in the Masconomet Special Education Collaborative. The committee has also provided for the purchase of additional materials, and the services of consultants for teacher workshops and evaluation of children. Through the support of the committee and the commitment of special needs staff, the program has experienced a qualitative growth of services to children.

The school committee looks forward to continued effort to comply with the intent of Chapter 766. The success of the legislative mandate depends on the close cooperation between local and state government each meeting the mandate required by the legislation. It should be noted that expenditures for special needs programs have increased substantially since the initial implementation of the law in September, of 1974.

As detailed in the fiscal section, the expenditures for all special needs services in the 1973-1974 school year, the year prior to the implementation of Chapter 766, were \$29,819, as compared to a projected expenditure for the current school year of \$81,211. This represents an increase of \$51,392, or 172% in the amount allocated for direct services in special education over the two year period since the implementation of the law. Both the Town and the Commonwealth must look forward to increased expenditure for the support of the legislation for several years to come.

School Lunch Program

Careful management, some increase in subsidy, and additional receipts from raising the price for students to \$.45 were responsible for the program operating in the black for the 1974-1975 school year. The annual financial statement follows:

Receipts		Expenditures	
Pupil Sales	\$28,764.54	Food	\$23,003.82
Adult Sales	1,841.43	Labor	18,617.15
USDA	13,084.24	Other	683.05
<hr/>		<hr/>	
\$43,690.21		\$42,304.02	

The lunch program served over 62,000 Class A hot lunches to pupils, as well as many to staff members. The average student participation for the year was 55%. The average cost per meal was \$.68. Of this, \$.37 was the cost of food, \$.30 was the cost of labor, and \$.01 the cost of other items.

Keeping the lunch program from becoming a deficit operation is increasingly difficult. The rising cost of food, the somewhat decreased level of commodity provision, and the rising cost of labor appear to indicate that the program for the 1975/1976 school year will probably show a deficit. Considerations may well have to be given to a raise in the cost of the meal, or the provision of a greater subsidy by local tax dollars.

Health Services

The continuing school health service is an important element of the total school program. The many and necessary facets of the program are carried on by Mrs. Mary Hunter, School Nurse, and by Dr. James Brackbill, School Physician. Included in these services are:

Physical Examinations	33 students, 5 referrals
Audiometer Tests	All students, 10 referrals
Vision Tests	All students, 25 referrals
Tuberculosis Test	28 staff
Influenza Vaccine	48 staff
Lazy Eye Clinic	6 Preschoolers

In addition the height and weight of each child is recorded annually. First aid is administered and care is given ill or injured students until their parents can assume responsibility. The Nurse also participates in the evaluation of students being considered for certain special needs programs.

The law now requires immunization against diphtheria, pertussis, tetanus, measles and polimyelitis as a condition of school attendance. A child may be admitted upon certification by a physician that the health of the child would be endangered by such immunizations, or by certification by the parent that immunization conflicts with his sincere religious beliefs. Parents are requested to attend to this matter prior to the spring registration for Kindergarten if possible.

State Directives

Every year the Massachusetts Legislature enacts new laws dealing with public education. This new legislation invariably places upon the school committees of the Commonwealth the responsibility of providing additional services on the one hand and restraints on their exercise of discretion on the other hand. Moreover, the legislation generally must be implemented under guidelines promulgated by the State Board of Education, which tend to expand the legislation far beyond the original language of the statute. A prominent example is Chapter 766, the special needs legislation, which had its first year of implementation during the 1974/1975 school year under a set of guidelines exceeding 100 pages. A second example is the one paragraph Chapter 622, dealing with equal educational opportunity, which is being implemented under detailed guidelines of nine pages in length.

Legislation, which places restraints on the discretionary authority of school committees, would be that such as Chapter 1078, the amended collective bargaining law for public employees. Agreements derived through collective bargaining, together with the increasingly greater role played by labor arbitrators, greatly circumscribe the school committee in its attempt to provide quality education at a reasonable cost.

The school committee has attempted to keep abreast of significant bills pending before the Legislature. Positions have been taken on many bills and communicated to the local legislators and the appropriate legislative committees. The school committee members urge public scrutiny of pending legislation and the making known of support or opposition for those which will have favorable or unfavorable impact upon the operation of the local schools.

The number of bills on education passed in 1975 was smaller than usual, perhaps in part occasioned by the state's fiscal crisis and enforced attention to that aspect of government. Legislated changes in the equalized valuations of the cities and towns did result in a major reduction in the amount of general state aid to the town for educational expenditures. The amount received by the town in 1975 for general aid under Chapter 70 was \$275,028.08 as compared with \$351,990 in 1974 and may well be less in 1976. In this same vein a freeze was placed upon state reimbursement of school building projects. While the extent and length of this freeze has not yet been fully clarified it seems clear that the reimbursement to the town for any future building projects, either additions or renovations, will be dramatically reduced.

Other legislation included:

Chapter 74 — Extends the permissible duration of contracts for fuel supplies to a period of five years.

Chapter 141 — Increased from \$5,000 to \$10,000 is the amount of money which can be extended by school committees for legal counsel in connection with collective bargaining without prior approval of the Board of Selectmen.

Chapter 168 — Authorizes school committees participating in collaborative educational programs to pre-pay certain tuition costs.

Chapter 303 — Amends the open meeting law to clarify that all meetings of a governmental body are open to the public. Executive sessions can be held only for stipulated reasons and in the manner set forth in the statute.

Chapter 314 — Authorizes the North Shore Regional Vocational School District to lease equipment, land, and buildings for educational purposes for ten years.

Chapter 316 — Reduces from seven days to five days the length of time for which a teacher may be summarily suspended.

Chapter 323 — Amends the provisions under which education collaboratives may be formed, with special reference to membership on the board of directors of said collaboratives and the election of a treasurer to serve the collaborative.

Chapter 337 — Guarantees a tenure teacher or administrator a full review of his/her dismissal in a Superior Court in the Commonwealth. Previously the court review was more limited in scope.

Chapter 375 — Regulates the distribution of special education reimbursement funds to provide for the use of these funds for special education expenditures without further appropriation.

Chapter 436 — Makes corrective changes in the law providing for regional school aid, under which fully or partially regionalized school districts receive additional aid over and above the general state aid for education received by the towns.

ENROLLMENT, OCTOBER 1, 1975

Harry Lee Cole

GRADE	K	1	2	3	4	5	6	Total
Boys	27	18	22	27	21	25	26	166
Girls	12	10	13	20	22	23	29	129
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	39	28	35	47	43	48	55	295

SPOFFORD POND

Boys	18	18	38	30	35	40	31	210
Girls	32	33	16	23	30	23	33	190
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	
	50	51	54	53	65	63	64	400

TOWN OF BOXFORD

School Census

Ages	5-7	7-14	14-16	16-21	Totals
Boys	79	443	145	144	811
Girls	88	378	112	142	720
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	167	821	257	286	1531

Entering Age Policy

Age of Admission - Children entering kindergarten must reach their fifth birthday by October 31st of the year in which they enroll.

Children who reach their fifth birthday in the three-month period immediately following (November 1, through January 31) will be enrolled upon successful completion of screening procedures administered by the school system. The decision of the school administration will be final and binding.

Underage first grade pupils transferring from other school systems may be admitted under the following conditions:

1. The school must be a part of a recognized school system.
2. In every case, the admission of underage children shall be dependent upon the fitness of the child to profit by the appropriate grade program of the Boxford Public Schools, such fitness to be determined by the Superintendent of Schools.
3. All admissions are subject to a probationary period of one term.

No-School Signal

No-school announcements will be broadcast over WBZ, WMEX, WEEI, WHDH, WESX, and WMLO between 7:00 and 7:30 A.M. if there is no school for the day. Announcements regarding "No School" are made by the Boxford Superintendent for the Boxford Elementary Schools only. Announcements for the Masconomet Regional High School will be made by the Regional Superintendent and will be designated "Masconomet Regional High School."

In addition three long blasts will be given on the local fire alarm at 7:15 A.M. to designate no school for the elementary classes (Grades Kindergarten through Six) for the day. A similar signal at 10:45 A.M. will indicate no afternoon kindergarten session.

During storms or extremely cold weather, parents are urged to exercise their own judgment in sending their children to school.

TOPSFIELD - BOXFORD SCHOOL CALENDAR
1976 - 1977

Sept.	7	(Tuesday)	Teacher Orientation
Sept.	8	(Wednesday)	School Opens-full day
Oct.	11	(Monday)	Columbus Day-No School
Nov.	11	(Thursday)	Veterans's Day-No School
Nov.	24	(Wednesday)	School Closes at Noon for Thanksgiving Recess.
Nov.	29	(Monday)	School Reopens
Dec.	23	(Thursday)	School closes for Christmas Recess - regular hour
Jan.	3	(Monday)	School Reopens
Feb.	18	(Friday)	School closes for February Vacation - regular hour
Feb.	28	(Monday)	School Reopens
April	8	(Friday)	Good Friday-No School
April	15	(Friday)	School closes for Spring recess regular hour
April	25	(Monday)	School Reopens
May	30	(Monday)	Memorial Day - No School
June	24*	(Friday)	School closes for Summer vacation regular hour.

*If statutory regulations have been met.

TEACHER DIRECTORY

As of January, 1976

Name	Grade or Subject	Appointment	Degree	College or University
SPOFFORD POND SCHOOL				
Joseph P. Ritchie	Principal	1956	BA	Boston College
Arthur Nicolaisen	Grade 6	1974	M.Ed.	Boston College
James D. Platt	Grade 6	1969	BA	Merrimack College
Agnes Schmitt	Grade 6	1966	M.Ed.	Boston College
Aleda Collins	Grade 5	1968	BA	Boston State College
Connie Lawrence	Grade 5	1974	BS	Northwestern Univ.
John Presto	Grade 5	1974	M.Ed.	Salem State College
Leslie Hamilton	Grade 4	1969	BS	Castleton State College
Mary Oberti	Grade 4	1969	BA	Houghton College
Ruth Race	Grade 4	1974	BA	Univ. of San Francisco
Marian Caulfield	Grade 3	1970	M.Ed.	Boston University
Carol Cyphers	Grade 3	1974	BA	Merrimack College
Anne M. Howard	Grade 3	1967	BS	Plymouth State College
Dorothy M. Carver	Grade 2	1939	BA	Boston University
Joan Leighton	Grade 2	1969	BS	Middlebury College
Enid Davis	Grade 1	1961	BS	San Francisco St. College
Barbara A. Horn	Grade 1	1963	BS	St. Josephs College
Deborah Mahoney	Kindergarten	1974	BS	Bates College
Judith VanderVeer	Kindergarten	1974	BA	Salem State College
				Wheelock College
				So. Conn. State College
				Salem State College
				Lesley College
				Salem State College
				Connecticut College

HARRY LEE COLE SCHOOL

Isabelle A. Griffin	Principal	1961	BA M.Ed.	Regis College Salem State College Northeastern University Framingham State College Brandeis University Salem State College Merrimack College Univ. of New Hampshire Northeastern University
Kenneth Keaney	Grade 6	1968	BS	Gordon College
Pamela Noury	Grade 6	1975	BS	Emmanuel College
Sara Freedman	Grade 5-6	1972	BA	Boston State College
Richard Bateman	Grade 5	1970	BS	Salem State College
Sandra Bernard	Grade 5	1972	BA	Univ. of Massachusetts
Marilyn Guptill	Grade 4	1968	BS M.Ed.	New York University Salem State College Lesley College
Claudia Ketchem	Grade 4	1975	BS	
Sheila O'Keefe	Grade 3	1971	BA M.Ed.	
Phyllis Wallace	Grade 3	1970	BS	
Harriet Ernst	Grade 2	1962	BA	
Sherry Anderson	Grade 1-2	1973	BS	
Virginia Douglass	Grade 1	1964	BS	
Anne Millett	Kindergarten	1969	BA	
SPECIALISTS				
Eleanor Schminkel	Art	1967	BA	Pratt Institute
Janine Dyer	Music	1975	BA	Columbia University
Joseph Gates	Phys.Ed.	1975	BA	Boston Conservatory Music
Jill MacDonald	Phys.Ed.	1967	BA	Iowa State University
Dorothea D'Agostino	Reading	1960	BS	Salem State College
Rita Wade	Reading	1970	BS	Boston Teacher College
Pamela deWinter	Resource	1974	BS	Middlebury College
			M.Ed.	Harvard University
Dona McDuff	Resource	1970	BS	Salem State College
			M.Ed.	Salem State College
Rosalind Blair	Speech	1972	BS	Northeastern University

FINANCE COMMITTEE

The Finance Committee was again confronted with the prospect of a year of mushrooming costs for all town departments. Salaries, wages, supplies and other costs could have increased sharply during this inflationary period. To combat this your committee had to take a position never taken in Boxford as far back as our records show. We made a firm recommendation to all departments that they not exceed a 7.5% increase for fiscal 1975/1976 in their budgeting. We were pleased to report that, after much planning and work, all departments, local and regional schools came in at 7.5% or less.

The 7.5% number was not an accident. It was planned so that this cost increase would be offset by our increased valuation and anticipated state and federal aid. This would leave our tax rate without an increase. Unfortunately the state is in poor financial condition and the aid that we would ordinarily expect did not come through in our cherry sheet receipts. We had to raise the tax rate by \$6.00. Nonetheless, the original work and planning done by all of your departments was a very difficult task. They did it well. We would like to thank all department heads for meeting and living within the suggested 7.5% budget this year.

The Finance Committee will assume the same posture for fiscal 1976/1977. We have recommended 5.9% in hopes that increased valuation and anticipated aid will leave us with a zero tax increase next year. However, we are never sure about state reimbursements. At this writing all school budgets are in under the 5.9% suggested figure. Most department budgets are in and we are working and planning to conclude those which have not been completed.

The financial condition of Boxford is still sound, probably moreso than any of our neighboring communities. This has been accomplished by prudent long range capital planning and spending and by good use of our town facilities. A great deal of the wisdom that brought our fine capital position was provided by DeWitt T. Minich, chairman of the Finance Committee for the past fifteen years. We on the Finance Committee as well as the citizens of Boxford are most appreciative of his long hours of service to our town. His resignation will leave a vacancy that will be difficult to fill.

JOHN G. BOLTON,
Chairman

REPORT OF CAPITAL BUDGETING COMMITTEE

This present report builds on the report for the year ending 1974 and moves forward the time continuum to year 1985. We have continued to segregate operating expenses as distinguished from capital costs.

Conclusions

Our analysis of the ten year period from year 1976 through and including year 1985 projects the capital needs of Boxford amounting to \$2,187,000. In order to develop funding for such capital costs, we continue to stress the use of the stabilization fund to level the impact of the large dollar items.

Our conclusions still show that the operating expenses will continue to approximate 95% of the total tax burden as distinguished from capital costs.

Table I sets forth our capital projections by departments and sets forth a suggested use of the stabilization fund to handle these anticipated costs.

Table II shows our evaluation of growth over the following ten years coupled with our projections of the inflation rate increase.

Table III shows the dollar impact to the various departmental functions that will follow from the projections in Table II.

Table IV shows the average tax dollar impact per dwelling commencing in 1976 with a figure of \$1,486.00 to \$2,072.00 in year 1985.

Approach

The expense projections reflect the estimated rate of growth in the level of services to be provided by the Town Departments as well as the effect of estimated rates of inflation. We have assumed that those two increases would be partially offset by productivity improvement.

The capital projection table includes the estimated rates of inflation.

The committee would like to emphasize, as we did in our report for the preceding year, that the inclusion of an item in this capital planning schedule is an indication of the Town's needs as perceived at this time. The inclusion of an individual item obviously is not viewed as a guarantee that the Town will vote that expenditure in a period specified

or indeed whether the Town will ever vote that expenditure. The potential needs are there, the ultimate decision rests, as it always does, with the expression of the town meeting.

Respectfully submitted,
ROBERT W. CONROY, Chairman
DONALD C. BEHRENS
CRAIG E. FALK
FREDERIC C. HARTMAN
DAVID L. PITT

CAPITAL BUDGETING COMMITTEE

CAPITAL PROJECTIONS 1976 - 1985
(Dollars in Thousands)

Financed Current Year Basis	1976	1977	1978	1979	1980	1981	1982	1983	1984	1985	10 Year	Total
Communication Equip. etc.				10			10			10		30
Conservation Land Purchase						-120-						120
DPW-Trucks, Sanders, Chassis	2	6	18		25	8	25		28	9	121	
Other vehicles, equipment	21	4	3	8				61		19	119	
Special road work	15	18	18	19	20	21	23	23	25	26	209	449
Fire-Trucks, other vehicles					55		35		40		130	
Other	1										1	131
Land Taking		2	2	2	2	2	3	3	3	3		22
Library, Equip., other												
Police-Cruisers	9	9	10	10	11	11	12	12	13	14	111	
Other			3			3	30			3	9	120
Recreation-Swimming	1	2									33	
Tennis						21					39	
Fields			18									
Other												
Schools												72
Town Buildings, (new, expanded, renovated)	141		30	400		30			30	350		981
Water resources			5			5			5			15
Other-Bridges			20			24			28		72	
Miscellaneous	15			10	10			10		10	55	127
Current Year Total	205	41	127	459	123	245	141	110	172	444		2067
Financed via Borrowing												
Police Building	40	40	40									120
Total Capital Expenditures	245	81	167	459	123	245	141	110	172	444		2187
Capital Funding Request	158	169	181	195	207	224	238	252	270	291		2187
Stabilization Fund Balance												
Projection-Assumed Balance												
7/1/75: 300	213	301	315	51	135	114	211	355	453	300		

TABLE II — PROJECTIONS 1976 - 1985

Fiscal Year Ending 6/30	Dwellings	Pop. per Dwellings	Pupils as of			Pupils 10/1	Masco	Receipts as a % of Total Exp.	% Chnge. CP. I.	
			Pop.	Elem.	Masco	Elem.			Cal. Yr.	CP. I. Fisc. Yr. Basis
1976	1266	3.66	4633	.55	.62	696	785	47	6.7	7.9
1977	1306	3.63	4740	.53	.61	692	797	47	6.0	6.3
1978	1350	3.60	4860	.51	.61	688	823	47	5.9	5.9
1979	1392	3.58	4983	.50	.60	696	835	47	5.5	5.7
1980	1434	3.56	5105	.50	.60	717	860	47	5.3	5.4
1981	1474	3.54	5218	.50	.59	737	870	47	5.2	5.2
1982	1514	3.53	5344	.50	.59	757	893	47	5.1	5.1
1983	1554	3.52	5470	.50	.58	777	901	47	5.0	5.0
1984	1594	3.51	5595	.50	.58	797	924	47	5.0	5.0
1985	1634	3.50	5719	.50	.58	817	948	47	5.0	5.0

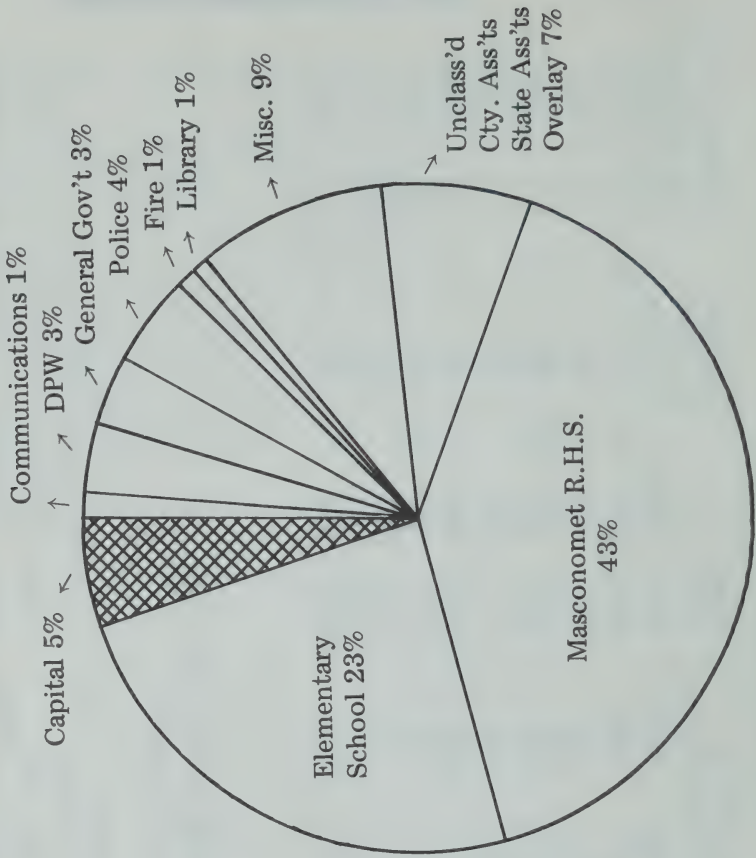
TABLE III — PROJECTIONS 1976 - 1985
(Dollars in Thousands)

Fiscal Year Ending 6/30	Police, Fire Comm.	Elem. Sch. Library	DPW Govt.	City Ass'ts Overlay	State Ass'ts. Misc.	Total Exp.	Unclass.		Capital Raised in Debt Saving on Prior Borrowing	Gross to be Raised
							Elem.	Masco		
1976	\$202	\$2,288	\$187	\$236	\$279	\$3,192			\$40	\$3,381
1977	220	2,456	201	257	304	3,438			40	3,638
1978	239	2,612	217	278	330	3,676			40	3,887
1979	259	2,796	233	301	357	3,946				4,130
1980	279	2,979	248	324	386	4,216				4,412

1981	300	3,201	265	348	415	4,529	212	4,741
1982	322	3,406	282	374	445	4,829	225	5,054
1983	345	3,636	300	401	477	5,159	240	5,399
1984	369	3,862	319	431	511	5,492	256	5,748
1985	395	4,128	338	462	547	5,870	274	6,144

TABLE IV

	Receipts		Net to be raised		by R.E. P.P.		Taxes		Per Dwelling	
	other than R.E.-P.P.	R.E.-P.P.	Taxes	Per Dwelling	Taxes	Per Dwelling	Taxes	Per Dwelling	Taxes	Per Dwelling
1976	\$1500	\$1881	\$1486							
1977	1616	2022	1548							
1978	1728	2159	1599							
1979	1855	2275	1634							
1980	1981	2431	1695							
1981	2129	2612	1772							
1982	2270	2784	1839							
1983	2425	2974	1914							
1984	2581	3167	1987							
1985	2759	3385	2072							



BOXFORD BICENTENNIAL COMMISSION

The establishment of Boxford's first public archives is well under way with major funding from the state and town. The selection of the Ingalls Memorial Library as the site for the Center was consummated by an agreement signed last August between the Ingalls Memorial Library Association, the Board of Selectmen, and the Bicentennial Commission. Mrs. Dorothy Woodbury was elected co-ordinator and Mrs. Willa Paulson has consented to serve as archivist for the Center. The opening for the Center has been tentatively set for July 4, 1976.

Commission member Richard Hopping working with a group of Volunteers has created a scale model recreating Boxford as it was in 1776. Now nearing completion, it will hang in the Historic Document Center.

During the year the Commission sponsored a Bicentennial Costume Ball which was held for 400 people in April at the Merrimack Valley Motor Inn, North Andover. In the weeks preceding the Ball, colonial dance lessons and costume workshops were held.

In September the Commission and the Boxford Historical Society co-sponsored an Apple Festival. Mid-December saw the repeat of the very successful "Grand Illumination." The Christmas carolers gathered around a bonfire on Cole School grounds and then proceed up Elm Street to the First Church.

Following a trip to Boxford England last summer by Dr. and Mrs. John Truman, the town, located east of London in Suffolk County, was invited to visit our town as a major Bicentennial project. Sixty guests are scheduled to arrive July 23rd for a 14 day visit.

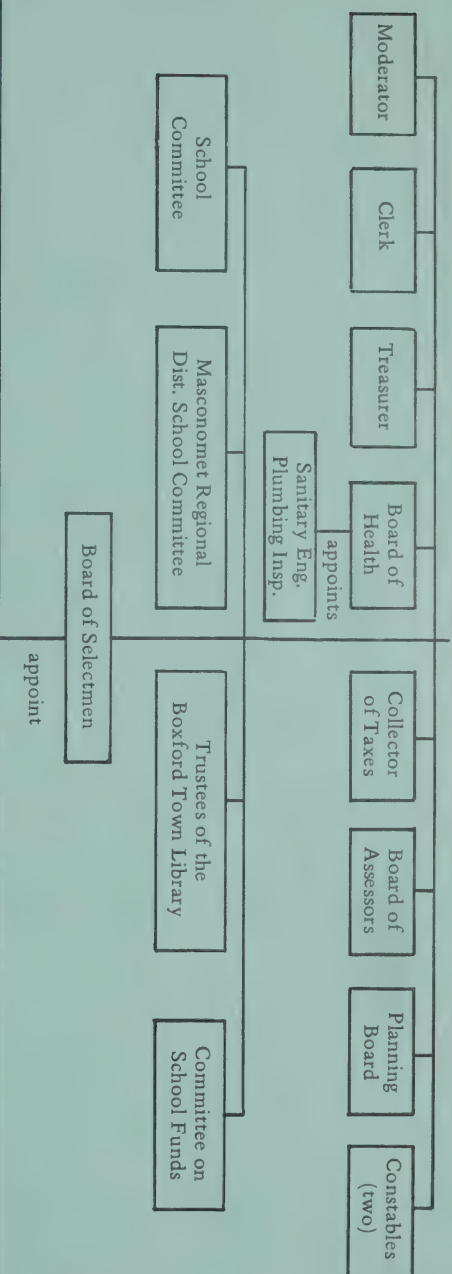
Plans are now being made for a Boxford MAY FAIR to be held on May 1st at the Masconomet Field House. The event is planned as a money making project to have funds available for use in conjunction with the English visit.

The members of Boxford's Bicentennial Commission have been a most active and enthusiastic group of people.

LILLIAN H. KNISELY,
Chairman

ORGANIZATION PLAN FOR
BOXFORD — MASSACHUSETTS
TOWN MEETING FORM OF GOVERNMENT

VOTERS ELECT



Accountant
Admin. Asst. to Selectmen
Appeals Board
Appeals Board Alt.
Bicentennial Com.
Building Inspector
Bldgs. & Grounds Supt.
Capital Budgeting Com.
Civil Defense Dep. Dir.
Civil Defense Director
Civil Defense Staff
Communications Director
Conservation Commission
* Appointed by State

Dog Officer Election Workers
Fence Viewers (Selectmen)
Finance Committee
Fire Chief
Forest Warden (Fire Chief)
Gas Inspector
Historic District Commission
Historic District Commission Alt.
Inspector of Animals
Moth Superintendent*
No. Shore Reg. Voc. Com. Rep.***
Police Chief
Police Officers
** Effective May 15, 1974

Police/Communications Bldg. Com.
Public Works Director**
Recreation Committee
Registrars of Voters
School Building Committee
Town Counsel
Town Facilities Plng. Committee
Town Forest Committee
Veterans' Services Director*
Water Resources & Drainage Com.
Wire Inspector
*** Appointed by Moderator



MASCONOMET ANNUAL REPORT

1976

Annual Report edited by Journalism students Ellen Davis and Jane de
Winter, class of 1977.
Photography: Sharon Ludes, class of 1977
sports photographs: *Mitobo* staff

Annual Report of the Masconomet Regional School Committee



Name	Town	Term Expires	Tel. No.
Kenneth E. Littlefield, Chairman	Boxford	1979	352-8084
Lawrence Gibbs, Vice-Chairman	Middleton	1978	774-5238
Frank P. Buiting	Boxford	1978	887-5973
George A. Demeritt	Middleton	1977	774-8182
Arland B. James	Middleton	1979	774-1101
William D. Johnson	Topsfield	1978	887-8363
Susanne M. Kimball	Topsfield	1979	887-5227
Jordan Patkin	Topsfield	1977	887-2615
Peter K. Race	Boxford	1977	887-5350
Francis F. Perry, Treasurer	Boxford	1977	887-5948
Toby J.D. Dechene, Secretary	Boxford	1977	887-6041

STANDING SUB-COMMITTEES

COMMUNITY RELATIONS/POLICY

William Johnson, Chairman
Lawrence Gibbs
Arland James
Susanne Kimball
Peter Race
Kara Lombardi, SSCAB
Julie Shackford, SSCAB
Joel Richardson, SSCAB
I. Bruce Bears, Administration
Sally Blumenfeld, Citizen
Martha Smith, Citizen

CURRICULUM

Susanne Kimball, Chairperson
George Demeritt
Lawrence Gibbs
Jordan Patkin
Deirdre Murphy, SSCAB
Joel Richardson, SSCAB
Richmond Jillson, Administration

COST-EFFECTIVENESS

Peter Race, Chairman
Frank Buiting
Arland James
William Johnson
Joel Richardson, SSCAB
Rodney C. Dresser, Administration
Richard Timpson, Boxford FinCom

PERSONNEL

George Demeritt, Chairman
Frank Buiting
Jordan Patkin
Peter Race
Richard Dussault, Administration

REPRESENTATIVE TO K-12 SPECIAL NEEDS COLLABORATIVE - Susanne M. Kimball

STUDENT SCHOOL COMMITTEE ADVISORY BOARD

Debra Saitow	Class of 1977
Deirdre Murphy	Class of 1978
Joel Richardson	Class of 1978
Julie Shackford	Class of 1979
Kara Lombardi	Class of 1980

Regular School Committee meetings are held on the first and third Mondays of each month at the new Administration Building at 8:00 p.m.



To the Citizens of the
Masconomet District:

The following pages contain some of the highlights of this past year and summarize the academic and general accomplishments of the Masconomet Regional Junior-Senior High School.

Your School Committee feels that we are fortunate to have an excellent faculty and staff, and a very competent administrative structure. We base our feelings on the fact that we have been able to remain close to curricular programs and personnel through the efforts of the administration and the work of our sub-committees. The continuous evaluation and assessment of programs and the sponsorship of performance objectives for administrative personnel also give us a very confident feeling about our school and the way in which it is managed.

Our main concern this year has been one of a financial nature. With a stabilized, or even slightly decreasing enrollment picture for the present and near future, it has been necessary for the Committee to wrestle with some very difficult, and in some cases, unpopular staffing alternatives. Several positions have been cut from the Junior-Senior High School staff, and I am pleased to say that in each instance the effect on children and their education was carefully weighed.

We think the reductions which have been made, although unpopular, will have a minimal effect on the quality of our educational offerings.

I wish to commend the members of the School Committee who have given unstintingly of their time to serve as chairmen of our sub-committees — Sue Kimball has chaired the Curriculum sub-committee and has been instrumental in the development of district-wide goals, which will have specific and measurable characteristics. This will probably be the first school system in the Commonwealth which will be so equipped. Also, with the cooperation of the Community Relations sub-committee, a "Mayfair" day is being planned to keep the public better informed about Masconomet.

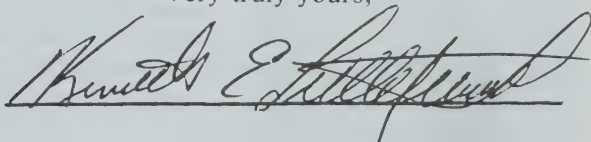
George Demeritt has served the Committee well as chief negotiator and chairman of the Personnel sub-committee. This was the year when nearly every unit at Masconomet was slated for collective bargaining.

Peter Race has done his usual meticulous job in the development of the 1977-78 Masconomet budget which has increased only 0.9% over the current year. Many, many meetings and heartaches were evident before the final vote of the Committee.

Bill Johnson and Larry Gibbs have chaired the Community Relations/Policy Review committee admirably. Each existing policy has been reviewed and updated, when necessary, and new policies have been added as required. In addition, Bill Johnson has sponsored some very interesting ideas regarding the maintenance of community relations with the school.

I am proud to say that all Committee members have participated to the utmost in sub-committee meetings, regular meetings and the general business of the District. Be assured that the representatives of your town have played an active and sincere role in helping to bring about the best possible education for the children of the District, at the least possible cost.

Very truly yours,

A handwritten signature in dark ink, appearing to read "Kenneth E. Littlefield", written over a horizontal line.

Kenneth E. Littlefield, Chairman
Masconomet Regional District
School Committee

The Curriculum

In preparation for review by the New England Association of Schools and Colleges, Masconomet has begun to review and revise the school's goals and philosophy. Our aim is to establish measurable objectives to be attained by our students. We hope that this will improve coordination between departments as well as provide criteria against which we can assess the effectiveness of our programs.

We have enjoyed continued and expanded cooperation with the Elementary District this year. Through the efforts of elementary and secondary faculty members and administrators, a positive step has been taken towards the coordination of the Language Arts Curriculum K-12. Masconomet has also embarked upon a cyclic process of curricular review and revision similar to the process now used in the Elementary Districts. This system will facilitate the coordination effort of K-12 in all disciplines.

The entire Masconomet professional staff participated in a seven session inservice program this spring. The program was designed to increase the effectiveness of our staff in the modification of their programs to meet the specific needs of all of their students. In addition to introductory lectures by two respected authorities in the field of Special Education, each department met with a subject matter specialist to work on specific strategies and materials in their discipline. We expect that the skills gained in this inservice program will translate into continued improvement in the quality of instruction in each of our classrooms.

Metrics education will continue to be an important part of our curriculum. This year inservice workshops were held to increase faculty competence in the use of the metric system of measurement and to provide faculty with teaching strategies that they will be able to use in their classroom. Increased instruction in the use of the metric system of measurement is planned for all classrooms in 1977-78.

Communications skills have been very much in evidence in the English Department again this year. Our continuing commitment to the National Right to Read Effort is fostering a renaissance of reading, as evidenced in part by the success of the Uninterrupted Sustained Silent Reading sessions in the Junior High and their more recent counterpart in the Senior High. During the 20 minute periods virtually everyone (administration, students, staff, aides, secretaries, etc.) exercised his/her right to read. The support we have received from both Masconomet and Tri-Town librarians, who have compiled bibliographies and reserved shelf space to supplement class work, has been most appreciated.

Student interest and ability in writing skills is very encouraging as witnessed by the burgeoning enrollment in composition courses, the talented journalistic endeavors for the "Arrow Head" page of the *Tri-Town Transcript*, and student contributions to the literary magazine *Mindscape*. The required freshman course, "Modes of Communication," which concentrates on study skills and research paper techniques, has attracted the attention of *The Library Experimenter*, a nationally distributed professional publication. Since the magazine recently carried a lengthy description of our progress, we have been drawing a sustained response from several high school and college librarians commending us for our efforts and requesting copies of the course outline. Also, the recently completed, mutually-agreed-upon, language arts objectives for grades 6 and 7 were the result of several productive visits and meetings with representatives from the Tri-Town elementary schools. All teachers concerned are now cognizant of the specific language arts skills the majority of students should possess by the end of grade 6.

Students in Speech and Drama Workshop classes have participated in several community and service oriented activities by their involvement with elementary schools, nursery classes, and public libraries. Perhaps this kind of involvement and sense of community and personal pride accounted in part for Masconomet's many speech victories during the past year.

As a fitting capstone, Masconomet Speech teacher George Cowan was chosen Teacher of the Year by his colleagues. We are indebted to Mr. Cowan for his efforts in bringing the Masconomet community to the threshold of our own FM radio station. Hopefully, WBMT will be a household word when it is time for next year's annual report.



New developments in the Social Studies department have emphasized applications of practical skills and modifications for students with special needs.

The eighth grade curriculum has been modified in conjunction with the new text entitled *Man in America*. This revised program is a semi-chronological, semi-topical approach to American History.



The development of reading and writing skills have been an important part in the ninth grade program. The selection of suitable reading materials for varying ability levels was emphasized.

The English and social studies departments initiated a joint essay writing program in grades 7, 8, and 9. This coming year will see the utilization of this program in grades 10-12. The English Department has also made an effort to teach social studies vocabulary in various English courses.

Our American Civilization Program has attempted to develop learning strategies for dealing with students with special needs. Teachers in this program have been working very closely with Special Needs personnel, first to identify students who would have difficulty in the program, and second, to modify their program to fit the student's learning style.

Three new electives were offered: Advanced Placement U.S. History, Toward the Year 2000, and How to Succeed: Techniques of Reaching Goals.

Fifty Junior High students went on the Mt. Chocorua Mountain climbing trip and two groups of forty each went to New York and the United Nations. All of the eighth graders go to Boston as a culminating experience related to the study of the city. The students, in groups of five, tour the city on a pre-planned route.

A group of High School students also went to New York and the United Nations. The local Rotary Club provided financial assistance.

Several speakers came to Masconomet as part of the Social Studies program, including Congressman Michael Harrington and Senator William Saltonstall. Students also had the opportunity to listen to speakers from the League of Women Voters and the John Birch Society, and local police officers, insurance agents, and real estate agents.

The strong Mathematics program continues, as do Masconomet high scorers in the mathematics section of the Scholastic Aptitude Tests. During this school year, the first 800 (the highest score possible) was achieved in this portion of the test. In addition, many students scored 800 in the achievement section of the examinations, in both mathematics and the sciences.

Students in chemistry, biology, and calculus successfully took the Advanced Placement exam, thereby achieving college credit.

These achievements may be due, in part, to the heavily populated math resource center and science labs, as well as the accessibility of both math and science teachers for extra help, individually and in groups.

The mathematics team, the Mathletes, had a very successful season, and won the Tri-State League. The team is also doing very well in the Eastern Massachusetts League.



The Junior High School Science Fair, which will be held May 5 in the J-wing, is open to the public from 5:30-7:30 p.m. This has always been a highly successful and enjoyable endeavor demonstrating a lot of intelligence and talent in many scientific fields.

The Science Department is undergoing a two-year study of curriculum to insure proper sequential development within the life science and physical science courses. The result should enhance the learning of science in the future.

The halls of Masconomet resounded this past year with the sounds of French, Spanish, and German as our district played host to three groups of exchange students. A total of sixty visitors from Central America, Paris, and Saarbrücken spent two to eight weeks with local families, and our young people spent an equal amount of time in other countries experiencing through family living what they had learned in foreign language classes.

The seventh grade exploratory foreign language course continues to be an exciting part of the students' junior high school experience. This year our staff was again invited to present a workshop on our program at the annual State Foreign Language Meeting. The *Globe* gave extensive coverage to the presentation.

Overall growth in Foreign Language continues to be steady even in this era of declining school population. The Foreign Language department is pleased with the reports we get from colleges and the performance of our students. We stress use of the foreign language in our classes and it shows results.

Community interest, coupled with a talented foreign language staff, is making language study at Masconomet a successful venture.



The Art and Music Departments have been combined under the direction of Wayne Killian who is aided by Art Coordinator Bessie Moulton. This change has created a multi-disciplinary department of Fine Arts in which students may select courses in Art, Music, and Theatre.

These Fine Arts courses include crafts, drawing, pottery, music history and theory, band, chorus, orchestra, and various instrumental ensembles. Also offered are acting, back stage and related areas.

Many musical groups have performed throughout the Tri-Town community during the school year. Some of these include a tour of the elementary schools, the Memorial Day parade, and the Concert-on-the-Green.

High school art students have participated in the *Beverly Times* advertisement contest and printed holiday scenes on the windows at the Topsfield-Boxford Community Club Thrift Shop for Christmas. Art students at the junior high level entered the annual junior high Yearbook cover contest and have created a calendar for 1977. Mrs. Moulton and her art class cooperated with the Tri-Town Council in creating the design for their calendar.

Interested high school art students are participating in a new program *Art Aide* in which they work with the junior high art classes. Student art creations continue to be displayed in the classrooms, library, special programs, and exhibits. Students also create designs for special school projects.

Renovations to the high school art and music room were begun during the summer vacation. The art rooms are now located in the same area of the building. The music area has been expanded to provide needed space for performing groups, classes, and instrument storage. The renovation process is not yet completed.



The Tri-Town Symphony Orchestra rehearses in the music room and many of our students, alumni, and local residents continue as members of this group.

The Music Parents support our program by providing chaperones, hospitality, subsidy of funds, and this year awarded \$1150 in scholarships.

We welcomed Irving Anderson, music, and Walter Meinelt, art, as new members of our staff and continue to be involved with the training of practice teachers.

Many curriculum changes have taken place in the Department of Occupational Education this year, and in addition to the ordinary updating of all courses in Business, Home Economics, and Industrial Education, we have developed current programs into vocational offerings for our students.

We will offer a Certificate of Merit to students in the areas of Automotive Mechanics, Clothing Production Services, Data Processing, Drafting, Distributive Education, Early Childhood Education, Food Services, Graphics Communications, House Carpentry, Junior Accounting, Nurse Aide/Health Services, and Secretarial Science.

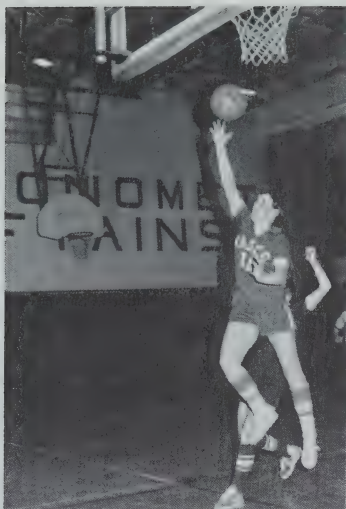


We have seen over the past year an increased interest in the area on the part of both parents and students. Our figures correspond by showing an increased enrollment in nearly all of these courses.

In the Junior High School, beginning last September, all seventh and eighth graders had an opportunity to select which Industrial Education or Home Economics course they preferred without preference to sex. This is the first time that junior high students have been able to take courses not traditionally thought of as “for boys” or “for girls.”

In addition, a Creative Skills Program has been offered to eighth graders in place of the careers program previously offered.





Physical Education

The Physical Education curriculum will be updated next year with the implementation of coed classes for grades 7-10, as a result of a new state law. Project Adventure will continue for juniors, along with the Senior Adventure program for seniors.

Masconomet athletes had another exciting year, placing third out of 91 secondary schools in division three for the second year in a row. The boys' varsity soccer, basketball, indoor track, and wrestling teams, and the girls' volleyball team qualified to compete in the State Tournament.

Many boys and girls were named to local and regional all-star teams. Masco also produced its second state wrestling champion, 141-pounder Steve Hogan, who also placed second in New England. And Mark Agnew became the third Masconomet athlete to receive the *Salem News* Scholar Athlete award.

The All-Sports Booster Club, with the cooperation of Gerald Plumley, developed a new awards system featuring a jacket award for all first letter winners.

Chadwick Dresser, a teacher aide in the Physical Education Department, is completing a history of all Masco team and individual records, which will be ready for publication this summer.



Special Activities

In an attempt to keep the district aware of foreign language activities, the Foreign Language department sponsored a fair and international dinner last spring. The lawn in front of the school was alive with wurst stands, crepe booths, tortilla restaurants, and pizza bars. There were a variety of games, singing groups, and international displays geared for both young and old. Over 400 people attended the dinner and stayed to socialize with friends and neighbors.

Waldwick, New Jersey, and Masconomet got to know each other as the high school band, chorale, and stage band participated in a musical exchange. The junior high bands performed at a Band Jamboree in Amesbury.

Theatrical endeavors included the musical "Oklahoma" and the drama "Our Town". For the first time the freshman, sophomore and junior classes each presented a one act play.



Junior High School

The Junior High School continued to operate within the learning team concept this past year. This organizational arrangement has proven to be very successful in meeting the needs of children in this intermediate age group. Each team consists of an English, social studies, mathematics and

science teacher, and each team is responsible for the learning activities of approximately 120 students. The teams are also responsible for scheduling the art, music, industrial arts, home economics, physical education and foreign language experiences for their students.



The Junior High has received a great deal of recognition for this program for other schools in the Northeast. Many representatives from different districts have visited Masconomet, and staff members from our district have served as consultants to other schools which are interested in new ways to meet the needs of their students.

The grading system instituted by the Junior High School several years ago follows the trimester calendar more closely. Under the system, teachers meet with students individually to discuss the student's progress. This gives students an opportunity to ask questions relative to grades. The student-teacher conferences have proved very successful.

The Junior High School has placed additional emphasis on reading through all our departments. We held several successful Read-Ins this year during which the entire school spent the time reading. This proved to be very successful with students and faculty.

The District sponsored a Title I program aimed at improving the reading and writing skills of children with good ability but poor achievement. This program was well-received in the District.

Library



The library has continued to make its facilities and resources easier to find and use. Record albums were put in a record browser so they could be seen from the front, periodicals were put face-front on "tilt shelves" on the wall behind the desk, and reference books were moved to a clearly-defined area in order to differentiate them.

A library skills program has been developed to help students who don't know how to get information out of the library. The seventh grade skills program has been revised and expanded to include the eighth grade, and in the Senior High, the ninth grade library skills program is being developed to include tenth and eleventh grades, so that no student will graduate without a working knowledge of what libraries have to offer.

Tri-Town librarians have been actively cooperating this year to organize a Book Day. Authors will visit the school and public libraries in hopes of providing a focal point for reading activities. This has been planned to coincide with Masconomet's Arts/Science fair this spring.

The average individual attendance in 1975-1976 in the two libraries was 488 students, who borrowed 170 items daily, while 56 classes visited on a monthly basis.

Student Services

The Student Services department encompasses counseling services, special needs programs, health education, health services, and the implementation of Chapter 766.

Although there is still a short waiting list for admissions to the Learning Center in the Junior High and the Life Skills Center in the Senior High, the work of identifying and assessing students with special needs has been completed in accordance with mandates from the State Department of Education.

At the Life Skills Center in the Senior High, approximately 125 students receive individual tutoring or small group instruction aimed chiefly toward helping them to be successful in their regular classes.

A total of 240 students are currently being serviced under Chapter 766 regulations. This number is expected to peak by 1979 as a result of effective programs already instituted in the elementary schools, but should then decline, bringing a corresponding reduction in costs through reduced staffing and early remediation.

The annual College Night conducted by the counseling staff attracted 115 colleges, universities, technical schools, and nursing schools. Over 600 parents and students took advantage of the opportunity to meet admissions representatives from all over the eastern U.S.

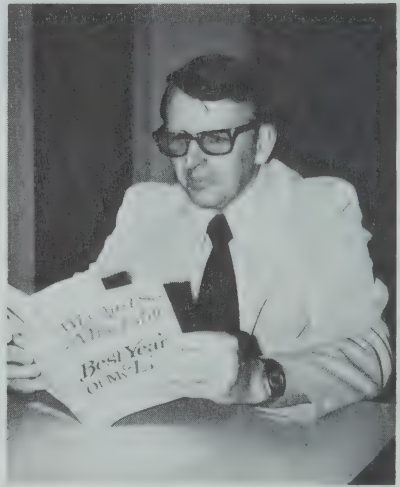
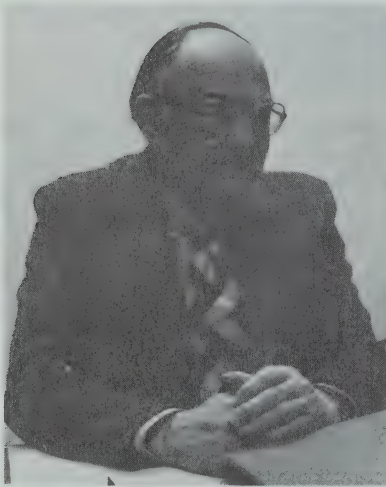
During the past year, over 650 College Entrance examinations were administered by the Student Services Department. Two Masconomet students scored the maximum of 800 points on these examinations. Advanced Placement examinations were given in English, calculus, biology, chemistry, Spanish, and French, with several students being granted college credit in such schools as University of Massachusetts, Dartmouth, and Harvard as a result of their outstanding performance on these examinations.

Nearly all of the Masconomet students who elected to obtain their education at the North Shore Vocational School in Beverly this year have been experiencing success in a variety of career-oriented courses — cosmetology, auto mechanics, culinary arts and distributive education.

Adult Continuing Education

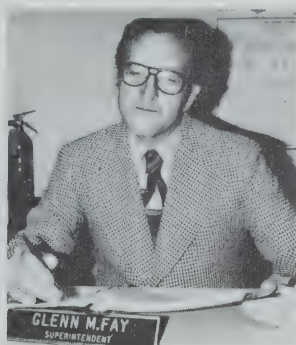
One hundred and sixty eight people enrolled in the Continuing Education Program at Masconomet this past winter. The program offered a variety of academic, physical, and avocational courses designed to meet the needs and interests of people in the Masconomet area.

The courses offered included physical fitness, basketball, sewing, typing, drawing, aviation, chair caning, wallpapering and painting, keypunch, yoga, cake decorating, and first aid. They met on Tuesday and Thursday evenings from 7:30 to 9:30 for ten weeks.



Administration

Superintendent	Glenn M. Fay
Assistant Superintendent	Rodney C. Dresser
Principal-Senior High School	Richard R. Dussault
Principal-Junior High School	I. Bruce Bears
Assistant Principal-Senior High School.....	Norman R. Soucy
Assistant Principal-Curriculum	Stephen C. Smith
Coordinator of Student Services	Richmond P. Jillson



Department Chairmen

Occupational Education	Edward J. LeBlanc
English	Richard G. Smith
Foreign Language.....	William H. Spencer
Mathematics/Science	Winston J. Rose
Music/Art.....	Wayne L. Killian
Physical Education	Gerald Plumley
Social Studies	Charles B. McClory
School Physician.....	Dr. Clarence E. Thornton
School Nurses	Judith F. Barr Beverly J. Nault
Audio-Visual Coordinator	Alfred J. Jones
Data Processing Technician.....	Richard J. Loader

MASCCONOMET REGIONAL JUNIOR-SENIOR HIGH SCHOOL
Boxford, Massachusetts

Faculty

Name	Position	Name	Position
*Shirley Alley	Mathematics	Dana Dunnan	Science
Irving Anderson	Music	*Leonard S. Emmons	Mathematics
Nancy J. Barry	Social Studies	Ruth J. Farwell	Guidance
John C. Bast	Chemistry	Harry Faust	Special Education
Kristine Bekertits	Special Education	Gabriel Ferazzi	Physical Education
Patricia Belaska	Occupational Education	**Gerald S. Fine	School Adjustment Counselor
Bradley Belleau	Social Studies	*Pamela B. Finnigan	Physical Education
Sidney Berlin	Science	Rebecca A. Fulginiti	English
Linda B. Biller	Foreign Language	Edward Gallagher	English
*Paul Blackhall	Guidance	James Garabedian	Occupational Education
Dorothy C. Blanchard	Occupational Education	Richard T. Green, DEd.	English
Eliza Blanchard	English	*Lawrence J. Gregorchik	Foreign Language
Elizabeth M. Bowerman	Special Education	Neida Grenier	Foreign Language
Patricia Brooks	Occupational Education	Mary-Lea Hardy	Occupational Education
*Leonard Broughton	Occupational Education	Donna E. Harries	Guidance
Alvin S. Brown	Social Studies	Andrew J. Hatt	English
David Canan	Learning Center	Mary Healy	English
*Phillip S. Carletti	Social Studies	Carol Hom	Mathematics Intern
*Joseph A. Casey	Science	*George Horn, Jr.	Occupational Education
David C. Cavallero	Foreign Language	Patricia E. Howard	Music
M. Kathleen Cavanaugh	English	*Thomas P. Hussey	Mathematics
W. Carolyn Cavanaugh	Occupational Education	Edith Anne Hutchinson	Science
Marydell Cayot	Social Studies	Rose Jacques	English, Title I
Constance Chase	Foreign Language	Margaret N. Janeczko	English
Kenneth M. Cody	Occupational Education	*Paul B. Janeczko	English
*Anthony O. Constantino	English	*Jean O. Jarvie	Music, Drama
*William P. Cook	Occupational Education	*David L. Jervah	Social Studies
George Cowan	English	Richard Johnson	Social Studies
*Richard Craig	Mathematics	*Sandra O. Johnson	Art
Alison D'Amario	English	Cheryl Jolley	Science
Stuart Deane	Social Studies	*Nancy J. Jones	Occupational Education
Grace Dorse	Foreign Language	**Sally R. Kaizer	Health Education
*Sylvia K. Disenhof	Foreign Language	Charles W. Kellogg	Biology
*Sara Jane Dolan	English	*Elizabeth S. Kennedy	Occupational Education
*Donald A. Doliber	Social Studies	Cheryl Kenney	Foreign Language
David Donavel	English	Elisabeth M. Kenosian	Social Studies
Janet Downey	Foreign Language	Natalie B. Keohane	Foreign Language
Conrad Dumas	Intern, Career Education	Michael H. Kistler	Learning Center

Name	Position	Name	Position
Roberta Krepleck	Psychometrician	Donald P. Silvernail	Special Education
Joel Larson	Special Needs Training Center	Ray Sinnott	Social Studies
*Roger Lauzon	Occupational Education	*Vija S. Skudra	Foreign Language
Paul A. Lima	Guidance	Allegra Smick	Foreign Language
Harriet M. Lincoln	School Psychologist	Donald K. Smith	Occupational Education
*Ralph V. LoPlato	Science	Stephen E. Smith	Occupational Education
Robert W. Low	Occupational Education	*Marilyn Sowinski	Mathematics
**John L. Lowe	Science	Anne Spraker	Librarian
Anne C. Mannheim	Occupational Education	*Constance S. Stanley	Guidance
Robert E. Manseau	Music	*Harold C. Stanley	Science
Eleanor Margolin	Science	Maureen Sullivan	English
*Claire McCarrick	Social Studies	Carol Symmes	Physical Education
Joseph C. McCarthy	Social Studies	*Lillian L. Taylor	Mathematics
Mary C. McCarthy	Psychology/Health	*Richard E. Thompson	Occupational Education
**Richard J. Meegan	Social Studies	*Doris L. Tirrell	Occupational Education
Walter Meinelt	Art	**Maurice A. Twomey, Jr.	Mathematics
Helene Mensh	Foreign Language	*Lawrence A. Uhrich	Science
*Robert A. Morse	Science	*Linda L. Upper	Music
Bessie Moulton	Art	*Donald Van Pelt	Mathematics
Tracy A. Mousseau	Physical Education	Robert J. Velevis	Mathematics
James P. Murphy	English	Jean Verzola	Occupational Education
*James W. Murray	Guidance	Herbert Vrettos	Mathematics
Edward O'Bara	Physical Education	*Roger W. Waugh	Guidance
*Donna O'Neill	Mathematics	Barbara G. Welsh	English
Teunis J. Paarlberg	Mathematics	P. Jackie Woodbridge	Art
*Barbara A. Parker	Mathematics		
*Robert W. Parker	Mathematics		
*Douglas G. Peck	Science		
Dennis Puleo	Physical Education	**Associate Master Teacher	
Martin S. Rabin	English	**Master Teacher	
Gail C. Ramsay	Physical Education		
Patricia W. Ray	Librarian		
Kathleen Reddington	Special Education		
Cheryl Ricard	English		
Walter C. Roberts	Physical Education		
*Sally Rose	English		
Donna-Marie Ryan	Science		
**John P. Sangermano	Science		
*Richard L. Sauchuk	Science		
Paul A. Savage	Mathematics		
Arian Schuster	Director of Instructional Resource Center (librarian)		

Teacher Aides

Name	Position
Patricia J. Ake	Monitor
Doris Angeline	Occupational Education/Aide
Sushila Barbour	Music/Aide
John Behrens	English Resource Center/Aide
Jean Buell	Title I English/Aide
Caren Buffum	Learning Center, Tutor
David Buffum	Learning Center, Tutor
Anne S. Bugbee	Foreign Language/Aide
Ruth Butler	Team D/Math/English/Aide
Virginia Cameron	Monitor
Kenneth Ray Church	Special Education/Tutor
Carol Cox	Team C/Science/Social Studies/Aide
Theresa Cullinane	Monitor
Chadwick Dresser	Physical Education/Aide
Ruth D'Entremont	Team E/Social Studies/English/Aide
Judith Fennell	Team B/English/Social Studies/Aide
Patrick Glennon	Learning Center, Tutor
Richard Heaphy	Monitor
Margaret A. Haag	Social Studies/Aide
Janet Henderson	Team C/English/Mathematics/Aide
Ruth Homsy	Team D/English/Science/Aide
Muriel Houser	Library/Aide
Audrey Iarocci	Title I English/Aide
Dorothy Larson	Team B/Mathematics/Science/Aide
Betty Ann Lehmann	Learning Center/Aide
Barbara Manning	CET/Clerical Aide
Jacqueline Martin	English/Aide
Janet L. McMath	Social Studies
Jennifer Meehl	Learning Resource Center, Tutor
Melanie Meeker	Science/Aide
Marcia Metzger	Learning Center/Aide
Janice Miller	Monitor
Eleanor Pickett	Monitor
Lesley Reiland	Learning Center, Tutor
Shirley Richardson	Team F/English Mathematics/Aide
Patricia Rudolph	Learning Center, Tutor
Betty L. Savery	Mathematics/Science/Clerical Aide
Beatrice Shepard	Team A/English/Mathematics/Aide
Pauline Shuman	Transportation Aide/Occup.Ed.Aide
Donna Staller	Tutor/Special Needs Training Center
Lorraine Theokas	Team F/Social Studies/Science/Aide
Beverly Verrengia	Learning Center, Tutor
Eleanor Volanti	Team E/Science/Mathematics/Aide
Norma Walako	Team A/Science/Social Studies/Aide

Secretarial Personnel

Ann Marshall
Sarah P. Walshe
Eleanor M. Maggiacomo
Joan P. Emerson
Grace B. Lynch
Ruth B. Rider
Violet Helve
Jean Mangini
Betty Gauthier
Janet A. Smallidge
Doris Kunkel
Marguerite F. Wallen
Gerry Powers
Barbara Ackerman
Violet Oldrieve
Mary Pitt
Nancymae Kimball
Barbara Andruss
Joan E. Agnew
Margaret M. Watson

Secretary to the Superintendent
Administrative Bookkeeper
Secretary to Assistant Superintendent
Administration Building/CET Office
Secretary to Coordinator of Pupil Services
Secretary - Guidance Office
Secretary - Career Center
Secretary Technician - Counselors
Secretary to Principal - Junior High School
Assistant Secretary - Junior High School
Secretary to Principal - Senior High School
Secretary - Assistant Principal/Curriculum
Secretary Assistant Principal - Senior High School
Clerk - Assistant Principal's Office
Secretary - Assistant Principal's Office
Secretary - Principal's Office
Clerk - Data Processing
Assistant Librarian - Senior High School
Assistant Librarian - Junior High School
Clerk - Senior High School Library

Custodial Staff

Edward Berdge
Clyde R. Carr
Phillip Diamond
Ronald F. Emro
Walter Garlick
Robert E. Irish
S. Raymond Kellett
John MacDonald
Antonio Maggiacomo

George Melanson
Everett L. Poole
Carl W. Pratt
Frank L. Ripley
John W. Trefry
Howard W. Williams
Mary Hocter - Matron
Katherine S. Welch - Matron

Cafeteria Staff

Marjory E. Locke, Manager of Food Services Program

FULL-TIME

Maureen Amundsen
Carmen Barous
Bernice Bolduc
Anna Caples
Jean Caso
Priscilla B. Collette, Supervisor, Bake Shop
Phyllis E. Spear, Supervisor, Kitchen
Mercedes DeSouza
Natalie M. Farrin
Dorothy C. Girrior

Dorothy Griffin
Eileen W. Lyth
Aldine M. Nunes
Barbara Porter
Elaine Rabineus
Jessie L. Spurr
Dorothy Surette
Robert E. Frost, Handyman

PART-TIME

Leona Allen
Dorothy Balletto
Gloria E. Cross
Caroline Hoosick
Irene Johnson
Alice Liston

Ellen Murphy
Lillian M. Newbold
Wilhelmina Silva
M. Jane Stump
Marion Weltler
Raymond Guppy, Handyman

SALARY SCHEDULE — 1976-1977

STEP	BACHELOR'S	BACHELOR +15 HOURS	BACHELOR +30 HOURS	MASTERS	MASTERS +15 HOURS	MASTERS +30 HOURS	MASTERS +45 HOURS	CAGS
0	9,499	9,777	10,058	10,741	11,023	11,309	11,598	11,598
1	10,078	10,357	10,636	11,458	11,739	12,092	12,445	12,445
2	10,663	10,915	11,194	12,077	12,357	12,779	13,201	13,201
3	11,248	11,526	11,806	12,692	12,973	13,467	13,959	13,959
4	11,987	12,268	12,551	13,374	13,658	14,159	14,658	14,658
5	12,666	12,949	13,231	14,059	14,344	14,861	15,344	15,344
6	13,250	13,567	13,851	14,711	14,998	15,495	15,994	15,994
7	13,771	14,124	14,444	15,362	15,646	16,146	16,647	16,647
8	14,332	14,606	15,073	16,048	16,406	16,906	17,406	17,406
9	14,894	15,096	15,707	16,629	17,056	17,557	18,057	18,057
10		15,710	16,448	17,440	17,898	18,210	18,709	18,709
11						18,896	19,508	19,508

Benefits

SICK LEAVE — 15 DAYS PER YEAR, ACCUMULATIVE TO 185 DAYS.
PERSONAL LEAVE — Three days per year

BEREAVEMENT LEAVE — Five days

INSURANCE — 75% of Blue Cross-Blue Shield Master Medical Plan and Life Insurance Coverage is borne by the School District.

TAX SHELTERED ANNUITIES — Available through major insurance companies.
RETIREMENT — Teachers must become member of Massachusetts Teacher Retirement System. 7% of salary deducted from each pay check (5% for those employed in Massachusetts prior to January 1, 1975). Special retirement provisions after 10 years service.

Address Inquiries to:

MASCONOMET REGIONAL SCHOOL DISTRICT
RFD, TOPSFIELD, MASSACHUSETTS 01983

NOTE: Guidance Personnel 9% above teacher's schedule.
School Adjustment Counselors 18.6% above teacher's schedule.

Glenn M. Fay
Superintendent



Class of 1976

Graduation Exercises

MASCONOMET REGIONAL HIGH SCHOOL

BOXFORD, MASSACHUSETTS



AT 6:30 P.M.

FRIDAY EVENING, JUNE 4, 1976

Members of the Class of 1976

- John Robert Abare
- Ellen Achenbach
- * Terence Michael Ackerman
- Phyllis Marie Altieri
- Paul Richard Ammann
- Jean Anderson
- Judy Anderson
- * Peggy Lou Anderson
- Guy Victor Andrews
- Karen Elizabeth Angeline
- Karen Lee Anzalone
- Barbara Ann Ash
- Richard P. Bagley
- John Joseph Bakewell
- Katherine Johanna Bakker
- Maureen R. Ballard
- Mary Dana Barndt
- David V. Barrett
- Michael Sean Barry
- Carol Bassette
- Sara Jane Beck
- Marjorie Behrens
- Cynthia L. Belben
- Gary Arthur Bell
- Daniel Eric Bergsten
- Robert D. Bernstein
- Olof M. Beyer
- Joseph Bishop
- Karen Anne Bishop
- Elizabeth Blackburn
- Varis J. Blaus
- Lynn A.S. Boda
- Paul D. Bogdonoff
- Hugh V. Bogart
- Mary Beth Bond
- William C. Bond
- Robert B. Borden
- * John E.P. Borden, Jr.
- Caryl Anne Bowler
- Pamela S. Bowman
- Carolyn Jean Brett
- Deborah Ann Brooks
- Mark Albert Brophy
- Charles Ray Brown
- Christopher Lewis Brown
- Jeannette Suzanne Brownell
- * Kathryn E. Bryant
- Jean Marie Buckley
- Leigh A. Callahan
- * Lora Jeanne Caputo
- Janet Lynne Carter
- Susan Alice Carver
- Robert H. Cathcart, Jr.
- Robert John Cavalieri
- Michal Ann Cerino
- Gail Chadwick
- Jean Kay Chamberlin
- Lisa Susan Charshoodian
- Lauren Chartier
- Christine Ann Chetty
- David J. Chub
- Mark A. Clark
- Donna Leslie Clarke
- Deborah Jean Cole
- Paul Michael Coleman
- Lisa Marie Connell
- Michael Alan Coulombe
- Mark Charles Crandall
- Kimberly Ann Crawford
- Timothy R. Creamer
- Robert Ernest Crocker
- Julie Anne Cunningham
- Mark Currier
- Timothy Daniel Cusack
- Lisa Ann Cushing
- * Stephen T. Dane
- Lisa Jeanne Davis
- Samuel Davis
- John DeGan
- Cindi DelMastro
- Teresa Denis
- * Susan Capen Denman
- * Susan C. DeSouza
- Charlotte Marion Dexter
- Susan Barbara Diamond
- * Denita Louise DiCicco
- Terry Lee DiFrancesco
- John A. Dinan
- Tom Dittman
- Frederick Owen Dougherty
- Anne Drew
- Darlene Shirley Driscoll
- David Edward Durkee
- Scott Leo Dwinell
- Tobin Scott Englehardt
- Thomas A. Everson
- George Alfred Falkowski
- Heidi Elizabeth Fenick
- Anthony John Ferrari
- Lynn Ann Feulner
- Thomas Donald Fiorella
- Carolyn Susan Fioretti
- ** Jean Marie Fischer
- Jacqueline Andrea Fitch
- James Richard Fitzpatrick
- * Brian Timothy Flaherty
- Susan Jane Ford
- Debra Gail Forgione
- Wendy Ellen Forney
- William F. Foshage III
- Carol Lillian Foster
- Irvin E. Foster III
- Mark Richard Frederickson
- Scott Andrew Frost
- Jeffrey Dana Fuller
- Karl Andrew Gabbard

Debbie Gage
 Maureen Grace Gaglione
 Susan May Gagnon
 Jayne Mary Gallagher
 Sharon Marie Gallant
 Kerry Jo Gardner
 Peter Crosby Garland
 Mary Ellen Garten
 Rand E. Gaudet
 Karl Brian Geffken
 Leanne June Gilbert
 James Hammond Gilford
 Anne Maitland Gillman
 James Kilmer Gingrich
 Warren G. Goodwin
 Elaine Louise Gould
 Kevin Gould
 Christopher Gourley
 Denise Marie Green
 Lillian Patricia Griffin
 Diane Elizabeth Halfrey
 Leslie Ann Hall
 Craig James Hancock
 Jane F. Hanlon
 Kimberly Anne Harding
 Glenn Harlow
 John W. Harris, Jr.
 * Sarah Ann Harwood
 Jan Marie Haykal
 Kenneth Healey
 + Karin Heinzl
 Kathleen Taylor Heminway
 Cynthia Jean Hey
 * Pamela Sue Hieber
 Robyn A. Hinckley
 Marybeth Anne Hoffman
 * Elizabeth Holmes
 * Paula S. Holmes
 Rebekah Holt
 William Orvin Hood III
 Christopher Hoosick
 Joseph M. Horvath
 Andrew S. Hossfeld
 Dawna V. Hughes
 Melanie Anne Hull
 Mark R. Irish
 Mary Ellen James
 Marion Chase Jeffery
 Ann Cecelia Johnson
 Julianne Johnson
 Eric Scott Jones
 Patti Joann Jones
 Laura Jordan
 Fredrika Kilbourn Tamsen Joy
 Brian Christopher Keith
 Laurie Elizabeth Keith
 Sarah L. Keyes
 * Kimberly Ruth Killian
 Stephen Joseph Kincaid
 Kathleen Ann Kindregan
 Barbara King
 Sharon Marie Kirkell

Kristina L. Knight
 W. Mark Krupski
 ** Gretchen Van Kruysman
 Myles Jay Lambert
 Jeffrey T. Lane
 Lois Catherine Langis
 James Edward Lann
 Peter David Larson
 Roxanne Renée Larson
 Lee Anne Lawrence
 Edward Mark Leary
 John W. LeColst
 Pamela Jeanne Lehmann
 Jeffrey David Leighton
 Edward Leonard
 David Cunningham Lessing
 Douglas John Limone
 Cynthia Gail Lindh
 Denise Lynn Longstreet
 Bradford Barr Lowell
 Janice Louise Macaulay
 Barbara Jo MacDonald
 Robert Scott MacGregor
 Paula Jane MacLeod
 Lori Ann Madden
 Peter Madden
 Sherry Lynn Magor
 Michele Mairo
 Thomas F. Malone
 John P. Mangini
 Steven James Manning
 Bradley E. Marks
 * Winifred Anne Markus
 Paula M. Marshall
 David M. Martin
 Monique M. Martin
 Deborah J. Masse
 Cynthia Louise Matses
 Richard D. McCarthy
 Kathryn Ann McDonough
 Kevin Michael McGinnity
 Deborah Anne McGregor
 Laurie Jean McIlvaine
 * Martha Jane McLaughlin
 Jane Marie McMenimen
 Toby Ann Mead
 Rosemary Melvin
 Karen Ann Mendalka
 Denise Louise Mercier
 Kalliope Mihalaros
 Jeffrey Maxwell Miller
 Sharon L. Miller
 James E. Mitchell, Jr.
 Martin Bryce Moffett
 * Randi Lea Monroe
 Richard Alan Moore
 * Claudia Emily Mott
 Bruce Frederick Moulton
 Barbara Ann Mueskes
 David E. Munro
 Donna Ann Murphy
 Russell H. Myers III

Lori Nangle
 Michael Nault
 Wendy Gail Nelson
 Cynthia J. Nickerson
 Michael David Noll
 Gregory W. Nulk
 * Carol E. Oberti
 Cary Bailey O'Brien
 Nancy E. O'Brien
 Mary Anne O'Donnell
 Daniel T. Page
 Rebecca Lynne Palmer
 Constance J. Panella
 Cynthia A. Parsons
 Patricia A. Payne
 Craig Alan Peck
 Clyde A. Poland
 Anthea Maria Poole
 Velma A. Potash
 Martha Anne Price
 Chris Marie Provencher
 Russell A. Pszeny
 * Alan Douglas Race
 Robert T. Reagan
 Ellen Louis Reeve
 * Katherine C. Reid
 Harry C. Reifel, Jr.
 Donald Raymond Reilly, Jr.
 Heidi Loraine Richardson
 Sarah Ellen Rider
 Amy Foster Ripple
 Dennis Michael Robbins
 David Charles Robertson
 Eric W. Rollfs
 Cathy Jeanette Rosenbaum
 Helaine Frances Rossi
 John William Rouse
 James A. Ryan
 Roy Charles Saderlund
 Michael Robert Salmon
 * Lisa C. Savery
 Jeffrey M. Savoie
 Scott Alan Savory
 Erik C. Schmakel
 Paula Marie Schmitt
 Janice A. Schulte

Charles W. Schumacher
 * Joanne Shackford
 Laurie A. Sharland
 Thomas F. Shaughnessy
 Nancy Jane Shipley
 * Mary Lou Silva
 * Donald W. Simms
 * Michael J. Sims
 Steven Slaughter
 * Elizabeth Albertine Smith
 Graham F. Smith
 Richard T. Smith
 Susan Virginia Smith
 J. Clayton Spicer
 Kevin P. Spring
 Leslie Ann Spring
 Wendy B. Stieglitz
 Amy Jennifer Stoddard
 Sandra Jean Stone
 Richard Carl Stott
 Laurie Janice Swift
 Jean Marie Terruso
 Nancy Ellen Thing
 Ann Berry Thomson
 Sarah Lindsay Thuermer
 ** Carol Ann Torres
 Christopher Tragert
 Peter Bradford Tyson
 Jacquelyn Marie Tyson
 Timothy Richard Tyson
 Charles Gordon Veinot III
 Erik Otto Vigg
 Nancy Vistorino
 * Nancy Jean Viviani
 Gretchen A. Vogt
 Paul J. Walako
 Donna Lee Walsh
 Thomas Gary Wehling
 Todd Richard Weltler
 Christine West
 Nancy B. Whitley
 Stephen Eric Wiswell
 Kimberly Merin Wood
 Mark Robert Woodbury
 John R. Yates III
 Robin J. Ziegler

* Member National Honor Society
 ** Honor Student
 + Exchange Student

Awards and Scholarships, 1976

D.A.R. AWARD	<i>Peggy Lou Anderson</i>
NATIONAL MERIT SCHOLARSHIP	<i>John E.P. Borden, Jr.</i>
BAUSCH & LOMB SCIENCE AWARD	<i>John E.P. Borden, Jr.</i>
TOPSFIELD LIONS BUSINESS EDUCATION AWARD	<i>Caryl Anne Bowler</i>
TOPSFIELD AMERICAN LEGION TYPIST AWARD	<i>Sarah L. Keyes</i>
WILLIAM CARGILL AWARD	<i>Carol Ann Torres</i>
FOREIGN LANGUAGE AWARDS	
French	<i>Sarah Ann Harwood</i>
Spanish	<i>Pattie Joann Jones</i>
German	<i>Thomas F. Malone</i>
Latin	<i>Mary Lou Silva</i>
THE JULES MARGULIES SOCIAL STUDIES AWARD	<i>John E.P. Borden, Jr.</i>
MATHEMATICS AWARD	<i>Guy Victor Andrews, John E.P. Borden, Jr., Jean Marie Fischer</i>
RICHARD W. PAVESI INDUSTRIAL ARTS MEMORIAL SCHOLARSHIP	<i>Anthony John Ferrari</i>
MUSIC PARENTS SCHOLARSHIP	<i>Barbara Jo MacDonald, Richard Alan Moore, Elizabeth Albertine Smith</i>
MUSIC PARENTS SCHOLARSHIP –	
JOHN BERNARD ROLSMA MEMORIAL	<i>Kimberly Ruth Killian</i>
JAMES L. MELVIN AMERICAN LEGION POST 379, BOXFORD	<i>Peggy Lou Anderson, Martha Jane McLaughlin, Toby Ann Mead</i>
TOPSFIELD TEACHERS ASSOCIATION MEMORIAL SCHOLARSHIP	<i>Kimberly Killian</i>
FOX RUN GRAPHICS SCHOLARSHIP	<i>Carol Ann Torres</i>
HUNT HOSPITAL AID ASSOCIATION –	
EDITH S. NEEDHAM MEMORIAL SCHOLARSHIP	<i>Deborah Anne McGregor</i>
MIDDLETON LIONS CLUB SCHOLARSHIP	<i>David V. Barrett, Denita Louise DiCicco, Sharon L. Miller</i>
MIDDLETON AMERICAN LEGION –	
JERRY LANE SCHOLARSHIP	<i>Patricia A. Payne</i>
TOPSFIELD-BOXFORD COMMUNITY CLUB	
SCHOLARSHIP	<i>Leslie Ann Spring, Martha Jane McLaughlin</i>
TOPSFIELD LIONS CLUB – LESTER T. COFFIN	
MEMORIAL SCHOLARSHIP	<i>Alan Douglas Race</i>
PAUL HARRIS ROTARY SCHOLARSHIP	<i>Gretchen Van Kruysman</i>
MARGARET COLTEN LEARY MEMORIAL SCHOLARSHIP –	
(MIDDLETON SERVICEMEN'S MEMORIAL)	<i>Stephen T. Dane</i>
MIDDLETON SERVICEMEN'S MEMORIAL	<i>Carolyn Susan Fioretti, Joseph M. Horvath</i>
MIDDLETON COMMUNITY SERVICES –	
ELMER CAMPBELL MEMORIAL	<i>Wendy Ellen Forney</i>
TOPSFIELD GRANGE #184 SCHOLARSHIP	<i>Sherry Lynn Magor</i>
TOPSFIELD FAIR ASSOCIATION SCHOLARSHIP	<i>Guy Victor Andrews, Leigh A. Callahan</i> <i>Robert Ernest Crocker, Lisa C. Savery</i>

Awards - Continued

- AMERICAN LEGION SCHOOL AWARD *Donald W. Simms*
 MASCONOMET REGIONAL FOOTBALL BOOSTERS ASSOCIATION
*Guy Victor Andrews, David V. Barrett, Hugh V. Bogart,
Robert H. Cathcart, Jr., Eric W. Rolfs*
 MASCONOMET HIGH SCHOOL STUDENT COUNCIL –
 DIANE BRYANT MEMORIAL SCHOLARSHIP
*Peggy Lou Anderson, Rebekah Holt,
Amy Foster Ripple, Thomas Gary Wehling*
 NEW MEADOWS NATIONAL HONOR SOCIETY *Susan C. DeSouza*
 GERMAN CLUB SCHOLARSHIP
Charlotte Marion Dexter, Jean Marie Fischer
 MASCONOMET FUTURE NURSES CLUB SCHOLARSHIP *Jane F. Hanlon*
 MASCONOMET TEACHERS ASSOCIATION SCHOLARSHIP
*Lora Jeanne Caputo, Susan Barbara Diamond,
Denise Marie Green, Kimberly Ruth Killian*
 MASCONOMET GIRLS LEADERS CLUB *Toby Ann Mead*
 STEVEN J. BERNARD MEMORIAL SCHOLARSHIP
Gretchen Van Kruysman
 THOMAS G. EREMIAN MEMORIAL SCHOLARSHIP
Douglas John Limone
 MARK S. WEHLING MEMORIAL SCHOLARSHIP *Toby Ann Mead*
 SHELLEY MATTOON MEMORIAL SCHOLARSHIP *Paula Marie Schmitt*
 WAYNE FARNHAM MEMORIAL FUND *Joseph M. Horvath*
 PROFESSOR FRANKLIN C. ROBERTS SCHOLARSHIP
Paula S. Holmes
 FRANKLIN C. ROBERTS, Jr. SCHOLARSHIP *Guy Victor Andrews*
 MUZICHUK TRANSPORTATION AWARD *Stephen T. Dane*
 KINSON TRANSPORTATION AWARD *Nancy Jean Viviani*
 MASCONOMET SCHOLARSHIP ASSOCIATION
*Peggy Lou Anderson Katherine Johanna Bakker, William C. Bond,
Jean M. Buckley, Denita Louise DiCicco, Carolyn Susan Fioretti,
Karl Brian Geffken, Ann M. Gillman, Pamela Sue Hieber, Paula S. Holmes,
Julianne Johnson, Lee Anne Lawrence, Douglas John Limone,
Cynthia Lindh, Martin B. Moffett, Rebecca Lynne Palmer, Nancy Jean Viviani*
 MASCONOMET SCHOLARSHIP ASSOCIATION
 HONOR SCHOLARSHIP
*Terence Michael Ackerman, Kathryn E. Bryant,
Thomas F. Malone, Claudia Emily Mott, Carol E. Oberti,
Elizabeth Albertine Smith*
 TRI-TOWN TRANSCRIPT AWARD
Peggy Lou Anderson, Mark R. Frederickson, Toby Ann Mead
 VERA C. LAWSON MEMORIAL SCHOLARSHIP *Winifred Anne Markus*
 DISTRIBUTIVE EDUCATION SCHOLARSHIP *Laurie Elizabeth Keith*
 MASSACHUSETTS SECONDARY SCHOOL PRINCIPAL'S
 SCHOLARSHIP *Stephen T. Dane*

After Graduation Plans of Class of 1976

Class of 325 Graduates	Number	Percentage
4-Year College	167	51.4
2 Year College	62	19.07
Nursing or Voc. School	10	3.08
Armed Forces	6	1.84
Work	39	12.
Other*	<u>41</u>	<u>12.61</u>
	325	100.%

*Other includes "Undecided", "Travel", "Marriage", "Prep Schools"

March 24, 1977



BUDGET 1976-1977 — 1977-78

ANALYSIS

	Budget 1976-77	Budget 1977-78
1000 Administration		
1100 School Committee	\$ 21,940.00	\$ 21,351.00
1200 Superintendent	108,576.00	105,473.00
2000 Instruction		
2100 Curriculum Development	22,925.00	14,150.00
2200 Principals' Offices	170,774.00	171,920.00
2300 Teaching	2,695,665.00	2,744,673.00
2400 Textbook Program	31,845.00	33,336.00
2500 Library	69,377.00	73,802.00
2600 Audio-Visual	22,663.00	23,747.00
2700 Guidance	194,392.00	209,098.00
2800 Psychiatric Service	3,600.00	1,500.00
3000 Other School Services		
3100 Attendance	22,185.00	23,005.00
3200 Health	22,577.00	23,188.00
3310 Municipally Owned Vehicles	2,000.00	2,000.00
3370 Transportation	341,587.00	383,987.00
3400 Food Service	17,901.00	18,412.00
3510 Athletic Program	49,968.00	51,264.00
3520 Other Student Body Activities	8,143.00	9,100.00
4000 Operation and Maintenance of School		
4110 Custodial	187,097.00	181,740.00
4120 Heating	66,000.00	70,000.00
4130 Utility Services	98,600.00	124,200.00

4210 Grounds	12,299.00	17,735.00
4220 Repairs	78,133.00	87,221.00
4230 Equipment Repairs	17,588.00	18,200.00
5000 Fixed Charges		
5100 Retirement Program	72,403.00	72,996.00
5200 Insurance Program	176,934.00	200,304.00
5400 Debt Service for Current Loans	21,400.00	21,400.00
6000 Community Services		
6200 Civic Activities	1,745.00	1,810.00
7000 Fixed Assets		
7390 New Equipment	17,150.00	14,758.00
7400 Equipment Replacement	27,795.00	26,280.00
7500 Maintenance & Operating Contingency	0.00	0.00
Total Maintenance and Operating	4,583,262.00	4,746,650.00
8000 Debt Service		
8100 Debt Principal	400,000.00	300,000.00
8200 Interest	111,705.00	94,290.00
Total Debt Service	511,705.00	394,290.00
Totals	5,094,967.00	5,140,940.00
Less Estimated Receipts	1,375,733.00	1,067,120.00
Net Total	\$3,719,234.00	\$4,073,820.00

MASCONOMET REGIONAL SCHOOL DISTRICT

**BUDGET — FISCAL YEAR
ENDING JUNE 30, 1978**

(adopted March 23, 1977)

Gross Budget Adopted		5,140,940.00
Less - Anticipated Receipts:		
1958 Constr. Aid	72,888.94	
1963 Constr. Aid	60,901.26	
1970 Constr. Aid	63,750.37	
Transportation	183,371.00	
Special Education	144,664.00	
Chapt. 74 - Voc. Ed.	84,246.00	
Chapt. 71	413,356.00	
Adult Education	None	
Driver Education	7,000.00	
Summer School	None	
PL81-874 Impacted Areas	11,941.57	
PL85-864 Title III	None	
Classroom Rent N.E. Univ.	None	
Int. Earned on Dist. Funds	2,500.86	
Misc. Receipts	None	
1973-74 Transportation	None	
Transfer from Surplus Rev.	<u>None</u>	
Total		<u>1,067,120.00</u>
Assessments - Member Towns		<u>4,073,820.00</u>

ASSESSMENT ANALYSIS

Town	Enrollment	%	Amount
Boxford	756	35.54%	1,447,835.62
Middleton	509	23.93%	974,865.12
Topsfield	862	40.53%	1,651,119.26
		<u>100.00%</u>	<u>4,073,820.00</u>



BALANCE SHEET

June 30, 1976

ASSETS

General Fund Cash (Sched. A)
 Due From Member Towns (Sched. B)
 Estimated Receipts (Sched. C)
 Due from Comm. of Mass. - Constr.
 Aid Grant due June 1975
 Due from Town of Middleton

LIABILITIES AND RESERVES

678,695.39	Liabilities:	
None	Antic. Loans Payable	None
(190,963.83)	Emp. Payroll Deductions	4,525.33
	Federal Grants (Sched. D)	39,543.17
None	Revolving Funds (Sched. E)	12,472.52
1,533.58	Revenue Appropriations:	
	1975-76 Budget (Sched. F)	346,002.06
	Non-Revenue Appropriations:	
	School Construction	None
	Surp. Rev. Appropriations (Sched. G)	33,867.22
	Reserve for Petty Cash Advances	270.00
	Surplus Revenue	52,584.84
489,265.14		489,265.14

DEBT ACCOUNTS

Net Funded or Fixed Debt	Serial Loan - 1958	210,000.00
	Serial Loan - 1963	735,000.00
	Serial Loan - 1970	1,425,000.00
	Fiscal Cycle Loan - Tchrs. Salaries	90,000.00
		2,460,000.00

Submitted by: Francis F. Perry, District Treasurer

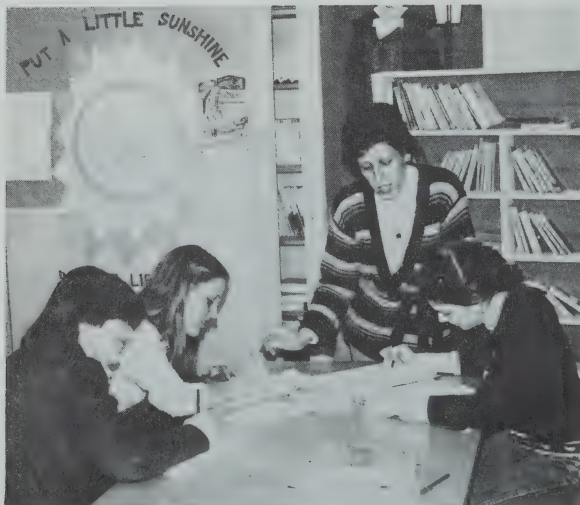
1976-77 School Calendar

September 7	Tuesday	Teacher Orientation
September 8	Wednesday	School opens - full day
October 11	Monday	Columbus Day - No school
November 11	Thursday	Veteran's Day - No school
November 24	Wednesday	School closes at noon for Thanksgiving recess
November 29	Monday	School reopens
December 23	Thursday	School closes for Christmas recess - regular hour
January 3	Monday	School reopens
February 18	Friday	School closes for February vacation - regular hour
February 28	Monday	School reopens
April 8	Friday	Good Friday - No school
April 15	Friday	School closes for spring recess - regular hour
April 25	Monday	School reopens
May 30	Monday	Memorial Day - No school
June 24*	Friday	School closes for summer vacation - regular hour

*If statutory regulations have been met (June 17th, if no "snow" days are used)

September	17	February	15
October	20	March	23
November	19	April	15
December	17	May	21
January	<u>21</u>	June	<u>18</u>
	94		92

Total 186



1977-78 School Calendar

September 6	Tuesday	Teacher Orientation
September 7	Wednesday	School Opens - full day
October 10	Monday	Columbus Day - No school
November 11	Friday	Veteran's Day - No school
November 23	Wednesday	Close at Noon for Thanksgiving Recess
November 28	Monday	School reopens
Dec. 23	Friday	Close at regular hour for Christmas Recess
January 3	Tuesday	School reopens
January 16	Monday	Martin Luther King Day - No school
February 17	Friday	Close at regular hour for February Vacation
February 27	Monday	School reopens
March 24	Friday	Good Friday - No school
April 14	Friday	Close at regular hour for Spring Recess
April 24	Monday	School reopens
May 29	Monday	Memorial Day - No school
June 23*	Friday	Close at regular hour for Summer Vacation

*If statutory regulations have been met

September	18	February	15
October	20	March	22
November	19	April	15
December	17	May	22
January	20	June	17
	<u>94</u>		<u>91</u>

Total 185

Approved by vote of School Committee 11/1/76



No School Signals

Whenever it is necessary to cancel school because of weather or hazardous driving conditions, "No School" signals are sounded on the fire alarms of the member towns. Signals sounded at 6:45 a.m. indicate that there will be no school ALL DAY for all students, grades 7-12.

"No School" and "Delayed Opening" announcements are also broadcast over the following radio stations:

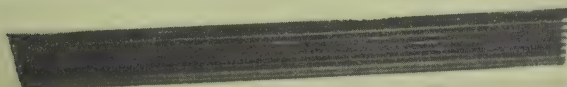
WBZ	1030	WHDH	850	WEEI	590
WMEX	1510	WMLO	1570	WHAV	1490
WESX	1230				

Town	Signal on Fire Whistles
Boxford	3 Blasts
West Boxford	3 Blasts
Middleton	2-2-2*
Topsfield	3 Blasts

*Sounded also on whistle of USM Chemicals Co. for South Middleton pupils.



EXIT



Printing & binding by
ROWLEY PRINTING, INC.
ROWLEY, MASS.

Annual Reports
of the
Town of Boxford
Massachusetts



For the year ending
December 31, 1976

BOXFORD DATA

The Town of Boxford was incorporated in 1685 and its population at the time of the 1976 census was 4,565.

The number of registered voters as of December 31, 1975 was 2,334.

There were 1,317 residences in Boxford as of March 1, 1977.

The area in square miles is 24.39; there were 73.26 miles of Town Roads as of January 1, 1977. No change from previous year.

There are now 94 named streets.

Representation State Legislature

Third Essex Senatorial District:

Senator William L. Saltonstall

388 Summer Street, Manchester

Tel. Office: 727-4318

Res: 526-7111

Twelfth Essex Representative District:

Representative Robert C. Buell

Woodcrest Road, Boxford

Tel. Office: 727-1254

Res: 887-5374

The Governor's Office

The Honorable Michael Dukakis, Governor

Commonwealth of Massachusetts

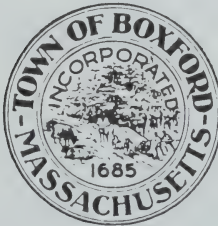
State House

Boston 02133

ANNUAL REPORT
OF THE
RECEIPTS AND EXPENDITURES
OF THE
TOWN OF BOXFORD

Together with the
Report of the School Committee, and
the Various Town Officers

YEAR ENDING DECEMBER 31, 1976



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IN MEMORIAM



IN MEMORIAM

JOHN R. BENSON — 1918-1976

Assessor — 1970-1976

Chairman — 1973-1976

School Building Committee — 1964-1968

TOWN OFFICERS

Elected

Appointed

ELECTED TOWN OFFICERS

BOARD OF SELECTMEN

(Monday — 8:00 P.M.)

Charles E. Killam, Chairman (1979)

David L. Ladd (1977)

Carlyle W. Thomas (1978)

MODERATOR

DeWitt Minich (1977)

TOWN CLERK

Audrey J. Ladd (1977)

Mary R. Meeker, Assistant (1977)

Robin Perry, Assistant (1977)

TOWN TREASURER

Francis F. Perry (1979)

COLLECTOR OF TAXES

Francis F. Perry (1977)

BOARD OF ASSESSORS

(2nd and 4th Wednesday, 7:30 P.M.)

Betty Ann Lehmann, Chairwoman (1977)

Edward Glesmann (resigned Nov. 1976)

Leo April (1977)

Ernest J. Savory (resigned June 1976)

Clinton French (1979)

BOARD OF HEALTH

(1st Monday, 7:30 P.M.)

Judith F. Barr, Chairwoman (1978)

Richard B. Alm (1977)

Douglas Dick, Sec'y. (1979)

PLANNING BOARD

(1st and 3rd Wednesday, 8 P.M.)

Philip M. Briggs, Chairman (1977)

Arthur M. Schneiderman, Clerk, (1980)

Robert M. Hacking, Sec'y. (1979)

J. Alden Lincoln (resigned Oct. 1976)

Benjamin C. Davis (1977)

Craig Falk (1981)

James Getchell (1978)

Loren Wood (1981)

SCHOOL COMMITTEE

(2nd and 4th Thursday, Aaron Wood School)

Donna H. Dickson, Chairwoman (1978)

W. Alan Harding (1978)

Judith S. Lawrence (1977)

Elaine Lincoln (1979)

Gerard A. Papin (1979)

TOWN OFFICERS

COMMITTEE ON SCHOOL FUNDS

(Elected for Life)

Richard P. Chadwick (1955)

Amy G. Parkhurst (1960)

REGIONAL DISTRICT SCHOOL COMMITTEE

Frank T. Buiting (1978)

Kenneth E. Littlefield (1979)

Peter K. Race (1977)

CONSTABLES

Walter H. Gamans, Jr. (1977) (West Boxford)

Harold C. Sederquest (1977) (East Boxford)

TRUSTEES OF THE BOXFORD TOWN LIBRARY

(4th Wednesday at Libraries)

Robert C. Cole, Jr., Chairman (1977)

Catherine T. Thomas, Sec'y. (1978)

David Blumenfield (1977)

Ruth P. Faulkner (1979)

Judy Huffsmith (1979)

Frederick G. Lehmann (1978)

Judith Humphrey (1979)

Jeanne D. Salmon (1977)

Clement E. Sutton (1978)

APPOINTED TOWN OFFICERS

TOWN COUNSEL

Ralph E. Ardoff, Jr. (1977)

(of Ardoff, Ardoff & Morse)

ADMINISTRATIVE ASSISTANT

Stephen L. Delaney (1977)

(resigned September 1976)

Albert F. Orr (1977)

TOWN ACCOUNTANT

Edward J. Howie (1977)

CHIEF OF POLICE

Douglas A. Warren

REGULAR OFFICERS (1977)

David R. French

Sgt. William H. Howard, Jr.

Gordon A. Russell, Jr.

RESERVE OFFICERS (1977)

Fred D. Newell, Jr., Deputy Chief (Leave-of-Absence)

Paul M. Bates, Sr.	Paul M. Bates, Jr.
Louis Dumas (resigned Sept. 1976)	Richard A. Gaudet
David E. Hall	Victoria G. Ladd
Leland D. Moran	Joseph A. Pageau
Frederick P. Randall	Eric S. Sederquest
Sgt. Harold O. Sederquest	Robert M. Woodbury

SPECIAL OFFICERS

Toby Deschesne	Alice A. Farnsworth
Cecil H. Farnsworth	Clinton E. French
John W. Harris	R. Peter McGinnity
Charles M. O'Donnell	Alerson E. Noyes

William F. Stone

CHIEF OF FIRE DEPARTMENT

John W. Mulcahy (1977)

COMMUNICATIONS DIRECTOR

F. Richard Shaw (1977)

SUPERINTENDENT OF PUBLIC WORKS

Thomas F. Greene (1977)

APPEALS BOARD

William J. McGrath (1977)	Janet Hancock (1977)
Howard L. Gurley (1979)	Clement E. Sutton (1979)
(resigned February, 1977)	

APPEALS BOARD ALTERNATES

Peter Bedrosian (1979)	Simeon Locke (1979)
Clement E. Sutton (1979)	Alan Harding (1979)
(appointed to Board of Appeals)	

CAPITAL BUDGETING COMMITTEE

Frederick C. Hartman, Chairman (1977)

Robert W. Conroy (FinCom) (1977)	Benjamin C. Davis (Plan, Bd.) (1977)
Donald C. Behrens (1977)	John DeMars (1977)
(resigned September, 1976)	David L. Pitt (Fac. Plan. & Bldg.) (1977)

FINANCE COMMITTEE

(Thursday, 7:30 P.M.)

Donald C. Behrens, Chairman (1978)

Robert W. Conroy (1977)	Paul J. Greenler (1978)
Richard Timpson (1979)	Chester K. Twiss (1979)

TOWN OFFICERS

CIVIL DEFENSE DIRECTOR

Leland D. Moran (1977)

CIVIL DEFENSE STAFF (1977)

Assistant Directors:

David French, Police Dept.

John Mulcahy, Fire Dept.

Richard Cunningham, Highway Dept.

Communications Director: F. Richard Shaw

CONSERVATION COMMISSION

(2nd & 4th Thursday, 8 P.M.)

Earle O. Latham, Chairman (1978)

J. Alden Lincoln (resigned)

Arthur Schneiderman (1978)

Dorothy G. DeMark (sec'y.) (1979)

Ethel M. Houser (1979)

Charles S. Hatch (1978)

Richard B. Megley (1977)

Richard O. Palmer, Vice-Chmn. (1977)

DOG OFFICER

Robert D. Hughes (1977)

FENCE VIEWERS

Selectmen

FOREST WARDEN

John Mulcahy (1977)

BI-CENTENNIAL COMMISSION

Lillian H. Knisely, Chairwoman

Frances W. Frizzell, Corres. Sec'y.

Richard G. Hopping, Treas.

Edmond J. Mead

Arthur M. Schneiderman, Rec. Sec'y.

Judy Huffsmith

Dorothy Woodbury

HISTORIC DISTRICT COMMISSION

Theodore R. Parsons, Chairman (1979)

Merton S. Barrows (1977)

Arthur W. Havey (1978)

Joseph S. Perkins (1977)

Susan T. Peterson (1979)

ESSEX COUNTY HISTORIC DISTRICT REPRESENTATIVE

Arthur W. Havey (1977)

HISTORIC DISTRICT COMMISSION ALTERNATES

Alfred Ackerman (1977)

Jane D. Howard (1978)

Nancy N. Sasso (1979)

INSPECTORS (1977)

BUILDING: Tomas F. Greene, 887-8135

Assistant: Donald E. Denman, 887-8135

GAS: Gardner W. Starrett, 887-5058

PLUMBING: Wendell P. Hall, 595-1542

WIRE: Herbert W. Sperry, 352-2470

INSPECTORS OF ANIMALS

Robert D. Hughes (1977)

COUNCIL ON AGING

(2nd Tuesday, 8:00 P.M.)

Eugene Vincent, Chairman (1980)

Jane Duston (1978)

Catherine Jacobs (resigned Dec. 1976)

William Rossi (1978)

Alice Barrows (1977)

Pauline Flynn (1980)

Jean Hansen (1979)

INSURANCE STUDY COMMITTEE

James S. White, Chairman

Francis J. Blair

Peter K. Race

John W. Fiske

Dorothy Woodbury

MOTH SUPERINTENDENT

Robert E. Hebb (1977)

NORTH ANDOVER AND BOXFORD DISTRICT DEPARTMENT
OF VETERAN'S SERVICES

Joseph Willis, District Director, 682-6378

NO. SHORE REG. VOCATIONAL SCHOOL COMMITTEE

(1st and 3rd Thursday, 7:45 P.M., 283 Cabot St., Beverly)

Charles K. Knisely

RECREATION COMMITTEE

Richard L. LeBel, Chairman (1978)

Barbara Manning, Sec'y. (1978)

Robert Salmon (1977)

A. Gordon Price (1977)

Richard Hubbard (1979)

REGISTRARS OF VOTERS

Helen Benulis (1978)

George A. Gould (1977)

Mary R. Meeker, Ass't. (1978)

Nancy Buckley (1979)

Audrey J. Ladd (1977)

Robin Perry, Acting Ass't.

ELECTION OFFICERS — PRECINCT I

Janet Carberry
 Mary Edwards
 Anna Karedes
 Barbara J. Ross

Joyce A. Chub
 Alice A. Farnsworth
 Gloria Nangle
 Mildred Zelinski

ELECTION OFFICERS — PRECINCT II

Barbara Chadwick
 Faye Jennings
 Helen F. McLaughlin
 Beatrice B. Wheeler

Kathryn R. Dineen
 Grace I. McGregor
 Susan Price
 Patricia Wheeler

SANITARY ENGINEER

John Romanski, R.S., Topsfield Town Hall — 887-8841

SCHOOL BUILDING COMMITTEE

Donald E. Denman (resigned July 1976)

Charles S. Hatch (1977)
 R. N. Kazlowski (1979)

J. Stuart Haywood (1978)
 Clifton B. Rock (1980)

FROM SCHOOL COMMITTEE:

W. Alan Harding

Judith Lawrence

Elaine Lincoln

ROADS COMMITTEE (1976)

(dissolved in November)

John P. McDonald, Chairman

Joseph S. Cyr
 Edward M. Moore

Thomas F. Greene
 Arthur M. Schneiderman

FACILITIES PLANNING AND BUILDING COMMITTEE

Edwin G. Hadley, Chairman (1979)
 Peter Perkins (1978)
 Melinda Johnson (resigned)

Charles Matses (1978)
 David Pitt (1977)
 Enid E. Thuermer (1980)

TOWN FOREST COMMITTEE

Stanwood R. Morss, Chairman (resigned January 1977)

Roy Carlson (1979)

Paul R. French (1979)

John R. Parkhurst (1980)

WATER RESOURCES AND DRAINAGE COMMITTEE

Ernest D. Redman, Chairman (1978)

Paul R. Amman (1979)
 Donald J. Scutiére (1978)

Randolph Johnson (1979)
 E. Brewster Wayland (1977)

WATER QUALITY MANAGEMENT REPRESENTATIVE
TO THE STATE
Julius Sasso (1977)

LOCAL GROWTH POLICY COMMITTEE
(Dissolved 1977)

Leroy Curtis
Paul Johnson

Louise Gingrande
Loren Wood

William S. Ames
Betty Ann Lehmann, Board of Assessors
Phillip M. Briggs, Chairman, Planning Board
Robert Conroy, Chairman, Capital Budgeting
Charles Killam, Chairman, Selestmen
Earle Latham, Chairman, Conservation Comm.

U.S. Congressional Delegation

Hon. Michael J. Harrington

Washington Office: 405 Cannon Office Bldg., Washington, D.C.
20515 — Tel: (202) 225-8020.

Salem Office: Post Office Bldg., Salem, Mass. — Tel: 745-5800.
Home: Bayview Ave., Beverly, Mass. 01915.

Hon. Edward M. Kennedy

Washington Office: 431 Russell Office Bldg., U.S. Senate,
Washington, D.C. 20510 —
Tel: (202) 224-4543

Boston Office: 2400A JFK Federal Bldg., Boston, Mass. 02203 —
Tel: 223-2826
Home: 3 Charles River Sq., Boston, Mass. 02114.

Hon. Edward W. Brooke

Washington Office: 421 Russell Office Bldg., U.S. Senate,
Washington, D.C. 20510 —
Tel: (202) 224-2742

Boston Office: 2003F JFK Federal Bldg., Boston, Mass. 02203 —
Tel: 223-7240
Home: 535 Beacon St., Newton Center, Mass. 02159.

Hon. Thomas P. O'Neill, Jr.

House Majority Leader, Washington Office: 2231 Rayburn Bldg.,
Washington, D.C. 20515 — Tel: (202) 225-5111.

Boston Office: 2200A JFK Federal Bldg., Boston, Mass. 02203 —
Tel: 223-2784
Home: 26 Russell St., Cambridge, Mass. 02140.

TOWN OF BOXFORD — LIST OF JURORS 1976-77

April, Leo M., Salesman, Silverbrook Road
Bartlett, David B., Insurance, Georgetown Road
Brown, Andrea M., Housewife, Killam Hill Road
Calderan, Armand P., Carpenter, Killam Hill Road
Carmen, Heidi, ?, Anderson Drive
Chub, Joyce A., Housewife, Glen Forest Drive
Conlon, Anna L., Salary Admin., Chapman Road
Crandall, Virginia, Housewife, Herrick Road
Davidson, Jack R., Auto Dealer, Curtis Road
Dechene, Ronald, Corp. V.P., School Street
Delmastro, Beverly, Homemaker, Boren Lane
Dewhurst, Richard G., Accountant, MacDonald Drive, W. Boxford
Dorman, Virginia R., Journalist, Herrick Road
Evans, John, Attorney, Georgetown Road
Evans, Kendall P., Machinist, Bare Hill Road
Freedman, Gertrude, Housewife, Ipswich Road
Gavron, Deborah, Rest. Mgr., Main Street
Golub, Carol M., Psychologist, Burning Bush Drive
Gould, Preston E., Postal Service, Middleton Road
Green, Robert, Carpenter, Endicott Road
Hatch, Charles S., Engineer, Ipswich Road
Hathaway, Elaine, Secretary, Ipswich Road
Hickok, Richard C., Engineer, King George Drive
Homsy, Ruth J., Teacher Aide, Cross Road
Houldsworth, Marjorie E., Housewife, Glendale Road
Jacopile, Michael, Pilot, Balmoral Road
Kaiser, Kurt B., Nuclear Physicist, Elm Street
Kelley, Edgar, Attorney, Kelsey Road
Kern, John E., Insurance Broker, Pinehurst Drive
Lowe, Nancy G., Housewife, Balmoral Road
Manning, Robert L., Salesman, King George Drive
Maranoola, Edward, Self-employed, Cedar Street
May, Marguerite U., Typist, Elm Street
McAfee, Irene G., Nurse, Bare Hill Road
Mead, Edmond J., Jr., Executive, Ipswich Road
Pomroy, Cathy L., Realtor, Mill Run Road
Racitt, Elvira M., Retired, Killam Hill Road
Ravell, Sandra K., Nurse, Main Street
Ridpath, Betty, Receptionist, Depot Road
Roberto, Ronald N., Sales, Georgetown Road
Smith, Joanne, Bookkeeper, Middleton Road
Tuttle, Gerald A., Med. Mngmt., Georgetown Road
Wager, Scherle A., Housewife, Hollow Tree Road
Woodward, James L., Banker, Crooked Pond Road
Young, Vanesse H., Coil Wrapper, Georgetown Road
Wittlinger, Carl R. III, Self-employed, Herrick Road

SELECTMEN

BOARD OF SELECTMEN

In this Bicentennial Year of our Country, Boxford has been heavily involved in the celebration and our community can be proud of its participation. The Bicentennial Commission did an outstanding job on all of the many projects, but the culmination of their efforts was the visit from the villagers of Boxford, England and the completion of the Document Center. The people of this community will never forget their guests from England and I am sure we have all benefited from their visit. Our hats off to the Commission and Dr. and Mrs. Truman. The Historic Document Center is and will be unique and invaluable to our town.

We have seen many proposals come before our board in 1976, the impact of which may be long lasting and most of them yet unresolved. The Postal Department has suggested closing our present post offices and consolidating into one building although they have not determined where the building might be. Much opposition from the residents of Precinct 2 was expressed about this proposal and the Selectmen requested of the Postal Department that the status quo be maintained. This matter is still pending.

A Facilities Planning and Building Committee was established and has been active, their major issues being the Library problem and the locations of needed facilities.

Many hours were spent in resolving problems relating to the location of the state maintenance facilities on Topsfield Road and although all concerns were not satisfactorily resolved, many were, thanks to the able assistance of Representative Robert Buell.

The West End Fire Station is completed and will serve that area for many years.

The Growth Policy Committee which was mandated by State Statute was established and the results of its deliberations were submitted to the state. The major concern regarding growth is the retention of open space in Boxford and efforts are being made towards this end. The Selectmen have approved a Conservation easement granted by Dr. Josephine Murray to the Essex County Greenbelt Association and the Conservation Commission is presently working towards obtaining an easement on another thirteen acre parcel in town.

This past year, the Selectmen have held quarterly meetings with the various departments and committees concerned with the financial management of the Town and these meetings have proved quite fruitful. We have cleared up the matter of the state funds being held for the construction of the Spofford Pond School and are staying abreast of all state monies due the Town.

As a result of Town Meeting action, Boxford now has a Council on Aging and they are working to assist the elderly in all areas of need.

Due to the Town's loss of Mr. John Benson and the resignation of Mr. Savory and Mr. Glessmen, the Board of Assessors have gone through a

transition and although all the present members are going through a learning process, we are much encouraged by the quality of this board.

Fire Chief David McGarr requested he not be re-appointed after having held the position for five years and we thank him for his service to the community. Deputy Chief John Mulcahy was appointed to the chief's position. Congratulations to John and many thanks for his continued efforts to provide fire protection for our town.

The Selectmen have negotiated with the Barletta Construction Company to widen a portion of Bare Hill Road in conjunction with their I-95 Project and work is progressing on this project. The School Street-Ipswich Road Connection has been completed according to the Planning Board specifications and the town portion of School Street has been resurfaced. The road resurfacing techniques have not worked as well as was anticipated and we are looking towards alternative methods of construction in order to upgrade our road surfaces.

Our Administrative Assistant Mr. Stephen Delaney resigned to take a position in the business world. We appreciate his service to the town and wish him well in his new job. Mr. Albert Orr was hired to replace Steve and we look forward to his assistance.

A committee headed by Mr. Chester Twiss did an analysis of the work performed in the town hall by the various departments and we hope as a result of their report to develop efficient governmental units to provide for the town's needs.

Much time has been spent determining what our options are in providing ambulance service to the residents and although the legislature has mandated what we may or may not do, they have not provided us with an economically viable resolution to this problem; consequently this matter is still pending.

We wish to thank the James L. Melvin Legion Post for the World War II Veterans Monument which was dedicated at the Common on May 30th. The Legion has done an outstanding job not only on the monument itself, but in the handling of the dedication program as well. (Also our many thanks to the Legion for the distribution of our Town Reports.)

Respectfully submitted,
CHARLES E. KILLAM, Chairman
DAVID L. LADD
CARLYLE W. THOMAS

COMMUNITY SERVICES

Bicentennial Commission

Boxford Historic Document Center

Historic District Commission

Council on Aging

Insurance Study Committee

Recreation Committee

Veteran's Services

BOXFORD BICENTENNIAL COMMISSION REPORT

The organizational meeting of Boxford's Bicentennial Commission was held July 11, 1974 at the David Ladd home. Audrey Ladd was our first chairman and we are greatly indebted to her early guidance for all our future accomplishments. Plans were made for an open meeting for any and all townspeople to join us at the Town Hall for a discussion of aims of the Bicentennial Commission. This meeting was held September 23, 1974 and was enthusiastically received.

Our first "event" was Colonial Day held October 28th at the Spofford Pond School. Larry Winn, a member of the state Bicentennial Commission was here to present the Bicentennial flag to the town of Boxford making it a National Bicentennial Community. It was a real family day with people of all ages participating and enjoying the many events. Boy Scouts played tug-of-war, Girl Scouts popped corn and had a taffy pull, the Bell Choir of Second Church performed. Craft exhibits of spinning, weaving, and hooking were seen by many. A colonial dinner was served by Nasons. We felt it was a great Bicentennial celebration beginning.

For the past two Christmas seasons, we have sponsored Colonial Caroling. This will be continued this year (and we hope in future years) by the Boxford Historical Society. Between 300-400 people have joined us for Boxford's version of the "Grand Illumination" as celebrated 200 years ago in Williamsburg, Va. The carolers gathered around a huge bonfire on Cole School grounds and then proceeded down Middleton, Main, and up Elm Street to the steps of the First Church. Hot cider and gingerbread men gave a final touch to the event.

The Commission sponsored a "medallion" contest. The winning design was by Rebecca Heeremans, Topsfield Road, a student at Masconomet Regional High School at that time. The design was transferred into gold, silver, and bronze coins. Arthur Gingrande of the Boxford Republican Committee also used the design for medallions made from Boxford Mass clay mixed with clay from Boxford England.

In April 1975 we held our Bicentennial Ball at the Merrimack Valley Motor Inn, North Andover. Over 400 guests attended the Ball. In the weeks preceding the Ball, colonial dance lessons were given and costume workshops were held.

In September 1975, the Commission and the Historical Society co-sponsored a very successful Apple Festival.

On May 1, 1976 we had a Boxford MAYFAIR at Masconomet Regional High School. Used books, plants, items sent from Boxford England, all were on sale. There was an English tea served and Boxford Girl Scouts displayed their talents at Maypole dancing. Money made from that day's activities was used to defray our entertaining expenses for our Boxford England visitors.

On July 23 of this year we welcomed 72 English guests to our area. Towns-

people were most generous in their offers of room and board, and any number of other friendly gestures from visits to their camps in N.H. and Maine, to Tanglewood, dinners, sailing, golfing, trips to the theater . . . to guided tours of Boston. The public events during the visit were the welcoming day here in East Boxford Center and the farewell picnic held in the Center of West Boxford. The welcome ceremony preceeded a concert of music written by Boxford's Samuel Holyoke. This was sung by local people in the First Church. Following the concert, the Historical Society hosted an informal reception on the ground at the Holyoke French House. For the farewell picnic we tried to have something for everyone, young and old, American and English, and we think we succeeded in having an enjoyable time for all. On the field by the West Boxford library, a cricket game was organized by British vice consul John Scholefield and our Boxford's Peter Race, at Frizzells a rock group played, many toured the Historic Document Center, Carlyle and Kay Thomas recorded our English guests thoughts about their American visit, a picnic supper at the George Hildebrands before our official good byes in the Second Church.

Other projects

We made up a 1976 calendar showing 12 different sights of Boxford with both past and present views. We presented a parade Bicentennial flag to the color guard at Masconomet. We served as judges for the July 4, 1976 Boxford parade. We presented a book guide "Reading Is Fundamental" to head Boxford librarian, Mrs. John Benson. R.I.F. was a national Bicentennial project.

We have worked with local scout troops on their Bicentennial projects. Girl Scout Troop 24 planted a tree on the grounds at the Historic Document Center. Two boys have had special Bicentennial Eagle Scout projects . . . one did a very impressive book on old homes in Boxford, Mass., the other is presently working to improve the appearance of the basement at the Document Center.

We have received a certificate of appreciation signed by President Ford as well as one from the Massachusetts Bicentennial Commission.

Our lasting project was the establishment of Boxford's Historic Document Center located in the Ingalls Memorial Library Building, West Boxford. The Center coordinator, Mrs. Dorothy Woodbury, will give a report on this our major Bicentennial undertaking.

I have enjoyed very much working with this very interesting group of people collectively known as the Boxford Bicentennial Commission. A nicer group of people to work with could not be found. I think we can be justifiably proud of our accomplishment during the past two and one half years.

LILLIAN H. KNISELY

REPORT OF THE BOXFORD BICENTENNIAL COMMISSION ON THE BOXFORD HISTORIC DOCUMENT CENTER

The major enterprise of the Boxford Bicentennial Commission was the establishment of the Boxford Historic Document Center, in the building owned by the Ingalls Memorial Library Association, Inc., in West Boxford. The project was funded by the monies voted by the townspeople, a matching grant from the Massachusetts Bicentennial Commission, and donations from the Ingalls Memorial Library Association and private sources.

The building, which has until recent years housed one of the Town Libraries is particularly suitable for the purpose, in that it is of brick and concrete construction with interlocked decking ceiling. This provides a high degree of fire resistance. In order to provide a permanent storage facility in conformance with professional archive standards, the Commission has installed a fire and burglar alarm system connected to the Boxford Communication Center; a humidity control system, and iron bars to windows as well as steel plate to the archive room door, which is double locked.

Equipment and Library materials purchased include an electric typewriter, a microfilm reader, a console tape recorder and acid free map folders and document storage boxes.

Materials which have been given or placed on permanent loan with the Document Center have come from many organizations and individuals and include collections of books, maps, documents and artifacts. Classification of these items and the preparation of the catalog and the various displays are under the competent management of two librarians, Mrs. Willa Paulsen and Miss Margaret Lane.

The creation of the Boxford Historic Document Center has been achieved by the dedication and effort on the part of many citizens of the town. Especially noteworthy is the work of Mr. Richard Hopping and his committee who presented to the Center a large scale relief map of the Town of Boxford showing the dwellings and roads in existence in 1775. The citizens of Boxford should take great pride in this community projects which has provided the Town with a resource to protect the written heritage of the Town of Boxford. The Boxford Historic Document Center was opened to the public on July 4, 1976.

**DOROTHY L. WOODBURY, Coordinator
Boxford Bicentennial Commission**

HISTORIC DISTRICT COMMISSION

The Commission was established in 1971 and has jurisdiction over the Boxford Village Historic District and the Howe Village Historic District.

The following was acted upon during 1976:

Issued a Certificate of Appropriateness to Mr. and Mrs. William N. Creesy to change color of house at 21 Ipswich Road (Howe Village).

Issued a Certificate of Appropriateness to Carolyn A. Quinn to change color of house at Topsfield Road.

Issued a Certificate of Appropriateness to First Congregational Church to erect a temporary sign.

Issued a Certificate of Appropriateness to Boxford Post 379 of American Legion to place a monument on the diamond in front of Holyoke French House.

Issued a Certificate of Appropriateness to Mr. and Mrs. Carl R. Peterson to change color of barn at Elm Street.

Issued a Certificate of Non-appropriateness to Dr. and Mrs. Kirkpatrick for garage extension at Elm Street.

Information on the Historic District Commission's powers, function and duties, together with maps showing boundaries and specific properties included in the Boxford Districts are available at the Town Hall.

Respectfully submitted,
THEODORE R. PARSONS, Chairman

COMMISSION MEMBERS:

Mr. All Ackerman (alternate)

Mr. Merton Barrows

Mr. Arthur Harvey

Mrs. Jane Howard (alternate)

Mr. Joseph Perkins

Mrs. Susan Peterson

Mr. Theodore R. Parsons

REPORT OF THE COUNCIL ON AGING

The Council on Aging in Boxford was established by vote of town meeting in May of 1976. Following appointment of seven members by the selectmen, the Council held its first meeting on June 14, 1976.

The Council is in the primary stages of identifying the needs of the older citizens of Boxford, and taking action relative to those needs. Various officials have advised the council regarding federal, state, and local programs available for assistance. Boxford is fortunate in that many of these needs are being met by the excellent services provided by the Topsfield-Boxford Community Club.

Two newsletters have been published. A proposed telephone chain, for the purpose of communicating with elderly citizens who live alone, was not organized due to lack of interest. However a group of volunteers is being formed who will help provide transportation or other assistance needed by elders.

In January Jean Hansen was appointed to serve the unexpired term of Catherine Jacobs.

It is hoped that 1977-78 will see definite gains in identification of, and meeting the needs of the elders of our community.

EUGENE VINCENT, Chairman
ALICE BARROWS
JANE DUSTIN
PAULINE FLYNN
JEAN HANSEN
WILLIAM ROSSI
DAVID TRASK

INSURANCE STUDY COMMITTEE

The Insurance Study Committee was established by the Selectmen to review, assist and advise the Selectmen on matters pertaining to the town's insurance coverage. The Committee's role is purely advisory, and does not have authority to act by itself on its recommendations and findings. The Committee has reviewed all the existing coverage with the town insurance agent. In response to a specific request the Committee has reviewed the coverage for the volunteer fire department, the necessity for which was brought about by a change in the coverage the insurance carriers were willing to write.

The Committee has filed a report with the Selectmen outlining the Committee's objectives and areas for future consideration.

JAMES S. WHITE, Chairman
JOHN FISK
PETER RACE
DOROTHY WOODBURY
FRANCIS BLAIR

RECREATION COMMITTEE

A warrant article submitted in 1976 to raise or appropriate funds to complete the Stiles Pond Recreation Area was turned down.

The Fourth of July celebration was again a successful, well-attended town function. Our appreciation to the Firemen's Relief Association, the American Legion, the Boxford Athletic Association, and the Couples Clubs for contributing to the success of this event.

Special thanks to the Boxford Athletic Association for their time and effort in providing athletic programs for the young people of Boxford, as well as the successful management of the Stiles Pond Town Beach.

RICHARD LeBEL, Chairman
BARBARA MANNING, Secretary
GORDON PRICE
ROBERT SALMON
RICHARD HUBBARD

REPORT OF VETERANS' BENEFITS DEPARTMENT

The following expenditures were made by the Veterans' Benefits Department during Fiscal 1976:

Cash Grants	\$ 635.00
Medical	<u>1,030.98</u>
	\$1,665.98

One half of these expenditures will be reimbursed by the Commonwealth.

Respectfully submitted,
JOSEPH WILLIS
District Director

In 1946 Chapter 115 of the General Laws was passed by the General Court creating a Massachusetts Veteran's Services Department and called for the establishment in every city, town or district a Department of Veteran's Services.

In 1947 the Selectmen of the towns of North Andover and Boxford voted to form a District and appointed a District Director of Veteran's Services to carry out the provisions of Chapter 115 of the General Laws.

The general purpose of the District Director of Veteran's Services in the administration of the Veteran's Benefits program is to provide the utmost possible assistance to veterans and/or their dependents in time of distress or hardship.

While the department has not been publicized in either community I would like to take this opportunity, as the new full time Director, to announce my office hours.

Town Building — North Andover
Mon. - Thurs. 9-5
Fri. 9-12
Telephone 682-6378

Town Hall — Boxford
Telephone 887-2100

JOSEPH WILLIS
District Director

TOWN CLERK

Report of 1976 Annual Town Meeting

Record of Births

Record of Deaths

Licenses

ANNUAL TOWN MEETING**May 11, 1976**

Voters of the Town of Boxford met at the Masconomet Regional High School on May 11, 1976. Moderator William J. Greenler, Jr., called the meeting to order at 7:40 p.m. and, in the absence of a clergyman, a moment of silent prayer was observed. The articles of the warrant were disposed of as follows:

Article 1. VOTED to pass over.

Article 2. VOTED to accept the reports of the Town Officers and Committees. By voice vote.

Article 3. VOTED to accept the proposed budget and to raise and appropriate the sum of \$2,783,957.84 for the use of the several departments for the current fiscal year, to wit: General Government, Protection of Persons and Property, Aid and Relief, Schools and Libraries, Highways and all other necessary and proper expenses arising during said fiscal year, as presented with Finance Committee recommendations and the following amendment:

1976-1977 Budget

	Proposed	Accepted
Moth Suppression	\$ 00.00	\$1,400.00

Article 4. VOTED to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1976, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17. By voice vote.

Article 5. VOTED to appropriate the sum of \$1,512.00 received as State Aid for Libraries for the use of the Boxford Town Library. By voice vote.

Article 6. VOTED to appropriate the sum of money when received from the County on account of dog licenses for use by the Boxford Town Library. By voice vote.

Article 7. VOTED to pass over.

Article 8. VOTED to establish a Council on Aging consisting of seven (7) citizens of Boxford, appointed by the Board of Selectmen for terms not to exceed four (4) years for any member. Said terms shall be staggered so that not more than three appointments shall be made in any calendar year. Members can be re-appointed for concurrent terms.

The duties of said Council on Aging shall be:

1. Identify the total needs of the community's elderly population;
2. Educate the community and enlist support and participation of all citizens concerning these needs;

3. Design, promote, or implement services to fill these needs, or coordinate present existing services in the community.
4. Promote and support any other programs which are designed to assist elderly programs in the community.

Said Council on Aging shall cooperate with the Commonwealth of Massachusetts Office of Elder Affairs and shall be cognizant of all state and federal legislation concerning funding, information exchange, and program planning which exists for better community programming for the elderly.

Said Council on Aging shall give an annual report to the Board of Selectmen with a copy of that report directed to the Commonwealth of Massachusetts Office of Elder Affairs. By voice vote.

Article 9. VOTED to increase the maximum penalty for bylaw violations to \$200.00 (per Chapter 107, Acts of 1975, amending Chapter 40, Section 21, of the Massachusetts General Laws). By voice vote.

Article 10. Article voted down.

Article 11. VOTED to raise and appropriate the sum of \$3,500.00 to accomplish Part II of a three part plan which will develop an operation plan for Boxford's landfill. By voice vote.

Article 12. VOTED to pass over.

Article 13. VOTED to raise and appropriate the sum of \$3,450.00 for the continued support of the Tri-Town Council on Youth Services, Inc. By voice vote.

Article 14. VOTED to transfer from available funds the sum of \$11,600.00 for a 12-ton Cab and Chassis for the Highway Department and to authorize the trade-in of the present truck towards its purchase, said monies to be transferred as follows: \$1,031.26 from Article 23 of the May 1975 Annual Town Meeting, \$125.00 from Article 24 of the May 1975 Annual Town Meeting, \$31.65 from Article 25 of the May 1975 Annual Town Meeting, \$70.00 from Article 26 of the May 1975 Annual Town Meeting and \$10,342.09 from Federal Revenue Sharing. By voice vote.

Article 15. VOTED to raise and appropriate \$4,651.00 for a six (6) cubic yard sander to replace a 1968 sander. By voice vote.

Article 16. Article voted down.

Article 17. VOTED to raise and appropriate \$4,000.00 for the reconstruction of bridge on Lockwood Lane. By hand count, 132 affirmative, 42 opposed.

Article 18. VOTED to raise and appropriate the sum of \$29,000.00 as a Fund for Resurfacing Roads. By voice vote.

Article 19. VOTED to pass over.

Article 20. VOTED to transfer from the Road Machinery Fund the sum of \$16,700.00 for the maintenance of road machinery. By voice vote.

Article 21. VOTED to transfer the sum of \$34,528.00 from the surplus revenue to meet the State allotments under Chapter 765 for highways, said

money when reimbursed to be credited to Surplus Revenue. By voice vote.

Article 22. Article voted down.

Article 23. VOTED to raise and appropriate the sum of \$5,000.00 to purchase a Police Department Cruiser/Ambulance and trade a present cruiser toward its purchase. By voice vote.

Article 24. VOTED to pass over.

Article 25. VOTED to pass over.

Article 26. VOTED to transfer from the Overlay Reserve the sum of \$45,000 for the Finance Committee Reserve Fund. By voice vote.

Article 27. VOTED to pass over.

Article 28. VOTED that a Study Committee, composed of five (5) members, be appointed by the Moderator, said Committee to be charged with the responsibility to determine from a fiscal and educational aspect whether the Town of Boxford should consider withdrawal from the North Shore Regional Vocational School District or any other action with respect thereto. The members of this Committee shall include a Boxford member of the Masconomet Regional School Committee, a member of the Boxford Finance Committee, a member of the Boxford Board of Selectmen, the Boxford representative to the North Shore Regional Vocational School District Committee and an interested Boxford citizen. A recommendation shall be made by this Committee to the Town of Boxford at or before the next Annual Town Meeting. By voice vote.

Article 29. RESOLVED —

WHEREAS William J. Greenler, Jr., has served the Town as Moderator, starting in 1946 (at age 29) and

THAT from 1949 to 1975 he further served as Town Counsel (the only one the Town ever had)

THAT he gave dignity and decorum to the conduct of the business of the Town of Boxford

THAT by his personal example and manner of officiating he helped us all to remember that we were ladies and gentlemen

THAT he insured that all viewpoints were heard, but tactfully expedited the proceedings without abridging the rights of individuals

THAT above all he assisted in the preservation of the tradition of the truly democratic Town Meeting.

BE IT RESOLVED

THAT by vote of this body the gratitude of this Board, and the present residents of Boxford, and those who preceded us during the past 30 years be expressed to our retiring Moderator William J. Greenler, Jr. and

THAT a notation of these proceedings be spread upon the records of the Town of Boxford.

Article 30. VOTED to adjourn at 11:03 P.M.

Registered voters attending the meeting were 263. Counters and checkers for the meeting were appointed by Town Clerk Audrey J. Ladd.

A true record.

ATTEST:

AUDREY J. LADD
Town Clerk

BUDGET ADOPTED FOR 1976-1977

General Government

Selectmen	\$ 4,715.00
Selectmen's Assistant	11,700.00
Assessors	5,952.00
Treasurer	5,445.00
Town Clerk	2,230.00
Accountant	10,680.00
Collector of Taxes	5,535.00
Planning Board	1,600.00
Appeals Board	412.00
Historic District Commission	50.00
Registrars	1,550.00
Elections	2,820.00
Building Inspector	5,000.00
Electrical Inspector	2,000.00
Gas Inspector	900.00
Plumbing Inspector	1,625.00
Town Counsel	5,300.00
Finance Committee	50.00
Conservation Committee	100.00
Recreation Committee	1,500.00
Water and Drainage	0.00
Board of Health	9,300.00
Child Guidance	2,590.00
Clerical	22,000.00

TOTAL	\$ 103,054.00
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Veterans' Benefits	\$ 5,000.00
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Protection of Persons and Property

Inspector of Animals	\$ 275.00
Dog Officer	1,000.00
Police Department	120,357.00
Communications Department	40,430.00
Fire Department	33,868.00

TOTAL	\$ 195,930.00
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Schools and Libraries

Elementary	\$ 861,812.00
Regional	1,311,773.84
North Shore Reg. Vocational	56,102.00
Libraries	47,834.00

TOTAL	\$2,277,521.84
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Department of Public Works

Selectmen's Highway	\$ 4,250.00	
General Highway	2,130.00	
Highway Operational	5,121.00	
Snow and Sand	40,720.00	
Vacation/Holiday	5,470.00	
Sick benefit	1,500.00	
Ballfields and Public Grounds	4,154.00	
Town Hall and Buildings	6,348.00	
Equipment	0.00	
Tree Warden	4,346.00	
Moth Suppression	1,400.00	
Dutch Elm	2,650.00	
Brush Days	800.00	
Community	0.00	
No. 497	36,311.00	
Street Lighting	2,800.00	
Landfill	11,350.00	
Police Station Maintenance	1,896.00	
TOTAL		\$ 131,246.00

Unclassified

Insurance	\$ 9,694.00	
Memorial Day	700.00	
Town Forest	300.00	
Civil Defense	100.00	
Town Reports	3,000.00	
Town Cemetery	50.00	
Boxford Village Cemetery	300.00	
Brookside Cemetery	100.00	
Mt. Vernon Cemetery	100.00	
Soldiers Graves	500.00	
Harmony	200.00	
Selectmen's Contingency	1,500.00	
Interest on Loans	7,062.00	
Group Hospital and Life	21,500.00	
Police Station Note	25,000.00	
Retirement Pensions	1,100.00	
TOTAL		\$ 71,206.00
TOTAL BUDGET		\$2,788,957.84

Additional Items

Article 11	\$ 3,500.00	
Article 13	3,450.00	
Article 15	4,651.00	
Article 17	4,000.00	
Article 18	29,000.00	
Article 23	<u>5,000.00</u>	
TOTAL		\$ 49,601.00
TOTAL TO BE RAISED AND APPROPRIATED		<u>\$2,833,558.84</u>

Transfers

Article 5	\$ 1,512.00	
Article 6		
Article 14	11,600.00	
Article 20	16,700.00	
Article 21	34,528.00	
Article 26	<u>45,000.00</u>	
TOTAL TRANSFERS		\$

A true record

ATTEST:

AUDREY J. LADD
Town Clerk

BIRTHS AS RECORDED 1976

Feb. 16 —	Eric David Daly	Richard David Daly
		Mary Christine Wellington
Sept. 18, 1975 —	Andrew Taylor Gaudet	Richard Anthony Gaudet
		Virginia Ruth Flynn
Dec. 25, 1975 —	Eric Baland Ward	John Emery Ward
		Kathryn Ruth Legge
Jan. 26 —	Andrew Julius Ulman	Richard Warren Ulman
		Kathleen Joan Hubbs
Nov. 3, 1974 —	Luu Manh Cuong	Gary Martin Stephany
	Joshua David Stephany	Emma Louise Rosenbloom
Feb. 10 —	Chad Robert Kocur	Edward Marshall Kocur
		Carol Ann Marie Labonte
Feb. 13 —	David John Filtranti	John William Filtranti
		Donna Marie Cerra
Feb. 18 —	Christopher Bernard Cheverie	Bernard Francis Cheverie
		Judith Clair Henrikson
Mar. 1 —	Jennifer Titania Bowen	Robert Donald Bowen
		Harolyn Ann Wright
Jan. 29 —	Jeffrey Dana Benson	Merrill Douglas Benson
		Marlene Ann Aldo Benson
Feb. 1 —	Courtney Moran Peck	Gerald Wilbut Peck
		Kathleen Moran Peck
Mar. 8 —	Renata Tamara Orbinski	Witald Kazimierz Orbinski
		Lucja Danuto Uchto Orbinski
Mar. 12 —	Megan Joy Holden	Philip John Holden
		Alice Brenda O Gorman Holden
Mar. 24 —	Alexandra Kendall Evans	Kendall Harold Evans
		Alice Marie Hosman Evans
Feb. 4 —	Matthew John Boudreau	Arthur Joseph Boudreau, Jr.
		Elizabeth Ann Kirkell
Mar. 3 —	Clifton Kenneth Pracht	Frederick William Pracht
		Muriel Grace Norton
Mar. 27 —	Kevin Fitzgerald	John William Fitzgerald
		Elizabeth Ann Canaday
May 11 —	Rebecca Anne Blaeser	John Anthony Blaeser
		Sandra Mae Loeh
May 15 —	Jarod Thomas Castonguay	Jarod Paul Castonguay
		Kathy Jane Libby
June 3 —	Brian Edward Thibeau	Robert Edward Thibeau
		Nancy Lynne Schulte
June 7 —	Timothy John De Bruyne	Phillip David De Bruyne
		Nanette Therese Kelly

June	23	— Justin Marshall Dechene	Ronald Leo Dechene Toby Jean Dutton
June	25	— Kate Margaret Perkins	Bruce Stephen Perkins Anita Louise Moreau
July	12	— Peter Michael DiBari	Peter Michael DiBari Diana Elizabeth Cook
July	20	— Michael Martin Eagan, Jr.	Michael Martin Eagan Mary Lou Morin
July	13	— Karis Johns	Douglas Roger Johns Yvonne Henderson
July	17	— Graham Scott Nelson	John Franklin Nelson, Jr. Judith Helene Gogne
Aug.	9	— Katherine Lee Mann	George Mann Mary Elizabeth Mouradian
Aug.	12	— Gerald Stanley Duszynski, Jr.	Gerald Stanley Duszynski Donna Marie Kennick
Aug.	14	— Caren Lyn Manuel	Charles Henry Lowe Manuel Frances McLeavey
Aug.	23	— Jody Cooper Nason	James Henry Nason Elizabeth Ann Cooper
Sept.	5	— Kerri Ann Sarno	Stephen Michael Sarno Leslie Ann Moore
Sept.	15	— David Baruch Millstein	Robert Elliot Millstein Helen Kathryn Kretnier
Sept.	28	— Lori Ann French	David Richard French Mary Ann Blaisdell
Sept.	27	— Courtney Eileen O'Hanlan	Michael Anthony O'Hanlan Mary Antoinette Dougherty
Oct.	6	— Sarah Langford Goettel	Frederick August Goettel Meredith Alexandra Houston
Oct.	12	— Tanya Marie Picariello	Phillip Alfred Picariello Mary Ann Noyes
Oct.	25	— Joshua McReynolds Kinney	Raymond Joseph Kinney, Jr. Kathryn Sinclair
Nov.	26	— Cathleen Joanna Price	Robert Lohman Price Arlene Carol Given
Oct.	2	— Duncan Blake Woodbury	Elmer Arthur Woodbury Judith Glen Hayes
Nov.	12	— Elizabeth Jean Slimmon	Robert Farnsworth Slimmon Susan Craig Koch
Nov.	17	— Michael Scott Trull	Richard Barklie Trull Ann Capodilupo
Nov.	30	— Pauline Michelle Bates	Paul Michelle Bates Dale Ruth Devenney

MARRIAGES RECORDED 1976

Jan.	10	— Charles W. Bishop Karen Ann Mahoney	West Boxford
Jan.	24	— Gregory Leo Rennels Patricia Ann Jennings	Boxford
Feb.	1	— John F. Lord Lorraine Beauregard Jennings	Haverhill
Mar.	20	— John Heminway Marie L. Abel Jackman	Boxford
April	4	— Kenneth W. Gould Kristine A. Kugel	West Peabody
May	8	— Dennis M. Di Cesare Elaine M. DelMastro	Boxford
May	22	— Ronald P. Houldsworth Barbara A. Lorenzen	Waltham
May	6	— Richard Douglas Kelley Cheryl Marie Enas	Somerville
May	23	— Charles W. Cody Roberta Race	East Boston
June	19	— Phillip Lindstrom Sarah-Jane Scheuerman	Boxford
June	22	— Kenneth L. Nickerson Carol A. April	Boxford
July	10	— William A. Barrell, III Sandra E. Littlefield	Boxford
July	10	— Roy Tyler Hardin, III Virginia Lee Day	Spring Valley, NY
July	25	— Robert E. Sennott Loren E. DiVenuti	Boxford
July	31	— John Robert Penta Elizabeth Saterlee Hurst	Louisville, KY
Aug.	14	— John B. St. Denis Lynn Dole	Boxford
Aug.	27	— Fred D. Newall, Jr. Carol Grace Peterson	Lawrence
Aug.	14	— Mark S. Lagasse Joan E. Rouse	West Boxford
Aug.	29	— Arthur L. DiVenuti, III Mary Jacquelyn Hilton	Beverly Farms
Aug.	2	— Chester O. Hathaway Betty L. Baines Bowman	Topsfield
Sept.	18	— Eric Thomas Leinbach Elizabeth Ann Lambertsen	Boxford

Oct.	16	— Keith Joseph Rando Cynthia J. Bartlett	Boxford
Oct.	10	— Michael L. Welch Lee Ann Roberts	Methuen
Oct.	23	— John Scott Havenoak Cheryl Jean Dolan	Boxford
Nov.	17	— Joseph Patrick Loring Angela Ternullo	Boxford
Nov.	20	— Robert MacInnis Patricia A. O'Toole	Boxford
Oct.	24	— William A. McCarthy Marion Eldridge Fitzgerald	Haverhill

DEATHS AS RECORDED 1976

			Yrs.	Mos.	Days
Jan.	9	— Gladys E. Murray MacPhersen	78	6	6
Jan.	3	— Florence H. Poor	87	3	23
Jan.	22	— Eleanor M. Halody Newell	46	8	11
Feb.	13	— Elizabeth Eichorn	21	1	26
Feb.	17	— John M. Moore, Jr.	60	3	8
Mar.	11	— Mabel Olive Larsen Andersen	70	9	20
Mar.	17	— Mae C. O'Brien (Lyons)	82	10	19
April	1	— John R. Benson	58	3	29
May	6	— Joseph L. Cox	92		
May	26	— Frederick J. Carter	88	5	7
June	24	— Raymond E. Chase, Jr.	44		
July	13	— Otis E. Shattuck	72	1	18
May	29	— Gerard J. Lynch	65	10	27
Aug.	19	— Phyllis M. Brown	52	2	
Aug.	12	— Baby Boy Duszynski	59	Minutes	
Sept.	27	— Stephen Facella	17		
Sept.	23	— George T. Purkis	78		
Oct.	24	— Mary L. Irby	84	11	7
Oct.	30	— Gertrude R. Woodward Burow	89	2	18
Oct.	15	— Margaret R. Wansker	54	8	7
Nov.	3	— Melinda L. Johnson	35	1	28
Nov.	28	— Clarence A. Russell	92	1	10
Dec.	11	— Michael Kofka	78		

TOWN CLERK**DOG LICENSES — 1976**

227	Males	at \$ 3.00 ea.	\$ 681.00
37	Females	at \$ 6.00 ea.	222.00
219	Spayed Females	at \$ 3.00 ea.	657.00
8	Kennel	at \$10.00 ea.	80.00
6	Kennel	at \$25.00 ea.	150.00
1	Kennel	at \$50.00 ea.	50.00
			<hr/>
			\$1,840.00
Fees, Town Clerk			174.30
Remitted			\$1,665.70

FISH AND GAME LICENSES — 1976

68	Res. Fishing	at \$ 8.25 ea.	\$ 561.00
48	Res. Hunting	at \$ 8.25 ea.	396.00
22	Res. Sporting	at \$12.50 ea.	297.00
8	Minor Fishing	at \$ 6.25 ea.	50.00
2	Non-Res. Fishing	at \$ 8.25 ea.	16.50
1	Res. Alien Hunting	at \$16.25 ea.	16.25
4	Free		
36	Waterfowl Stamps	at \$ 1.25 ea.	45.00
			<hr/>
			\$1,381.75
Fees, Town Clerk			46.25
Remitted			\$1,335.50

PROTECTION OF LIVES AND PROPERTY

Civil Defense Director

Communications Department

Dog Officer

Fire Department

Police Department

REPORT OF THE CIVIL DEFENSE DIRECTOR

On January 3, 1977 the Board of Selectman unanimously approved and accepted the Civil Defense Plan for the Town of Boxford.

The authority for this plan is contained in the Commonwealth of Massachusetts Civil Defense Acts of 1950 as amended. The Civil Defense Director is responsible to the Selectmen for overall Civil Defense planning, organization and training, using all available town and private agencies and resources for this purpose.

Approval of this plan is the first requirement for Boxford to become eligible to receive surplus government property. Requirements to be accomplished are listed below.

1. A Civil Defense operations plan is approved by the area one Director.
2. Assurance of Compliance (OCD Form 856) is submitted to the Massachusetts Civil Defense Agency.
3. A program paper is approved by State and DCPA, Region one for the current fiscal year.

Surplus property having an acquisition value of \$2,500 or more will have a restriction of four years (two years for Motor Vehicles.)

The Boxford Civil Defense Agency is in the process of being organized to insure the maximum survival of people and preservation of property in the Town in the event of natural or man-made disasters.

The following appointments were made as a foundation for this organization.

David R. French, Assistant Director	Police Department
John W. Mulcahy, Assistant Director	Fire Department
Richard C. Cunningham, Assistant Director	Highway Department
Richard F. Shaw, Communications Director	Communications Dept.

Respectfully Submitted

LELAND D. MORAN

Director, Boxford Civil Defense

REPORT OF THE COMMUNICATIONS DEPARTMENT

I wish to submit the following report of the activities of the Communications Department for the year 1976.

Each year our operation is evaluated to see if new equipment is needed, of modification of the old equipment, or change existing methods of operation. This year several improvements have been added. The first is a new tape recording system which records all incoming emergency calls and all incoming and outgoing radio transmissions. This system has been an extremely useful addition to our center to insure accurate response to your emergency call. The second is the activation of an auxiliary transmitter located at the east Fire station as a backup for our main fire transmitter. Its operation is controlled from the center. This base station also helps to remove some of our radio dead spots because we have simultaneous reception at two locations at all times. Ultimately we hope to have backup capability for both of our emergency departments.

Anyone wishing to have their home alarm system connected to the Emergency Center, please call 887-8136 or come in and pick up an application form. Also, anyone installing a telephone dialer system, we have a special number which is to be used by the system. If the homeowner will call the center we will supply a special telephone number and assign a special response code number.

The following is a breakdown of the Communications Department activities for 1976:

Incoming Telephone Calls:

Civil Defense, D.P.W. & Communications Dept.	1,045
Fire Department	782
Police Department	<u>17,112</u>
Total incoming calls	18,939

Outgoing Telephone Calls:

All Departments	<u>5,261</u>
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Home Burglar Alarms (Bakers):

Leased Line Alarms	237
Telephone Dialer Alarms	<u>19</u>
Total	256*

* All alarms were either false or tests.

Persons assisted with information and directions 4,380

Radio Transmissions:

All depts. incoming and outgoing 26,404

This year the Fire Alarm Systems at the Cole and Spofford Pond Schools have been tied into the Emergency Center to be monitored 24 hours a day.

Activities of the Emergency Center have increased in the last year and if this trend continues, within a year or two we may have to add an additional dispatcher during the hours 8:00 a.m. to 4:00 p.m., Monday thru Friday.

The following is a list of Department Personnel

Full Time	Part Time	Substitutes
*Harriett Cunningham	James Moore	Robert Saitow
Elizabeth Russell	James Ventre	Mary Ann O'Donnell
Michael Bemis		David Smallman
		Frances Gamble
* Chief Dispatcher		

I wish to express my appreciation to all members of my Department for continuing to do an excellent job. I also wish to thank the D.P.W., Fire, Police and School Departments for their co-operation during the past year.

Respectfully submitted,
F. RICHARD SHAW
Communications Director

REPORT OF THE DOG OFFICER — 1976

- 107 Dog complaints were received.
 - 213 Dogs were reported lost.
 - 87 of these were located and returned to their owners.
 - 44 Dogs were buried, that had been killed on town roads.
 - 2 Dogs were buried, that had fallen through the ice and drowned.
 - 14 Dogs were delivered to a local veterinarian.
 - 1 Sheep
 - 16 Rabbits
 - 36 Chickens
 - 6 Ducks
- } were killed by dogs.
- 94 Stray dogs were picked up an impounded, then disposed of as follows:
 - 63 were claimed by their owners,
 - 27 were placed in new homes, and
 - 4 were disposed of as unfit or unwanted.

Stray dogs may be adopted by contacting me at Weloset Kennels, Route 97, Boxford, Ma., 887-5760.

It is the opinion of your dog officer that dog owners must take more responsibility and care of the dogs they own. It would be ideal if every dog could be under control at all times. It is the dog that runs free, often unlicensed, that causes lawsuits, or is tragically killed on the highway.

Unlicensed dogs are often needlessly disposed of due to the neglect and thoughtlessness of their owners. I urge the people of Boxford to license their dogs, thereby making it possible for me to locate the owners should the dogs become lost or injured!! Owners who do not take the responsibility to license their dogs by April 1, 1977 will be dealt with accordingly!!

Respectfully submitted,
ROBERT D. HUGHES
Dog Officer

REPORT OF THE FIRE DEPARTMENT

The Boxford Fire Department wishes to make the following report to the citizens of Boxford for the year 1976.

Total Responses: 140

Structural	5	Brush and Grass	36
Chimney	6	Rubbish	2
Electrical	6	Investigation	13
Heating	5	Standby	8
Mutual Aid	4	Lost Child	1
False Calls	15	Vehicle Accidents	14
Vehicle Fires	16	Miscellaneous	9
Fire Death	1		

The Fire Department has been especially busy during the past reporting period. Total responses were up almost 15% over last year and as the Town continues to grow we expect this number to increase accordingly. Included in the above were five "working" building fires and one fire caused death. Each of these incidents required considerable time and careful investigation in order to determine a cause. In two instances the State Fire Marshal was called in to assist.

In addition to firefighting the Department has been involved in many fire related activities over the past year. A summary of each follows:

Fire Prevention: Most critics of the fire service claim that fire departments should spend more time in preventing fires. We have accepted that criticism and have increased our activities in this area in recent months. A Fire Prevention Group has been formed under the leadership of an officer. Their first activity, which took place during Fire Prevention Week, was a school fire safety program for the second grade class in both schools. At the present time a program for inspecting all public buildings is underway. We expect that by next year at this time that a routine inspection cycle will have been established for each of them. Layout details and prefire plans are being documented for inclusion in the Emergency Center files. This information will then be available by radio to both the Police and Fire Departments.

Fire Detection Systems: As of January 1975, all newly constructed homes are required to have heat and smoke detection systems as specified in the Massachusetts State Building Code. The issuance of permits, assistance in following the code and the inspection of the installed product is under the jurisdiction of the Fire Department. A fire inspector issues these permits at the building inspector's office during the standard evening office hours. Completed installations are inspected through arrangements made between the builder and the inspector through the Emergency Center. For the 1976 reporting year, 41 permits were issued. 30 inspections and 5 re-inspections were also made.

Oil Burners: All new installations of oil-burning equipment require a permit to install prior to the actual installation and an inspection by the Fire Department after the installation is completed. These permits are issued, generally during the daytime hours, at the Emergency Center. The Center is contacted when the installer has completed the job. They in turn notify the fire inspector who then makes the final inspection. According to the rules established for Boxford, an occupancy permit can't be issued until the installation meets the requirements established by the laws of Massachusetts. Inspections and re-inspections totalled 20 and 8 respectively.

Burning Permits: Spring burning of brush during March 15th to April 15th requires the issuance of a permit by the Fire Department to each person who burns. During the weekends during this period each station is manned for this purpose. Over 250 permits were issued last year.

Water Supply: Without a municipal water system, Boxford is very dependent on static water sources for firefighting. During the past year most of the roadside locations have been cataloged and located by street and number. These listings are maintained at the Emergency Center for Fire Department use during a fire. This fact coupled with the house number of the emergency allows the closest source to be identified. Roadside signs have also been placed near each source where they may easily be observed by responding apparatus. When required, each is cleaned for easy access in time of need.

Training: As in past years, a standard training policy of the Fire Department has been followed with scheduled training taking place during the Spring and continuing in the Fall. Training is not mandatory but the majority of the department members who can, attend. In fact, during the past training year members spent over 800 man-hours in scheduled training sessions. This year in addition to the firefighters' program, 9 hours of cardiopulmonary-resuscitation (CPR) training was also provided with 18 members receiving certification.

During November, a first-time-taught program in arson investigation was taught by instructors from the Massachusetts Firefighting Academy. This 12 hour course was attended by over 65 police, insurance representatives, and firefighters from throughout the Northshore and southern New Hampshire. Twenty-two completion certificates were issued by the Academy to members of the Boxford Police and Fire Department.

Auxiliary Fire Department: For younger firefighters, 14½ to 18 years of age, this successful program is now in its fourth year. Under the guidance of a fire department officer these potential regular members meet regularly and conduct their own training program in addition to participating with the regular department during selected training sessions. These men have proven themselves invaluable on many occasions in fighting brush and woods fires and assisting the Department in non-firefighting but essential tasks at major building fires.

Officers' meetings: In addition to attending the scheduled department programs, the officers meet on a twice-a-month, year-round schedule to review the activities of the department and to participate in the planning of future ones. Each has an individual responsibility in addition to firefighting. Areas presently covered are Financial, Maintenance, Water Supply, Training, Fire Prevention and other special assignments as the need arises.

Manpower: A standard concern of all call fire departments is the need for additional firefighters especially during the daytime hours. We are no exception to this rule. Department plans call for increasing the size of the call force. Any citizen, 18 years or older who is interested should call the Emergency Center (887-8137 non-emergency number) and leave their name with the dispatcher.

Chief McGarr: A call fire department depends upon the dedication of its members to make time available for department activities. Often, however, the necessity of earning a living creates a conflict. Such was the case with Chief McGarr, who after serving in the capacity of fire chief for the last five years, has found the pressures of starting a new business very demanding and was forced to resign. The Town and the Department owe Dave a debt of gratitude for his services as fire chief and appreciate his continuing service as a firefighter.

Other Departments: The Fire Department is especially appreciative of the excellent cooperation it has received from all Town departments, especially the Police Department, the Communications Department, the Department of Public Works, the Finance Committee and the Board of Selectmen.

In closing, I would like to extend my thanks to the Officers and Firefighters of the Fire Department for extending to me their continued cooperation and dedication.

Respectfully submitted,
JOHN W. MULCAHY
Chief of the Fire Department

REPORT OF THE POLICE DEPARTMENT

TO: Board of Selectmen and Citizens of Boxford:

I hereby submit the annual report for 1976.

Alarms Checked	201	Recovered MV	26
Ambulance Runs	117	Stolen Vehicle	5
Arrests	31	Suspicious Vehicle	
Complaints and		& Persons	333
Investigations	1,260	Towed Vehicles	98
Protective Custody	12	Violations Issued:	
Court Appearances	196	Warnings	165
Drugs	4	Complaints	115
Fire Calls	56	Arrests	15
Gun Reg. Applications	80	PERSONS:	
Housebreaks:	46	Intoxicated	6
Attempted	12	Lost, Missing, Runaway	19
Camp	3	Pistol Permits	28
School	0	Police Assistance	
Larceny	119	(other depts.)	100
Motor Vehicle:		Property Checks	3,326
Accidents	168	Summons Delivered	184
Defective Equipment Tags	66	Bomb Threats	8
Fatals	1		
Motorists Disabled/			
Assisted	221		

Crime in suburban areas continues to increase at an alarming rate throughout our nation. Economic problems contribute to a large degree to the increase but the easy accessibility to our suburban areas plays an important part, too.

The number of housebreaks decreased substantially this year. However, I feel that this was due, in part, to the news coverage relating to our community on several occasions this Summer. The case involving the search for bomb suspects and the subsequent finding of a large cache of dynamite buried locally brought in the F.B.I., the Mass. State Police and other Law enforcement officials.

Neighborhood cooperation helps the police combat crime. We need extra eyes and ears. Citizen participation this past year alerted us on a number of occasions to suspicious persons and vehicles and we were able to apprehend individuals. CB's have also helped us out. Channel 9 can be used to contact us regarding emergency highway problems, criminal activity, suspicious persons and vehicles and other important matters.

Alcohol and drugs still remain a problem. Young people should be made

aware of the lasting effects, both medically and legally, BEFORE they become involved.

In-service training has continued within the dept. and some more officers have participated in the Emergency Medical Technician courses.

I would like to recommend that the townspeople seriously consider the addition of another full-time officer sometime in the near future. We are undermanned not only in comparison to other depts. but with regard to the area we must cover and the functions we must perform. Investigations are sometimes delayed in being carried out efficiently because the full-time officer on duty cannot drop everything. I cannot be classified as a "patrol" officer because of my administrative duties. An additional full-time officer would enable us to maintain protection and coverage into the weekends on a full-time basis. The purpose of the reserve officers should be to supplement the full-time officers and fill in when needed. A fulltime officer can give full-time attention to his work.

If you witness an accident, a crime or a suspicious occurrence, don't take for granted that the Police have been called. Telephone the Emergency Center. Your action may prevent or help solve a crime, or even save a life. Please notify the dept. when leaving for an extended period of time. Neighbors should also be alerted to absences and asked to check property. The non-emergency number is 887-8135 and the Police Emergency number is 887-8133.

I would like to express my appreciation to the various town depts., the Selectmen, the State Police, the Police from surrounding communities and the personnel of my dept. for their cooperation and assistance during the past year.

Respectfully submitted,
DOUGLAS A. WARREN
Chief of Police

PLANNING

Board of Appeals

Conservation Commission

Facilities Planning & Building Committee

Growth Policy Committee

Planning Board

BOARD OF APPEALS

During 1976 the Board of Appeals heard six petitions, two were for variances, two for permits to encroach on the conservancy district and two for Special Permits. Of these, three were granted and three denied.

Respectfully submitted
WILLIAM J. McGRATH

REPORT OF CONSERVATION COMMISSION FOR 1976

During 1976 Conservation committee members DeMark, Lincoln and Palmer spent considerable time with Federal and State representatives organizing study groups for the purpose of formulating "Open Space" plans for Boxford. These studies are continuing as is also the need for volunteers to assist in this project.

Six hearings were held in 1976 under the provisions of the "Wetland Act" (Chapter 131 Section 40 of the Massachusetts General Laws). These hearings involved wetland crossings and other wetland alterations.

Regretfully the Commission accepted the decision of Rosamond Gowen not to accept reappointment. Her long service since the establishment of the Commission is deeply appreciated. The Commission also accepted with regret the resignation of J. Alden Lincoln, due to pressure of business. The vacancies thus created were filled by Selectmen appointments of Ethel M. Houser and Arthur Schneiderman.

Conservation restrictions and easements are under study as a possible medium for the creation of open space without the expenditure of substantial funds. It is anticipated that decisions will be forthcoming in this area in the near future.

Respectfully submitted,
For the Commission
EARLE O. LATHAM
Chairman

Members of the Conservation Commission

Mrs. Richard Demark (1979)

Mr. Charles S. Hatch (1978)

Mrs. Donald E. Houser (1979)

Mr. Earle O. Latham (1978)

Mr. Richard B. Megley (1977)

Mr. Richard O. Palmer (1977)

Mr. Arthur Schneiderman (1978)

REPORT OF THE TOWN FACILITIES PLANNING AND BUILDING COMMITTEE

The T.F.P.&B. Committee was organized with its current membership in October, 1976. Our objectives are (a) to study the needs and desires of the town with regard to publicly used facilities, both immediate and 20 to 25 years in the future, (b) to present to the town an overall plan identifying the advantages and disadvantages of various choices for additions, replacements, and changes, and (c) as town consensus is established, to coordinate the planning and building of town facilities.

As we see our job, it's to help the town meet its needs for public facilities as it grows over the years, effectively and efficiently and on a sound planning basis, consistent with the town's unique character. To that end, we have met formally with five town organizations and informally with a number of citizens. We expect to continue gathering information from all appropriate sources throughout the existence of the committee.

Although our responsibility covers all town facilities, we have concentrated over the past five months on libraries, fire stations, town offices, and post offices. These four were felt to be the most pressing planning issues.

The current (February 4) condition of the Cummings building, the imminence of a Postal Service decision, the need for replacing fire apparatus which in turn requires larger building space, and the meeting space, record storage, and heating problems in the town hall, are indicative of the planning questions which must be addressed. For the present, other facilities will be considered only as they may be affected by decisions on the first four.

We look forward to the active help of all the people of Boxford in presenting facts, ideas, and views for the future.

Respectfully submitted,
G. EDWIN HADLEY, Chairman

PETER C. PERKINS
DAVID L. PITT
ENID E. THUERMER

REPORT OF THE GROWTH POLICY COMMITTEE

1976

1. We completed the 33 page questionnaire required under ch. 807 in a fully responsive manner and delivered it to the State on time. This required:
 - a. 15 duly posted working meetings
 - b. 2 public hearings
 - c. 1 town wide mailing to all citizens
2. We participated in formulation of the regional report. (Written by the Merrimac Valley Planning Commission, MVPC.) This required:
 - a. Review of the reports from 8 abutting towns.
 - b. Participation in a regional hearing held in Boxford.
 - c. Review of both the preliminary and final regional report from MVPC.
 - d. Documenting our objections to procedures and content of the regional report in a letter to State officials.
3. We made two requests under state programs for reimbursement of past and future expenses. Both were turned down.
 - a. Printing costs to meet report distribution requirements of ch. 807.
 - b. Prospective consulting services in formulating an open space plan.
4. **Most important.** We established a strong consensus of the desired direction of growth in Boxford, identified specific tasks, and recommended a procedure for implementation. The details are contained in the Summary (Part IV) of the questionnaire. They were also mailed to all citizens. (copy of mailing attached.) In essence they boil down to the following dominant themes:
 - a. The town's most important growth task is to establish and implement a **Comprehensive Open Space Plan** to preserve our rural character.
 - b. After that, the town's next task is to find a way to provide continued residence for our **youthful and elderly** without doing damage to the town's rural character.
 - c. These tasks are recognized as cutting across the responsibilities of many town boards and committees. Yet implementation is a specific charge to the growth policy committees working under chapter 807. Our committee feels that it could be a vehicle for continuation of the momentum that now exists. We can do this as an assisting arm to other committees and boards, acting as a catalyst to coordinate individual board and committee efforts toward the desired results, and finally doing those things which others do not have time for. Most of our members are involved with the other boards, and appreciate the degree to which those boards are already hard pressed for time.

It is in this light that we are proposing for your consideration the following 1977 plan.

1977

1. It is extremely important to the town to complete a Comprehensive Open Space Plan now. In all of Essex County only two communities are not yet responsive to tax assessment by "full & fair market value" (i.e. 100% valuation) — Lawrence and Boxford. The state has given us freedom to move toward that end in an orderly fashion. It is incumbent on us to move with dispatch. The Open Space Plan is a key ingredient to avoid the citizen hardships and environmental problems of premature development.
2. A Comprehensive Open Space Plan must go far beyond the desirable, but limited expedient of the town purchasing and retiring open land. It must also utilize the available preservation options in the private sector: Woodlands Assessment Act, Farmlands Assessment Act, Conservation Easements, Transfer of Development Rights, Subdivision Control Options, and various administrative methods for the maintenance and use of open space. Attached is a brief preliminary outline of the plan.
3. The committee has identified areas where town boards are now actively working. The Planning Board is studying improved zoning. The Conservation Commission is conducting its resource inventory. They have also been asked by the Planning Board to consider the town acquisition of Long Hill, recently set aside for 3 years as provided under our subdivision control regulations. We plan to avoid duplication of these efforts, rather encouraging completion of these tasks under the leadership of the permanent boards.
4. The committee's efforts will focus on those areas where others are not now working. We have established four subcommittees:

Subcommittee #1. **Open Space Inventory.** Extract from the Conservation Commission's broad resource inventory the specific work relevant to the open space plan. To document what kind, where, and why open space should be preserved.

Subcommittee #2. **Assessment Practices.** Establish a plan to utilize the Woodlands and Farmlands Assessment Acts and Conservation Easements as legal remedies avoiding premature development under "100% valuation".

Subcommittee #3. **Transfer of Development Rights.** Establish a plan that is practical for application in Boxford after studying other applications in the state and the pending enabling legislation.

Subcommittee #4 **Open Space Foundation.** Establish a private trust to work with the Essex County Greenbelt for receiving covenants, administering open field maintenance, and providing consulting (guidance) to town land-owners.

These subcommittees are intended to provide the key elements of the plan. Other work items will arise and loose ends will have to be tied up late on.

5. A preliminary schedule looks like this:

Task	Date	Comments
Establish Subcommittees	Nov. 1976	Complete
Annual Report to Selectmen	Dec. 1976	Complete
Obtain Selectmen's Endorsement	Dec. 1976	Pending
Interim Subcommittee Reports	Feb. 1977	Verbal
Final Committee Reports	April 1977	Written
Identify any Town Meeting Items	April 1977	Warrant Articles
Town Meeting	May 1977	Presentation
Implementation	June-Dec. 1977	
Provide Document - "Comprehensive Open Space Plan - Town of Boxford."	Dec. 1977	Include Division of Conservation Services Requirements
Annual Report to Selectmen	Dec. 1977	
Identify any Town Meeting Items	April 1978	Warrant Articles
Town Meeting	May 1978	Presentation

6. Costs. We cannot identify any funding requirement upon which this work will depend. It is possible that some specific action programs will benefit by review of Town Counsel, but we can't forecast that at this time. If it becomes desirable to make the document "Open Space Plan" generally available, some printing costs might develop. We don't anticipate consulting fees at this time. What we are saying is that if there are costs, they will be modest.

Conclusion

The committee has worked hard, but fruitlessly, unless we can convert our findings into results for the town. The committee is ready and willing to do that. Our task, as we see it, is "to make it happen". We have continued to work this fall, confident of receiving support from the selectmen on the recommendations in our report. Please let us know if you wish us to continue.

For the Committee,
LOREN M. WOOD, Chairman

COMPREHENSIVE OPEN SPACE PLAN FOR BOXFORD

- Open Space Inventory — What Kind, Where
- Purpose for Preservation — woodland, trails, watercourse, fields (view), agriculture, etc.
- Preservation Options (Given “100% valuation”)
 - Town Acquisition
 - Private Tax Abatement
 - Ch. 61, 61A (woodlands & farmlands)
 - Conservation Easements
 - Subdivision Options
 - Cluster Zoning or Equivalent
 - Transfer of Development Rights
 - Subdivision “Set-Asides” (“New Law”)
- Administration
 - Vehicle for:
 - Receiving Covenants (Open Space Foundation)
 - Maintenance (contract haying) (Open Space Foundation)
 - Consulting (Guidance) to Landowners (Open Space Foundation)
 - Access & Recreation Development

Boxford Growth Policy Committee
Notice of Public Hearing

Dear resident,

The state (Chapter 807 G.L. 1975) has asked each town to answer a long complicated questionnaire outlining local policies for growth. Printed below is our response (the summary section). The reason we are mailing it to everyone is to encourage attendance at our final public hearing at town hall Thursday, 8:00 P.M., June 24th. The state wants every viewpoint represented. This is your chance. Our findings are the result of over 15 open committee meetings, a League of Women Voters unit meeting, and the April 14th public hearing. The full completed questionnaire is available at each of the libraries for you to review. Please come.

Your Growth Policy Committee
LOREN WOOD, Chairman

LOCAL GROWTH POLICY QUESTIONNAIRE

PAGE 19

PART IV. SUMMARY

Based on the above, please summarize below your growth management issues, policies, and priorities, and add any additional comments as you see fit. (If any significant issues have not been covered in the above Questionnaire, you may attach additional background material in support of your recommendations.)

4:1 Goals/Objectives/Values: What are the major goals, objectives, and/or values which your community feels should guide the future growth, development, and change of your community, or your region, and of the State as a whole?

It is often stated that one of Massachusetts' strongest assets is the "quality of life" it offers thru New England culture, heritage and natural environment. Boxford has played a significant role enhancing these factors, especially heritage and environment, and holds as a goal their continued preservation. Accordingly our objectives are:

- 1) Maintain the rural character of the community (i.e. a feeling of spaciousness, intimate winding country roads, preservation of working farms, residences placed in unobstructive settings, etc.)
- 2) Provide for continued orderly residential growth with the existing aggregate density maintained.
- 3) Take new steps to set aside and preserve open space, points of interest and heritage.
- 4) Preserve and encourage responsible home rule, maintaining the character of town government as capable, uncomplicated, and accessible.
- 5) Maintain the diversity of existing rural occupations conducted within

the town. Assist working farms especially, to remain economically viable. Encourage suitable housing for the youthful and elderly who wish to remain in residence.

4:2 Major Growth-Related Issues: What are the major growth-related issues (both positive and negative) facing your community?

The major issues are:

- 1) What do we do to preserve open space and rural character?
- 2) What do we do to encourage working farms?
- 3) What do we do to avoid unintended hardships and environmental damage under application of “valuation at highest ultimate use”?
- 4) What do we do to encourage our youthful and elderly to remain in residence?

4:3 Issue Resolution: In terms of resolving or addressing the above issues, what actions would be necessary? By whom? What constraints are there in seeing those issues resolved?

The following action should be initiated by the town:

- 1) Establish a comprehensive open space plan, including acquisition of land as well as the provision of economic incentives to maintain open space on private lands.
- 2) Establish a plan to identify and reinforce other assets which contribute to rural character.
- 3) Consider means to maintain access to key natural assets within the town such as waterways, horse trails and other natural features.
- 4) Explore alternate zoning methods to provide continued residence for the town’s youthful and elderly without doing damage to the town’s rural character.

The principal constraint to resolving these issues is normal human reluctance to change, plus fear of the unknown. It takes time and homework to break-down this reluctance, or an imminent action proposal which focuses attention on the issue.

4:4 Programmatic and Institutional Changes Proposed: Are there changes in existing programs or in existing institutions (e.g., regional bodies) which would facilitate the resolution of those growth-related issues?

We believe the town itself can responsibly address the issues above and is the proper party to do so. The region and state can best facilitate this by providing a conducive environment, namely:

- 1) Maintain and encourage home rule.
- 2) Continue judicial protection of consistent, reasonable zoning based on long range local needs.
- 3) Where revenue sharing is practiced, use caution not to attach general conditions of use which may not fit local needs (e.g., old Chapter 90 highway specifications).

- 4) Allow sufficient caution and flexibility in the application of "assessment at highest ultimate use" to avoid unintended hardships and environmental damage (e.g., forcing open space into development).

4:5 Additional Comments: Are there other findings made by your committee upon which you would base recommendations (as outlined below)?

None.

4:6 RECOMMENDATIONS: What recommendations would you make based on all of the above? Please indicate priorities among those recommendations. Also indicate who should be responsible for following up on each recommendation.

We recommend the following:

- 1) Establish a new and separate committee, independent of the continuing administrative pressures of existing town committees. This would logically be an extensive of the existing Growth Policy Committee. They should be charged with responsibility (as suggested under Chapter 807 G.L. 1975) for resolving the issues under section 4:3 above. They should establish the plans, obtain town approval, and provide for implementation.
- 2) In so far as possible the Growth Policy Committee should utilize the expertise and assistance of the other concerned town boards.
- 3) Provide a warrant article at each regular town meeting to determine whether the above committee should be continued in each successive year. If the town does not vote for continuance, the committee should lapse.

4:7 Next Steps: Are there some specific "next steps" which should be taken in order to further those recommendations? By whom?

The next step is for the Selectmen to implement the recommendations under 4:6 above.

REPORT OF THE PLANNING BOARD

The Planning Board has completed an extremely busy year highlighted by a marked increase in subdivisions of an increasingly complex nature. The engineering and design complexity of these subdivisions reflects the lack of easily developable land left in East Boxford where the prime interest has been in recent years. Subdivisions now abut other subdivisions and are utilizing land of complex topography and drainage characteristics. To aid the Board in directing the developer and in making intelligent decisions we have and will continue to retain outside engineering services as consultants. The principal subdivisions processed this year are: Livermore Road, Gunnison Road, the final extension of Sheffield Road to Main Street and Boxford Meadows. The completion of Sheffield Road will finally connect Herrick Road and Main Street.

Interest in the so called Pork Chop provision of the Zoning Bylaw continues to be strong. The Board feels that the increased acreage and corresponding reduction in frontage provided for in this Bylaw have been a successful tool in reducing the density of development. After the anticipated surge of applications as the law went into effect, applications are leveling off at about ten per year.

The Board spent considerable time working with the State Department of Public Works on the reconstruction of School Street. Primary concern was for construction that would be in keeping with the rural character of Boxford and that would blend with the abutters' property. The Board feels that the authority given them by the Scenic Roads Act and the Town's wisdom in voting all of its roads scenic were the means by which this work was finally accomplished. Without the Scenic Road Act, dealing with the Department of Public Works would have been difficult.

The updated Town Zoning Maps have been completed and will be presented to the Town at the annual meeting. The amount of effort required to prepare these maps far exceeded our expectations. But, now for the first time the Town has accurate maps that will provide an excellent base from which all Town Boards can work. Updating of these maps will be required every two to three years and the Planning Board recognizes its responsibility to see that this work is done. Maps will be available to the general public this spring.

Federal Flood Insurance Maps are currently being updated and revised by HUD. Each revision increases the accuracy of these maps and thus the equitable distribution of insurance costs. The Board will continue to work closely with the HUD engineers to complete these maps.

Various members of the Board actively participate on other boards: Art Schneiderman on the Conservation Commission, Ben Davis on the Capitol Budget Committee and Phil Briggs and Loren Wood on the Growth Policy Committee. Participation on other boards by members of the Planning

Board provides an ideal means of exchanging information with other organizations in Boxford. Loren Wood monitors the workings of the Zoning Board of Appeals whose applications for variances must be reviewed by the Planning Board.

Unfortunately the legal responsibilities of the Board leave too little time for planning, however a number of important planning items were discussed and priorities for future study were established. One primary concern of the Board this year was the concept of the Town Center brought to the foreground by the proposal for a central library. The Planning Board feels that the maintaining of the village concept is essential to the preservation of Boxford as we know it. Any dilution of the activities in the two centers caused by the removal of people-orientated services such as libraries or the post offices in the name of a "central facility" would not be worth the price. The Board will continue to study this question and work with other concerned Town Boards.

The Planning Board has participated in the work of the Growth Policy Committee and unanimously supports its continuation. The Growth Policy Committee's goals of preservation of Boxford's rural character and the creation of an open space plan is consistent with the Master Plan and the aims of the Planning Board.

The Planning Board is continuing to discuss a number of planning items that it considers of high priority. They are: revision of subdivision rules and regulations, open space preservation, cluster zoning, revisions to the master road plan, and the town center.

The Board reluctantly accepted Tad Lincoln's resignation and subsequently appointed Ben Davis to complete the year. We wish to thank Tad for his many years of service on the Board.

PHILIP M. BRIGGS, Chairman
ART SCHNEIDERMAN, Vice Chairman
ROBERT HACKING, Clerk
J. ALDEN LINCOLN, Resigned
BENJAMIN DAVIS, Appointed
CRAIG FALK
LOREN WOOD
JAMES GETCHELL

EDUCATION

Library, Trustees of
School Committee

North Shore Regional Voke School
North Shore Reg. Voke School Study Comm.

BOXFORD TOWN LIBRARY Report of the Trustees

Term Expires 1977	Term Expires 1978	Term Expires 1979
David Blumenfeld	Frederick G. Lehmann	Ruth P. Faulkner
Robert C. Cole, Jr.	Catherine T. Thomas	Judith A. Huffsmith
Jeanne C. Salmon	Clement E. Sutton, Jr.	Judith P. Humphrey

Chairman	Robert C. Cole, Jr.
Vice Chairman	Catherine T. Thomas
Secretary	Jeanne C. Salmon
Librarian	Ruby C. Benson

Our library system is one of the most highly utilized services provided by the Town of Boxford. In a community of fewer than 5,000 people, we have 3,181 (70 percent of the town's population) registered borrowers, and annually circulate 46,326 books, records, maps, magazines and other materials. Some of the vital statistics follow.

	1967	1970	1973	1976
Population	3,004	4,032	4,500 (est)	4,600 (est)
Registered Borrowers	1,300	2,133	2,293	3,181
Visitors	13,164	21,460	21,995	24,996
Circulation	25,222	38,698	42,174	46,326
Book Collection	19,580	20,797	27,051	31,152
Space	3,150	3,150	3,650	3,650

As can be seen from the above, in less than a ten year period the population of our town grew approximately 53 percent, while the number of registered borrowers increased 144 percent, the number of visitors coming to the libraries increased 90 percent and the circulation increased 84 percent. Despite this growth the space available for library service has increased only 16%. The main conclusion that the trustees have reached from this and other data is that we must continue to expand library services in order to meet the growth of the demand for them.

In order to meet this demand, it is apparent that we have reached the point where it is necessary to expand the size of the physical plant. The Cummings Building (East) is beyond maximum utilization and the Gardner Morse Building (West) is operating at close to capacity. We believe that we should provide for a continued growth in the population during the next fifteen years, culminating in a 1990 census of approximately 10,000 people. This population level would usually require library facilities of 7,000 to 8,400 square feet. Our current facilities provide approximately 3,600 square feet.

While the need for adequate library facilities is apparent to all who have reviewed the situation, the solution, as to where they should be located, is less than clear. The heart of the question lies in one's vision of our town; that is, should it continue to be a town with two villages or should it be a town with a town center? Recognizing that this decision is one in which the entire town should participate, the library trustees have proposed three alternative plans. These are:

(1.) Retain the Village Library Concept

Renovate, remodel and expand the Cummings Building; upgrade the basement level of Gardner Morse to a usable condition.

(2.) Retain the Village Library Concept

Sell the Cummings Building and build a new east library adjacent to it; upgrade the basement level of Gardner Morse to a usable condition.

(3.) Adopt the Town Center Concept

Build a new facility on town owned land near the geographical center of the town; sell the Cummings Building and adjacent lot, sell or possibly utilize Gardner Morse in some other capacity.

The library trustees plan to present the details of each option to the people of the town during a series of ten meetings early in 1977. This process may allow him to determine the wishes of the people, as they pertain to library services, endorse one of the three options and obtain planning money to fully develop the option.

In December of 1976, the trustees were presented with a written report from the owners of the Cummings Building. The report cited a number of very serious structural and safety deficiencies which required the immediate attention of the trustees. After carefully evaluating the report and its conclusions, the trustees, in order to protect the safety of the people using the building, temporarily closed it to public access. Simultaneously, library hours were expanded at the Gardner Morse Building in order to provide the same amount of open time. The trustees immediately began the work to rectify the structural and safety problems and after meeting with the Selectmen and Finance Committee charted a course of action, ending in opening again by the end of February, 1977. The cost of the repairs was approximately \$5,000.

Our library staff has remained at 1974 levels despite increases in the work load. Their skills and competence allowed us to receive an LSCA Enrichment Grant of \$1,865 and state aid of \$1,512 during the 1976 fiscal year. The hard work and able direction provided by our librarian, Mrs. Ruby C. Benson, continues to bring about high levels of service to the town's people and improved staff productivity. It is indeed unfortunate that we have not been able to maintain their salaries at least consistent with the rise in the cost of living.

It is a serious matter that must have a high priority during the next fiscal year.

We are appreciative and deeply indebted to the help, support and encouragement provided by the Friends of the Boxford Library. It would have been impossible financially and otherwise to have provided the high level of service without their assistance. We are also very grateful to the Boxford Garden Club for their work in beautifying the external appearance of both our buildings.

For the Town Library Trustees
ROBERT C. COLE, JR.
Chairman

SCHOOL COMMITTEE

Donna H. Dickson, Chairman	Term Expires 1978
W. Alan Harding, Vice-Chairman	Term Expires 1978
Judith S. Lawrence	Term Expires 1977
Elaine F. Lincoln	Term Expires 1979
Gerard A. Papin	Term Expires 1979

School Superintendent

Herbert Rouisse

School Committee Operation

The Boxford School Committee meets regularly on the second and fourth Thursdays of each month throughout the year at 7:45 p.m. Meetings are held in the Aaron Wood School. Meetings are open to the public and citizens are encouraged to attend. The agenda is reported in the press before each meeting. Individuals or groups may have an item placed on the agenda by forwarding a written request to the Superintendent. Executive sessions are held as seldom as possible and then only for matters requiring privacy and consistent with the open meeting law. A notice is posted at the Town Hall in the event of special meetings or a change in the date of regular meetings. The committee held 24 regular meetings during 1976.

Effort is made to coordinate with groups with related interests in the schools. Boxford School Committee members serve on other committees as follows:

Topsfield-Boxford School Joint Union Committee —

Donna Dickson
Judith Lawrence
Gerard Papin

School Building Committee—

Judith Lawrence
Elaine Lincoln
Alan Harding

Masconomet Special Education Collaborative Board—

Judith Lawrence

A major effort involving all appropriate community groups is presently being made to bring about a much bigger degree of protection for the school buildings, which represent the major capital investment of the town. Concerned with an increased incidence of glass breakage, some minor vandalism and illegal entry of the schools, and the lack of a comprehensive fire detection system, the School Committee initiated the formation of a School Building Protection Committee. The group has representation from the Fire Department, the Police Department, the Finance Committee, the Insurance

Committee, and the Town Communications Department, as well as School Committee and school staff representatives. This ad hoc committee has met several times to consider the various aspects of a comprehensive problem. One direct result has been the direct tie-in of the school fire alarm system to the Town Communications Center via leased telephone lines, providing an automatic alerting of problems during unoccupied periods. In addition to this tie-in, the detector system has been upgraded somewhat from what had been a very minimal and inadequate level. The School Building Protection Committee is now pursuing means of further upgrading the fire detection and alarm system. It is anticipated that the Town will be asked to consider at the annual town meeting a proposal for further improvement in the protection of the buildings.

Continuing efforts have also been made by the committee members to communicate fully with parents and members of the public. Press releases were issued regularly after meetings and articles on School Committee activities were included in the school newsletters. Information papers on the new social studies curriculum, system goals, and on School Committee objectives for the 1976/1977 school year were forwarded to all parents. Surveys were made to determine parental opinion relative to certain programs and procedures. The committee policy was completely reviewed and updated. Copies of it and the curriculum guides were shelved in the public libraries.

Fiscal

The costs of all goods and services have continued to escalate; this also applies to education, the major service provided by the community. The general inflationary trend, the requirements of legislative mandate, and the direct and indirect impact of collective bargaining would tend to drive the costs of schools upwards at a critical rate without maximum effort to restrain costs and the helpful influence of a declining enrollment. The budget proposed for 1977/1978 as of this writing reflects many of these conflicting pressures and represents an increase of \$44,710 or 5.19% over the 1976/1977 budget. The final budget may vary somewhat.

Some of the major factors contributing to this increase are these:

- (a) Higher salary levels reflecting the collective bargaining settlements, annual increments, and increases provided for non-teaching personnel.
- (b) The much higher cost of a new, publicly-bid school bus contract.
- (c) The need for higher outlays to maintain the school plant in a safe, economically-operated condition.
- (d) Higher energy costs.

In view of these factors, the final budget of necessity could provide little in the way of new programs or services. Such accounts as general supplies, consumable instructional materials, and new equipment were held at or below the level of the previous year. There was a further reduction of the classroom

teaching staff by one position, effective for the 1977/1978 school year.

The budgets for 1976/1977 and 1977/1978 follow:

	BUDGET 1977-1978	
	Budget 1976-1977	Budget 1977-1978
ADMINISTRATION		
School Committee		
Salary of Clerk	\$ 455	\$ 482
Other Expense	625	750
Superintendent's Office		
Salary	13,604	13,799
Secretarial Salaries	8,902	9,066
Supplies and Materials	1,079	1,298
Ch. 766 Census	525	525
Other	298	290
Travel in State	311	300
Travel Out of State	141	136
	<u>\$ 25,940</u>	<u>\$ 26,646</u>
INSTRUCTION		
Supervision		
Assistant Superintendent	\$ 10,337	\$ 10,481
Contracted Instruc. Serv.	680	730
Principal's Office		
Salaries	38,774	41,172
Secretarial Salaries	10,113	11,622
Supplies and Materials	777	827
Other Expense	505	505
Teaching		
Salaries - regular	432,851	456,473
Salaries - special education	55,693	65,271
Salaries - substitutes	6,660	6,520
Salaries - teacher aides	860	866
Supplies and Materials		
General	7,214	5,941
Consumable Instruc. Materials	5,951	5,809
Physical Education	596	531
Music	1,729	310
Special Needs	1,448	400
Art	3,102	2,904
Workshop & Conference	3,225	2,625

Travel - Special Education	178	178
Travel - Instruction	286	310
Textbook Programs		
Basic and Supplemental	3,066	1,130
Music	2,020	100
Library Services		
Salary - Clerks	6,484	6,663
Supplies and Materials	296	223
Audio-Visual Program		
Supplies and Materials	962	515
Guidance Services		
Supplies and Materials	1,089	1,089
Psychological Services		
Consultant Services	4,500	3,175
	<u>\$599,396</u>	<u>\$626,370</u>

OTHER SCHOOL SERVICES

Health Services		
Nurse, Salary	\$ 8,391	\$ 8,860
Physician, Salary	500	250
Supplies and Materials	135	153
Nurse Travel	151	151
Pupil Transportation		
Contracted Services		
Regular	\$75,400	90,480
Special Education	2,295	1,398
Educational Trips	1,440	1,800
Vocational	1,200	-0-
Food Services		
Lunch Hour Suprv. Sal.	7,920	7,920
	<u>\$ 97,432</u>	<u>\$111,012</u>

OPERATION AND MAINTENANCE OF PLANT

Operation of Plant		
Custodial Salaries	\$ 38,872	\$ 41,007
Supplies and Materials	4,950	5,598
Heating Buildings		
Oil	18,428	20,002
Gas - Cafeteria	1,831	2,014
Utilities		
Light and Power	11,637	12,801
Telephone - Schools	1,982	2,185
Telephone - Adminis.	647	786

Maintenance of Plant**Maintenance of Grounds**

Care of Grounds	1,700	1,850
Waste Removal	1,000	1,000
Other, repair of equip.	200	200

Maintenance of Buildings**Repair and Upkeep**

Specific	10,628	17,600
Emergency	1,500	-0-

Maintenance of Equipment

Schools - Specific	750	885
Administrative Office	206	198
	<u>\$ 94,331</u>	<u>\$106,126</u>

FIXED CHARGES

Insurance Program	\$ 17,535	\$ 21,604
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COMMUNITY SERVICES

Reimb. Janitor Salaries	\$ 300	\$ 300
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ACQUISITION OF FIXED ASSETS**Acquisition of Equipment**

Library	\$ 2,020	\$ 2,020
Schools	1,538	794

Replacement of Equipment

Schools - Emergency	130	-0-
	<u>\$ 3,688</u>	<u>\$ 2,814</u>

PROGRAMS WITH OTHER DISTRICTS

Special Education Tuition	\$ 22,840	\$11,300
Vocational Tuition	200	200
Evening Practical Arts	150	150
	<u>\$ 23,190</u>	<u>\$ 11,650</u>

GRAND TOTALS

<u>\$861,812</u>	<u>\$906,522</u>
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The following reimbursement estimates are submitted:

Budget	\$906,522
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State Reimbursement (Estimated)

Chapter 70 (General Aid to Education)	\$200,704
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Elementary	\$ 92,324
Secondary	<u>108,380</u>
	\$200,704

For Elementary Purposes

Chapter 70	\$ 92,324
School Transportation	64,340
Special Education	40,000
Tuition and Miscellaneous	<u>6,500</u>
	\$203,174

Net Cost to Town for Elementary Education \$703,348

Fiscal

As part of its lengthy process of budget development, the school committee made a summary and analysis of enrollment, staffing, and expenditures. Some salient elements follow:

Budget Year	October 1 Enrollment	Expenditure	Per Pupil Cost	Total Teaching Staff Full Time Equivalent	Pupil/Staff Ratio	Average Class Size
1976/1977	651	\$849,545*	\$1,304.99	37.5	17.4	20.9
1975/1976	696	784,905	1,129.36	37.4	18.6	21.6
1974/1975	174	766,008	1,072.84	37.8	18.9	22.8
1973/1974	722	531,509	874.67	33.1	21.8	25.0
1972/1973	694	584,015	841.52	34.1	20.4	23.7
1971/1972	689	553,390	803.18	34.3	20.1	22.4
1970/1971	705	500,937	710.55	34.4	20.5	22.4
1969/1970	712**	447,393	628.36	34.3	20.8	22.3
1968/1969	656	363,008	555.37	30.8	21.3	24.3
1967/1968	643	302,663	470.71	27.1	23.7	26.8
1966/1967	561	270,682	482.50	24.8	22.6	25.5
Increase/ Decrease Over 10-Yr. Period	+ 16.0%	+ 213.8%	+ 170.5%	+ 51.2%	—23.0%	—18.0%

* Projected

** First year of Kindergarten Program

Budget Year	General Admin. & Superv. Expend.	Instructional				Regular Transportation Expend.	Cust. Salaries Expend.	Fuel & Power Expend.	Bldg. Oper. Maint.	Direct Cost Special Needs Expend.
		Instructional Salaries	Supplies/ Mater./ Equip. Expend.							
1976/1977	\$87,065	\$442,228	\$25,430		\$71,830	\$41,007	\$34,775	\$17,484	\$88,205	
1975/1976	84,667	411,003 +	20,952		74,840	35,609	31,126	14,859	76,675	
1974/1975	74,781	408,470 +	29,475		75,640	32,992	29,080	12,023	54,976	
1973/1974	66,668	315,459 +	26,030		58,565	29,974	26,534	23,961	48,718	
1972/1973	56,324	301,807	23,024		47,800	30,650	29,861	26,191	44,717	
1971/1972	53,253	301,716	24,729		46,023	29,161	17,692	8,665	35,591	
1970/1971	49,054	276,746	21,017		33,130	27,656	16,496	14,056	31,611	
1969/1970	43,367	261,628	19,409		34,520	22,548	13,437	6,795	23,769	
1968/1969	36,959	201,833	16,888		31,580	17,517	10,579	6,108	19,512	
1967/1968	27,988	166,059	14,292		32,085	15,609	9,057	4,307	15,848	
1966/1967	24,937	145,836	9,499		32,031	14,131	9,422	6,291	13,037	
Increase/ Decrease	+ 249.1%	+ 203.2%	+ 167.7%		+ 124.3%	+ 190.2%	+ 269.1%	+ 177.9%	+ 576.6%	

+ Distortion by summer pay problem

Collective Bargaining

Another major effort of the School Committee was the completion of the collective bargaining with the Boxford Teachers Association. Bargaining began in November to reach a successor agreement to the current two-year pact, which terminates in August, 1977. The bargaining has been based on a series of proposals submitted by the Boxford Teachers Association which called for a higher salary schedule, various job protection provisions, and improvement in certain fringe benefits.

Agreement on a new contract was reached in the eighth bargaining session. The new, two-year contract will become effective on September 1, 1977. The major element of the settlement was a two-year salary package. The new schedules, including annual step increments, represent an average increase of 9.12% in the first year of the contract and a 7.0% increase in the second year of the contract. The schedules for the 1977/1978 and 1978/1979 school years follow:

1977/1978

Step	B	B + 15	B + 30	M	M + 15	M + 30	P.C.
1	9,875	10,150	10,425	10,700	10,975	11,250	11,525
2	10,325	10,600	10,875	11,150	11,425	11,700	11,975
3	10,775	11,050	11,325	11,600	11,875	12,150	12,425
4	11,225	11,500	11,775	12,050	12,325	12,600	12,875
5	11,725	12,000	12,275	12,550	12,825	13,100	13,375
6	12,225	12,500	12,775	13,050	13,325	13,600	13,875
7	12,725	13,000	13,275	13,550	13,825	14,100	14,375
8	13,225	13,500	13,775	14,050	14,325	14,600	14,875
9	13,725	14,000	14,275	14,550	14,825	15,100	15,375
10	14,225	14,500	14,775	15,050	15,325	15,600	15,875
11	14,775	15,050	15,325	15,600	15,875	16,150	16,425
12	15,325	15,600	15,875	16,150	16,425	16,700	16,975
13	—	—	—	16,750	17,025	17,300	17,575

1978/1979

Step	B	B + 15	B + 30	M	M + 15	M + 30	P.C.
1	10,350	10,625	10,900	11,175	11,450	11,725	12,000
2	10,800	11,075	11,350	11,625	11,900	12,175	12,450
3	11,250	11,525	11,800	12,075	12,350	12,625	12,900
4	11,750	12,025	12,300	12,575	12,850	13,125	13,400
5	12,250	12,525	12,800	13,075	13,350	13,625	13,900
6	12,750	13,025	13,300	13,575	13,850	14,125	14,400
7	13,250	13,525	13,800	14,075	14,350	14,625	14,900
8	13,800	14,075	14,350	14,625	14,900	15,175	15,450

9	14,350	14,625	14,900	15,175	15,450	15,725	16,000
10	14,900	15,175	15,450	15,725	16,000	16,275	16,550
11	15,500	15,775	16,050	16,325	16,600	16,875	17,150
12	16,100	16,375	16,650	16,925	17,200	17,475	17,750
13	—	—	—	17,525	17,800	18,075	18,350

Teachers who have served for more than ten years of consecutive service in Boxford will receive \$200 above the normal placement on the above schedule.

Other provisions of the settlement call for the introduction into the contract language relative to job security in connection with reductions in force brought about by declining enrollment, an adjustment in the limit of funding to be borne by the School Committee for long term liability insurance and a provision for posting notices of openings for teaching positions.

Negotiating for the School Committee were Gerard Papin, Donna Dickson, and W. Alan Harding. Negotiating for the Teachers Association were Kenneth Kenney, Jill MacDonald, Arthur Nicolaisen, and James Platt.

K-12 Coordination

An outgrowth of the full discussion and concluding vote of the K-12 issue in 1975 was a continued effort during 1976 to effect a full degree of coordination and cooperation in curricular programs and other practices. Informal quarterly meetings of the full membership of the four school committees, Boxford, Masconomet, Middleton, and Topsfield, have been held to provide a forum for discussions. Quarterly meetings of the four chairmen and the three superintendents have also been established. Minutes of all regular school committee meetings are provided to members of the other three committees. The superintendents have continued their practice of regular meetings.

Tangible results of past and current cooperation are evidenced in a unified school calendar, unified milk bids, common school closing practices, common pupil record cards and folders and the Masconomet computer handling of attendance for all four districts. Some curricular programs are common, some are coordinated, and any work at the elementary level toward the revision of a curricular program is reviewed in detail with appropriate personnel at the secondary level. In process also is an effort to move toward more common testing programs and the joint effort of teachers at the sixth and seventh grades to provide for the best possible transition for students moving from the elementary to the secondary level.

A major administrative attempt at coordination has been the establishment of the Masconomet Special Education Collaborative, under which the four school districts jointly employ a special needs administrator, as required under the provisions of Chapter 766 of the Acts of 1972. Now in the second

year of operation, this joint effort has resulted in a large improvement in coordinating the attempts of the four districts to cope with the heavy and complex demands placed upon all school systems under Chapter 766, and has done this in a more effective and a more cost-efficient manner than could have been accomplished on an individual basis.

Curriculum and Instruction

Perhaps the most important function of the School Committee is to review and approve new curricular and teaching approaches. During the sixties and seventies, there has been increased interest in education. The impetus for this has come from several groups including teachers and parents and can be directly related to the changing needs of society such as the need to place greater emphasis on the individual, the need to develop basic tools which will lead to economic success, and the need to deal with, understand, and control rapid technological growth. Concurrently, there has been an increased understanding of the learning process and teaching methodology due to research conducted by educators and psychologists. As a result of these developments and in response to the needs of society, public education has assumed an important new role with greater emphasis being placed on economic skills, social awareness and self concept. In order to keep abreast of these changes and to deal with the important role placed on public education, the School Committee has devoted much effort toward improving school curricular and instructional approaches.

In an effort to clarify the general goals of the elementary school program and set forth general guidelines for the development of new curriculum and instructional programs, the teaching staff developed and the School Committee approved a statement of instructional priorities and considerations in 1972. During 1976, the School Committee reassessed its commitment and the commitment of the school community to these instructional priorities. As part of this process of reassessment, parents, teachers, and administrators were asked to review and evaluate the existing statement of instructional priorities and make suggestions for change to the School Committee. As a result of this effort, a revised eighteen point statement of instructional priorities was developed, approved, and sent to all parents and teachers. The new statement of instructional priorities and considerations clearly indicates a continuing concern for how the individual learns, the individual child as a person, the development of fundamental skills, and home-school communication and cooperation. The values and goals set forth in this statement will serve as guidelines for the planning and implementation of instructional programs in the coming years.

In September of 1975, the Social Studies Curriculum Committee was organized to revise the social studies curriculum guide. The Committee was composed of teachers and administrators representing the Topsfield and Boxford school systems. As a basis for determining areas for revision, the

Committee established working objectives based on input from parents, teachers and students. This input was gained through surveys conducted in January of 1975. In addition, the Social Studies Committee met with representatives of the Masconomet Junior High School Social Studies Department to discuss the content of the curriculum and the best means of coordinating the elementary and junior high school programs. The Social Studies Committee worked on the development of the guide for a period of more than a year. In August of 1976, the Committee presented the preliminary draft of the guide to the School Committee and received its approval. The curriculum is now being implemented on a limited basis in selected classrooms to try the new guide, texts and materials before they are put into general use in September, 1977, throughout the school system.

Several areas of study have been given increased emphasis in the new social studies guide. For example, greater emphasis is placed on United States studies. At least one major unit appears at each grade level with a full year and one quarter devoted to this important topic at the fifth and sixth grades. Another major area of emphasis is map, globe, and reference skills. Beginning with kindergarten, these skills are taught at each grade level; the ultimate objective being a reasonable facility with the interpretation of maps, the effective use of library resources, and the preparation of rudimentary research papers. The discipline of economics has also received additional coverage in the new guide with concepts such as work, money, supply and demand being introduced at various grade levels. In addition, greater emphasis has been placed on local studies and current issues in the social sciences.

In preparation for the first year of preliminary implementation, the School Committee has provided for increased funding for a variety of new materials. It is hoped that the initial work done by the social studies committee will bring about an increased student awareness of important social issues.

In October of 1976, a committee of Boxford and Topsfield teachers and administrators was formed to review the existing language curriculum. The Language Curriculum Committee expects to complete its work on the initial stages of the modified program by the end of the current school year. As a result of the curriculum revision work, it is expected that greater emphasis will be placed on language mechanics, communication skills, creative language experiences, study skills, spelling skills, and penmanship. It is also expected that increased coordination of programs between elementary and junior high school will be fostered as a result of the curriculum work. As a result of the curriculum work, several meetings have already been held with representatives of the elementary and junior high school involved. In addition, classroom visitations have taken place between language teachers at the elementary and junior high. As a result of this cooperation, it is expected that the transition for students from elementary to junior high school will be greatly enhanced. During the 1977/1978 school year, the revised language

curriculum will be implemented in a limited number of classrooms on a provisional basis for the full school year. Hopefully, this will allow for a critical assessment of the new guide, texts, and materials prior to their adoption.

Also, in October of 1976, a committee composed of parents, teachers, and administrators from Topsfield and Boxford was formed to review pupil progress reporting procedures. The Progress Report Committee expects to complete its work in the Spring of 1977. The Committee has sought reactions from parents and teachers related to suggested changes in the progress report format. It is hoped that this review will lead not only to a better reporting instrument but also to increased communication between home and school in the important area of children's progress in school.

Of significant impact to curriculum work has been the passage by the Massachusetts Legislature of Chapter 622 of the Acts of 1971 and Title IX of the Federal Civil Rights Act. Both of these legislative actions are intended to prohibit discrimination on the basis of sex, religion, race, color, or national origin. Although the major impact of both laws will be at the secondary and college levels, elementary schools are required to review materials, curriculum programs, and teaching strategies and eliminate discriminatory practices. In curriculum areas, an **ad hoc** committee of parents has been formed to review new curriculum programs beginning with the recently completed social studies work. In addition, several staff members have attended in-service training programs on implementation of the new law conducted by the Department of Education. Through these efforts, it is hoped that the school system will not only continue to comply with the required standards set by these laws but will also provide a learning atmosphere and a curricular program which reflect the spirit of the legislation.

In conclusion, public education is not immune to the changing needs of society. As economic and social conditions change, schools must adjust to the new circumstances created by the change. In educating the children of the community for their future role in society, the challenge facing public education will be to develop qualitative and economically feasible instructional programs. The assistance of a dedicated teaching staff is a key factor in meeting this challenge. The School Committee looks forward to a cooperative effort on the part of all members of the school community in working toward continued qualitative growth of the school programs.

Special Needs in Education

In 1972 the Massachusetts Legislature enacted Chapter 766 to become effective in September, 1974. Since its initial implementation, Chapter 766 has caused a comprehensive overhaul of special education programs. Prior to the passage of the legislation, the Commonwealth assumed the major responsibility of providing programs for severely handicapped school age children. Chapter 766 shifted the evaluative, fiscal, and programmatic

responsibility for these children to the local community. In addition, the law increased both qualitatively and quantitatively the evaluative and programmatic responsibility of the local community for mildly handicapped children within the regular school program. As a result, the first two years of implementation have seen a significant increase in new and improved programs and services to handicapped children.

During the 1975/1976 school year, the School Committee approved several new programs to deal with the special needs of children in the schools. An activity group program began in the spring of 1976. The intent of this program is to assist children who are having a significant degree of difficulty in coping with school and classroom situations. In addition, a class for developmentally disabled children was established cooperatively by Topsfield and Boxford. The intent of this program is to provide children who are unable to function successfully in the regular classroom with an intensive, small class program. Children spend the major part of the school day in the developmentally disabled classroom working with basic academic curriculum skills, and social and emotional development. Whenever possible, the children in the developmentally disabled class are involved in regular classroom programs and activities of the school.

In order to provide for the general administration of Chapter 766 programs, the Masconomet Special Education Collaborative was established by the four districts in the Tri-Town area in September of 1975. This cooperative effort has led to increased coordination of program, and a better service delivery system. In addition, the School Committee has continued participation in the North Shore Special Education Consortium which is made up of seven member districts. The purpose of the Consortium is to provide programs and services for severely handicapped children.

Since the passage of Chapter 766, the School Committee has approved increased staff, new programs, and additional administrative personnel to carry out the legislative mandate. It should be noted, however, that the implementation of Chapter 766 has resulted in a significant increase in budget expenditures for special education programs.

School Lunch Program

Despite efforts to operate the lunch program in the most economical manner consistent with the provision of a nutritious and appetizing lunch, the program sustained a small loss of \$162.53 for the 1975/1976 school year. The continuing increase in the costs of food and labor could not be offset by efficient management and determined attempts to maintain a balance in the account. The annual financial statement follows:

Receipts		Expenditure	
Pupil Sales	\$28,524.93	Food	\$23,991.98
Adult Sales	1,872.75	Labor	19,899.65

U.S.D.A.	<u>14,445.72</u>	Other	<u>1,114.30</u>
	\$44,843.40		\$45,005.93

One helpful element in the 1976/1977 school year operation has been a small increase in the subsidy per plate from the Office of School Lunch. Also an advance payment of \$1,783.00 at the beginning of this school year has been of great assistance with the cash flow problem, which frequently occurred at the beginning of the school year. The above, plus some moderation of the spiraling cost of food and a higher percentage of participation, have resulted in a very modest balance for the first four months of the current school year.

Parents are reminded of the free and reduced lunches available to families meeting certain federal income levels. This applies to temporary as well as regular circumstances. Parents are urged to contact their principal if there is a question of eligibility. The anonymity of both parent and child will be protected.

Health Services

The school health program continues to be an essential element of the total school program. In addition to the regular classroom instruction in health and safety which is incorporated into the science/health curriculum, Mrs. Hunter, School Nurse, and Dr. Brackbill, School Physician, provide many health services. The height and weight of each child is recorded annually. Prescription medicine is dispensed to students with parental direction. Care is provided for ill or injured children until their parents can assume responsibility for them. Other services include:

Physical Examinations	— 33 students, five referrals
Vision Tests	— all students, 23 referrals
Hearing Tests	— all students, 19 referrals
Lazy-Eye Clinic	— preschoolers, one referral
Influenza Vaccine	— school staff
Mantoux Tuberculosis Test	— school staff

The law now requires immunization against diphtheria, pertussis, tetanus, measles and polimyelitis as a condition of school attendance. A child may be admitted upon certification by a physician that the health of the child would be endangered by such immunizations, or by certification by the parent that immunization conflicts with his sincere religious beliefs. Parents are requested to attend to this matter prior to the spring registration for Kindergarten if possible.

ENROLLMENT, OCTOBER 1, 1976**Harry Lee Cole**

Grade	K	1	2	3	4	5	6	Total
Boys	13	27	14	22	25	21	23	145
Girls	14	15	13	13	22	22	21	120
	27	42	27	35	47	43	44	265

Spofford Pond

Grade	K	1	2	3	4	5	6	Total
Boys	22	18	19	35	34	35	39	202
Girls	16	36	34	16	23	33	26	184
	38	54	53	51	57	68	65	386

TOWN OF BOXFORD**School Census**

Ages	5-7	7-14	14-16	16-21	Totals
Boys	74	410	135	170	789
Girls	83	366	135	117	701
	157	776	270	287	1490

Entering Age Policy

Age of Admission — Children entering kindergarten must reach their fifth birthday by October 31st of the year in which they enroll.

Children who reach their fifth birthday in the three-month period immediately following (November 1, through January 31) will be enrolled upon successful completion of screening procedures administered by the school system. The decision of the school administration will be final and binding.

Underage first grade pupils transferring from other school systems may be admitted under the following conditions:

1. The school must be a part of a recognized school system.
2. In every case, the admission of underage children shall be dependent upon the fitness of the child to profit by the appropriate grade program of the Boxford Public Schools, such fitness to be determined by the Superintendent of Schools.
3. All admissions are subject to a probationary period of one term.

No-School Signal

No-school announcements will be broadcast over WBZ, WMEX, WEEI, WHDH, WESX, and WMLO between 7:00 and 7:30 A.M. if there is no school for the day. Announcements regarding "No School" are made by the

Boxford Superintendent for the Boxford Elementary Schools only. Announcements for the Masconomet Regional High School will be made by the Regional Superintendent and will be designated "Masconomet Regional High School".

In addition three long blasts will be given on the local fire alarm at 7:15 A.M. to designate no school for the elementary classes (Grades Kindergarten through Six) for the day. A similar signal at 10:45 A.M. will indicate no afternoon kindergarten session.

During storms or extremely cold weather, parents are urged to exercise their own judgment in sending their children to school.

BOXFORD SCHOOL CALENDAR 1977 - 1978

Sept.	6	(Tuesday)	Teacher Orientation
Sept.	7	(Wednesday)	School Opens — full day
Oct.	10	(Monday)	Columbus Day — No School
Nov.	11	(Friday)	Veteran's Day — No School
Nov.	23	(Wednesday)	Close at Noon for Thanksgiving Recess
Nov.	28	(Monday)	School reopens
Dec.	23	(Friday)	Close at regular hour for Christmas recess
Jan.	3	(Tuesday)	School reopens
Jan.	16	(Monday)	Martin Luther King Day — No School
Feb.	17	(Friday)	Close at regular hour for February vacation
Feb.	27	(Monday)	School reopens
Mar.	24	(Friday)	Good Friday — No School
April	14	(Friday)	Close at regular hour for Spring Recess
April	24	(Monday)	School reopens
May	29	(Monday)	Memorial Day — No School
June	23*	(Friday)	Close at regular hour for Summer Vacation

* If statutory regulations have been met

TEACHER DIRECTORY
As of January, 1977

Name	Grade or Subject	Appointment	Degree	College or University
SPOFFORD POND School				
Joseph P. Ritchie	Principal	1956	BA	Boston College
Arthur Nicolaisen	Grade 6	1974	M.Ed.	Boston College
			BA	Merrimack College
James D. Platt	Grade 6	1969	M.Ed.	Boston College
			BA	Boston State College
Agnes Schmitt	Grade 6	1966	MA	Salem State College
			BS	Northwestern Univ.
Aleda Collins	Grade 5	1968	M.Ed.	Salem State College
Connie Lawrence	Grade 5	1974	BS	Castleton State College
John Presto	Grade 5	1974	BA	Houghton College
			BA	Univ. of San Francisco
Leslie Hamilton	Grade 4	1969	M.Ed.	Boston University
Mary Oberti	Grade 4	1969	BA	Merrimack College
			BS	Plymouth State College
Ruth Race	Grade 4	1974	M.Ed.	Boston University
Marian Caulfield	Grade 3	1970	BA	Middlebury College
Carol Cyphers	Grade 3	1974	BA	San Francisco St. College
Anne M. Howard	Grade 3	1967	BS	St. Joseph's College
Dorothy M. Carver	Grade 2	1939	BS	Bates College
Joan Leighton	Grade 2	1969	BS	Salem State College
Enid Davis	Grade 1	1961	BS	Wheelock College
			BS	So. Conn. State College
			M.Ed.	Salem State College

Barbara A. Horn	Grade 1	1963	BS	Lesley College
Deborah Mahoney	Grade 1-2	1974	BS	Salem State College
Margaret Cook	Kindergarten	1977	BA	Principia College
Susan Malcos	Kindergarten	1976	BA	Queens College
			MA	New York University
HARRY LEE COLE SCHOOL				
Isabelle A. Griffin	Principal	1961	BA	Regis College
			M.Ed.	Salem State College
Kenneth Keaney	Grade 6	1968	BS	Northeastern University
Pamela Noury	Grade 6	1975	BS	Framington State College
Sandra Bernard	Grade 5	1972	BA	Merrimack College
Richard Bateman	Grade 5	1970	BS	Salem State College
Marilyn Guptill	Grade 4	1968	BS	Univ. of New Hampshire
			M.Ed.	Northeastern University
Cynthia Hurley	Grade 4	1976	BA	Oregon State University
Renee Hamilton	Grade 3	1976	BS	Wagner College
			M.Ed.	Regis College
Phyllis Wallace	Grade 2-3	1970	BS	Salem State College
Harriet Ernst	Grade 2	1962	BA	Univ. of Massachusetts
Sherry Anderson	Grade 1	1973	BS	New York University
Virginia Douglass	Grade 1	1964	BS	Salem State College
Anne Millett	Kindergarten	1969	BA	Lesley College
SPECIALISTS				
Eleanor Schmakel	Art	1967	BA	Pratt Institute
			M.Ed.	Columbia University
Janine Dyer	Music	1975	BA	Boston Conservatory of Music
Joseph Gates	Phys. Ed.	1975	BS	Penn. State University

Jill MacDonald	Phys. Ed.	1967	BA	Iowa State University
Dorothea D'Agostino	Reading	1960	BS	Salem State College
Rita Wade	Reading	1970	BS	Boston Teacher College
Parmelia deWinter	Resource	1974	BS	Middlebury College
			M.Ed.	Harvard University
Dona McDuff	Resource	1970	BS	Salem State College
			M.Ed.	Salem State College
Laurie Miller	Speech	1977	BS	Emerson College

ANNUAL REPORT FOR THE NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT

This was an eventful and historic year for the North Shore Regional Vocational School District with a series of significant events taking place.

In early February 1976 a lease with USM Corporation was consummated for 192,000 square feet of space at the Beverly facility thus assuring excellent facilities for our school for the next twenty years at a foreseeable cost.

Plans for the renovation of the facility on the north end of the USM building into shops and classrooms were completed in March of 1976.

In early April the renovation project was put out to bid and contracts were awarded in late April.

Renovation work was commenced in May of 1976 with target date for completion on August 28, 1976.

Plans and specifications for a school cafeteria were completed and Federal Funds obtained covering 75% of the total cost of same.

Of special significance was the decision to purchase and recondition a fleet of used busses for pupil transportation starting in September 1976. This resulted in a most efficient and economic school transportation program comparable to any in the state. It could well serve as a model for other districts.

At mid year a new school catalog was created for distribution to area residents and junior and senior high schools of member cities and towns.

The Superintendent and Principal finalized plans for staffing the new regional high school and faculty staffing was completed in time for school opening in September.

The necessary renovations were completed to allow a full opening of the North Shore Regional Vocational School District in September of 1976. This almost impossible task of organizing, renovating, setting up staff and transportation facilities and readying a school for 479 students was only accomplished by the complete dedication of the Supt-Director and his aides.

Boxford sent 10 students to North Shore Regional Vocational School District the first year and it is hoped that more people in our town will avail themselves of the opportunity to investigate and examine the curricula and facilities in Beverly.

The school is underway with enrollment due to approximately double in this coming year with no increase in costs to member communities and in fact a significant reduction in cost to the town of Boxford inasmuch as the one time start-up costs are now over.

The North Shore Regional Vocational School District looks forward to the next decade confident that a successful start insures a quality vocational educational program for residents of Boxford and other member communities.

In closing it should be noted that on July 2, 1976, Charles K. Knisely replaced Kenneth E. Littlefield as Boxford representative on the North Shore

Regional Vocational School District. Mr. Littlefield deserves our deepest gratitude for the many long years of devotion and dedication he has given toward making the creation of North Shore Regional Vocational School District a reality. Mr. Littlefield has guided the Vo-Tech from its formative stages through to completion and has served well with foresight, ability, dedication, and untold hours of hard work.

CHARLES K. KNISELY
Boxford Representative
NSRVSD

In accordance with Article 28, as voted at the Boxford Town Meeting on May 11, 1976, the study committee appointed by Moderator DeWitt Minich, has determined that from a fiscal and educational aspect, the Town of Boxford should not consider withdrawal from the North Shore Regional Vocational School District at this time.

Our studies showed that utilization of this facility by the residents of Boxford compares favorably with that of Masconomet Regional High School on the basis of cost per pupil, and will continue to improve based on current enrollment projections for the future.

From an educational aspect, the quality of instruction, the administration and the facilities available at North Shore Regional Vocational School, will provide instruction and training in fields not previously available to our students.

It is also recommended that the Finance Committee monitor, on a continuing basis, the relative costs to assure continued value is received from our future participation in this program.

Respectfully,
RICHARD J. EDDY
Chairman

Committee Members:
ROBERT CONROY
CHARLES KNISELY
KENNETH LITTLEFIELD
DAVID LADD

PUBLIC WORKS

Highway Department

REPORT OF THE DEPARTMENT OF PUBLIC WORKS**Road Work 1976**

For the fiscal year 1975-76, the Department of Public Works accomplished a great deal of work under the five year road improvement program.

Mix in Place: (Sand Stone & Tar)

Spofford Road from Ipswich Road to Highland Road.
Valley Road from Spofford Road to Ipswich Road.
Pine Plain Road from Route #133 to Georgetown Line.
Glendale Road from Main Street to Ipswich Road.
Middleton Road from Bald Hill to Burning Bush Drive.
Maple Avenue.
Cole Drive.
Depot Road.
Georgetown Road from Ipswich Road to Depot Road.

Seal Coat: (Sand & Tar)

Anderson Drive.
Beech Wood Circle.
Woodcrest Road from Spruce Wood Circle to Kelsey Road.
Redwood Circle.

Some various section's of Herrick Road, Georgetown Road and Depot Road were dug out and re-graded. A new catch basin and a cross over drain was put in on Herrick Road.

Lilly Pond Road was re-graded, and there were new equalizer pipes installed.

One hundred and fifty-seven catch basins and culverts were cleaned, guard rails were repaired and sump holes were dug.

Public Grounds and Ballfields

During the warmer seasons all the common's and triangles were cut and shrubs were pruned.

Approximately five hundred (500) supervised ballgames took place on the Town's fields. A new Soccer field was established at the Spofford Pond School.

The Department of Public Works maintains and keeps all of the Town's fields upgraded for the use of the different games and leagues.

Tree

Some of the ninety year old road side maples are slowly dying out, and

they have to be removed. This winter with the frigid temperatures as high as they were, the heavy snow and winds took a heavy toll of limbs and branches, there were a large number of trees that blew down.

The after effects left a lot of topless and split trees. It will be sometime before the damages are totally cleaned up.

Landfill

The Board of Health has the responsibility of the landfill, but the operations are under the Department of Public Works as of the fiscal year 1976-77. There were no citations from the State Department of Public Health issued and there is a credit to the people that work there.

Snow Removal and Sanding

This year a real old fashion winter hit us. Our first snow storm was December 17, 1976.

The Town equipment and hired vehicles were called out twelve (12) times, each time there was three inches or more. The average year we plow seven (7) snow storms.

The snow storm on the week of January 9, 1977, the Town had to hire a grader with a wing to push the snow back, to make room for the next storm, this was a twenty-four hour operation until completed. The sanding operations were quite heavy, and the supply for the Town ran out so the material had to be obtained elsewhere.

Eighty percent of the plowing and sanding was done on overtime, plus the equipment hire and material costs put the budget in the hole by sixty percent. Let's hope next winter is less severe.

Respectfully submitted,
THOMAS F. GREENE,
Superintendent

HEALTH & INSPECTIONS

Animal Inspector

Board of Health

Public Health Nurse

B-T-W Health District

B-T-W Health District Treasurer

Inspectors, Reports of

Mosquito Control Project

INSPECTOR OF ANIMALS

Inspections of all horses, ponies, cattle, sheep, goats, oxen, and swine are ordered yearly by the Director of Animal Health for the State of Massachusetts. Such spot inspections are done year round to insure humane and proper care of all livestock and to guard against contagious diseases. If your livestock were not inspected, then please contact my office so you may be covered in the 1977 inspections. The 1976 inspections showed 71 horses, 37 ponies, 1 cow, 4 sheep, 3 goats, and 7 swine stabled in Boxford.

During 1976 nineteen (19) dog bites were reported. All of these animals were inspected and ordered quarantined for a period of ten (10) days, as required by state law in order to guard against contagious disease.

Under state law **all** bites, whether caused by wild or domestic animals, must be reported to the Inspector of Animals. Anyone with questions or complaints about the care of livestock should feel free to contact me at: Weloset Kennels, Route 97, Boxford, Ma., 887-5760.

Respectfully submitted,
ROBERT D. HUGHES
Inspector of Animals

REPORT OF THE BOARD OF HEALTH

1976 showed a continuation of engineering work and studies all pursuant to the preparation of a definitive action plan of the Sanitary Landfill Area for submittal to The State Department of Environmental Quality Engineering. The Board of Health has been working towards this goal for two years and is now hopeful that an appropriation will be approved at the 1977 Annual Meeting allowing the conclusion of the work. Investigation to date includes the determination of the ground water table. This was accomplished during the spring of 1975 and paid for out of available funds within the Board's budget; this information has been placed on file with the State. The Board was authorized a sum of \$3,500.00 at the 1976 Annual town meeting for a topographic survey; to date a sum of \$1,600.00 has been spent to produce a plan showing detailed information in and about the area of the present landfill. All this information, coupled with additional studies, will ultimately become a part of the definitive plan.

1977 will probably bring about the first major changes to on site sewage disposal regulations in years, when Title V replaces Article XI. This new code is being prepared by the State Division of Environmental Quality Engineering and will address such items as test pits, percolation tests, and set backs from wetlands. Also during 1977 we will see an implementation of a new "Safe Drinking Water Act" by the Federal Government. The Board is not in a position to comment on this Act yet, due to a general lack of information, but it appears that it may well effect any purveyor serving 25 or more people daily.

The Board conducted one of the first area Federal Government Sponsored Flu Vaccine Clinics on October 19. Public Health Nurse Irene McAfee worked closely with the Board on this project.

Looking to the future it appears that Public Health is going to become a larger item in the Board of Health budget. The Public Health needs of Boxford continue to be met by the Topsfield-Boxford Community Club Home Health Agency. The numbers of these needs are increasing, thus the cost to the Town will increase also.

The Board welcomed Dr. Douglas Dick as its new member in June. Dr. Dick was elected to the position left vacant by Dr. Buell Bassette.

Respectfully Submitted,
JUDITH F. BARR, R.N., Chairman
DOUGLAS DICK, DMD, Secretary
RICHARD B. ALM

REPORT OF THE PUBLIC HEALTH NURSE

The public health needs of Boxford continue to be met by the professional staff of the Topsfield-Boxford Community Club Home Health Agency.

The addition of a Medical Social Worker to our staff last summer has been a most valuable asset to the Agency and to the Town. Under doctor's orders, patients are referred to her for counseling regarding socio-economic or psychological problems.

During October, November, and December, we participated in the Swine Flu Program in cooperation with the Massachusetts Department of Public Health and the Topsfield Board of Health Agent. Seven hundred and twelve (712) people responded to the Clinic held in Proctor School on October 20, 1976. We wish to thank all of the nurses and clerical volunteers who contributed their time and talents to make the Clinic a success. One hundred five (105) injections were given by the Public Health Nurses to the homebound and to those who were unable to attend the Clinic. Due to our increased committment to the Flu Program this fall, our hypertension screening clinic has been postponed this spring.

We continue to provide Mantoux skin testing for T.B. contacts and other residents upon referral. Periodic follow-up is provided on active cases. it is also our responsibility to make sure that appointments are made and kept at local pulmonary clinics.

Visits are made to newborn and premature infants on referral. It is required that home evaluation visits are made by the Public Health Nurse before a premature infant is discharged from the hospital.

It is our goal to do all that we can to protect and improve the public health of this community.

IRENE McAFEE, R.N., B.S.
Public Health Nursing
Supervisor

Established under the provisions of Section 27A, Chapter 111 of the General Laws, the towns of Boxford, Topsfield and Wenham members of said district, organized and adopted by-laws on August 20, 1968. At the last annual district meeting the following members were elected as officers and members of the executive committee:

Secretary/Treasurer . . . Francis F. Perry (Boxford) Ex-officio Member

This was the first attempt, on a nation-wide basis, to carry out such a massive program. The response within the communities and the voluntary assistance received by the respective boards of health was over-whelming. Many adversities plagued this program from its start. The merits can not be evaluated at this writing. The absence of confirmed flu cases in this area has been said, "to be remarkable" and the reasons for this "unknown". However, in behalf of each respective board of health, we once again publicly acknowledge the efforts of all those volunteers, who made this program a success in our communities.

Respectfully submitted,
JOHN R. ROMANSKI

DISTRICT TREASURER'S REPORT
7/1/75 THROUGH 6/30/76

GENERAL FUND CASH BALANCE JULY 1, 1975 \$ 137.30

RECEIPTS:

Member Town Assessments:

Boxford (40%)	\$ 7,777.20	
Topsfield (40%)	7,777.20	
Wenham (20%)	<u>3,888.60</u>	\$19,443.00

Interest Earned on General Fund	<u>449.56</u>	<u>19,892.56</u>
		\$20,029.86

DISBURSEMENTS:

Salaries	\$15,515.00	
Travel	1,250.00	
Telephone	442.02	
Office Expense	172.66	
Laboratory Fees	6.00	
Insurance	311.00	
County Retirement	<u>1,848.00</u>	<u>19,544.68</u>

GENERAL FUND BALANCE — June 30, 1976		<u><u>\$ 485.18</u></u>
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Submitted by:
FRANCIS F. PERRY
District Treasurer

REPORT OF BUILDING INSPECTORS

Month	No.	Dwellings	No.	Garages	No.	Alt. or Add.	No.	Barns	No.	Pools
1975										
April	5	\$352,000.00			3	\$ 49,000.00				
May	1	75,000.00			5	15,350.00		3		16,600.00
June	2	105,000.00			5	28,775.00		5		15,850.00
July	6	362,000.00	1	8,000.00	3	7,616.00				
Aug.	4	234,000.00	2	37,000.00				1		3,600.00
Sept.	2	147,900.00			3	7,570.00				
Oct.	2	117,500.00			11	106,850.00		1		4,500.00
Nov.	3	132,000.00	1	6,000.00	5	21,100.00				
Dec.	8	490,000.00			1	10,000.00				
1976										
Jan.	3	215,800.00			1	5,000.00				
Feb.	3	163,000.00			1	900.00				
March	3	125,334.00			5	5,500.00				
Totals:	42	\$2,519,534.00	4	\$ 51,000.00	43	\$257,661.00		10		\$ 40,550.00

Seven (7) permits re-issued: 1 Press Box, 2 Demolition, 11 Chimneys,
1 Tennis Court, 1 House Moved.

Fees Collected: \$6,308.13

DONALD DENMAN
THOMAS F. GREENE
Building Inspectors

REPORT OF ELECTRICAL INSPECTOR**Electrical Inspections**

Appropriations		\$2,000.00
Expenses	\$1,357.15	
Salary	642.85	
Total Expenditures	\$2,000.00	\$2,000.00
Receipts for Electrical Permit Fees		\$2,256.00
Permits Issued	165	
Inspections	527	
Transportation Expense	\$ 807.15	
Office Expense	550.00	
Total	\$1,357.15	

H. W. SPERRY

REPORT OF PLUMBING INSPECTOR

Plumbing Inspection went smoothly and without any violations. There were Seventy Seven Permits Issued as follows:

New Construction	57
Alterations	16
Water Heaters	<u>4</u>
Total	77

Respectfully Submitted,
WENDELL P. HALL.
Inspector of Plumbing

REPORT OF GAS INSPECTOR

New Installations	20
Additional Appliances Added	10
Re-Inspections	<u>1</u>
Total Permits Issued	30

Respectfully Submitted,
GARDNER W. STARRETT
Gas Inspector

THE ESSEX COUNTY MOSQUITO CONTROL PROJECT REPORT OF ACTIVITIES 1976

The Essex County Mosquito Control Project organized in 1965 through legislative act serves nineteen communities in Essex County along with Winthrop and Revere in Suffolk County. The objective of the project is to reduce the mosquito population to the point where it no longer constitutes a public health hazard and a serious nuisance to man and his domestic animals. In pursuit of that objective the Essex County Mosquito Control Project conducts an integrated program on a regional basis twelve months of the year.

As the mosquito is an aquatic insect incapable of reproducing without a source of water, the major effort of the project is toward eliminating the breeding source through stream reclamation and ditching. Both power equipment and manual labor are employed in this phase of the program. In 1976 the two tractor-backhoe units owned by the Project reclaimed 25,970 feet of fresh water streams while the tractor-scavel plow unit recut 24,345 feet of salt marsh ditching. Another 7,040 feet of clogged brooks were cleaned manually. Oftentimes the overhanging brush must be removed from the stream banks to accommodate the heavy equipment. In 1976 a total of 2,755 feet of brushing was accomplished. The maintenance of ditching installed in previous years is an ever increasing problem. During the past year blockages and debris were removed from 3000 feet of existing drainage systems.

The second most important phase of the year-round control effort is the chemical treatment of temporary woodland pools and other known breeding sites which can not be eliminated on a permanent basis. This requires the application of an insecticide dust to the surface of the ice during the winter months and a liquid material to the surface of the water upon the arrival of spring when the mosquito larvae begin to hatch from overwintering eggs. Over 1000 acres were thus treated in Essex County during 1976.

During the period from June 1 to Labor Day, the active mosquito season, the Project conducts a spray program to reduce the number of biting insects. The older method of thermal abrosol fogging with insecticide and fuel oil has been discarded in favor of a more effective system known as ULV (Ultra Low Volume). Truck mounted units travelling at twelve miles per hour dispense an undiluted pesticide at the rate of four ounces per minute in minute droplets which are carried hundreds of feet by the air stream created by the spray machine and natural movement of the atmosphere. The per acre dosage under the ULV system amounts to one-half ounce of insecticide per acre treated as opposed to the old method of thermal abrosol employing one full ounce. As compared to a travelling speed of five miles per hour in the old method, the ULV application enables much greater coverage in a given time period. While the spray program is more effective and less expensive it presents one disadvantage. The minute particles of spray material are often-

times invisible as discharged from the machine, triggering calls from a good number of residents reporting the trucks passing their homes with the sprayer shut off. In 1976 with four units the Project, barring unsuitable weather and mechanical failures, treated each town on the average of once per week during the active mosquito season.

Another phase of the Mosquito Control Program which was started a year ago was expanded in 1976. That was the treatment of the catch basins in the several cities and heavier populated towns. The material used was a highly refined petroleum known commercially as Flit M-L-O.

The Summer of 1976 was by far the best year yet experienced by the Mosquito Control Project from the standpoint of total mosquito population. We know that our program over the years is gradually reducing the mosquito nuisance, but once in a while we experience a season when climatic conditions are unsuitable for widespread mosquito breeding. Such was the situation in 1976 not only in Essex County, but along the entire East Coast of the United States. Some say that a severely cold winter will adversely affect mosquito production. If this is so perhaps mother nature will assist us again in 1977.

Respectfully Submitted,
ROBERT W. SPENCER
Superintendent

Essex County Mosquito Control Project

A summary of work accomplished by the Essex County Mosquito Control Project in Boxford during 1976:

Pre-Hatch or Ice Dusting	113 acres
Spring Larviciding	45 acres
Ditching with Power Equipment	850 feet
Hand Ditching	1,350 feet
Brushing	300 feet
Spraying	June 1, 8, 16, 22, 29; July 6, 20, 27; August 3, 17, 24, 31

FINANCE

Accountant

Assessors

Capital Budgeting Committee

Finance Committee

Tax Collector

Town Treasurer

REPORT OF TOWN ACCOUNTANT
Balance Sheet — June 30, 1976
GENERAL ACCOUNTS

ASSETS

Cash:		
General		\$456,934.25
Advances for Petty:		
Town Hall	\$ 50.00	
Library	50.00	
Cole School	225.00	
Spofford Pond School	225.00	
		\$ 550.00
Accounts Receivable:		
Taxes:		
Levy of 1962:		
Personal Property	\$ 303.00	
Levy of 1963:		
Personal Property	30.30	
Levy of 1964:		
Personal Property	11.25	
Real Estate	315.00	
Levy of 1965:		
Personal Property	158.88	
Real Estate	7.20	
Levy of 1966:		
Personal Property	49.35	
Real Estate	204.92	
Levy of 1967:		
Personal Property	373.65	
Real Estate	1,056.28	
Levy of 1968:		
Personal Property	123.20	
Real Estate	1,820.25	
Levy of 1969:		
Personal Property	88.35	
Real Estate	2,053.62	
Levy of 1970:		
Personal Property	339.92	
Real Estate	4,666.48	
Levy of 1971:		
Personal Property	383.52	

Real Estate	1,757.68	
Levy of 1972:		
Personal Property	756.42	
Real Estate	6,275.97	
Levy of 1973-1974:		
Personal Property	1,296.53	
Real Estate	6,904.22	
Levy of 1975:		
Personal Property	22.31	
Real Estate	36,379.59	
Levy of 1976:		
Personal Property	1,494.14	
Real Estate	79,617.85	
		\$146,489.88
Motor Vehicle Excise:		
Levy of 1965	\$ 13.20	
Levy of 1966	2,853.69	
Levy of 1967	1,766.07	
Levy of 1968	2,357.66	
Levy of 1969	1,492.80	
Levy of 1970	3,223.31	
Levy of 1971	13,919.60	
Levy of 1972	16,678.17	
Levy of 1973	13,387.59	
Levy of 1974	20,200.71	
Levy of 1975	22,686.73	
Levy of 1976	70,559.52	
		\$170,139.05
Farm Animal Excise:		
Levy of 1976	\$ 70.00	
Tax Titles	\$ 106.29	
Departmental:		
Veterans	\$ 117.50	
Aid to Highways:		
State	\$112,858.47	
Revenue — 1977		
Appropriations Voted	\$2,942,898.84	
Deducted:		
Available Funds Voted	— 109,340.00	
		<hr/>
		\$2,833,558.84

Unprovided for or overdrawn Accounts:

Underestimates 1976 Assessments:

State:

Recreation Areas	\$ 233.19
Mosquito Control	76.60
Air Pollution	12.26

Expenditures in Anticipation
of Payroll Deductions:

Long Term Disability	107.68
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\$ 429.73

\$3,721,254.01

GENERAL ACCOUNTS

Liabilities and Reserves

Assessments 1976:

State:

Special Education, Chap. #766	\$ 9,644.00
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County:

Tax	14,953.86
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\$ 24,597.86

Payroll Deductions:

Blue Cross/Blue Shield	\$ 2,776.24
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Group Life Insurance	61.50
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\$ 2,837.74

Agency:

County:

Dog Licenses	\$ 160.90
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Trust Fund Income:

Jonathan Tyler Barker Free

School Fund	\$21,190.00
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West Parish Library Fund	115.20
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\$ 21,305.20

Federal Grants:

School:

Public Law #81-874	\$ 9,366.16
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Public Law #85-864	7,184.57
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Public Law #89-10	1,427.38
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E.S.E.A.	13.30	
Title 4B	339.75	
		\$ 18,331.16
Revolving Funds:		
School Lunch	\$ 684.75	
Police Outside Detail	184.00	
Insurance Reimbursable	901.35	
		\$ 1,770.10
Appropriation Control:		
Revenue:		
General		\$3,013,439.21
Overestimates 1976		
State:		
Ipswich River Watershed		\$ 655.51
Receipts Reserved for Appropriation:		
Road Machinery		\$ 3,643.90
Reserve Fund-Overlay Surplus		\$ 23,879.24
Overlays Reserved for Abatements:		
Levy of 1962	\$ 303.00	
Levy of 1963	30.30	
Levy of 1964	326.25	
Levy of 1965	166.08	
Levy of 1966	254.27	
Levy of 1967	1,429.93	
Levy of 1968	1,943.45	
Levy of 1969	2,042.97	
Levy of 1970	5,006.40	
Levy of 1971	1,748.78	
Levy of 1972	7,032.39	
Levy of 1973-1974	10,288.32	
Levy of 1975	4,944.40	
Levy of 1976	23,117.38	
		\$ 58,633.92
Revenue Reserved until Collected:		
Motor Vehicle Excise	\$170,139.05	
Special Assessment	70.00	
Tax Titles	106.29	
Departmental	117.50	
Aid to Highways	112,858.47	
		\$ 283,291.31

Reserve for Petty Cash Advances:	\$ 550.00
Surplus Revenue	<u>\$ 268,157.96</u>
	<u>\$3,721,254.01</u>

REPORT OF TOWN ACCOUNTANT
RECEIPTS FOR 12 MONTHS
July 1, 1975 through June 30, 1976

Taxes Current Year		
Real Estate	\$1,870,246.48	
Personal Property	101,679.28	
		\$1,971,925.76
Taxes Previous Years		
Real Estate	\$ 9,298.82	
Personal Property	2,673.69	
		\$ 11,972.51
Motor Vehicle Excise		
Levy of 1976	\$ 81,890.80	
Levy of 1975	120,157.55	
Levy of 1974	15,429.97	
Levy of 1973	14,431.44	
Levy of 1972	73.16	
Levy of 1971	309.38	
		\$232,292.30
Classified Forest Land		
Levy of 1976	\$ 103.53	
Levy of 1975	17.79	
		\$ 121.32
Farm Animal Excise		
Levy of 1976	\$ 93.05	
Levy of 1975	80.05	
		\$ 173.10
Commonwealth of Massachusetts for Highways		
Chapter 81 Maintenance — 1975	\$ 20,146.00	
Chapter 825 Section I — 1975	39,968.66	
Highway Fund	36,965.77	
		\$ 97,080.43

Commonwealth of Massachusetts
for Education

Chapter 70 School Aid	\$363,778.76
Chapter 71 Transportation	74,146.43
Chapter 71 School Aid	23,780.32
Chapter 69 Special Education	473.50
Pupil Transportation	10,409.30
Welfare Family Child Services	860.63
Educational Curriculum Services	302.93
Educational Occupational	115.00
Civil Rights Conference	100.00
State Aid to Libraries	1,512.00
Educational Curriculum — Title 4B	339.75
Educational Library Grant	2,416.62
Federal Grants — PL 874	537.00
Federal Grants — Title I	6,256.00
Federal Grants — Title II	966.03

\$485,994.27

Commonwealth of Massachusetts
for Taxes

Reimbursement of Public Owned Land	\$ 30,145.63
Reimbursement of Corporate Taxes	266.16
Local Aid Fund — Lottery	32,037.96
Department of Natural Resources	55,617.50
Bicentennial Program	4,569.00
School Lunch Program	14,234.15

\$136,870.40

Commonwealth of Massachusetts
for Aid and Relief

Veterans' Benefits	\$ 1,050.10
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TRUST AND INVESTMENT FUNDS

East Parish Library Fund	\$ 268.74
West Parish Library Fund	230.34
Town School Fund	333.84
Jonathan Tyler Barker Fund	1,500.00

\$ 2,332.92

DEPARTMENTAL ACCOUNTS

Appeals Board	\$ 125.00
Conservation Commission	125.00
Department of Public Works	539.00
Fire Department	162.73
Planning Board	311.94

Board of Health	123.42
Recreation Committee	25.00
Police Department	44.35
Police/Special Detail	54,719.90
School Department	488.81
School Lunch Program	<u>31,627.60</u>

\$ 88,292.75

LICENSES AND PERMITS

Dog Licenses	\$ 1,863.35
Liquor License	500.00
Health Permits	1,428.50
Building Permits	5,737.36
Electrical Permits	2,072.00
Plumbing Permits	820.00
Gas Permits	239.00
Pistol Permits	604.00
Blasting Permits	<u>1.00</u>

\$ 13,265.21

UNCLASSIFIED

Interest on Deposits	\$ 14,025.80
Interest on Taxes	5,482.00
Interest on Revenue Sharing	1,839.91
Federal Revenue Sharing	31,836.00
Rent of Town Halls and Buildings	1,658.00
Rent of Town Forest Land	10.00
Central District Court Fines	610.00
Town Library Fines	252.39
Sale of Dogs	66.00
Pay Station Commissions	72.71
Police Administrative Services	8,003.10
School Tuition	618.94
Sale of Street Lists, Maps, Etc.	131.94
Anticipation of Revenue	500,000.00
Insurance Reimbursement	3,074.82
Return of M.V. Excise Rebate	8.25
Return of Surplus Revenue	90.82
Stabilization Fund	91,394.60
Transferred from Revenue Sharing	<u>56,000.00</u>

\$715,175.28

AGENCY ACCOUNTS

Federal Withholding Taxes	\$125,826.45
Massachusetts Withholding Taxes	41,341.37
Essex County Retirement	12,774.05

Blue Cross/Blue Shield	17,937.30	
Life Insurance	431.56	
Credit Union	48,852.50	
Teachers Retirement	27,652.44	
Tax Sheltered Annuities	13,952.11	
Long Term Disability	1,961.15	
B.T.A. Dues	3,875.00	
Pension Fund	<u>1,086.87</u>	
		\$ 295,690.80
TOTAL RECEIPTS		\$4,052,237.15

EXPENDITURES FOR 12 MONTHS**July 1, 1975 through June 30, 1976****GENERAL GOVERNMENT**

Selectmen	\$ 7,252.04
Selectmen's Administrative Assistant	12,024.25
Assessors	10,548.32
Assessors Land Maps — 1972 Account	595.03
Town Treasurer	7,725.00
Town Clerk	4,250.21
Town Accountant	12,651.27
Collector of Taxes	5,291.38
Planning Board	457.14
Planning Board — Zoning Maps	4,426.05
Appeals Board	188.47
Registrars	856.84
Elections	841.24
Building Inspector	4,833.60
Electrical Inspector	2,000.00
Gas Inspector	900.00
Plumbing Inspector	1,620.80
Town Counsel	4,752.84
Finance Committee	45.00
Conservation Committee	74.82
Recreation Committee	1,051.58
Tennis Courts	609.27
Stiles Pond Town Beach	1,008.75
Water and Drainage Board	1.60
Inspector of Animals	200.00
Child Guidance Center	2,445.00
Buildings and Grounds	3,599.43
Town Halls and Buildings	6,829.88
Board of Health	8,440.75

\$105,520.56**PROTECTION OF PERSONS AND PROPERTY**

Dog Officer	\$ 758.00
Police Department	118,361.02
Police Department — 1974 Account	152.00
Police Department — Special Detail	54,575.90
Police Station Notes	25,000.00
Police Department — Cruiser/Ambulance	4,343.02
Police Department — New Cruiser/Ambulance	19.26
Police/Communications Center	7,442.60

Communications Department	39,423.86
Fire Department	36,272.00
Fire Station Building — West Boxford	140,276.32
Fire Station Equipment — West Boxford	908.02
Landfill Account	10,917.67
Tree Warden	4,079.90
Moth Suppression	1,400.00
Dutch Elm Disease Control	2,499.08
Brush Days	794.15

\$447,222.80

HIGHWAYS

Selectmen's Highway Fund	\$ 3,795.74
General Highway Fund	2,091.78
Chapter 90 Construction — 1973 Account	12,441.78
Chapter #497	37,697.64
Chapter #765	34,528.00
Chapter #825	21,611.44
Road Machinery and Maintenance	19,345.00
Highway Department — Operational Expense	7,370.30
Funds for Resurfacing Roads	15,000.00
Snow Removal and Sanding	49,510.38
Street Lighting	2,487.87
Little Red School House	226.80
Vacation/Holiday Account	4,765.40
Sick Leave Account	1,183.60
Highway Department — 1975 Backhoe	16,968.74
Highway Department — 1975 New Dump Body	1,975.00
Highway Department — 1975 Power Angle Plow	1,068.35
Highway Department — 1975 10 Foot Plow	1,500.00
Community House	686.92
Salt Storage Shed — PL 92-512	846.00

\$235,100.74

SCHOOLS AND LIBRARIES

School Department	\$784,905.95
School Account — Title I	4,830.63
School Account — Title II	970.90
School Account — U.S. Public Law #874	2,027.90
School Lunch Program	45,036.67
Regional School District	1,260,484.88
North Shore Regional Vocational School	9,012.00
Town Library	45,871.21
Town Library — 1974 Account	355.00

Library Planning Fund	1,029.55	
West Boxford Library — Remodel and Refurnish Morse School	30.43	
		\$2,154,555.12

AID AND RELIEF

Veterans' Benefits	\$ 1,665.98	\$ 1,665.98
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MISCELLANEOUS

Insurance	\$ 7,327.10	
Insurance Reimbursement	2,173.47	
Memorial Day	650.00	
Town Reports	2,207.60	
Selectmen's Contingency Fund	1,828.54	
Retirement Pensions	1,086.87	
Interest on Loans	6,418.83	
Group Hospital and Life Insurance	15,484.32	
Town Cemetery	50.00	
Boxford Village Cemetery	300.00	
Brookside Cemetery	100.00	
Harmony Cemetery	200.00	
Mt. Vernon Cemetery	100.00	
Soldiers Graves	250.00	
East Parish Library Fund	268.74	
West Parish Library Fund	115.14	
Town Forest	100.00	
Water Resource and Drainage Fund	4,026.87	
Historic Document Center	3,568.90	
Tri-Town Council Service	2,000.00	
Town Office's	3,427.46	
County Tax	93,536.94	
Motor Vehicle Excise Tax	498.30	
State Recreation Areas	22,386.87	
Mosquito Control Projects	16,780.70	
Air Pollution Control Districts	462.08	
Ipswich River Watershed District	105.06	
County Retirement System	25,185.00	
Veteran's Service District	203.90	
Reserve Fund	29,708.52	
		\$240,551.21

AGENCY ACCOUNTS

Federal Withholding	\$125,826.45	
Massachusetts Withholding	41,341.37	
Essex County Retirement	12,774.05	
Blue Cross/Blue Shield	17,937.30	
Life Insurance	431.56	
Credit Union	48,852.50	
Mass. Teachers Retirement	27,652.44	
Tax Sheltered Annuities	13,952.11	
Long Term Disability	1,961.15	
BTA Dues	3,875.00	
Pension Fund	1,086.87	
		<u>\$ 295,690.80</u>
		\$3,480,307.21

**DETAILS OF EXPENDITURES FOR 1975-1976
GENERAL GOVERNMENT**

Selectmen

Appropriation		\$ 8,459.00
Salaries - Selectmen	\$ 3,000.00	
Clerical	2,604.90	
Office Expense	1,293.74	
Dues	353.40	
Total Cash Expenditures	\$ 7,252.04	
Unexpended Balance	1,206.96	
	<hr/>	<hr/>
	\$ 8,459.00	\$ 8,459.00

Selectmen's Administrative Assistant

Appropriation		\$ 10,000.00
Transfer from Reserve Fund		2,024.25
Salaries	\$ 10,060.90	
Clerical	1,963.35	
Total Cash Expenditures	\$ 12,024.25	\$ 12,024.25

Assessors

Appropriation		\$ 11,049.00
Salaries	\$ 2,400.00	
Abstracts	179.98	
Office Expense	233.74	
Dues and Subscriptions	112.00	
Clerical	5,274.38	
Data Processing	512.53	
Printed Forms	125.00	
Map up Dating	1,000.00	
Film	44.00	
Field Work	666.69	
Total Cash Expenditures	\$ 10,548.32	
Unexpended Balance	500.68	
	<hr/>	<hr/>
	\$ 11,049.00	\$ 11,049.00

Assessors Landmaps — 1972 Account

Appropriation		\$ 595.03
Expenditures	\$ 595.03	
Total Cash Expenditures	\$ 595.03	\$ 595.03

Town Treasurer

Appropriation		\$ 7,725.00
Transfer to Tax Collector	\$ 36.22	
Salary	4,170.00	
Bond	227.00	
Office Expense	145.28	
Postage	364.00	
Clerical	2,767.50	
Dues	15.00	
Total Cash Expenditures	\$ 7,725.00	\$ 7,725.00

Town Clerk

Appropriation		\$ 4,110.00
Transfer from Reserve Fund		1,134.00
Transfer to Dog Licenses	\$ 34.60	
Town Clerk	1,000.00	
Office Expense	108.20	
Dues	10.00	
Clerical	1,430.66	
Town Meeting	450.25	
Postage	82.50	
State Census	1,134.00	
Total Cash Expenditures	\$ 4,250.21	
Unexpended Balance	993.79	
	\$ 5,244.00	\$ 5,244.00

Town Accountant

Appropriation		\$ 12,602.00
Transfer from Reserve Fund		49.27
Salary	\$ 8,500.00	
Clerical	3,037.50	
Office Expense	684.89	
Vacation	192.00	
Maintenance Contract	129.78	
Storage Cabinet	107.10	
Total Cash Expenditures	\$ 12,651.27	\$ 12,651.27

Collector of Taxes

Appropriation		\$ 4,935.00
Transfer from Reserve Fund		320.16
Transfer from Town Treasurer		36.22

Salary	\$ 3,010.00	
Bond	298.00	
Office Expense	162.69	
Tax Bills	599.82	
Postage	1,156.00	
Calculator	49.87	
Dues	15.00	
Total Cash Expenditures	\$ 5,291.38	\$ 5,291.38

Planning Board

Appropriation		\$ 800.00
Equipment and Supplies	\$ 120.61	
Hearing and Filing Fees	276.53	
Dues	60.00	
Total Cash Expenditures	\$ 457.14	
Unexpended Balance	342.86	
	\$ 800.00	\$ 800.00

Planning Board — Zoning Maps

Appropriation		\$ 4,800.00
Expenditures	\$ 4,426.05	
Total Cash Expenditures	\$ 4,426.05	
Unexpended Balance	373.95	
	\$ 4,800.00	\$ 4,800.00

Historic District Commission

Appropriation		\$ 50.00
Unexpended Balance	\$ 50.00	
	\$ 50.00	\$ 50.00

Appeals Board

Appropriation		\$ 300.00
Office Expense	\$ 129.74	
Clerical	43.73	
Dues	15.00	
Total Cash Expenditures	\$ 188.47	
Unexpended Balance	111.53	
	\$ 300.00	\$ 300.00

Registrars

Appropriation		\$ 1,170.00
Salary	\$ 200.00	
Street List	400.00	
Census	98.64	
Supplies	10.70	
Services	147.50	
Total Cash Expenditure	\$ 856.84	
Unexpended Balance	313.16	
	\$ 1,170.00	\$ 1,170.00

Elections

Appropriation		\$ 1,470.00
Salary	\$ 150.00	
Voting Lists	118.24	
Ballot Printing	250.00	
Supplies	13.00	
Officers	310.00	
Total Cash Expenditures	\$ 841.24	
Unexpended balance	628.76	
	\$ 1,470.00	\$ 1,470.00

Building Inspector

Appropriation		\$ 5,000.00
Expenses	\$ 33.60	
Services	4,800.00	
Total Cash Expenditures	\$ 4,833.60	
Unexpended Balance	166.40	
	\$ 5,000.00	\$ 5,000.00

Electrical Inspector

Appropriation		\$ 2,000.00
Salary	\$ 1,200.00	
Expenses	800.00	
Total Cash Expenditures	\$ 2,000.00	\$ 2,000.00

Gas Inspector

Appropriation		\$ 900.00
Salary	\$ 900.00	
Total Cash Expenditures	\$ 900.00	\$ 900.00

Plumbing Inspector

Appropriation		\$ 1,625.00	
Salary	\$ 1,600.00		
Expenses	<u>20.80</u>		
Total Cash Expenditures	\$ 1,620.80		
Unexpended Balance	<u>4.20</u>		
	\$ 1,625.00	\$ 1,625.00	

Town Counsel

Appropriation		\$ 5,000.00	
Salary	\$ 233.34		
Services	<u>4,519.50</u>		
Total Cash Expenditures	\$ 4,752.84		
Unexpended Balance	<u>247.16</u>		
	\$ 5,000.00	\$ 5,000.00	

Finance Committee

Appropriation		\$ 100.00	
Expenditures	<u>\$ 45.00</u>		
Total Cash Expenditures	\$ 45.00		
Unexpended Balance	<u>55.00</u>		
	\$ 100.00	\$ 100.00	

Conservation Commission

Appropriation		\$ 200.00	
Office Expense	<u>\$ 74.82</u>		
Total Cash Expenditures	\$ 74.82		
Unexpended Balance	<u>125.18</u>		
	\$ 200.00	\$ 200.00	

Recreation Committee

Appropriation		\$ 1,500.00	
Redeposited Check		25.00	
Morse School — Field	\$ 66.75		
Miscellaneous Expense	.13		
July 4th	<u>984.70</u>		
Total Cash Expenditures	\$ 1,051.58		
Unexpended Balance	<u>473.42</u>		
	\$ 1,525.00	\$ 1,525.00	

Tennis Courts — 1974 Account

Appropriation		\$ 1,045.03
Supplies	\$ 49.27	
Expenditures	<u>560.00</u>	
Total Cash Expenditures	\$ 609.27	
Unexpended Balance	<u>435.76</u>	
	\$ 1,045.03	\$ 1,045.03

Stiles Pond Town Beach — 1975 Account

Appropriation		\$ 1,029.70
Miscellaneous	\$ 8.75	
Construction of Storage Building	<u>1,000.00</u>	
Total Cash Expenditure	\$ 1,008.75	
Unexpended Balance	<u>20.95</u>	
	\$ 1,029.70	\$ 1,029.70

Water and Drainage Board

Appropriation		\$ 50.00
Expenditures	\$ 1.60	
Total Cash Expenditures	\$ 1.60	
Unexpended Balance	<u>48.40</u>	
	\$ 50.00	\$ 50.00

Water Resources and Drainage Fund

Appropriation		\$ 4,026.87
Unexpended Balance	\$ 4,026.87	
	\$ 4,026.87	\$ 4,026.87

Land Purchase for Municipal Well Protection

Appropriation		\$ 4,000.00
Unexpended Balance	\$ 4,000.00	
	\$ 4,000.00	\$ 4,000.00

Inspector of Animals

Appropriation		\$ 275.00
Salary	\$ 200.00	
Total Cash Expenditures	\$ 200.00	
Unexpended Balance	<u>75.00</u>	
	\$ 275.00	\$ 275.00

Child Guidance Center

Appropriation		\$ 2,445.00
Expenditures	\$ 2,445.00	
Total Cash Expenditures	\$ 2,445.00	\$ 2,445.00

Tri-Town Council Service

Appropriation	•	\$ 2,000.00
Services	\$ 2,000.00	
Total Cash Expenditures	\$ 2,000.00	\$ 2,000.00

Historic Document Center

Appropriation		\$ 8,069.00
Expenditures	\$ 3,568.90	
Total Cash Expenditures	\$ 3,568.90	
Unexpended Balance	4,500.10	
	\$ 8,069.00	\$ 8,069.00

Buildings & Grounds

Appropriation		\$ 3,600.00
Ballfields:		
Salaries and Wages	\$ 2,348.90	
Supplies	107.53	
Public Grounds:		
Salaries and Wages	943.00	
Supplies	200.00	
Total Cash Expenditures	\$ 3,599.43	
Unexpended Balance	.57	
	\$ 3,600.00	\$ 3,600.00

Town Halls and Buildings

Appropriation		\$ 6,229.00
Transfer from Selectmen's Highway		600.88
Salaries and Wages	\$ 435.25	
Supplies	568.09	
Repairs	849.08	
Gas and Oil	954.05	
Electricity	651.92	
Telephone	1,513.08	
Lincoln Hall:		
Repairs	2.39	

Gas and Oil	539.33	
Electricity	132.65	
Salaries and Wages	1,184.04	
Total Cash Expenditures	\$ 6,829.88	\$ 6,829.88

Town Office's

Appropriation		\$ 4,000.00
Expenditures	\$ 20.46	
Town Hall Repairs	3,407.00	
Total Cash Expenditures	\$ 3,427.46	
Unexpended Balance	572.54	
	\$ 4,000.00	\$ 4,000.00

Community House

Appropriation		\$ 1,170.00
Supplies	\$ 374.33	
Heat	14.22	
Electricity	12.97	
Salaries	285.40	
Total Cash Expenditures	\$ 686.92	
Unexpended Balance	483.08	
	\$ 1,170.00	\$ 1,170.00

Little Red School House

Appropriation		\$ 300.00
Salaries and Wages	\$209.50	
Supplies	17.30	
Total Cash Expenditures	\$ 226.80	
Unexpended balance	73.20	
	\$ 300.00	\$ 300.00

Board of Health

Appropriation		\$ 8,674.00
Redeposited Check		123.42
Salaries — Board	\$ 300.00	
Supplies	295.05	
Nurse	56.50	
Association Dues	12.00	
BTW Health District	7,777.20	
Total Cash Expenditures	\$ 8,440.75	

Unexpended Balance	356.67	
	\$ 8,797.42	\$ 8,797.42

Dog Officer

Appropriation		\$ 1,000.00
Salary	\$ 300.00	
Supplies	100.00	
Equipment	50.00	
Board Stray	308.00	
Total Cash Expenditures	\$ 758.00	
Unexpended Balance	242.00	
	\$ 1,000.00	\$ 1,000.00

Police Department

Appropriation		\$111,809.00
Transfer from Reserve Fund		6,590.81
Redeposited Check		8.65
Salary	\$ 67,713.98	
Wages	22,369.03	
Cruiser Repairs	3,257.74	
Gas	6,625.30	
Oil/Lube	12.00	
Tires	894.36	
Mileage	319.10	
Electricity	3,383.18	
Uniforms	2,811.23	
Weapons	353.08	
Ammunition	541.50	
Office Supplies	1,009.33	
Office Equipment and Maintenance	645.04	
Expendables	982.31	
Training and Education	543.48	
Insurance	5,562.21	
Public Safety	129.39	
Lettering	40.00	
Cruiser Equipment	674.95	
Juvenile and Family	12.50	
Finger and Photo.	481.31	
Total Cash Expenditures	\$118,361.02	
Unexpended Balance	47.44	
	\$118,408.46	\$118,408.46

Police Department — 1974 Account

Appropriation		\$	152.00
Ammunition	\$	152.00	
	\$	152.00	\$ 152.00

Police Department — Special Detail

Receipts		\$	54,759.90
Overexpended as of July 1, 1975	\$	978.00	
Disbursements		53,597.90	
Total Cash Expenditures	\$	54,575.90	
Unexpended Balance		184.00	
	\$	54,759.90	\$ 54,759.90

Police/Communications Center

Appropriation		\$	2,711.09
Transfer from Revenue Sharing			4,000.00
Transfer from Selectmen's Highway			731.51
Expendables	\$	7,442.60	
	\$	7,442.60	\$ 7,442.60

Police Department — Cruiser/Ambulance

Appropriation		\$	4,500.00
Expendables	\$	4,343.02	
Total Cash Expenditures	\$	4,343.02	
Unexpended Balance		156.98	
	\$	4,500.00	\$ 4,500.00

Police Department — New Cruiser/Ambulance

Appropriation		\$	4,500.00
Expendables	\$	19.26	
Total Cash Expenditures	\$	19.26	
Unexpended Balance		4,480.74	
	\$	4,500.00	\$ 4,500.00

Police Station Notes

Appropriation		\$	25,000.00
Expendables	\$	25,000.00	
	\$	25,000.00	\$ 25,000.00

Communications Department

Appropriations		\$ 38,178.00
Transfer from Reserve Fund		1,245.86
Salary Director	\$ 1,500.00	
Operator	26,089.65	
Emergency	18.47	
Training	128.00	
Holiday	728.00	
Vacation	798.80	
Sick Leave	774.15	
Telephone and Remotes	4,292.81	
Office Supplies	494.71	
Maintenance	2,751.38	
Capital Expenditures	1,751.88	
Miscellaneous	76.01	
Equipment Insurance	4.00	
Clerical	16.00	
	<hr/>	<hr/>
	\$ 39,423.86	\$ 39,423.86

Fire Department

Appropriation		\$ 32,551.00
Transfer from Reserve Fund		3,721.00
Callmen	\$ 9,982.06	
Chief's Salary	1,470.00	
Deputy Chief's Salary	600.00	
Captain's Salary	400.00	
Lieutenant's Salary	300.00	
Training Director's Salary	150.00	
Maintenance Director's Salary	300.00	
Water Supply Director's Salary	150.00	
Gas and Oil	1,104.66	
Fuel	2,049.42	
Telephone	375.05	
Electricity	347.28	
Repairs	2,392.19	
Supplies	1,473.38	
Station Maintenance	794.76	
Water Hole and Hydrant Maintenance	1,395.20	
Insurance	8,737.03	
Coats, Boots and Helmets	802.16	
Capital Equipment	3,448.81	
	<hr/>	<hr/>
	\$ 36,272.00	\$ 36,272.00

West Boxford Fire Station Building

Appropriation		\$ 1,500.00
Transfer from West Boxford Fire Stat. Bldg.		141,394.60
Wages	\$ 594.42	
Fire Station Building Committee	139,401.90	
Town Tools	<u>280.00</u>	
Total Cash Expenditures	\$140,276.32	
Unexpended Balance	<u>2,618.28</u>	
	\$142,894.60	\$142,894.60

West Boxford Fire Station Equipment

Appropriation		\$ 1,100.00
Expenditures	<u>\$ 908.02</u>	
Total Cash Expenditures	\$ 908.02	
Unexpended Balance	<u>191.98</u>	
	\$ 1,100.00	\$ 1,100.00

Tree Warden

Appropriation		\$ 4,100.00
Salaries and Wages	\$ 2,603.60	
Supplies	90.29	
Repairs	280.01	
Town Equipment	<u>1,106.00</u>	
Total Cash Expenditures	\$ 4,079.90	
Unexpended Balance	<u>20.10</u>	
	\$ 4,100.00	\$ 4,100.00

Moth Suppression

Appropriation		\$ 1,400.00
Equipment Use	<u>\$ 1,400.00</u>	
	\$ 1,400.00	\$ 1,400.00

Dutch Elm Disease Control

Appropriation		\$ 2,500.00
Contract Work	\$ 1,382.50	
Supplies	10.80	
Salaries and Wages	<u>1,105.78</u>	
Total Cash Expenditures	\$ 2,499.08	
Unexpended Balance	<u>.92</u>	
	\$ 2,500.00	\$ 2,500.00

Brush Days

Appropriation		\$ 800.00
Expenditures	\$ 794.15	
Total Cash Expenditures	\$ 794.15	
Unexpended Balance	5.85	
	\$ 800.00	\$ 800.00

Selectmen's Highway Fund

Appropriation		\$ 4,000.00
Transfer to police Comm. Center	\$ 731.51	
Transfer to Police Comm. Center	600.88	
Salaries and Wages	1,508.22	
Materials	862.20	
Equipment Hire	27.38	
Clean up Day	65.55	
Total Cash Expenditures	\$ 3,795.74	
Unexpended Balance	204.26	
	\$ 4,000.00	\$ 4,000.00

General Highway Fund

Appropriation		\$ 2,100.00
Salaries and Wages	\$ 410.40	
Materials	1,681.38	
Total Cash Expenditures	\$ 2,091.78	
Unexpended Balance	8.22	
	\$ 2,100.00	\$ 2,100.00

Landfill Account

Appropriation		\$ 10,960.00
Transfer to Road Machinery	\$ 419.50	
Salaries and Wages	6,645.43	
Materials	366.74	
Town Equipment	3,246.00	
Contract Work	240.00	
Total Cash Expenditures	\$ 10,917.67	
Unexpended Balance	42.33	
	\$ 10,960.00	\$ 10,960.00

Chapter #90 Construction — 1973 Account
Washington Street, Ipswich Road or Main Street

Appropriation	\$ 12,441.78
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Equipment Hire	\$ 12,441.78	
	\$ 12,441.78	\$ 12,441.78

Chapter #497

Appropriation		\$ 37,697.64
Salaries and Wages	\$ 8,881.59	
Materials	22,547.57	
Equipment Hire	3,993.48	
Town Equipment	2,275.00	
	\$ 37,697.64	\$ 37,697.64

Chapter #765

Appropriation		\$ 34,528.00
Salaries and Wages	\$ 3,329.15	
Materials	28,481.85	
Equipment Hire	1,779.00	
Town Equipment	938.00	
	\$ 34,528.00	\$ 34,528.00

Chapter #825

Appropriation		\$ 21,640.00
Salaries and Wages	\$ 7,117.43	
Materials	11,283.01	
Town Equipment	3,211.00	
Total Cash Expenditures	\$ 21,611.44	
Unexpended balance	28.56	
	\$ 21,640.00	\$ 21,640.00

Road Machinery and Maintenance

Appropriation		\$ 15,000.00
Transfer from Reserve Fund		3,793.98
Transfer from Landfill		419.50
Transfer from Fire Dept.		131.52
Salaries and Wages	\$ 1,896.27	
Gas and Oil	6,582.87	
Supplies	6,114.36	
Repairs	4,516.62	
Tool Purchase	30.31	
Tires	204.57	
	\$ 19,345.00	\$ 19,345.00

Highway Operational Expense

Appropriation		\$ 5,379.00
Transfer from Reserve Fund		1,953.62
Redeposited Check		39.00
Supplies	\$ 504.37	
Gas and oil	2,601.11	
Telephone	403.79	
Insurance	3,689.62	
Dues and Miscellaneous	5.00	
Maintenance	56.41	
Tool Purchase	110.00	
Total Cash Expenditures	\$ 7,370.30	
Unexpended balance	1.32	
	<u>\$ 7,371.62</u>	<u>\$ 7,371.62</u>

Snow Removal and Sanding

Appropriation		\$ 38,000.00
Transfer from Reserve Fund		11,510.38
Salaries and Wages	\$ 17,436.75	
Materials	18,091.25	
Equipment Hire	9,335.38	
Town Equipment	4,647.00	
	<u>\$ 49,510.38</u>	<u>\$ 49,510.38</u>

Funds for Resurfacing Roads

Appropriation		\$ 15,000.00
Salaries and Wages	\$ 6,205.40	
Materials	7,785.98	
Equipment Hire	1,008.62	
	<u>\$ 15,000.00</u>	<u>\$ 15,000.00</u>

Salt Storage Shed

Appropriation		\$ 4,100.00
Expenditures	\$ 846.00	
Total Cash Expenditures	\$ 846.00	
Unexpended Balance	3,254.00	
	<u>\$ 4,100.00</u>	<u>\$ 4,100.00</u>

Street Lighting

Appropriation		\$ 2,500.00
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Street Lighting	\$ 2,487.87	
Total Cash Expenditures	\$ 2,487.87	
Unexpended Balance	12.13	
	\$ 2,500.00	\$ 2,500.00

Vacation/Holiday — Highway Department

Appropriation		\$ 5,000.00
Expenditures	\$ 4,765.40	
Total Cash Expenditures	\$ 4,765.40	
Unexpended Balance	234.60	
	\$ 5,000.00	\$ 5,000.00

Sick Benefit — Highway Department

Appropriation		\$ 2,000.00
Expenditures	\$ 1,183.60	
Total Cash Expenditures	\$ 1,183.60	
Unexpended Balance	816.40	
	\$ 2,000.00	\$ 2,000.00

Road Machinery Fund

Balance as of July 1, 1975	\$ 4,500.90
Use of Town Tools	15,843.00
	\$ 20,343.90
Transfer to Road Machinery & Maint.	16,700.00
Balance as of June 30, 1976	\$ 3,643.90

Highway 1975 — Backhoe

Appropriation		\$ 18,000.00
Transfer to Police Dept.	\$ 3,042.00	
Backhoe	13,926.74	
Total Cash Expenditures	\$ 16,968.74	
Unexpended Balance	1,031.26	
	\$ 18,000.00	\$ 18,000.00

Highway 1975 — New Dump Body

Appropriation		\$ 2,100.00
New Dump Body	\$ 1,975.00	
Total Cash Expenditures	\$ 1,975.00	
Unexpended Balance	125.00	
	\$ 2,100.00	\$ 2,100.00

Highway 1975 — Power Angle Plow

Appropriation		\$ 1,100.00
Power Angle Plow	\$ 1,068.35	
Total Cash Expenditures	\$ 1,068.35	
Unexpended Balance	31.65	
	\$ 1,100.00	\$ 1,100.00

Highway 1975 — 10 Foot Plow

Appropriation		\$ 1,570.00
10 Foot Plow	\$ 1,500.00	
Total Cash Expenditures	\$ 1,500.00	
Unexpended balance	70.00	
	\$ 1,570.00	\$ 1,570.00

**Landtaking for Middleton Road
Chapter #90 — Owner Unknown**

Appropriation		\$ 1,061.50
Unexpended Balance	\$ 1,061.50	
	\$ 1,061.50	\$ 1,061.50

Highway Landtaking Account — Selectmen 1972 Account

Appropriation		\$ 2,968.96
Unexpended Balance	\$ 2,968.96	
	\$ 2,968.96	\$ 2,968.96

Veterans' Benefits

Appropriation		\$ 5,000.00
Expendable	\$ 1,665.98	
Total Cash Expenditures	\$ 1,665.98	
Unexpended Balance	3,334.02	
	\$ 5,000.00	\$ 5,000.00

School Department

Appropriation		\$814,094.00
Transfer from PL #874		2,027.90
Administration	\$ 23,501.41	
Instruction	554,330.34	
Other School Services	98,929.08	

Operation and Maint. of Plant	83,425.91	
Fixed Charges	13,947.89	
Acquisition of Fixed Assets	3,410.20	
Programs with other Districts	7,361.12	
Total Cash Expenditures	\$784,905.95	
Unexpended Balance	31,215.95	
	<u>\$816,121.90</u>	<u>\$816,121.90</u>

School Aid — Title I

Balance from July 1, 1975		\$ 2.01
Commonwealth of Massachusetts		6,256.00
Teacher Coaches	\$ 4,828.62	
Commonwealth of Massachusetts	2.01	
Total Cash Expenditures	\$ 4,830.63	
Unexpended Balance	1,427.38	
	<u>\$ 6,258.01</u>	<u>\$ 6,258.01</u>

School Aid — Title II

Balance from July 1, 1975		\$ 18.17
Commonwealth of Massachusetts		966.03
Books	\$ 970.90	
Total Cash Expenditures	\$ 970.90	
Unexpended balance	13.30	
	<u>\$ 984.20</u>	<u>\$ 984.20</u>

School Aid — Title III

Balance from July 1, 1975		\$ 7,184.57
Unexpended Balance		
	<u>\$ 7,184.57</u>	<u>\$ 7,184.57</u>

School Account — U.S. PL #874

Balance from July 1, 1975		\$ 10,857.06
Federal Grants		537.00
Transfer to School Dept.	\$ 2,027.90	
Total Cash Expenditures	\$ 2,027.90	
Unexpended Balance	9,366.16	
	<u>\$ 11,394.06</u>	<u>\$ 11,394.06</u>

School Lunch Program

Balance as of July 1, 1975		\$ 1,538.11
Cash		30,414.16
State Grants		13,769.15
Salaries and Wages	\$ 19,899.65	
Supplies	24,609.35	
Equipment	208.19	
Other	85.23	
Travel	234.25	
Total Cash Expenditures	\$ 45,036.67	
Unexpended Balance	684.75	
	<u>\$ 45,721.42</u>	<u>\$ 45,721.42</u>

Regional School District

Appropriation		\$1,444,231.35
Expenditures	<u>\$1,260,484.88</u>	
Total Cash Expenditures	\$1,260,484.88	
Unexpended Balance	183,746.47	
	<u>\$1,444,231.35</u>	<u>\$1,444,231.35</u>

North Shore Regional Vocational School

Appropriation		\$ 10,763.00
Expenditures	<u>\$ 9,012.00</u>	
Total Cash Expenditures	\$ 9,012.00	
Unexpended Balance	1,751.00	
	<u>\$ 10,763.00</u>	<u>\$ 10,763.00</u>

Town Library

Appropriation		\$ 45,303.00
State Aid to Libraries		1,512.00
Dog License Refund		1,575.33
Town Librarian	\$ 9,460.00	
Library Assistants	19,845.00	
Janitorial	777.50	
Vacation, Sick, Travel, Costs, etc.	543.20	
Books	8,731.89	
Periodicals	625.90	
Recordings	106.52	
Light	671.72	
Heat	2,096.34	

Telephone	542.78	
Supplies	729.47	
Equipment	336.64	
Repairs and Maint. to Building	258.45	
Insurance	714.38	
Miscellaneous	431.42	
Total Cash Expenditures	\$ 45,871.21	
Unexpended Balance	2,519.12	
	\$ 48,390.33	\$ 48,390.33

Town Library — 1974 Account

Appropriation		\$ 355.00
Telephone	\$ 41.35	
Miscellaneous	313.65	
	\$ 355.00	\$ 355.00

Library Planning Fund

Appropriation		\$ 1,029.55
Expenditures	\$ 1,029.55	
	\$ 1,029.55	\$ 1,029.55

West Boxford Library**Remodel and Furnish Morse School 1972 Account**

Appropriation		\$ 30.43
Expenditures	\$ 30.43	
	\$ 30.43	\$ 30.43

East Parish Library Fund

Cash Receipts		\$ 268.74
Expenditures	\$ 268.74	
	\$ 268.74	\$ 268.74

West Parish Library Fund

Cash Receipts		\$ 230.34
Expenditures	\$ 115.14	
Total Cash Expenditures	\$ 115.14	
Unexpended Balance	115.20	
	\$ 230.34	\$ 230.34

Selectmen’s Contingency Fund

Appropriation		\$ 2,000.00
Miscellaneous — Advertising	\$ 1,458.64	
Services	237.50	
Bulkmailing	132.40	
Total Cash Expenditures	\$ 1,828.54	
Unexpended Balance	171.46	
	\$ 2,000.00	\$ 2,000.00

Insurance

Appropriation		\$ 8,016.00
Expendable	\$ 7,327.10	
Total Cash Expenditures	\$ 7,327.10	
Unexpended Balance	688.90	
	\$ 8,016.00	\$ 8,016.00

Insurance Reimbursement

Insurance Reimbursements		\$ 2,173.47
Expendable	\$ 2,173.47	
	\$ 2,173.47	\$ 2,173.47

Interest on Loans

Appropriation		\$ 8,287.00
Arlington Trust Company	\$ 6,418.83	
Total Cash Expenditures	\$ 6,418.83	
Unexpended Balance	1,868.17	
	\$ 8,287.00	\$ 8,287.00

Group Hospital and Life Insurance

Appropriation		\$ 14,000.00
Transfer from Reserve Fund		1,484.32
Blue Cross/Blue Shield	\$ 15,115.90	
Life Insurance	368.42	
Total Cash Expenditures	\$ 15,484.32	\$ 15,484.32

Retirement Pensions

Appropriation		\$ 1,030.00
Transfer from Reserve Fund		56.87
Expendable	\$ 1,086.87	
	\$ 1,086.87	\$ 1,086.87

Town Forest

Appropriation		\$ 100.00
Unexpended Balance	\$ 100.00	
	<u>\$ 100.00</u>	<u>\$ 100.00</u>

Memorial Day

Appropriation		\$ 650.00
Expendable	\$ 650.00	
	<u>\$ 650.00</u>	<u>\$ 650.00</u>

Civil Defense

Appropriation		\$ 450.00
Unexpended Balance	\$ 450.00	
	<u>\$ 450.00</u>	<u>\$ 450.00</u>

Town Reports

Appropriation		\$ 3,000.00
Expenditures	\$ 2,207.60	
Total Cash Expenditures	<u>\$ 2,207.60</u>	
Unexpended Balance	792.40	
	<u>\$ 3,000.00</u>	<u>\$ 3,000.00</u>

Reserve Fund

Appropriation from Overlay Fund		\$ 60,000.00
Total Transfers	\$ 29,708.52	
Balance as of June 30, 1976	30,291.48	
	<u>\$ 60,000.00</u>	<u>\$ 60,000.00</u>

Boxford Village Cemetery

Appropriation		\$ 300.00
Expendable	\$ 300.00	
	<u>\$ 300.00</u>	<u>\$ 300.00</u>

Town Cemetery

Appropriation		\$ 50.00
Expendable	\$ 50.00	
	<u>\$ 50.00</u>	<u>\$ 50.00</u>

Brookside Cemetery

Appropriation		\$ 100.00
Expendable	\$ 100.00	
	<u>\$ 100.00</u>	<u>\$ 100.00</u>

Mount Vernon Cemetery

Appropriation		\$ 100.00
Expendable	\$ 100.00	
	<u>\$ 100.00</u>	<u>\$ 100.00</u>

Soldiers Graves

Appropriation		\$ 250.00
Expendable	\$ 250.00	
	<u>\$ 250.00</u>	<u>\$ 250.00</u>

Harmony Cemetery

Appropriation		\$ 200.00
Expendable	\$ 200.00	
	<u>\$ 200.00</u>	<u>\$ 200.00</u>

State Recreation Areas

Estimate		\$ 22,153.68
Expenditures	\$ 22,386.87	
Under-Estimate		233.19
	<u>\$ 22,386.87</u>	<u>\$ 22,386.87</u>

County Tax

Estimate		\$108,490.80
Expenditures	\$ 93,536.94	
Over-Estimate	14,953.86	
	<u>\$108,490.80</u>	<u>\$108,490.80</u>

Motor Vehicle Excise Tax Bills

Estimate		\$ 498.30
Expenditures	\$ 498.30	
	<u>\$ 498.30</u>	<u>\$ 498.30</u>

Mosquito Control Projects

Estimate		\$ 16,704.10
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Expenditures	\$ 16,780.70	
Under-Estimate		76.60
	<u>\$ 16,780.70</u>	<u>\$ 16,780.70</u>

Air Pollution Control District

Estimate		\$ 449.82
Expenditures	\$ 462.08	
Under-Estimate		12.26
	<u>\$ 462.08</u>	<u>\$ 462.08</u>

Ipswich River Watershed District

Estimate		\$ 760.57
Expenditures	\$ 105.06	
Over-Estimate	655.51	
	<u>\$ 760.57</u>	<u>\$ 760.57</u>

County Retirement System

Assessment		\$ 25,185.00
Expenditures	\$ 25,185.00	
	<u>\$ 25,185.00</u>	<u>\$ 25,185.00</u>

Veterans Service District

Estimate		\$ 203.90
Expenditures	\$ 203.90	
	<u>\$ 203.90</u>	<u>\$ 203.90</u>

Auditing Municipal Accounts

Estimate		\$ 67.56
Expenditures	\$ 67.56	
	<u>\$ 67.56</u>	<u>\$ 67.56</u>

Respectfully submitted,
EDWARD J. HOWIE
Town Accountant

REPORT OF BOARD OF ASSESSORS

The past year has seen a complete change in the personnel of the Board of Assessors, except for the clerk who has provided the necessary continuity.

There has been some improvement in the service the Registry of Motor Vehicles has provided this year, but processing the Excise Tax Commitments still accounts for much of the clerk's time.

As for the status of Boxford's compliance with the State mandated valuation procedures, the updating of property maps has progressed and Mr. C. Lawrence Bond will continue to provide the Town with this service. In addition, the Board plans to review the worksheets for all the buildings in Town, view those parcels that are in question and evaluate the effect of new assessing practices on undeveloped land. The Board will then make a proposal for factoring our assessments in order to comply with the State law requiring 100% Valuation.

Following is the Recapitulation Sheet which shows the computation of the 76/77 Fiscal Year Tax Rate of \$127.50 per thousand.

Respectfully submitted,
BETTY ANN LEHMANN, Chairman
CLINTON FRENCH
LEO M. APRIL

TAX RATE RECAPITULATION OF TOWN OF BOXFORD

I. TAX RATE SUMMARY

1. Gross Amount to be Raised (from Part VI)		\$3,212,859.73
2. Estimated Receipts and Available Funds (from Part VII, Line 6)		<u>1,062,283.83</u>
3. Net Amount to be Raised by Taxation (subtract Line 2 from Line 1)		\$2,150,575.90
4. Real Property Valuations	\$ 16,002,035.	
5. Personal Property Valuations	<u>865,227.</u>	
6. Total Property Valuations (add Line 4 and Line 5)	\$ 16,867,262.	
7. Tax Rate (divide Line 3 by Line 6, multiply by 1000)		\$127.50
8. Real Property Tax (multiply Line 4 by Line 7)		\$2,040,259.46
9. Personal Property Tax (multiply Line 5 by Line 7)		<u>110,316.44</u>
10. Total Taxes Levied on Property (add Line 8 and Line 9)		<u>\$2,150,575.90</u>

Board of Assessors of Town of Boxford
Edward F. Glesmann, Jr.
Clinton French
Betty Ann Lehmann

ASSESSORS

II. LOCAL EXPENDITURES

A. APPROPRIATIONS (Enter total of Col. (b), (c), (d) and (e) from Schedule B)

\$2,947,074.84

B. SPECIAL EDUCATION, 1972, Ch. 766. (Enter amt. from Form C.S. 1-ER, Part B, Line 2)
(A letter from Superintendent(s) of schools must accompany this Recapitulation as to
appropriations of special education monies for programs under Ch. 766 of Acts of 1972.)

C. OTHER LOCAL EXPENDITURES

1. Amount certified by Treasurer for tax title foreclosure		
2. Debt and interest charges matured and maturing not included in Schedule B		
3. Amount necessary to satisfy final court judgments		
4. Total overlay deficits of prior years (Attach detailed schedule)		
5. Total offsets (Enter from Form C.S. 1-EC, total of Lines 21 through 27)		5,302.96
6. Revenue deficits		
7. Any other amounts required to be raised:		
8. Essex County Retirement System		34,884.00
9. Veteran's District		205.15
Total of A, B and C		<u>\$2,987,466.95</u>

III. STATE ASSESSMENTS

	(a) Assessments	(b) Under Assessments
1. Total county tax and state assessments, enter from Form C.S. 1-EC, total of Columns 1 and 2	\$ 174,577.55	\$ 322.05
2. County tax, enter from Form C.S. 1-EC, Columns 1 and 2, Line 1	127,490.94	
3. County hospital assessment, enter from Form C.S. 1-EC, Columns 1 and 2, Line 2	none	
4. Subtract Totals of Lines 2 and 3 above from Line 1 above	47,086.61	322.05
5. Add amounts under (a) and (b) in 4 above		47,408.66

IV. COUNTY ASSESSMENTS (Enter Aggregates of Columns (a) and (b) from Part III, Lines 2 and 3)

127,490.94

V. OVERLAY

50,493.18

VI. GROSS AMOUNT TO BE RAISED (Total of Parts II through V,
Enter in Part 1, Line 1)

\$3,212,859.73

VII. ESTIMATED RECEIPTS AND AVAILABLE FUNDS

- | | |
|---|------------|
| 1. Total estimated receipts from state, enter amount from Form C.S. 1-ER, Part H | 665,226.85 |
| 2. Prior years overestimates state and county, enter from Form C.S. 1-EC, total of Column 3 | 18,019.37 |
| 3. Local estimated receipts, enter total from Schedule A, Line 30, Column (b) | 265,521.61 |
| 4. Available funds, enter total of Schedule B, Columns (c), (d), and (e) | 113,516.00 |
| 5. Available funds to reduce the tax rate, enter total of Schedule B, Column (f) | none |
| 6. Total of Lines 1 through 5 (Enter in Part 1, Line 2) | |

\$1,062,283.83

SCHEDULE A. RECEIPTS

- | | |
|---------------------------------------|--|
| 1. Motor Vehicle and trailer excise | |
| 2. Licenses | |
| 3. Fines | |
| 4. Special assessments | |
| 5. General government | |
| 6. Protection of persons and property | |
| 7. Health and sanitation | |

(a)	(b)
Actual	Estimated
Receipts	Receipts
\$215,250.64	\$
3,567.58	
1,840.56	
1,698.56	

8. Highways	
9. Veterans' benefits	2,104.08
10. School (local receipts of school committee)	821.34
11. Libraries	
12. Hospitals	
13. Cemeteries	
14. Recreation	
15. Classified forest land (including forest products tax)	87.94
16. Farm animal and machinery excise	300.79
17. Interest	20,683.66
18. Public service enterprises (i.e. water department)	
19. In lieu tax payments	
20. Trailer park fees	
21. Permits	9,195.54
22. Hearing Fees	820.58
23. Police: Special Detail Service Fees	6,873.20
24. Telephone Commissions	63.14
25. Rent: Town Halls & Buildings	1,764.00
26. Sale of Street Lists & Maps	450.00
30. Total of Actual Receipts and Estimated Receipts	<u>\$265,521.61</u>
	<u>\$265,521.61</u>

I hereby certify that the actual receipts from the preceding calendar year as shown in Column (a), are, to the best of my knowledge and belief, true, correct and complete.

September 29, 1976

EDWARD J. HOUSE
Accounting Officer

If Total of Column (b) is greater than total of Column (a), explain the difference, since written approval of the State Tax Commission is required.

SCHEDULE B. TOTAL APPROPRIATIONS TO BE RAISED — CERTIFICATION OF APPROPRIATIONS

City Council or Town Meeting Dates	(a) Total Appropriation Of Each Meeting	(b) From Tax Levy	(c) From Free Cash	(d) From Other Available Funds	(e) From Revenue Sharing	(f) From Available Funds To Reduce Tax Rate (Specify)	(g) Borrowing
12/10/75	\$ 4,176.00			\$ 4,176.00			
5/11/76	\$2,942,898.84	\$2,833,558.84		\$ 98,997.91	\$ 10,342.09		
TOTALS	\$2,947,074.84	\$2,833,558.84		\$ 103,173.91	\$ 10,342.09		

I hereby certify that the foregoing appropriations and the provisions for meeting the same were voted by
Boxford September 29, 1976

MARY R. MEEKER, Assistant Clerk

SCHEDULE C. SUMMARY FOR FINAL RECAPITULATION

NET AMOUNT TO BE RAISED BY TAXATION (From Part 1, Line 3)

\$2,150,575.90

TOTAL AMOUNT OF FISCAL YEAR PROPERTY TAXES AND ASSESSMENTS COMMITTED TO COLLECTOR

\$2,150,575.90

REPORT OF CAPITAL BUDGETING COMMITTEE

During the next ten years, through 1986, the Capital Budgeting Committee estimates that the capital needs of Boxford will amount to \$2,688,000. In order to finance this anticipated requirement, the Committee strongly recommends regular, year-by-year funding of the town's stabilization fund.

The details of our forecast are shown in Table I. This current forecast exceeds last year's ten-year projection by approximately \$500,000. The estimate for expansion or construction of new town buildings accounts for the majority of this increase.

Analysis of town expenses continues to confirm that capital expenditures represent only about 5% of our total costs. With this in mind, we have developed the concept of "level funding" of capital requirements. This is reflected in Table I against the caption "Capital Funding Requirement." It shows our recommendation for either funding of new projects or funding of the stabilization account at annual levels representing approximately 5% of total projected expense.

Looking beyond capital expenditures, the Committee has continued to update its projections of town operating expenses and resulting tax costs. Table II illustrates the major variables which, in our opinion, will continue to influence the direction and level of town operating expenses. Table III shows how, in our judgment, these forces will impact the various operating departments of the town over the next ten years. Table IV indicates our estimate of how these projected expenses will be translated into average tax dollars per dwelling.

The Committee continues to emphasize that inclusion of an item in the capital planning schedule is an indication of the town's needs as perceived at this time. The inclusion of an individual item should not be viewed as a guarantee that the town will vote that expenditure in the year specified or, indeed, that the town will ever vote the expenditure. The potential needs are there; but the ultimate decision, as always, rests with the expression of the town meeting.

Respectfully submitted,
FREDERIC C. HARTMAN,
Chairman
ROBERT W. CONROY
BENJAMIN C. DAVIS
JOHN S. DEMARS
DAVID L. PITT

TABLE I. PROJECTED CAPITAL EXPENDITURES
(Thousands of Dollars)

	1977	1978	1979	1980	1981	1982	1983	1984	1985	1976	10 Yr. Total
Financed on Current Year Basis											
Communications-Equip. & Other				10			10			10	30
Conservation- Land Purchase					120	25	61	28	28	33	120
DPW-Equipment	6	21	12	25	8	27	28	29	30	32	247
DPW-Road Resurfacing	22	23	24	25	26		40			70	266
Fire-Vehicles				60		3	3	3	3	3	170
Land Taking	2	2	2	2	2	15	24	16	18	18	25
Police-Vehicles	6	12	19	14	14	3				3	156
Police-Other			3			30					9
Recreation-Swimming		2									32
Recreation-Tennis		6			22						28
Schools-Elementary	15										15
Town Buildings	120	120	120	130	130	130	140	140	140	150	1,320
Water Resources			5			5			5		15
Other-Bridges, Plan. Bd., Misc.	15	15	15	15	15	20	20	20	20	20	175
Financed via Borrowing											
Police Building	40	40									
TOTAL	226	241	200	303	315	258	326	236	244	339	2,688
Capital Funding Requirement	195	209	225	240	257	274	292	311	332	353	2,688
Projected Stabilization Fund Bal. (Assumed Starting Bal: \$250,000)	219	187	212	149	91	107	73	148	236	250	

TABLE II — PROJECTIONS 1977-1986

Fiscal Year Ending 6/30	Dwellings	Population Per Dwelling	Population	Pupils As of 10/1		Receipts as % of Total Exp.	C.P.I. % Change
				Elementary	Masconomet		
1977	1,306	3.64	4,754	.50	.59	653 770 40%	5.6%
1978	1,350	3.62	4,887	.50	.59	675 796 40	5.4
1979	1,392	3.60	5,011	.50	.58	696 807 40	5.2
1980	1,434	3.58	5,134	.50	.58	717 832 40	5.0
1981	1,474	3.56	5,247	.50	.57	737 840 40	5.0
1982	1,514	3.54	5,359	.50	.57	757 863 40	5.0
1983	1,554	3.52	5,470	.50	.56	777 870 40	5.0
1984	1,594	3.51	5,595	.50	.56	797 893 40	5.0
1985	1,634	3.50	5,719	.50	.55	817 899 40	5.0
1986	1,674	3.50	5,859	.50	.55	837 921 40	5.0

TABLE III — PROJECTIONS 1977-1986
(Dollars in Thousands)

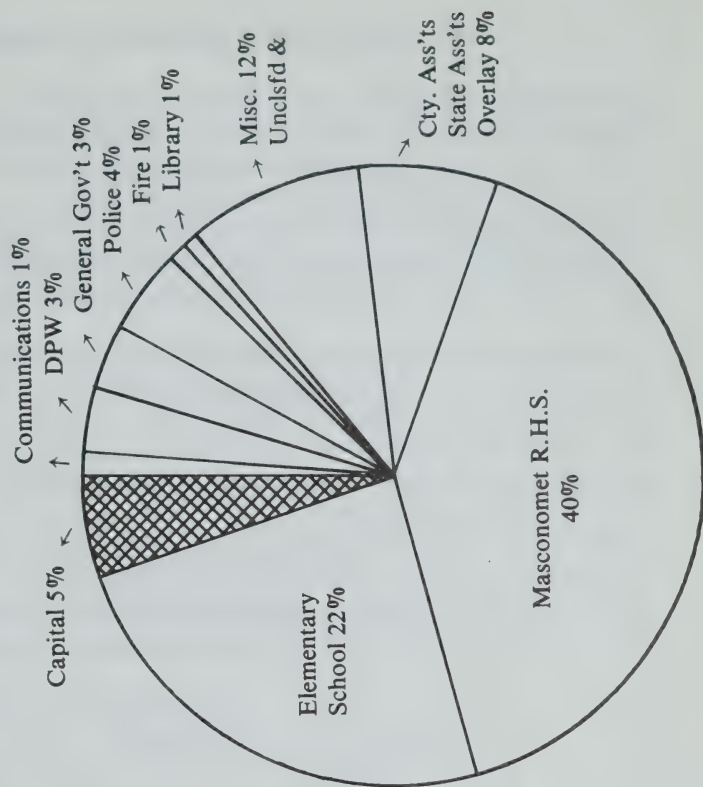
Fiscal Year Ending 6/30	Police Fire Comm.	Elem. Sch. Masco. Library	DPW Gen. Govt.	County State Overlay	Misc. Undsd.	Total Expense	Capital Funding Requirement	Gross To Be Raised
1977	\$209	\$2,335	\$225	\$259	\$438	\$3,466	\$195	\$3,661
1978	226	2,489	240	280	474	3,709	209	3,918
1979	244	2,681	255	302	511	3,993	225	4,218
1980	262	2,858	271	324	549	4,264	240	4,504

TABLE III (Continued)

	1981	1982	3,061	288	347	589	4,567	257	4,824
	1982	302	3,253	306	372	631	4,864	274	5,138
	1983	323	3,474	325	398	676	5,196	292	5,488
	1984	346	3,691	345	427	724	5,533	311	5,844
	1985	370	3,933	366	458	775	5,902	332	6,234
	1986	396	4,172	388	492	828	6,276	353	6,629

TABLE IV — PROJECTIONS 1977-1986
(Dollars in Thousands)

Fiscal Year Ending 6/30	Receipts Other Than R.E. & P.P.	Net to be Raised By R.E. & P.P. Taxes	
		Total	\$ Per Dwelling
1977	\$1,386	\$2,275	\$1,742
1978	1,484	2,434	1,803
1979	1,597	2,621	1,883
1980	1,706	2,798	1,951
1981	1,827	2,997	2,033
1982	1,946	3,192	2,108
1983	2,078	3,410	2,194
1984	2,213	3,631	2,278
1985	2,361	3,873	2,370
1986	2,510	4,119	2,460



REPORT OF THE FINANCE COMMITTEE

The Finance Committee has reported for the past two years their plan of suggested budget guidelines to keep the tax rate as stable as possible. We try to anticipate all receipts, local, state and federal and then estimate what we can spend to allow for a zero tax increase.

We have been quite fortunate in this planning. There have been increases of 5% and 2½% in the tax rate for the past two fiscal years. We were helped by additional excise tax and state revenues to keep the increase down this year.

The Finance Committee will assume the same posture for 1977/1978. We have recommended a 5% maximum guideline of increased expenditures in hopes that increased valuation and anticipated aid will leave us with a zero tax increase for next year. At this writing we are just starting our budgeting reviews but we are confident that all departments will be as prudent as they have been in the past.

The town of Boxford remains more financially sound than any of her neighboring communities. We own a lot of this benefit to J. Gaines Boulton who has served the town consecutively for over two decades. His resignation from the Finance Committee will leave a vacancy that will be difficult to fill.

DONALD C. BEHRENS, Chairman
ROBERT W. CONROY
PAUL J. GREENLER
RICHARD L. TIMPSON
CHESTER K. TWISS

REPORT OF TAX COLLECTOR

For many years the Town Tax Collectors operated the office of Tax Collector from their homes which obviously presented problems when the Town of Boxford began to increase its population.

In January of 1976 through the cooperation of the Board of Selectmen and the Finance Committee the Tax Collector was given office space in the Town Hall. At that time regular clerical assistance was budgeted and for the first time in its history the town of Boxford had a full-time Collector's Office situated in Town Hall.

Because of this clerical assistance it was now possible to engage the services of a Deputy Collector to go after back taxes which at this time amounted to a considerable amount of money. Mr. Alan E. Ricker of Groveland was appointed as the Deputy Collector for the Town of Boxford and has done a commendable job for our town. I am pleased to announce that through March 21, 1977 Mr. Ricker has collected for the Town of Boxford the sum of \$90,209.51 which represents delinquent taxes and interest for which warrants were issued to him.

We still have a long way to go to get our outstanding taxes for back years collected, but we are making progress and will continue to enforce collection of taxes as prescribed by law.

Respectfully submitted,
FRANCIS F. PERRY
Tax Collector

REPORT OF THE TOWN TREASURER

The Town Treasurer's report of General Fund and Town Trust Fund Receipts and Disbursements for the fiscal year ending June 30, 1976 is submitted herewith.

Interest income earned for this period by the investment of General Fund cash amounted to \$14,025.80. During the fiscal year ending June 30, 1976 the Town Treasurer borrowed in anticipation of revenue as follows:

Date of Note	Due	Rate per Annum	Amount
9/10/75	12/15/75	2.04%	\$300,000.00
4/14/76	06/01/76	2.00%	\$200,000.00

Federal Revenue Sharing Funds in the custody of the Town Treasurer on June 30, 1976 amounted to \$10,198.46.

**REPORT OF GENERAL FUND RECEIPTS & DISBURSEMENTS
JULY 1, 1975 THRU JUNE 30, 1976**

General Fund Cash Balance July 1, 1975	\$ 414,732.56
General Fund Receipts	\$4,162,503.74
Treasury Warrants approved by Selectmen	<u>\$4,120,302.05</u>
General Fund Balance — June 30, 1976	<u><u>\$ 456,934.25</u></u>

FRANCIS F. PERRY
Town Treasurer

**TOWN OF BOXFORD
REPORT OF TOWN TRUST FUNDS
7/1/75 THRU 6/30/76**

Fund	Balance 7/1/75	Interest Income	Transfers to Gen. Fund	Balance 6/30/76
Town Farm Fund	\$ 4.10	\$	\$	\$ 4.10
Post War Rehabilitation Fund	416.84	27.17		444.01
Sarah P. Perley Fund	3,340.04	217.72		3,557.76
Curtis-Killam Burial Lot Fund	663.71	39.35		703.06
East Parish Library Fund	3,500.00	268.93	268.93	3,500.00
West Parish Library Fund	3,000.00	230.51	230.51	3,000.00
East Parish Cote Library Fund	2,319.06	151.15		2,470.21
Boxford Visiting Nurse Fund	4,390.27	331.05		4,721.32
Town School Fund	4,500.00	333.84	333.84	4,500.00
Mary Stacy Holmes Fund	2,898.79	188.94		3,087.73
Conservation Fund	3,311.48	196.75		3,508.23
Stabilization Fund	252,198.89	13,228.92	91,394.60	174,033.21
TOTALS	\$280,543.18	\$ 15,214.33	\$ 92,227.88	\$203,529.63

Submitted By:
FRANCIS F. PERRY
Town Treasurer

TOWN WARRANT

WARRANT FOR TOWN MEETING (1977)

Commonwealth of Massachusetts
Essex, ss.

To either of the constables of the Town of Boxford in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Boxford qualified to vote in elections and in town affairs to meet at the Masconomet Regional School, Boxford, on Tuesday, the tenth day of May next at 7:30 in the evening, then and there to act on the following articles, viz:

ARTICLE 1. Bills of Charge.

ARTICLE 2. To hear and act on the reports of the Town Officers and Committees.

ARTICLE 3. To act on the proposed budget and see what sums of money the Town will vote to raise and appropriate for the use of the several departments for the current fiscal year, to wit: General Government, Protection of Persons and Property, Aid and Relief, Schools and Libraries, Highways and all other necessary and proper expenses arising during said fiscal year, or to take any other action thereon.

ARTICLE 4. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1977, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with General Laws, Chapter 44, Section 17, or take any other action thereon.

ARTICLE 5. To raise and appropriate, or otherwise transfer from available funds, a sum of money (\$1,800) sufficient to retain the services of a certified architect for the express purpose of doing a feasibility study of the needs of the present Town Hall building as a Town office building, and/or future alternative uses.

Sponsored by the Board of Selectmen

ARTICLE 6. To see if the Town will vote to amend Article X, Section 3, of the Town By-Laws (revised July, 1974), voted under Article 38 of the 1973 Town Warrant, to include the words "for Boxford residents only". The first sentence of Article X, Section 3, shall now read, "The Boxford Sanitary Landfill shall be open for Boxford residents only, according to the posted hours for the deposit of solid refuse".

Sponsored by the Board of Selectmen

ARTICLE 7. To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$8,000.00 to be used for the purpose of one (1) new $\frac{3}{4}$ ton, 4 wheel drive pick-up truck.

Sponsored by the Board of Selectmen

ARTICLE 8. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to be used for the purchase of one (1) Chipper to be used by the Department of Public Works.

Sponsored by the Board of Selectmen

ARTICLE 9. To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$34,528.00 to meet Chapter 765 State Aid allotment, said monies when reimbursed, to be credited to the General Account.

Sponsored by the Board of Selectmen

ARTICLE 10. To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$33,500.00 for the purpose of installing drainage on Main and Elm Streets.

Sponsored by the Board of Selectmen

ARTICLE 11. To see if the Town will vote to raise and appropriate or transfer from Road Machinery Fund, the sum of \$17,532.00, to be added to the Road Machinery Account.

Sponsored by the Board of Selectmen

ARTICLE 12. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to regrade and resurface Lawrence Road from Main Street to Brookview Road, and Main Street from Middleton Road to Topsfield Road, for purpose of public safety.

Sponsored by Petition

ARTICLE 13. To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$30,489.00 as a Fund for Resurfacing Roads.

Sponsored by the Board of Selectmen

ARTICLE 14. To see if the Town will vote to substitute in all Town By-Laws and Regulations, the words "Superintendent of Public Works" wherever "Highway Surveyor" appears.

Sponsored by the Board of Selectmen

ARTICLE 15. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money for the purchase of a Master Stream Appliance for the Fire Department.

Sponsored by the Fire Department

ARTICLE 16. To see if the Town will vote to raise and appropriate or transfer from available funds, \$5,500.00, or other suitable sum, to purchase a Police Department Cruiser/Ambulance, and trade a present cruiser towards its purchase, or take any other action thereon.

Sponsored by the Board of Selectmen

ARTICLE 17. To see if the Town will vote to raise and appropriate the

sum of \$1,997.00, to replace the police base station transmitter that was damaged by fire.

Sponsored by the Board of Selectmen

ARTICLE 18. To see if the Town will vote to raise and appropriate the sum of \$780.00 to replace the sixteen (16) year old mobil transceiver in fire vehicle #2.

Sponsored by the Board of Selectmen

ARTICLE 19. To see if the Town will vote to raise or appropriate the sum of \$840.00 to replace the twenty (20) year old transceiver in police vehicle #52.

Sponsored by the Board of Selectmen

ARTICLE 20. To see if the Town will vote to raise and appropriate or transfer from other funds, the sum of one hundred and ninety six (\$196.00) dollars, to be used as the Town of Boxford's contribution to the Elder Services of Merrimack Valley, Inc., such contribution being a condition of participating in the services offered by said organization for the benefit and welfare of the elder citizens of Boxford.

Sponsored by Petition and the Council on Aging

ARTICLE 21. To see if the Town will vote to raise and appropriate or transfer from available funds, \$3,800.00, to prepare and seed the recreation area adjacent to the parking lot at the Stiles Pond Town Beach, or take any other action thereon.

Sponsored by the Recreation Committee

ARTICLE 22. To see if the Town will vote to raise and appropriate the sum of \$6,300.00 for the continued support of the Tri-Town Council on Youth Services, Inc., or take any other action thereon.

Sponsored by the Board of Selectmen

ARTICLE 23. To see what action the Town will take on the following question, concerning the acceptance of the provisions of Section 7A of Chapter 328, of the General Laws: "Shall the Town, in addition to the payment of fifty percent of a premium for contributory group life and health insurance for employees in the service of the Town and their dependents, pay a subsidiary or additional rate?"

Sponsored by the Board of Selectmen

ARTICLE 24. To see what action the Town will take on the following question, concerning the acceptance of the provisions of Section 11D of Chapter 32B of the General Laws: "Shall the Town pay one half of a premium for group accidental death insurance for policemen and firemen who are killed or who die from accidental injuries received in the performance of their duties, with such employee paying the remaining one half, and shall the Town also pay a subsidiary or additional rate?"

Sponsored by the Board of Selectmen

ARTICLE 25. To see if the Town will raise and appropriate or transfer from available funds, a sum of money to acquire detailed architectural

drawings for Town Library purposes.

Sponsored by the Library Trustees

ARTICLE 26. To see if the Town will vote to appropriate a sum of money when received from the County on account of dog licenses for use by the Boxford Town Library, or take any other action thereon.

Sponsored by the Library Trustees

ARTICLE 27. To see if the Town will vote to continue the Growth Policy Committee as established under Chapter 807 of the Acts of 1975, said committee to lapse after one year unless continued again by Town Meeting vote in 1978. The Committee will operate to implement the recommendations contained in its report to the Office of State Planning, a summary of which was mailed to each resident in June 1976.

Sponsored by the Planning Board

ARTICLE 28. To raise and appropriate, or otherwise transfer from available funds, the sum of \$10,000.00. Said funds to be expended by the Board of Health for retention of professional engineering services in conjunction with the preparation of an "Operational and Maintenance Manual" for the Sanitary Landfill as prescribed by Section 150A of Chapter 111 of the General Laws, which regulates the assignment of sites for the establishment and operation of refuse disposal facilities".

Sponsored by the Board of Health

ARTICLE 29. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be used by the School Committee for the installation of fire detection and alarm systems in the Aaron Wood, Cole and Spofford Pond Schools, or take any action relative thereto.

Sponsored by the School Committee

ARTICLE 30. To see if the Town will authorize the Planning Board to obtain appraisals of a certain parcel of land known as "Long Hill", abutting Surrey Lane, in Boxford, for the purpose of future acquisition by the Town as open space.

Sponsored by the Planning Board

ARTICLE 31. To see if the Town will vote to accept the revised Zoning Map, dated May 1977, or take any other action thereon.

Sponsored by the Planning Board

ARTICLE 32. To see if the Town will vote to amend the zoning by-law as follows:

Section VA 7 change to: "Private golf courses (not including miniature golf).

Section VA 11 j change to: "Community club or golf club not conducted for profit".

Section VA 11 l change to: "Recreation or amusement enterprises which are not suitable for location in a business district because of large land area requirements or the need for proximity to large land or water areas including

rental of saddle horses or boats, sale of bait, ski tow and similar activities”.

Section VA 10 e change to: “Recreation or amusement enterprises such as bowling, theatre, clock golf, skating, tennis or racket clubs and similar enterprises”.

Sponsored by the Planning Board

ARTICLE 33. To see if the Town will vote to raise and appropriate a suitable sum of money to be added to the Stabilization Fund, or take any other action thereon.

Sponsored by the Finance Committee

ARTICLE 34. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money for the Finance Committee Reserve Fund, or take any other action thereon.

Sponsored by the Finance Committee

ARTICLE 35. To transact any other business that may legally come before said meeting.

You are hereby ordered to notify and warn said qualified voters to meet in the Spofford Pond School, Boxford, on Monday, the sixteenth day of May next, for the following purposes, viz: To choose by ballot the following Town Officers for the ensuing year: Moderator for one year; Selectman for three years; Town Clerk for three years; Assessors, one member for one year and one member for three years; Collector of Taxes for one year; Board of Health, one member for one year; Constable (East Parish) for one year; Constable (West Parish) for one year; Planning Board, one member for three years and one member for five years; School Committee, one member for three years; Regional District School Committee, one member for three years; Trustees of the Boxford Town Library, three members for three years.

THE POLLS WILL BE OPEN AT 12:00 NOON
AND WILL CLOSE AT 8:00 P.M.

And you are directed to serve this warrant by posting attested copies thereof at each of the public meeting houses in said Town fourteen days, at least, before the time of holding said meeting.

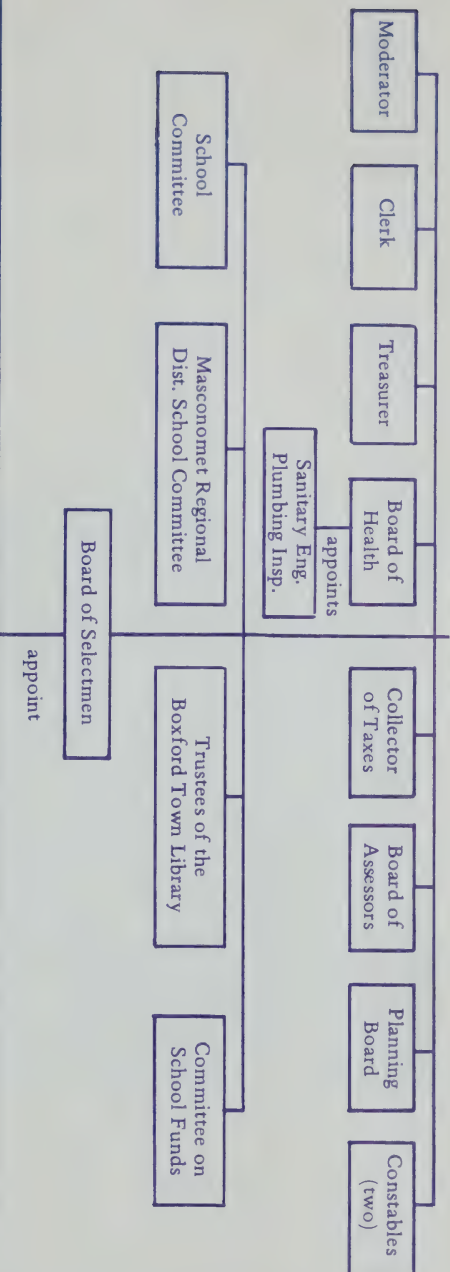
Hereof fail not and make due return of this warrant with your doing thereon to the Town Clerk at the time and place of holding said meeting.

Given under our hands this twentieth day of April in the year of our Lord one thousand nine hundred and seventy-seven.

CHARLES E. KILLAM, Chairman
DAVID L. LADD
CARLYLE W. THOMAS
Board of Selectmen

ORGANIZATION PLAN FOR
BOXFORD — MASSACHUSETTS
TOWN MEETING FORM OF GOVERNMENT

VOTERS ELECT



Accountant
Admin. Asst. to Selectmen
Appeals Board
Appeals Board Alt.
Bicentennial Com.
Building Inspector
Bldgs. & Grounds Supt.
Capital Budgeting Com.
Civil Defense Dep. Dir.
Civil Defense Director
Civil Defense Staff
Communications Director
Conservation Commission

* Appointed by State
** Effective May 15, 1974
*** Appointed by Moderator

Police/Communications Bldg. Com.
Public Works Director**
Recreation Committee
Registrars of Voters
School Building Committee
Town Counsel
Town Facilities Plng. Committee
Town Forest Committee
Veterans' Services Director*
Water Resources & Drainage Com.
Wire Inspector

1776 - 1976



ANNUAL REPORTS

OF THE

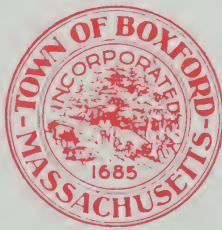
Town of Boxford

MASSACHUSETTS

FOR THE

YEAR ENDING DECEMBER 31

1977



BOXFORD DATA

The Town of Boxford was incorporated in 1685 and its population at the time of the 1976 census was 4,565.

The number of registered voters as of April 19, 1977 was 2,899.

There were 1,317 residences in Boxford as of March 1, 1977.

The area in square miles is 24.39; there were 73.26 miles of Town Roads as of January 1, 1977. No change from previous year.

There are now 94 named streets.

Representation State Legislature

Third Essex Senatorial District:

Senator William L. Saltonstall
388 Summer Street, Manchester
Tel. Office: 727-4318
Res: 526-7111

Twelfth Essex Representative District:

Representative Robert C. Buell
Woodcrest Road, Boxford
Tel. Office: 727-1254
Res: 887-5374

The Governor's Office

The Honorable Michael Dukakis, Governor
Commonwealth of Massachusetts
State House
Boston 02133

ANNUAL REPORT

OF THE

RECEIPTS AND EXPENDITURES

OF THE

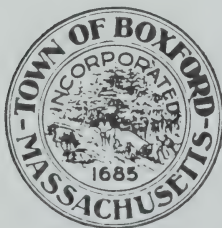
TOWN OF BOXFORD

Together with the

Report of the School Committee, and

the Various Town Officers

YEAR ENDING DECEMBER 31, 1977



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TOWN OFFICERS

Elected
Appointed

TOWN OFFICERS

ELECTED TOWN OFFICERS

BOARD OF SELECTMEN ✕

(Monday — 8:00 P.M.)

Charles E. Killam, Chairman (1979)

Donald C. Behrens (1980)

Carlyle W. Thomas (1978)

MODERATOR ✕

DeWitt Minich (1978)

TOWN CLERK

Frank Weatherby (1980)

Robin Perry, Assistant (1978)

TOWN TREASURER

Francis F. Perry (1979)

COLLECTOR OF TAXES

Francis F. Perry (1978)

BOARD OF ASSESSORS ✕

(2nd & 4th Wednesday, 7:30 P.M.)

Betty Ann Lehmann, Chairwoman (1980)

Leo April (1978)

Clinton French (1979)

BOARD OF HEALTH (1st Monday, 7:30 P.M.)

Judith F. Barr, Chairwoman (1978)

Douglas Dick, Sec'y. (1979)

Richard C. Hickok (1978)

PLANNING BOARD

(1st & 3rd Wednesday, 8 P.M.)

Arthur M. Schneiderman, Chmn. (1980)

Nancy Bender, Clerk (1982)

James Getchell (1978)

Benjamin C. Davis (1981)

Robert M. Hacking (1979)

Craig Falk (1981)

Loren Wood (1981)

SCHOOL COMMITTEE

(2nd & 4th Thursday, Aaron Wood School)

Donna H. Dickson, Chairwoman (1978)

W. Alan Harding (1978)

Gerard A. Papin (1979)

Elaine Lincoln (1979)

Philip T. Spinney (1980)

COMMITTEE ON SCHOOL FUNDS

(Elected for Life)

Richard P. Chadwick (1955)

Amy G. Parkhurst (1960)

REGIONAL DISTRICT SCHOOL COMMITTEE

Kenneth E. Littlefield (1979)

Peter K. Race (1980)

James E. Mitchell (1978) (replacing Frank T. Buiting)

CONTABLES

East Parish: Harold C. Sederquest (1978)

West Parish: Walter H. Gamans, Jr. (resigned)

TRUSTEES OF THE BOXFORD TOWN LIBRARY

(4th Wednesday at Libraries)

Catherine T. Thomas, Chwmn. (1978)

David Blumenfield (1980)

Christin Kaiser (1980)

Ruth P. Faulkner (1979)

Clement E. Sutton (1978)

Judy Huffsmith (1979)

Kenneth C. Vint (1980)

Judith Humphrey (1979)

Frederick G. Lehmann (1978)

APPOINTED TOWN OFFICERS

TOWN COUNSEL

Ralph E. Ardoff, Jr. (1978)

(of Ardoff, Ardoff & Morse)

ADMINISTRATIVE ASSISTANT

Jeffrey T. Zager

(Albert F. Orr resigned)

TOWN ACCOUNTANT (3 yr. term)

Helen McKay (1980)

(Edward J. Howie resigned)

CHIEF OF POLICE

Douglas A. Warren

REGULAR OFFICERS

David R. French

Sgt. William H. Howard, Jr.

Gordon A. Russell, Jr.

RESERVE OFFICERS

Paul M. Bates

Paul M. Bates, Jr.

Richard A. Gaudet

David E. Hall

John W. Harris

Victoria G. Ladd

Leland D. Moran

Joseph A. Pageau

Frederick P. Randall
Harold D. Sederquest

Eric S. Sederquest
Robert M. Woodbury

SPECIAL OFFICERS

Earle Blake
Alice A. Farnsworth
Clinton E. French
Alerson E. Noyes

Toby Dechene
Cecil H. Farnsworth
Robert P. McGinnity
Charles M. O'Donnell

CHIEF OF FIRE DEPARTMENT

John W. Mulcahy

CIVIL DEFENSE DIRECTOR

Carl Coder
(Leland D. Moran resigned)

COMMUNICATIONS DIRECTOR

F. Richard Shaw

DOG OFFICER

Robert Hughes

SUPERINTENDENT OF PUBLIC WORKS

Thomas F. Greene

APPEALS BOARD (3 yr. term)

Burton Hampton (1980)	Dorothy Woodbury (1979)
(replacing Janet Hancock)	(replacing Clement E. Sutton, resigned)
William J. McGrath, Chmn. (1978)	Howard L. Gurley (resigned)

APPEALS BOARD ALTERNATES (3 yr. term)

Peter Bedrosian (1979)	David V. Harding (1979)
Simeon Locke (resigned)	Clement E. Sutton (to Appeals Board)

CAPITAL BUDGETING COMMITTEE

Benjamin Davis (replacing Craig Falk)
Paul Johnson (replacing F. Hartman)
Donald Langelles (replacing Robert Conroy)
David L. Pitt
Leonard Rose, Chmn. (replacing John DeMars)

CONSERVATION COMMISSION (3 yr. term)

Earle O. Latham, Chmn. (1978)	Dorothy DeMark (1979)
Charles S. Hatch (1978)	Ethel M. Houser (1979)

Richard B. Megley (1980)
 Arthur Schneiderman (1978)
 (replacing J. Alden Lincoln)

Archibald Peabody (1980)
 (replacing Richard Palmer)

COUNCIL ON AGING (4 yr. term)

Eugene Vincent, Chamn. (1980)
 Jane Dustin (1978)
 Pauline Flynn (1980)
 William Rossi (1978)
 David Trask (1979)

Jane Coe (1981)
 (replacing Alice Barrows)
 Jean Hansen (1979)
 (replacing Catherine Jacobs)
 Senior Aide: Mr. & Mrs. Asbjornson

ELECTION OFFICERS — PRECINCT I

Joyce A. Chub (D.)
 Alice Farnsworth (D.)
 Anna Karedes (D.)
 Barbara Ross (R.)

Mary Edwards (R.)
 Judith Huffsmith (R.)
 Gloria Nangle (R.)
 Mildred Zelinski (D.)

FACILITIES PLANNING & BUILDING COMM. (3 yr. term)

G. Edwin Hadley, Chamn. (1979)
 Arthur Gingrade (1981)
 (replacing Charles Matses)
 Enid E. Thuermer (1980)

Leroy Curtis (1981)
 (replacing Peter Perkins)
 David L. Pitt (resigned)

FENCE VIEWERS

Selectmen

FINANCE COMMITTEE (3 yr. term)

Paul Greenler, Chamn. (1978)
 Dr. Stephen A. Davis (1978)
 (replacing Donald C. Behrens)
 Marilyn Reilly (1979)

Robert Conroy (1980)
 Donald Langell (1979)
 (replacing Richard Timpson)

FOREST WARDEN

John Mulcahy (1978)

TOWN FOREST COMMITTEE (3 yr. term)

Roy Carlson (1979)
 (replacing Stanwood R. Morss)

Paul R. French (1979)
 John R. Parkhurst (1980)

GROWTH & DEVELOPMENT POLICY COMMITTEE

(Re-instated for 1 year at the 1977 Town Meeting)

Loren Wood, Chamn. (resigned)
 LeRoy Curtis
 Paul Johnson

William Ames
 Louise Gingrande
 Charles E. Killam (Selectman)

Earle Lathan (Conservation)
Arthur Schneiderman (Planning)

Betty Ann Lehmann (Assessors)

HISTORIC DISTRICT COMMISSION (3 yr. term)

Theodore Parsons, Chmn. (1979)
Merton S. Barrows (1980)
Arthur W. Harvey (1978)
Susan Peterson (1979)

Alfred Ackerman (1980)
(moved from alternate)
Joseph Perkins
(moved to alternate)

ELECTION OFFICERS — PRECINCT II

Janet Carberry (R.)
Kathryn R. Dineen (D.)
Grace I. McGregor (D.)
Susan Price (R.)

Barbara Chadwick (R.)
Faye Jennings (D.)
Helen F. McLaughlin (D.)
Patricia Wheeler (R.)

HISTORIC DISTRICT COMMISSION ALTERNATES (3 yr. term)

Jane D. Howard (1978)
Joseph Perkins (1980)

Nancy Sasso (1979)

INSPECTOR OF ANIMALS

Robert D. Hughes (1979)

INSPECTORS (1 yr.)

Building: Thomas F. Greene 887-8135
Assistant: Donald E. Denmen 887-8135
Gas: Wendell P. Hall 595-1542
Plumbing: Wendell P. Hall 595-1542
Wire: Herbert W. Sperry 352-2470

MOTH SUPERINTENDENT

Robert E. Hebb (1980)

NO. SHORE REG. VOCATIONAL SCHOOL COMM.

Charles K. Knisely (Boxford Rep.)

RECREATION COMMITTEE (3 yr. term)

Richard L. Lebel, Chamn. (resigned)

Richard Hubbard (1979)
A. Gordon Price (1980)

Barbara Manning (1978)
Robert Salmon (1980)

BOXFORD CITIZENS RECYCLING COMM. (formed 11-21-77)

Ann Frost, Chamn. (1978)

Dorothy De Mark (1978)
Sandy Kirkpatrick (1978)

Beverly Jones (1978)
Helen Wayland (1978)

REGISTRARS OF VOTERS

Helen Benulis (1978)	Nancy Buckley (1979)
George A. Gould (1980)	Mary R. Meeker (1978)
Frank Weatherby (1980)	

SANITARY ENGINEER

John Romanski, R.S., Topsfield Town Hall — 887-8841

SCHOOL BUILDING COMMITTEE

Charles S. Hatch (1981)	J. Stuart Haywood (1978)
R. N. Kazlowski (1979)	Clifton B. Rock (1980)

FROM SCHOOL COMMITTEE

W. Alan Harding	Judith Lawrence
Elaine Lincoln	

VETERANS AGENT FOR NO. ANDOVER & BOXFORD DIST.

William Emmett, District Director — 682-6378
(Joseph Willis resigned)

WATER RESOURCES AND DRAINAGE COMM.

Ernest D. Redman, Chamn., (1978)

Paul R. Amman (1979)	Randolph Johnson (1979)
Donald J. Scutiére (1978)	E. Brewster Wayland (1980)

U.S. Congressional Delegation

Hon. Michael J. Harrington

Washington Office: 405 Cannon Office Bldg., Washington, D.C.
20515 — Tel: (202) 225-8020.

Salem Office: Post Office Bldg., Salem, Mass. — Tel: 745-5800.
Home: Bayview Ave., Beverly, Mass. 01915.

Hon. Edward M. Kennedy

Washington Office: 431 Russell Office Bldg., U.S. Senate,
Washington, D.C. 20510 —
Tel: (202) 224-4543

Boston Office: 2400A JFK Federal Bldg., Boston, Mass. 02203 —
Tel: 223-2826
Home: 3 Charles River Sq., Boston, Mass. 02114.

Hon. Edward W. Brooke

Washington Office: 421 Russell Office Bldg., U.S. Senate,
Washington, D.C. 20510 —
Tel: (202) 224-2742

Boston Office: 2003F JFK Federal Bldg., Boston, Mass. 02203 —
Tel: 223-7240
Home: 535 Beacon St., Newton Center, Mass. 02159.

Hon. Thomas P. O'Neill, Jr.

House Majority Leader, Washington Office: 2231 Rayburn Bldg.,
Washington, D.C. 20515 — Tel: (202) 225-5111.

Boston Office: 2200A JFK Federal Bldg., Boston, Mass. 02203 —
Tel: 223-2784
Home: 26 Russell St., Cambridge, Mass. 02140.

TOWN OF BOXFORD — LIST OF JURORS 1977-78

Altieri, Helen D., Housewife, Endicott Road
Caruso, Agnes C., Housewife, Andersen Drive
Cathcart, Evangeline, Housewife, Depot Road
Clark, Nancy Scott, Book Seller, Depot Road
Cleary, Robert E., Broker, Boren Lane
Connelly, Judith, Housewife, Burning Bush Drive
Davidson, Carolyn A., Housewife, Curtis Road
Dechene, Ronald, Corp. V.P., School Street
Demars, John S., Bank Manager, Burning Bush Drive
Dewhurst, Richard G., Accountant, MacDonald Drive
Eaton, Winston W., Jr., Sys. Anal., Burning Bush Drive
Fain, Natalie C., Housewife, Depot Road
Feingold, Lorenda J., Housewife, Georgetown Road
Fenton, Edith C., Teacher Aide, Elm Street
Freedman, Gertrude, Housewife, Ipswich Road
Giovanni, Doris Louise, Clerk, Crooked Pond Road
Goldsmith, Charles A., Jr., Banker, Cold Spring Drive
Gould, Preston E., Postal Service, Middleton Road
Green, Robert N., Carpenter, Endicott Road
Green, Sandra, Housewife, Andersen Road
Hampton, Irene B., Teacher Aide, Chapman Road
Henderson, Richard B., Methods Plan., Bare Hill Road
Hussey, Walter J., Account Exec., Crest Circle
Knisely, Lillian H., Housewife, Cross Road
McCraine, Thomas, Executive, Campground Road
McDevitt, Frances, Librarian, Depot Road
McDonald, Seretha H., Housewife, Cross Road
McIlvaine, Nance A., Homemaker, Cedar Knoll
Melvin, Alanna Lee, Sales Clerk, Depot Road
Millstein, Robert E., Co. Pres., Chaplin Circle
Murphy, Jerry D., Marketing Mgr., Curtis Road
Neuman, Richard C., Tech. Mgr., Bare Hill Road
O'Brien, Dennis O., Economist, Adams Road
O'Brien, Raymond W., Real Estate, Cedar Street
Rayda, Stephen J., Adv. Mgr., Crooked Pond Road
Roberto, Ronald, Sales, Georgetown Road
Robbins, Richard B., Insurance, Georgetown Road
Savarese, Patricia K., Housewife, Balmoral Road
Selkovitz, Lawrence D., Executive, Selvedere Road
Sennott, Ruth, Housewife, Chapman Road
Shirck, Lawrence C., Engineer, Burning Bush Drive
Stella, John, Jr., Mfrs. Rep., Fish Brook Road
Studley, Sandra H., Housewife, Curtis Road
Varney, Fenton, Dist. Mgr., Cedar Street
Vona, Carole, Housewife, Crooked Pond Road

SELECTMEN

BOARD OF SELECTMEN

1977 has been a year of growth, housekeeping and attempted austerity. The changes brought about may be attributed to the State mandating change, but we must recognize that a growing community necessitates a growth in services. One specific example is that of providing ambulance service. Through Special Town Meeting action, we have contracted with two private ambulance companies to provide for the community's needs. Although this may have been forced upon us, it will provide us with better service from all emergency departments.

The Selectmen were presented with a proposal from the Topsfield-Boxford Community Club regarding a change in their administration as a result of regionalization and new State requirements for health services which had previously been locally provided and financed, and also due to a great increase in their workload. The Selectmen appointed Dr. R. Kozłowski to work with this group, and it appears that the high level of services provided will be maintained.

The Selectmen have spent considerable time on the question of the town roads, conducting meetings with the Planning Board, Fire Department, Police Department, School Committee, and other interested parties. We have undertaken several improvement projects, looking for some longevity in our road surfaces. Kelsey and Lawrence Roads have been resurfaced without changing their character, and sections of Old and New Bare Hill Road have been reconstructed with the assistance of private parties, at a substantial savings to the town. The repair of roads in the town is of top priority to this Board, and it is hoped that we can continue with a program which will result in roads of which the town can be proud.

We have been going through change in the Town Hall operations, striving for more efficiency. Although we were sorry to see Mr. Ed Howie leave the Accountant's position (he did an outstanding job), it gave us an opportunity to reassess the position, and consequently, we have changed the job to a part-time classification, and appointed Mrs. Helen McKay to the post. This change should net a substantial savings to the town and still allow us to maintain the quality service provided through good personnel.

We are attempting to resolve some of the uncertainties which have existed in our operation over the years; an example being the status of the North Andover-Boxford Veterans' District, which was of questionable status and has now been established as a legal entity. There are numerous questions regarding town property and lot lines, as well as road right-of-ways and unused roads which have not been abandoned. We have assisted the Mount Vernon-Brookside Cemetery Corporation in the expansion of their facilities so that residents who wish, may have a final resting place in Boxford.

The town was presented with a proposal by the Topsfield-Boxford Racquet and Tennis Club to establish a recreational facility at the site of Camp

Columbus. This proposal stirred much controversy in the town, and although the Appeals Board granted approval, some residents have challenged their action, and this matter is still pending.

As a result of Boxford being dispossessed from our prior salt purchasing Cooperative, we saw fit to establish our own Co-op within our area, and through the efforts of our Administrative Assistant, Mr. Orr, we now have a new Cooperative which reflects a substantial savings to the town. Many thanks to Bert for a job well done.

A recycling committee has been established, and it is hoped that through their efforts and with the cooperation of the townspeople, we may better use our refuse and save some of our landfill site.

Once again, we have become involved in the C.E.T.A. program, and although it does provide us with some additional help, it is a cumbersome program and of questionable value.

We must thank the dogs of the community for the improvement in their behavior as there has been considerably less need for hearings this year.

On a closing note — WE WERE ROBBED! The Town Hall was broken into and the vault door was destroyed, as well as money being taken. Fortunately, little damage was done to the records and the actual loss was not as severe as it could have been. The vault door, which was somewhat of an antique and of sentimental value, had to be replaced with a modern, fire-proof door.

In closing, we wish to thank all the departments and committees for their cooperation and high level of service to the community, and look forward to another good year in 1978.

Respectfully submitted,
CHARLES E. KILLAM, Chairman
DONALD C. BEHRENS
CARLYLE W. THOMAS

COMMUNITY SERVICES

Boxford Historic Document Center

Historic District Commission

Council on Aging

Recreation Committee

Veteran's Services

**BOXFORD HISTORIC DOCUMENT CENTER
THE INGALLS MEMORIAL LIBRARY ASSOCIATION, INC.**

The Boxford Historic Document Center is now 2 years old. It was started as a project of the Town BiCentennial Commission and is now under the auspices of the Ingalls Memorial Library Association being housed in the Ingalls Memorial Building. The materials donated from many sources are in order, and they are slowly being catalogued so that they will be more easily available.

The Document Room is kept at a constant temperature. The manuscripts and other materials are in acid-free folders and boxes to retard deterioration. In the display room new displays are put up from time to time.

The Boxford Historical Society is placing its manuscripts here, and the Town of Boxford has deposited here for safe keeping some of its earliest records including:

- List of Dogs Licensed in Boxford — 1860-1895
- Herrick's Town Officers — Pub. 1884
- Moth Report — 1936-1937
- General Laws of Massachusetts — Pub. 1832 & 1827
- Gettysburg Battlefield Views
- The Charter of Mass. Bay — Pub. 1759
- Province Laws from 1692-1762
- Famous Trees of Boxford, Mass.
- Laws of Mass. — Jan. Session — 1825
- Laws of U.S. of America, Vol. I — Pub. 1795
- Laws of the Comm. of Mass. — 1780-1789 — Pub. 1789

Also we have on microfilm the following:

- Town Warrants 1727-1773, 1784-1799, 1799-1853, 1808-1823, 1844-1859
- Town Records 1681-1852
- Town Meeting Records 1893-1942
- Assessors Records 1799
- Tabulated Records 1799
- Valuation 1904-1921, 1855
- Local Tax Lists through 1776
- Church Records 1st Parish 1702-1902
- Birth, Death & Marriage Records 1658-1844

The Document Center is open every Wednesday from 9:00 A.M. to 4:00 P.M. and other times by appointment. (Call 887-5774).

Respectfully submitted,
MARGARET LANE, Archivist

HISTORIC DISTRICT COMMISSION

The Commission was established in 1971 and has jurisdiction over the Boxford Village Historic District and the Howe Village Historic District.

The following was acted upon during 1977.

Issued a Certificate of Appropriateness to erect sign on Boxford Town Hall.

Issued a Certificate of Appropriateness to Judith F. Barr for work on dwelling at Killam Hill Rd., (Howe Village).

Information on the Historic District Commission's powers, functions and duties, together with maps showing boundaries and specific properties included in the Boxford Districts are available at the Town hall.

Respectfully submitted,
THEODORE R. PARSONS, Chairman

COMMISSION MEMBERS:

Mr. All Ackerman
Mr. Merton Barrows
Mr. Arthur Harvey
Mrs. Jane Howard (alternate)
Mr. Joseph Perkins (alternate)
Mrs. Susan Peterson
Mr. Theodore R. Parsons

(Re: 1978-1979 Budget: we do not anticipate any expenditures for this year but \$50.00 would probably cover any expenses.)

REPORT OF THE COUNCIL ON AGING

The Council on Aging has spent its first full year gathering information and trying to implement a variety of services to meet the needs of our town's senior citizens. The latter goal was facilitated by the town meeting decision to allow Boxford to join the Elder Services of the Merrimack Valley, Inc. at a cost of \$196 per annum. Some of the services now available through this organization are homemaker, chore, referral, legal and income tax aid, and the use of a mini-bus two half-days a month. Also, as of July 5, it has provided Boxford with a senior aid, Henry Asbjornson. Space for Mr. Asbjornson's office was kindly donated by the Second Congregational Church and the selectmen have given money to the council for a telephone there. The number is 352-8765.

In addition, money has come from the Elders Services, Inc. to help support the Topsfield-Boxford Visiting Nurse Association's Health Maintenance Clinic, which is held twice a month, the 1st Thursday it is held at the First Congregational Church and the 3rd Thursday it is held at the 2nd Congregational Church.

Chairman Eugene Vincent is on the Advisory Council of the ESMV, Inc. and council member Jean Hansen was appointed by the selectmen July 18 to the board of directors.

During 1977, the Council sent out five newsletters to all townspeople over 60 years of age.

A Housing Committee, headed by William Rossi, has been added to the Council consisting of David Trask, Alice Barrows, and Helen Chadwick. They are investigating various possibilities for elder housing in Boxford and hope to submit a questionnaire to the town in 1978.

In order to maintain a closer touch between the Council and the town's elder population, seven townspeople were asked to act as an Advisory Council. They are majorie Widdop, Barbara Perley, Roy Durkee, Winston Eaton, Avis and Earl Blake, and Kathryn Dineen. We thank them for offering their services.

In June, Jane Coe was appointed to the Council when Alice Barrows' term expired. We appreciate Mrs. Barrows' help in the past and are pleased she remains on the Housing Committee.

It is hoped that 1978 will see more of our older citizens taking advantage of the many services available to them and making their desire known to the Council.

EUGENE VINCENT, Chairman
JANE DUSTIN
PAULINE FLYNN
JEAN HANSEN
WILLIAM ROSSI
DAVID TRASK
JANE COE

ANNUAL REPORT OF THE BOXFORD RECREATION COMMITTEE

During the past year, the Boxford Recreation Committee was primarily involved with the maintenance and improvement of the Town recreation facilities. The Town Meeting voted funds to prepare and seed an area at the Stiles Pond Town Beach, thus adding to the recreation space available at this location.

The general maintenance of existing recreational areas was accomplished very satisfactorily by the Boxford Building and Grounds Department.

The Committee would like to again thank the Boxford Firefighters Relief Association, the American Legion and the Boxford Athletic Association whose contribution of time and effort make the July 4th celebration a success. We are also grateful to the Boxford Athletic Association which provides a well-organized athletic program for the boys and girls in Boxford as well as ably running the town beach at Stiles Pond.

The town tennis courts were again used to capacity this year and possible expansion in this area of town recreation is under consideration for the future.

RICHARD LEBEL, Chairman
BARBARA MANNING, Secretary
RICHARD HUBBARD
A. GORDON PRICE
ROBERT SALMON

REPORT OF THE VETERAN'S BENEFIT DEPT.

The following expenditures were made by the Veteran's Benefit Dept. for the fiscal year 1977.

Cash Grants	\$1,626.85
Medical	<u>1,286.97</u>
	\$2,913.82

J. WILLIS
Veteran's Agent

TOWN CLERK

Report of 1977 Annual Town Meeting

Record of Births

Record of Deaths

Licenses

ANNUAL TOWN MEETING
May 10, 1977

Voters of the Town of Boxford met at the Masconomet Regional High School on May 10, 1977. Moderator DeWitt T. Minich called the meeting to order at 7:45 p.m. and, in the absence of a clergyman, a moment of silent prayer was observed. The articles of the warrant were disposed of as follows:

ARTICLE 1. VOTED to pass over.

ARTICLE 2. VOTED to accept the reports of the Town Officers and Committees. By voice vote.

ARTICLE 3. VOTED to accept the proposed budget and to raise and appropriate the sum of \$2,998,829.62 for the use of the several departments for the current fiscal year, to wit: General Government, Protection of Persons and Property, Aid and Relief, Schools and Libraries, Highways and all other necessary and proper expenses arising during said fiscal year, as presented with Finance Committee recommendations and the following amendment:

1977-1978 Budget

	Proposed	Accepted
Selectmen	\$5,165.00	\$7,330.00
Highway Operational	5,774.00	6,774.00
Finance Committee	50.00	60.00

By voice vote.

ARTICLE 4. VOTED to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1977, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17. By voice vote.

ARTICLE 5. Article voted down.

ARTICLE 6. VOTED to amend Article X, Section 3, of the Town By-Laws (revised) July 1974), voted under Article 38 of the 1973 Town Warrant, to include the words "for Boxford residents only." The first sentence of Article X, Section 3, shall now read, "The Boxford Sanitary Landfill shall be open for Boxford residents only according to the posted hours, for the deposit of solid refuse." By unanimous voice vote.

ARTICLE 7. VOTED to transfer from Federal Revenue Sharing Funds the sum of \$4,560.80 to be used for the purchase of one (1) new $\frac{3}{4}$ ton, 4 wheel drive pick-up truck. By voice vote.

ARTICLE 8. Article voted down.

ARTICLE 9. VOTED to transfer from Surplus Revenue the sum of

\$34,528.00 to meet Chapter 765 State Aid allotment, said monies when reimbursed, to be credited to the General Account. By voice vote.

ARTICLE 10. Article voted down.

ARTICLE 11. VOTED to transfer from Road Machinery Fund the sum of \$17,532.00 to be added to the Road Machinery Account. By voice vote.

ARTICLE 12. Article voted down.

ARTICLE 13. VOTED to appropriate the sum of \$30,489.00 as a Fund for Resurfacing Roads, said sum to be provided as follows: \$27,262 to be raised by tax levy, \$3,227 to be transferred from Title II Anti-Recession Funds. By voice vote.

ARTICLE 14. VOTED to substitute in all Town By-Laws and Regulations the words "Superintendent of Public Works" wherever "Highway Surveyor" appears. By unanimous voice vote.

ARTICLE 15. VOTED to transfer from Article 17 of the May 1975 Annual Town Meeting the sum of \$936.62 for the purchase of a Master Stream Appliance for the Fire Department. By voice vote.

ARTICLE 16. VOTED to transfer from Federal Revenue Sharing Funds the sum of \$5,500.00 to purchase a Police Department Cruiser/Ambulance, and trade a present cruiser towards its purchase. By voice vote.

ARTICLE 17. VOTED to transfer from Federal Revenue Sharing Funds the sum of \$1,997.00 to replace the police base station transmitter that was damaged by fire. By voice vote.

ARTICLE 18. VOTED to raise and appropriate the sum of \$780.00 to replace the sixteen (16) year old mobil transceiver in fire vehicle #2. By voice vote.

ARTICLE 19. VOTED to raise and appropriate the sum of \$840.00 to replace the twenty (20) year old transceiver in police vehicle #52. By voice vote.

ARTICLE 20. VOTED to raise and appropriate the sum of one hundred and ninety six (\$196.00) dollars to be used as the Town of Boxford's contribution to the Elder Services of Merrimack Valley, Inc., such contribution being a condition of participating in the services offered by said organization for the benefit and welfare of the elder citizens of Boxford. By voice vote.

ARTICLE 21. VOTED to raise and appropriate the sum of \$1,300.00 to prepare and seed the recreation area adjacent to the parking lot at Stiles Pond Town Beach. By voice vote.

ARTICLE 22. VOTED to raise and appropriate the sum of \$5,600.00 for the continued support of the Tri-Town Council on Youth Services, Inc. By voice vote.

ARTICLE 23. Article voted down.

ARTICLE 24. VOTED to pay the entire premium for group accidental death and disability insurance for policemen and firemen who are killed or who die from accidental injuries received in the performance of their duties. By voice vote.

ARTICLE 25. VOTED to endorse the two village libraries concept and to raise and appropriate the sum of \$6,000.00, to be spent by the Trustees of the Library, to be used for architectural studies that will determine the feasibility of constructing an addition to the Cummings Building and to study the feasibility of constructing a new building on the Alcott land. By hand count, 148 affirmative, 96 opposed.

VOTED at 12:15 a.m. to adjourn the meeting until 7:30 p.m., Wednesday, May 11, 1977.

Registered voters attending the meeting were 393.

Moderator DeWitt T. Minich called the second session of the Annual Town Meeting to order at 7:40 p.m. on May 11, 1977.

ARTICLE 26. VOTED to pass over.

ARTICLE 27. VOTED to continue the Growth Policy Committee as established under Chapter 807 of the Acts of 1975, said committee to lapse after one year unless continued again by Town Meeting vote in 1978. The Committee will operate to implement the recommendations contained in its report to the Office of State Planning, a summary of which was mailed to each resident in June 1976. By voice vote.

ARTICLE 28. VOTED to transfer from Federal Revenue Sharing Funds the sum of \$10,000.00. Said funds to be expended by the Board of Health for the retention of professional engineering services in conjunction with the preparation of an "Operational and Maintenance Manual" for the Sanitary Landfill as prescribed by Section 150A of Chapter 111 of the General Laws, which regulates the assignment of sites for the establishment and operation of refuse disposal facilities. By hand count, 128 affirmative, 26 opposed.

ARTICLE 29. Article voted down.

ARTICLE 30. VOTED to authorize the Planning Board to obtain appraisals of a certain parcel of land known as "Long Hill," abutting Surrey Lane, in Boxford, for the purpose of future acquisition by the Town as open space. By voice vote.

ARTICLE 31. VOTED to accept the revised Zoning Map, dated May 10, 1977, and to include a parcel 135' x 60' x 84' x approximately 70', trapezoidal in shape, which includes the remainder of the B-1-b zone, West Village store lot. By hand count, 186 affirmative, 1 opposed.

ARTICLE 32. Article voted down.

ARTICLE 33. VOTED to transfer from Masconomet Regional School account, fiscal 1977, the sum of \$35,270 to be added to the Stabilization Fund. By voice vote.

ARTICLE 34. VOTED to transfer from Overlay Reserve the sum of \$23,000 for the Finance Committee Reserve Fund. By voice vote.

ARTICLE 35. VOTED to pass the following non-binding resolutions:

1. Be it resolved that the Boxford Town meeting hereby votes to convey to our elected state representatives and senators, our desire that there be no

extension of compulsory and binding arbitration for police and fire labor negotiations beyond its termination date of June 30, 1977, so that final authority for determining local expenditures be returned to Town Meeting.

2. Be it resolved by the Boxford Town Meeting that our elected state representatives and senators be urged to vote against the passage of any legislation imposing additional costs on local governments, except where subject to local acceptance.

By voice vote.

ARTICLE 36. VOTED to adjourn at 10:45 p.m.

Registered voters attending the meeting were 202. Counters for the meeting were appointed by the Moderator, Mr. Minich, and checkers by Town Clerk Audrey J. Ladd.

A true record.

Attest:

AUDREY J. LADD
Town Clerk

SPECIAL TOWN MEETING**June 29, 1977**

Voters of the Town of Boxford met at the Spofford Pond School on June 29, 1977. Moderator DeWitt T. Minich called the meeting to order at 8:10 p.m. The articles of the warrant were disposed of as follows:

Article 1. Passed over.

Article 2. VOTED to raise and appropriate the sum of \$7,100.00 to provide ambulance service for the Town of Boxford. By hand count, 56 affirmative, 19 opposed.

Article 3. VOTED to accept the portion of Andersen Drive in the Town of Boxford, Massachusetts, from Station 16+00 to Station 26+69, per the definitive plan of the Planning Board for Andersen Drive, approved 6/28/73. By voice vote.

Article 4. VOTED to adjourn at 9 p.m.

Registered voters attending the meeting were 85. Counters and checkers for the meeting were appointed by Town Clerk Frank H. Weatherby.

A true record.

ATTEST:

FRANK H. WEATHERBY
Town Clerk

BUDGET ADOPTED FOR 1977-1978**General Government**

Selectmen	\$ 7,330.00	
Selectmen's Assistant	11,550.00	
Assessors	10,272.00	
Treasurer	5,445.00	
Town Clerk	1,740.00	
Accountant	10,905.00	
Collector of Taxes	5,615.00	
Planning Board	1,600.00	
Appeals Board	490.00	
Historic District Commission	50.00	
Registrars	1,100.00	
Elections	1,425.00	
Building Inspector	5,000.00	
Electrical Inspector	2,000.00	
Gas Inspector	300.00	
Plumbing Inspector	0.00	
Town Counsel	6,000.00	
Finance Committee	60.00	
Conservation Committee	100.00	
Recreation Committee	1,500.00	
Water and Drainage	50.00	
Board of Health	12,000.00	
Child Guidance	2,590.00	
Clerical	23,100.00	
Council on Aging	250.00	
TOTAL		\$ 110,472.00

Veterans Benefits	\$ 5,000.00	\$ 5,000.00
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Protection of Persons and Property

Inspector of Animals	\$ 225.00	
Dog Officer	1,800.00	
Police Department	129,204.00	
Communications Department	43,137.00	
Fire Department	39,506.00	
TOTAL		\$ 213,872.00

Schools and Libraries

Elementary	\$ 906,522.00	
Regional	1,447,835.62	
North Shore Regional Vocational	23,261.00	
Libraries	53,550.00	
TOTAL		\$2,431,168.62

Department of Public Works

Selectmen's Highway	\$ 0.00	
General Highway	6,689.00	
Highway Operational	6,774.00	
Snow and Sand	46,756.00	
Vacation/Holiday	5,500.00	
Sick Benefit	0.00	
Ballfields and Public Grounds	4,357.00	
Town Hall and Buildings	5,827.00	
Tree Warden	4,500.00	
Moth Suppression	1,400.00	
Dutch Elm	3,000.00	
Brush Days	800.00	
General Road Repair	60,200.00	
Street Lighting	3,323.00	
Landfill	7,659.00	
Police Station Maintenance	1,925.00	
TOTAL		\$ 158,710.00

Unclassified

Insurance	\$ 11,050.00	
Memorial Day	700.00	
Town Forest	100.00	
Civil Defense	100.00	
Town Reports	2,700.00	
Town Cemetery	50.00	
Boxford Village Cemetery	300.00	
Brookside Cemetery	100.00	
Mt. Vernon Cemetery	100.00	
Soldiers Graves	500.00	
Harmony	200.00	
Selectmen's Contingency	1,500.00	
Interest on Loans	5,837.00	
Group Hospital and Life	30,240.00	
Police Station Note	25,000.00	
Retirement Pensions	1,130.00	
TOTAL		\$ 79,607.00

TOTAL BUDGET**\$2,998,829.62****Additional Items**

Article 13	\$ 27,262.00
Article 18	780.00
Article 19	840.00
Article 20	196.00

Article 21	1,300.00	
Article 22	5,600.00	
Article 25	<u>6,000.00</u>	
TOTAL		\$ 41,978.00
TOTAL TO BE RAISED AND APPROPRIATED		<u>\$3,040,807.62</u>

Transfers

Article 7	\$ 4,560.80	
Article 9	34,528.00	
Article 11	17,532.00	
Article 13	3,227.00	
Article 15	936.62	
Article 16	5,500.00	
Article 17	1,997.00	
Article 28	10,000.00	
Article 33	35,270.00	
Article 34	<u>23,000.00</u>	
TOTAL		\$ 136,551.42

A true record.

ATTEST:

AUDREY J. LADD
Town Clerk

Nov. 7, 1976 — Matthew Glennie Cole	Richard Norman Cole
	Mary Glennie
Dec. 14, 1976 — Mark Winslow Robinson	Harland Winslow Robinson
	Arlene Shirley Johnson
Dec. 22, 1976 — Cory Knight Coder	Carl Jeffrey Coder
	Mary Lynn Knight
Dec. 2, 1976 — Dawn Allison Sticklor	Howard Michael Sticklor
	Marilyn Lauer
Jan. 24 — Lauren Beth Perry	Francis Frederick Perry, Jr.
	Cheryl Ann Connor
Jan. 20 — Andrew Scott Ginsburg	Laurence Mark Ginsburg
	Karen Jeanne Sloan
Feb. 13 — John Paul Newland	Stewart Hayes Newland, Jr.
	Jacqueline Elizabeth Reed
Jan. 16 — Michelle Nicole Peake	Raymond Donald Peake
	Sandra Marie Petrush
Mar. 11 — Christian Anthony Johnson	William Anton Johnson
	Maryanne Christina Cocozza
Mar. 15 — Patrick Kearns Donnelly	David William Donnelly
	Jacquelyn Mary Kearns
Aug. 16, 1976 — Gregory Tyler Pinkham	Scott William Pinkham
	Sandra Ann Chadwick
May 5 — Robin Michelle Henrikson	James Steven Henrikson
	Beverly Ruth Conley
Apr. 17 — Lesley Jane Harding	Walter Alan Harding
	Susan Jane Adams
Apr. 11 — Andrew Adam Rydzewski	Januay Andrew Rydzewski
	Eva Maria Fleszar
Apr. 24 — Jennifer Madden Casey	Steven Fearing Casey
	Patricia Grace Caruso
May 30 — Christopher Ryan McLeavey	James Francis McLeavey
	Linda Susan Kristofferson
Apr. 4 — Melissa Harnett Thatcher	George Avis Thatcher
	Hanne Bakkendrup-Hansen
Apr. 2 — Christine Evelyn Bellefeuille	Joseph Harmon Bellefeuille
	Carolyn June Smith
June 18 — Kelly Lynn Dello Russo	Robert Gene Dello Russo
	Diane Marie DelMastro
June 22 — Rixson Bartley Hacking	Robert Martin Hacking
	Mary Elizabeth Leete
July 15 — Melissa Jill Patkin	Robert Z. Patkin
	Linda Sue Lipman

Aug. 4 — Kristen Margaret Donegan	Thomas Joseph Donegan Barbara Marion Asplund
Aug. 7 — Scott Ronald Kocur	Edward Marshal Kocur Carol Ann Marie LaBonte
July 12 — Richard Andrew Gale	Richard Barry Gale Maureen McCarthy
Aug. 23 — Kim-Ann Hernandez	John Gerald Hernandez Terrie Ann McMahon
Aug. 11 — Robin Blaire Daly	William Henry Daly Jill Mary Hendrickson
Aug. 18 — Alyson Marie Stevens	Charles Arthur Stevens Patricia Louise Vance
Sept. 30 — Betsy Marie Kelley	Richard Douglas Kelley Cheryl Marie Enos
Sept. 24 — Jaclyn Nichole Wensink	John Wensink Rhonda Lynn Back
Apr. 26, 1976 — Alexandra Ok Nyu Lucey	Alexander A. Lucey, III Patricia A. Lucid
Nov. 24 — Noel Louise Cody	Charles William Cody Roberta Anne Pace
Dec. 7 — Joseph Thomas Mass	Leonard Mass Sandra Jean Halley

MARRIAGES RECORDED 1977

Jan. 15 — Michael Leahy Boyce	Patricia Jean Ake	Andover
Feb. 12 — Peter J. Delaney	Christine Chetty	Topsfield
Feb. 13 — Stephen M. Anderson	Jeanne K. Koehne	Georgetown
Apr. 9 — John Fleming Craig	Norma Irene Lynch (Roberts)	Boxford
Mar. 26 — Jan Lester Boles	Delores Marie Forgetta	Peabody
May 6 — Kevin Harold Murphy	Lucie Marguerite Springer	Boxford
Apr. 16 — Stephen G. Huff	Lisa A. Lessing	Boxford
Apr. 22 — Richard J. Weldon	Karen M. Smith	Boxford

May	21	— Richard Hilton Rose Sandra Ann Whiteside	So. Hadley
May	21	— Douglas D. Laustsen Lori Ann Madden	Boxford
May	21	— Robert H. Noyes Susan F. Carr	Boxford
May	28	— Robert Edward Zolla Julie Martha Wladkowski	Georgetown
June	25	— Paul Albert Doucette, Jr. Jean-Louise Haddaway	Topsfield
June	25	— David Edward Durkee Judith Lee Rollins	Boxford
July	7	— Robert R. Noyes Cheryl Bartlett	Boxford
July	2	— David W. West Rebecca A. Fulginiti	Boxford
July	23	— George W. Rollins Joan L. Horne	Boxford
July	30	— Philip James Sausone Linda (Allicon) Kelly	Andover
Aug.	6	— John Arthur McKinnon Phyllis Marion Van Kavelaar	Topsfield
Aug.	13	— Theodore John Pasternak Linnea Marie Ericson	Georgetown
Aug.	14	— Martin J. Beck Diane M. Whitney	Boxford
Aug.	26	— Charles W. Gould Ruby Cochrane Benson	Boxford
Aug.	20	— Gary Lee Vibiani Deborah Ruth Claussen	Topsfield
Sept.	17	— Robert Scott Brustlin Laurie Ann Paul	West Boylston
Sept.	17	— Thomas Joseph Broderick, III Laurie J. Swift	Boxford
Sept.	17	— Martin W. Croyle Abigail Copley Behrens	Boxford
Sept.	10	— Mark W. Chamberlain Jill L. Nangle	Haverhill
Sept.	17	— Stephen J. Kokkins Suzanne M. Lynch	Ipswich
Sept.	24	— Joseph Anthony Salvo Betsy Jeanne Myers	Topsfield
Oct.	7	— William J. Galpin Mary H. Denman	Haverhill

Oct. 15	— Philip Braica Carroll	
	Teresa Joan Pearson	Georgetown
Oct. 15	— Edward H. Haynes	
	Barbara Daniels Mathews	Boxford
Oct. 23	— Kevin Howlett	
	Dale Wesson	Topsfield
Oct. 9	— David A. Martin	
	Shelley Vail Vincent	Boxford
Nov. 25	— Roger Warren Cushing	
	Julie Anne Cunningham	Boxford
Dec. 18	— Thomas Leutwiler	
	Marjorie Dachowski Rooks	Boxford

DEATHS AS RECORDED 1977

		Yrs.	Mos.	Days
Jan. 1	— Mary R. Lessing	51	—	—
Mar. 6	— Edward Walters Strong	61	11	8
Apr. 6	— Warren Monroe Haddaway	61	4	8
May 3	— Isabel Rounds (McInnis)	86	3	11
May 29	— Alden P. Roberts	51	10	1
Apr. 15	— George O. Johnson	74	9	9
Aug. 2	— Thomas Edward Cargill	78	11	—
Aug. 25	— Mary E. (Connor) Farney	62	3	15
Aug. 15	— Sean P. Marrah	9	—	—
Nov. 26	— Cecelia Pulfrey (Gilcreast)	84	10	4

TOWN CLERK

DOG LICENSES — 1977

219 Males	at \$ 3.00 ea.	\$ 657.00
40 Females	at \$ 6.00 ea.	240.00
198 Spayed Females	at \$ 3.00 ea.	594.00
9 Kennel	at \$10.00 ea.	90.00
6 Kennel	at \$25.00 ea.	150.00
2 Kennel	at \$50.00 ea.	100.00
		<hr/>
		\$1,831.00
Fees, Town Clerk		165.90
Remitted		\$1,665.10

FISH AND GAME LICENSES — 1977

58 Res. Fishing	at \$ 8.25 ea.	\$ 478.50
25 Res. Hunting	at \$ 8.25 ea.	206.25
14 Res. Sporting	at \$13.50 ea.	189.00
7 Minor Fishing	at \$ 6.25 ea.	43.75
1 Res. Trapping	at \$11.50 ea.	11.50
1 Non-Res. Fishing	at \$14.25 ea.	14.25
1 Duplicate	at \$ 1.00 ea.	1.00
7 Free (Res. Sporting — Over 70)		
19 Waterfowl Stamps	at \$ 1.25 ea.	23.75
		<hr/>
		\$ 968.00
Fees, Town Clerk		31.25
Remitted		\$ 936.75

Fees received for copies of birth, marriages,
death certificates, lien and recording filings,
and miscellaneous services.

Transferred to Town Treasurer — \$251.90

PROTECTION OF LIVES AND PROPERTY

Communications Department

Dog Officer

Fire Department

Police Department

REPORT OF THE COMMUNICATIONS DEPARTMENT

I submit the following report of activities of the Communications Department for the year of 1977.

The tape recording system installed at the center to monitor telephone and radio transmissions has become a most valuable tool in providing efficient emergency service to the public and backup information for reports for the Police, Fire, and D.P.W. Departments. This year and in successive years, I hope to add to this system to further improve its reliability and usefulness.

This year we applied for and received a special frequency to use with our two contract ambulances. There has been some delay in parts for the transmitter, but we hope to have it on the air by early 1978. This transmitter will be a dual unit and will give us the transmit capability on the inter-city frequency for the Police Department.

In the area of training we are in the process of upgrading our training program to reflect the additional functions performed by the dispatchers.

All persons desiring to install home alarms, which will terminate at the center, please call 887-8136 or come in and pick up an application form.

As the town has grown, so has the work load at the center. The following is a breakdown of Communications Department activities for 1977.

Incoming Telephone Calls

Communications Department	874
Department of Public Works	861
Fire Department	1,147
Police Department	20,121
Total Incoming calls	<u>23,003</u>
Increase in calls over 1976	4,064

Outgoing Telephone Calls

All Departments	6,557
Increase in calls over 1976	1,296

Home Burglar Alarms

Alarms received	418
Leased Lines	374
Telephone dialers	44
Increase in alarms over 1976	162

Persons Assisted with Information and Directions

Persons assisted with information and directions	5,044
Increase in assists over 1976	664

Radio Transmissions

All Departments incoming and outgoing	31,372
Increase in transmissions over 1976	4,968

The increase in Emergency Center activities for 1976 was greater than 25 percent. If this trend holds, we will need to improve our capability both personnel and equipment wise, to maintain quality service for the residents of Boxford.

I would like to take this opportunity to express my appreciation to all dispatchers in my department for an excellent job done under an increasing work load. I also wish to thank all other Boards, Selectmen, D.P.W., Fire and Police Departments' for their cooperation during the past year.

Respectfully submitted,
F. RICHARD SHAW
Communications Director

REPORT OF THE DOG OFFICER

- 143 Dog Complaints were received.
- 187 Dogs were reported lost.
- 71 of these were located and returned to their owners.
- 48 Dogs were buried, that had been killed on town roads.
- 19 Dogs were delivered to a local veterinarian.
- 2 Goats
- 12 Rabbits
- 21 Chickens
- 3 Ducks
- 1 Deer

} were killed by dogs.

Stray dogs that are not claimed may be adopted for a fee of \$3.00, and the guarantee of a good home. Anyone wishing to make an adoption may contact me at Weloset Kennels, Route 97, Boxford, Ma., 887-5760.

It is the opinion of your dog officer that dog owners must take more responsibility and care of the dogs they own. It would be ideal if every dog could be under control at all times. It is the dog that runs free, often unlicensed, that causes lawsuits, or is tragically killed on the highway.

Unlicensed dogs are often needlessly disposed of due to the neglect and thoughtlessness of their owners. I urge the people of Boxford to license their dogs, thereby making it possible for me to locate the owners should the dogs become lost or injured!! Owners who do not take the responsibility to license their dogs by April 1, 1978 will be dealt with accordingly!!

Respectfully submitted,
ROBERT D. HUGHES
Dog Officer

REPORT OF THE FIRE DEPARTMENT

The Boxford Fire Department wishes to make the following report to the citizens of Boxford for the year 1977.

Responses to Calls for Assistance:

Structural	7	Brush and Grass	32
Chimney	6	Rubbish	5
Electrical:		Investigation:	
Inside	9	Smoke in House	7
Outside	12	Smoke in Area	6
Heating	4	Gas Leak	3
Mutual Aid	2	Other	5
False Calls:		Standby	4
Schools	16	Cooking	3
Homes	4	Miscellaneous	4
Other	8	Assist Police	2
Vehicles:		Water Problem	8
Fires	26		
Accidents	9		

Total Responses: 182

Responses by the Fire Department were up considerably this year as compared to 1976 (182 vs 140). This increase was in part caused by the severe late winter storm activity that caused such widespread electrical problems, the remaining increase is simply the result of our continuing growth as a community.

A comparison of our calls in 1977 to those in 1967 shows about a 100% increase for the 10 year period. As a result of this continuing increase in activity, the Fire Department has conducted an exhaustive review of its growth program for the next 10 year period. The goal being, to maintain about the same level of fire protection as we have today in spite of the expected increase in activity. Our 10 year capital budget has been updated and is contained in a comparison report of the Boxford Capital Budgeting Committee. We believe that by adhering to this plan along with the necessary operational planning on our part in the areas of recruiting new members, training, organization and the continued support of the Town, the result will be in us maintaining fire protection at the current level. In preparing the capital budget, we reviewed the following:

- 1. Analysis of Boxford Fire Data as to:
 - types of fires
 - past 10 year activity
 - next 10 year estimate
 - location of fires

- manpower required for extinguishment
- water requirements
- 2. Potential for Town Water
- 3. Population:
 - present density
 - estimated growth
 - buildable land
- 4. Fire Stations:
 - accessibility
 - area to protect
 - possible site locations
- 5. Paid Firefighters:
 - effect on fire protection
 - impact on taxes
- 6. Fire Vehicle Needs:
 - replacement program
 - 10 year goal
- 7. Construction:
 - expansion possibilities
 - new construction
 - other influences

All of the above were extensively discussed by the officers of the Fire Department prior to the preparation of the budget and we expect to share our thinking with all interested governing agencies within the town.

Fire Prevention: The Fire Prevention Group has been very active over the past year, fire inspections were conducted in all schools. These inspections have been followed up with meetings with responsible school officials to discuss our recommendations. We also have assisted and made recommendations to the Town Library Committee in its study of the Cummings Library and to the officials of Camp Rotary (a camp for young people located in the center of town). For 1978, further inspections are planned for all public buildings.

Oil burner inspections have increased with the total number of inspections and reinspections set at 55 for 1977 (28 for 1976). Home fire detection systems required by state law for new homes, also showed a similar increase over 1976 with 66 permits issued (41 in 1976), 2 reissued, 36 final inspections made (30 in 1976), and 7 reinspections were required before acceptance. There have been some problems with new owners moving in prior to these life-safety inspections. We are attempting to improve this situation through actions on our own and with the assistance of the Board of Selectmen, the Building Inspector and other town inspection agencies.

A number of major town buildings have tied their building fire detection systems into the Communications Center where they are monitored on a 24

hour basis. They include both fire stations, the Spofford Pond school, the Cole school and the First Congregational Church. We are recommending that all major buildings be monitored in this manner. The time saved by early alerting of the fire department is invaluable.

Training: Training is the strength of any firefighting organization and we are continuing to try to make training more informative and attractive to members. This year we tried two different methods of conducting the programs, one in the Spring and the second in the Fall. Of the two, the Fall was the more successful and we had 28 firefighters attend at least 5 of the 6 sessions.

Last year over 20 members completed a 12 hour program called Fire Investigation Level 1. This program was taught by the Massachusetts Fire Academy. This year the Academy instructors returned to teach Fire Investigation Level 2; six members completed the 36 hour program.

Manning: We are constantly in need of additional firefighters, especially during the daytime hours. Any citizen, 18 years or older, who is interested is asked to call the Emergency Center (887-8137 non-emergency) and leave their name with the dispatcher. New members receive a basic firefighter program which permits them to become active members in a very short time.

Other Departments: The Fire Department, as is always the case, enjoyed the excellent cooperation of all Town Departments and we wish to thank them all, especially the Police Department, The Communications Department, The Department of Public Works, the Finance Committee, and the Board of Selectmen.

In closing, I wish to extend my thanks to all the Officers and Firefighters of the Fire Department, if it were not for their continued dedication and participation there would not be a fire department.

Respectfully Submitted,
JOHN W. MULCAHY
Chief of the Fire Department

REPORT OF THE POLICE DEPARTMENT

Housebreaks continue to be a major problem in our community. Surprisingly, the majority of housebreaks in Boxford this past year took place during what would have to be considered the "at home-cold weather" months of January-April and October to December. However thieves were so busy in other North Shore communities this past Summer and seemed to specialize in silver items. Homeowners should really be aware of not only how quickly thieves get their "work" done "on location" but how quickly the property is disposed of. Through "fences" the items are usually melted down or transferred out of the area in a matter of hours. This is the reason police depts. stress the need for neighborhood alertness and prompt reports of suspicious activity. We really do need the extra eyes and ears. Residents should also take advantage of the engraving tool at the police station or at their own insurance office.

As I make this report the Board of Selectmen are seriously considering the addition of another full-time officer to the force this summer. I hope that residents will back this endeavor as it is sorely needed.

As in previous years I ask that if you witness an accident, a crime or suspicious activity don't take for granted the Police have been called. Telephone the Emergency Center. Your call will be confidential. Your action could be very important to your neighbor, your community, your police dept. and especially for you as a concerned citizen.

Please notify the dept. when leaving for an extended period of time. Neighbors should also be alerted to absences and asked to check property. The non-emergency number is 887-8135 and the Emergency number is 887-8133.

To: The Board of Selectmen and Citizens of Boxford

I hereby submit the annual report for 1977.

Abduction	2	Motorists Disabled/	
Alarms Checked	376	Assisted	342
Ambulance Runs	103	Recovered MV	27
Arrests	40	Suspicious Vehicle	
Arson	2	& Persons	367
Complaints and		Towed Vehicles	170
Investigations	1,345	Violations Issued:	
Court Appearances	171	Warnings	168
Drugs	5	Complaints	150
Fire Calls	110	Arrests	20
Gun Reg. Applications	61	Persons:	
Housebreaks	69	Intoxicated	15
Attempted	9	Lost, Missing, Runaway	31

POLICE DEPARTMENT

Camp	6	Pistol Permits	51
School	5	Police Assistance	
Other (Barn, Motor Veh.)	8	(other depts.)	133
Indecent Exposure	1	Property Checks	4,973
Larceny	118	Protective Custody	13
Motor Vehicle:		Summons Delivered	220
Accidents	172	Threats	7
Defective Equip. Tags	70	Assault & Battery	17
Fatals	1		

I would like to express my appreciation to the various town depts., the Selectmen, the State Police, the Police from surrounding communities and the personnel of my dept. for their cooperation and assistance during the past year.

Respectfully submitted,
DOUGLAS A. WARREN
Chief of Police

PLANNING

Board of Appeals

Conservation Commission

Facilities Planning & Building Committee

Planning Board

ZONING BOARD OF APPEALS

The Zoning Board of Appeals heard thirteen petitions during 1977. Variance applications for side-lot clearance, set-back and frontage exceptions were heard. Only the set-back application met the stringent requirements of the General Laws and Zoning By-law and was granted.

Special Permit applications included two involving kennel operations, two proposing use of mobile homes as residences, one for Conservancy District crossing and one for gravel removal. In March the Board also heard a petition for a Special Permit for a Tennis and Recreational Center to be operated at a Topsfield Road address. After two hearings, three meetings and a site visit a Special Permit with several conditions to control the usage was granted. This was challenged in Essex Superior Court by opponents to the Center and certain conditions were also challenged by the permit holder. The case was heard in Superior Court in December 1977.

Howard Gurley resigned from the Board and has moved from Town. David Harding and Dorothy Woodbury have accepted appointment to the Board and their talents and service are welcome.

Appreciation is extended to Lorraine Lebel for her outstanding service to the Board as Secretary.

Respectfully submitted,
WM. J. McGRATH, Chairman

REPORT OF CONSERVATION COMMISSION FOR 1977

Conservation Commission member Dorothy DeMark spent considerable time during 1977 with Federal and State representatives and volunteer Boxford residents in an effort to complete the "map down" inventory program as the first step in a comprehensive open space plan for the town. This phase of the program should be completed in early 1978.

Six investigations were made and public hearings held under the provisions of the "Wetland Act" (Chapter 131 - Section 40 of the Massachusetts General Laws). These hearings included wetland alterations incidental to road construction, driveway installation and pond excavations.

We again wish to call attention to the fact that no wetland is to be altered without a public hearing as required by Chapter 131 - Section 40 of the Massachusetts General Laws.

Numerous inquiries were received from banks, realtors and potential land purchasers with respect to the procedures to be followed incidental to "Conservancy Areas" and "Wetland Areas" under Boxford's Zoning Laws and the State "Wetland Act".

With regret the Commission accepted the decision of Richard Palmer not to accept reappointment when his term expired in 1977. Archibald Peabody was appointed by the Selectmen to fill the vacancy thus created. Arthur Schneiderman also resigned as a Commission member upon his election to the chairmanship of the Planning Board.

Boxford landowners with large tracts of undeveloped land (10 acres or more) should contact the Conservation Commission, The Board of Selectmen, or the Board of Assessors to determine the desirability of a conservation restriction or easement with respect to such land.

Respectfully submitted,
For the Commission
EARLE O. LATHAM
Chairman

Members of the Conservation Commission

Mrs. Richard DeMark (1979)

Mr. Charles S. Hatch (1978)

Mrs. Donald E. Houser (1979)

Mr. Earle O. Latham (1978)

Mr. Richard B. Megley (1980)

Mr. Archibald Peabody (1980)

REPORT OF THE TOWN FACILITIES PLANNING AND BUILDING COMMITTEE

The committee spent the first four months of 1977 continuing to collect and analyze information, culminating in late April with a report mailed to all town residents. This report proposed the development, with professional assistance, of a comprehensive site plan for the Ipswich-Spofford town center, together with immediate steps toward construction of an efficient, complete, centrally-located library. Other recommendations included eventual relocation and consolidation of the town offices to the central site, construction of an adequate fire station in the east village, and a proposal for consideration by Post Office representatives for return of the Boxford Post Office to the east village. All of these recommendations were made from the viewpoint of long-range (20-25 years) planning, to avoid the proliferation of "white elephant" buildings as Boxford continues to grow. The full text of our recommendations follows this report.

After the Town Meeting voted to re-investigate the feasibility of an addition to the present east village library, our committee was invited by the library trustees to participate in the selection of an architect and in the feasibility studies with him. We have met with them on a bi-weekly basis. During that time, it has become increasingly evident that the earlier conclusions were justified. Not only is an addition to the Cummings building infeasible but the expansion of library services in the east would relegate the west village facility to reading room status. The up-to-date reference information, the new acquisitions, the pulse beat of the library would be in the east village. In the belief that the people of Boxford, in simple fairness, will want effective library facilities equally accessible to all, the committee adheres to its original recommendation of a central location. We feel that the expenditure of any large sum of money toward an expanded east village facility would be followed in a few years by a citizen demand for an equally equipped facility in the west village. To undertake a course of action likely to lead us toward building, equipping, and operating two full-scale libraries in a town of our size would be fiscal extravagance of the first order, an extravagance that we believe most of us would not want to pay for. Having a reasonable tax rate requires that we make reasonable choices. We submit that having two libraries, although superficially attractive, is not a reasonable choice. We continue to believe that, in the last analysis, the majority of Boxford's people will express the same conclusion (as have so many — professionals and lay groups alike — who have studied this question) — that the soundest, most economical, long-lasting answer lies in our having one well equipped centrally located library. We trust that the people who see this point will vote accordingly as the pertinent issues are faced at the town meeting.

Since our original recommendations were made in April, the Town Hall

has been burglarized, pointing up not only its space and construction deficiencies but also the vulnerability of its location. Moreover, the fire department has expressed a strong interest in early improvements for adequate protection of our citizens and property. With the town hall in its present location, any reasonable change in the fire station will almost certainly require more land acquisition. Therefore, in addition to our recommendation of last April for a comprehensive professionally prepared site plan for the town center, we also recommend a similar plan for the east village and early steps toward relocation of the town offices to a site closer to the police station.

The April 1977 Report

The Town Facilities Planning and Building Committee was formed to help the people of Boxford establish a sound planning basis for the construction and modification of all town facilities. It was formed because too many of the town facilities have been built, modified, and rebuilt over the years to meet the exigencies of the moment at the lowest possible initial cost without due regard to the needs of the future. We therefore believe the citizens of the town intended in 1961 with the approval of the Master Plan, reiterated in 1968 with the acceptance of the Facilities Planning report, voted in 1974 to create the present Planning and Building Committee, and, based on comments made at our public meetings, still feel that a sound planning basis is a prerequisite to the expenditure of the taxpayer's money on town facilities. This report represents an integrated plan for four major public facilities of the Town of Boxford: library, town offices, fire stations, and post offices.

The report consists of this introduction, a listing of the committee's planning assumptions and principles, a summary of our recommendations, and a statement on our consensus. In the interests of clarity, brevity, and reproduction costs, we have omitted sections of the original report dealing with the committee objectives, with the advantages and disadvantages of the various options which the committee considered, and with a description of other public facilities for which the needs are less urgent or which are beyond the scope of this committee. The omitted sections are available for discussion with interested residents at any of our regular meetings.

Planning Assumptions

1. A planning period of 20-25 years, roughly until 2000.
2. Two-acre zoning (or its equivalent in population density) will continue.
3. The residential/agricultural character of the town will continue with minimal business/industrial development.
4. The population will follow approximately the same trend as in the recent past, of an increase of about 800 every five years, reaching 8000 in the year 2000.
5. The saturation level of population will be on the order of 14000 to 16000.

6. The population increase will occur in roughly equal amounts in the western and central sections and somewhat less in the southeastern third of town.
7. At year 2000 and afterwards, the population will be almost equally divided among the three geographical areas.

The committee will at all times exercise caution in relying on the above assumptions and wherever possible will recommend a flexible position, as in building for the near future but allowing for later expansion. For example, the several open-space programs may well reduce the saturation level while possible State mandates may increase the level, as well as changing the character.

Basic Planning Principles

1. What we propose is a plan for new, enlarged or improved facilities that would be implemented over the years — not all at once, or even nearly all at once.
2. “The plan” is not intended to be “cast in concrete”. It will need to be updated on a regular going basis, over the years.
3. The planning of town facilities should be approached in multiple stages of definition — starting with broad planning decisions (with issues such as the “what”, the general location) and then progressing to more definitive plans (such as siting, how big, floor lay-out, type of construction, etc.). This report intends to concentrate only on that first level of planning.
4. Today’s existing needs and concerns are important, valid considerations. We must also consider the future and develop plans for facilities that will be effective under the changed circumstances that will then apply.
5. This committee is very much in favor of maintaining or even enhancing the over-concentration in the villages of people/traffic/parking type facilities.
6. We should avoid a future situation of too little land to serve the public facilities, wherever placed. We don’t want our public needs intruding into our private sector or made frustrating and ineffective by inadequate but unstretchable land.

Library

We believe that the soundest, most effective course for the Town to follow is to plan for the construction of a central library facility.

There can be no really serious disagreement that for any assumed level of library service, one library can be operated at significantly less annual cost than two. This potential of less cost, estimated by the library trustees as \$8,000 per year, would be operative year after year — not just once. Whatever level and type of service we choose to have over the years, from a

cost/service point of view, the job can be done at less cost with one library than with two.

We are impressed also that for a variety of reasons more effective service can be provided in one building than in two.

- A building designed from the start for library use.
- Improved probability of finding with one trip the book or reference you want when you visit the library.
- A building that can be sized to meet current needs, with a design to permit economical expansion as future needs increase — still maintaining good interior arrangements and exterior attractiveness.
- The advantage of maintaining in one place one complete set of references, resources in the arts and other specialized library materials, aids and the like.

We feel that the Ipswich-Spofford Road site is a sound location for a central library facility. It is about four minutes driving time from either village (and, incidentally, closer to them than to any surrounding community center). There is adequate land for all foreseeable needs. Parking should never be a problem at this site.

On the other hand, this committee has substantial concern about the future impact of placing an enlarged or new library structure in the East Village, which even now is rather densely crowded with buildings. If anything, its charm and attractiveness would be enhanced with less concentration of buildings, cars and parking — and with more sense of openness and greenery. A comparatively large institutional structure with its related off-street parking facility on the marginally sized land available would not be good planning — particularly in a town whose population will at the very least double or triple in future years. Rather than preserving the village, we feel such action would subject it to an unnecessary risk of harmful impact.

As indicated previously, we believe that the on-going life and vitality of both villages will be effectively nourished by the activities that surround the churches and village stores — both frequently attended, active and long-lived institutions.

There is no question that the “average” library user would have to travel farther to one central library than to the present locations. That would represent some loss of convenience. In this town, however, most people travel to the library (as to most everywhere else) via automobile. Very few can walk to it or reach it safely by bicycle. Eight added minutes for the round trip by car seems a minor inconvenience to sustain in return for the potential economy of operation and more effective service that are inherent in the central library plan that we recommend as being in the best long-range planning interests of the town.

Town Offices

Both the 1961 professionally prepared Master Plan and the 1968 report of

the Facilities Planning Committee recommended that the town office building be located in the town center at the intersection of Ipswich and Spofford Roads. Recently, the selectmen have affirmed their agreement with that recommendation. We wholeheartedly concur.

The present town hall is inadequate for offices, committee meetings, and record storage. It is in poor condition from the standpoints of even and efficient heating, lighting, space allocation, acoustics, working conditions, ease of cleaning, cellar flooding, rest rooms and septic system, and fire hazards. Even now there is insufficient parking space for either daily office use or evening committee meetings. There is insufficient land for expansion to answer this growing problem. Parking at the rear of town hall often edges onto the fire station driveway and could impede fast vehicle egress. The two wood frame buildings so close together represent an almost certain threat to each other in the event of fire.

Although we may want to invest a minimum of additional funds in the present town hall to extend its life and serviceability as an interim measure, we urge that the town do no more than that.

We urge adoption of the recommended plan for new town offices at the town center location — where good money can be spent for good and lasting effect, as a part of an attractive, integrated plan of town facilities.

There are clear advantages to the co-location of town administrative and service facilities: efficiencies of operation and use, ease (and encouragement) of inter-agency communication and coordination, joint use of parking facilities, joint use of meeting space, control of vandalism — to name some of the more obvious ones.

Future implementation of the recommended plan would produce those advantages by integrating at the Spofford-Ipswich Road intersection basic facilities ranging from town offices, police/communications center, public works and a possible third fire station — to library and school services — and to recreational services such as tennis and ballfield sports. Blessed with the two fundamental ingredients of adequate land for present and future needs and a central location — and with the needed addition of some professional site planning — these facilities would form the basis of a functional, efficient and attractive town center.

Fire Stations

It seems clear and generally agreed that our needs for effective fire protection at reasonable cost will be best served for quite some time with a continuation of our present volunteer department arrangement. Our two stations are well located in or near the two villages. Almost all of the present homes of the town are within a three mile radius of these locations.

The station near the west village has been newly constructed within two years and should meet our needs effectively in that general sector for the life of the building.

The building at the east village, however, has substantial inadequacies that must be addressed. This building illustrates the problems that develop when too little is spent too expediently and without proper consideration for land requirements, design and appearance. This is a wood frame building with attendant implications regarding fire risk. The vehicle doors are too narrow — so narrow that there has been occasional damage to side mounted truck fixtures — usually incurred when moving the vehicles into or out of the bays. There is inadequate work room around the trucks for routine maintenance and care. There are no effective arrangements for hose drying. There are no proper space facilities for equipment and supply storage. The department has plans that involve purchase of a new tanker. However, a tanker of the type and size needed simply would not fit in the station as presently sized.

There are parking and egress problems that we have mentioned earlier that result from the limitations of land around the east station and from its proximity to the Town Hall.

We feel that these concerns and considerations should be addressed along with others as a part of an overall planning of facilities to be located in or near the east village.

It is clear that the station should remain at or near to its present location if land requirements can be satisfied. Whether it can be effectively rebuilt or should be replaced is an issue that can be answered, we feel, only after more definitive study, with appropriate professional assistance.

At some time in the future, after the town has more completely approached its full size and development, it is very possible that a third fire station may be needed in order to ensure equitable response time and service capacity to a population that we believe will ultimately be rather evenly dispersed across the town.

We think that a possible location for such a third station would be in the central section of the town. No final commitment on this point needs to be made at the present time. However, we feel that it would be good planning sense to include this as a possible future requirement in connection with general site planning of the town center land at Ipswich and Spofford Roads. If effective siting is not possible there, another centrally located site should be reserved as a similar planning provision.

Post Offices

With regard to the post offices, we recommend that the U.S. Postal Service be urged to look forward to re-establishment of the Boxford office in or near the east village and to open negotiations at its earliest convenience with a willing private contractor for operation of the west village facility as a satellite “community” post office with the same services as are now provided.

The present Boxford post office on Georgetown Road is in an inconvenience location for the majority of people who use it. Also, many people

use the Topsfield or Georgetown offices for stamp-buying and package-mailing rather than patronize our own facility. In contrast to our use of libraries which tend to be special one-purpose trips, the use of post offices tends to be part of a general shopping expedition. A move back to the east village appears to be in the best interests of both the town and the local post office.

The west village postal facility, with all services except delivery, appears to have the approval of its patrons, the only problem being the confusion and delays caused by the two addresses and zip codes. (Boxford is 01921 and West Boxford is 01885.) An analysis by a former West Boxford postmaster and concurred by the present Boxford postmaster indicates that a change to a contract station as a satellite of the Boxford office would preserve the current convenience advantages, result in a net saving to the Postal Service, and eliminate the zip code confusion. We believe that by standardizing the town zip code, it would also pave the way for eventual delivery service for the western residents who wish it and for a return to a Boxford address for those residents now served by Georgetown and other offices.

Immediate Steps

This committee believes that Boxford's most pressing need is a new library in the town center. Decision and action in this direction represent the best response to our long-range library needs and our immediate library concerns. It would help to clarify other issues and alternatives. It is a sound, affirmative action which we think should be given first priority in terms of a major building effort.

We also believe that the planning of such a building — of course, with qualified architectural assistance — should include the professional development of an overall site planning concept for the 46-acre Ipswich-Spofford Road town center area. Such a plan should consider the full range of future considerations in addition to the present buildings and facilities: future town offices, additional recreation facilities, a possible far-future third fire station, vehicle and pedestrian arrangements — with consideration even to the possibility that in the future we may want to provide at this location a branch bank, a convenience shop or the like.

We should not do any further building at this location without first developing a general site plan of this type. Only in this way can we be reasonably confident that the steps we take one at a time over the years will ultimately fit well together, attractively and efficiently.

Present Buildings

Acceptance and implementation of the above recommendations would leave the town with the Cummings building (east village library), the Gardner Morse Building (west village library), the Alcott land (1.6 acres including the pony field adjacent to Cummings), the Town Hall, and the east fire station complex. Provisions of the Cummings and Alcott wills dedicate those proper-

ties for library purposes.

The east village will require a fire station and a post office, both of them with offstreet (preferably hidden) parking. At an appropriate time, we expect to recommend retention of a professional site planner to work with this committee and other boards and abutters to develop a site plan for the involved facility. Pending development and approval of such a plan, we propose that the library and town properties be retained. Negotiations with the private trustees of the Cummings building and possibly legal steps to remove the restrictive covenants will be necessary. The result will be a more charming village without destroying any of the beauty, usefulness or meaningful history.

The west village library is an attractive well-built building in excellent condition, readily convertible at little or no cost to a number of uses. Attached to it are playing fields in constant use, and available for further development. We recommend that this property be retained for use by such agencies as the Boxford Athletic Association and the Board of Recreation, the Council of Aging and as a possible replacement for Lincoln Hall for the Legion, the West Boxford Grange, and revenue-producing rentals (dancing classes, etc.).

ENID E. THUERMER

DAVID L. PITT

PETER C. PERKINS

G. EDWIN HADLEY, Chairman

REPORT OF THE BOXFORD PLANNING BOARD

I. Subdivision Control

This year the Planning Board dealt with three definitive subdivision plans which created a net total of 45 new lots.

Boxford Meadows, located off Middleton Road, is a 35 lot subdivision. This subdivision was particularly difficult because of its previous development history, topography, high water table and the presence of a major conservancy district. Working closely with the developer Richard Gysan, the abutters, and William H. Moore, a consultant hired by the Planning Board, we were able to arrive at a suitable development plan for this area. Of particular interest is the preservation of a group of ancient trees known as the Curtis Oaks which will be deeded to the Essex County Greenbelt Association, and the establishment of a 3 acre neighborhood recreational pond. The road layout for this subdivision has the security and privacy of a single entrance (at Middleton Road) and the safety of multiple access to most lots along with a nearby emergency water supply.

Gunnison Road, located off Bare Hill Road, is a 14 lot subdivision with a cul-de-sac. Because of the small number of lots in this subdivision, the Planning Board reduced the pavement and shoulder width requirements to keep it more in harmony with the remainder of the town's roads. The view from Bare Hill Road of most of the old meadow is protected by a scenic easement arranged by the developer, Reynold J. Nippe, and the former owner, Mr. Shaw.

The final section of Sheffield Road, which will connect it to Main Street, was the subject of a revised plan that eliminated a spur road and reduced the number of lots by four. The Planning Board is concerned about a safety problem which is created at the intersection of Sheffield Road with Main Street, and is working with the Selectmen in an attempt to find a solution to this problem.

Five previously approved subdivisions are still active and the Planning Board has spent a good deal of time on final road alignment decisions and verification of compliance with our conditions of approval.

Although the number of subdivision lots created this year is down from recent years, the division of lots on existing ways has markedly increased. The Planning Board endorsed 29 such plans and an additional 6 plans involving oversized lots of reduced frontage (porkchops).

In processing the thirty-five applications described above, the Planning Board collected a total of \$3880 in fees from the applicants.

At the present time the Planning Board is considering a preliminary plan of 31 lots located off Main Street (behind Cole's Pond) in West Boxford.

During the next year the Planning Board will be revising its Subdivision Rules and Regulations with the objectives of (1) updating standards, (2) ensuring environmental protection, (3) delegating more administrative responsi-

bility to the Planning Board's Subdivision Subcommittee, and (4) formalizing procedures so that all applicants will be fully informed of subdivision requirements. We are also planning to use a consulting engineer (at no cost to the town) for technical review of all subdivision submittals.

II. Board of Appeals

The Boxford Zoning Bylaw provides that the Planning Board submit a report and recommendation on all cases heard by the Board of Appeals. This year the Board of Appeals heard nearly a dozen such cases (see the Board of Appeals report) with the Planning Board participating in all of them. With one exception, the Board of Appeals concurred with our recommendations. In that case, the Special Permit application of the Topsfield Racquet Club, we were able to contribute substantially to the formulation of appropriate conditions to the Special Permit. Appeals of the decision and conditions were taken in Essex Superior Court by both a citizens group and the applicants.

III. Revised Zoning Map

A revised zoning map showing individual lots and detailed descriptions of our four business districts has been completed by the Planning Board and was adopted at the Annual Town Meeting. Copies of this map are available from the Town Clerk at a nominal cost.

IV. Flood Hazard Maps

The Planning Board, at the request of the Board of Selectmen, continues to represent the town in its dealings with the Federal Insurance Administration on the National Flood Insurance Program. We have been able to substantially accelerate the process of obtaining the final rate setting maps which will be based on a flood insurance rate study being prepared by the U.S. Geological Survey (USGS). We expect that these maps will be complete by June 1979 (at no cost to the town).

As members of this program, Boxford is required to adopt a protective flood plain zoning bylaw. The USGS study will serve as the legal basis for this bylaw which we expect to submit to the town in 1980.

V. Town Library Facilities

As part of our responsibility to maintain and upgrade the Boxford Master Plan, we have taken an active interest in the town's library needs.

After a careful study of village useage and viability, we unanimously concluded that the town's needs, now and in the foreseeable future, would best be met by continuance of the facilities in our two existing villages rather than the creation of an artificial new town center. Furthermore, we felt that the level of service to be provided at an East Village Library was best established by having the townspeople consider three options; (1) do nothing, (2) build an addition to the Cummings Building, or (3) build a new library on the abutting Alcott lot. These options are in order of increasing level of service, and of course, increasing cost. The Annual Town Meeting endorsed this view

by appropriating funds for a detailed examination of options (2) and (3) above. After meeting with the Library Trustees to discuss our views on this subject, we appointed a permanent liaison to the Library Trustees. At the request of the Trustees, we gave a detailed written opinion on the zoning issues related to the two options and we have provided them with our future town population projections. Through our representative we keep fully abreast of the Trustees evolving thinking and we will be able to make an informed recommendation when the issue goes to the town.

VI. Roads

The Planning Board's interest in roads is threefold:

1. We have complete responsibility for the layout and establishment of all subdivision roads.
2. The Scenic Roads Act requires our consent for any tree cutting or stone wall disturbance in conjunction with most work on existing roads.
3. Massachusetts state law (GL c.41 § 811) provides that any alteration (e.g., widening) of a public way must be referred to the Planning Board for its recommendation prior to its establishment.

We received no requests or referrals under (2) or (3) in the past year. However, dissatisfaction by some town agencies over the width of recently approved subdivision roads, and the Planning Board's concern over work on Bare Hill Road (previously permitted under the Scenic Road Act) and the general condition of our town ways has precipitated a number of constructive meetings among the Planning Board, Board of Selectmen (and representatives of the Police, Fire and Highway departments), Finance Committee and the Elementary School Committee. As a result of these on-going meetings,

1. the Selectmen are preparing a master road plan for town ways which separates road work into two basic categories: repair/maintenance and alteration. The first category represents the routine, periodic work required to maintain our roads (in their present geometry), while the second category represents road upgrades (widening, straightening, etc.), which are thought to be needed for safety or other reasons. Road alterations require a specific town meeting authorization, a report and recommendation from the Planning Board, and because they involve an appropriation of funds, a recommendation of the Finance Committee. By this separation of road work into two categories, the townspeople will be able to determine whether they are willing to pay the price of increased level of service without risking the loss of our existing ways through lack of proper maintenance.

2. The Planning Board is reviewing its idea of the proper balance between safety, economics, aesthetics and convenience. In doing so, we have benefited, and will continue to benefit greatly from the above interactions. We are confident that the result of this discourse will be the evolution of an overall concept for our town ways which blends the many conflicting views to arrive at a consensus which will leave the town with the safe, attractive

and affordable roads that are needed to meet our particular transportation needs.

VII. Long Hill

It is evident from even the most cursory look at our new zoning map (Gunnison Road subdivision is not yet shown on this map) that much of the land in Boxford east of I-95 and south of Rt. 97 has been developed into 2 acre house lots.

In dealing with the Surrey Lane subdivision, which will fill the area bounded by Bare Hill Road, Topsfield Road, I-95 and Topsfield, the Planning Board reserved a 30 acre parcel known as Long Hill for possible future town acquisition. This parcel is identified on our Master Plan as "proposed public open space." If this parcel is not acquired by the town by July, 1979, it will be developed by its present owner, Betty Trust of Topsfield. If so, the townspeople would lose forever an outstanding natural feature as well as a unique natural area nestled among our two acre house lots.

At the last natural town meeting we were authorized to expend up to \$600 of our budget for the purpose of a preliminary appraisal of this parcel. At this annual town meeting we will be proposing for your consideration the next step in the acquisition process.

VIII. Zoning Bylaw

In 1975 (Chapter 808, Acts of 1975), the Massachusetts Legislature completely rewrote the statute which provides the basis for our zoning bylaw. All town zoning bylaws must be brought into compliance with the provisions of Chapter 808 by June 30, 1978.

To meet this requirement, the Planning Board has obtained the services of Mr. Philip B. Herr, a Boston planning consultant, and working closely with him, we have prepared an amended bylaw which contains those changes we believe are mandatory for compliance with Chapter 808, along with several non-substantive changes required for clarity and consistency. This amended bylaw will be presented for your consideration at the 1978 Annual Town Meeting.

Chapter 808 also reflects the intent of the Home Rule Amendment to the Massachusetts Constitution by granting more authority to the cities and towns (a refreshing change). Although many of these new freedoms are not presently of particular use to us, there are several areas which we will be studying that may help us better accommodate inevitable growth without destroying the rural character of our town.

Over the last few years it has become apparent to the Planning Board that our zoning bylaw requires some "tidying up" with respect to several areas of apparently ambiguous wording. In particular we have become increasingly alarmed over the subtle incursion (with and without special permits) of businesses into our residential-agricultural district. We believe that businesses

in a R-A district require, as their basis, specific authorization in the zoning bylaw rather than an administrative interpretation. We will, therefore, be proposing to you in the near future specific amendments to clarify these uses.

IX. Regional Land Use Plan

The Planning Board met with representatives of the Merrimac Valley Regional Planning Commission to review Boxford's status in their Regional Land Use Plan. We are pleased to report that they found no areas of town in which the land is being used beyond its natural carrying capacity. They did, however, identify areas along I-95 and Rt. 133 where they feel that the land could support business or industrial development. At the present time such uses remain a local option. We will, however, watch this situation carefully to assure that outside pressures do not force us into unwanted development.

X. Agricultural Preservation

Another very recent act of the Legislature provides state funds for the acquisition of agricultural preservation restrictions. Agricultural land is clearly Boxford's greatest, and most endangered, open space asset. The Planning Board looks forward to working with other town agencies and interested farmers in vigorously persuing the benefits of this program.

XI. Crossfertilization

As in previous years, members of the Planning Board have served on a number of other town committees in order to provide cohesion in our town planning activities. We believe that all parties have benefited from this practice and we expect to continue our active participation in the future. The relevant activities of each Planning Board member are noted below.

XII. Acknowledgement

Philip Briggs decided not to seek re-election this year after serving for six years on the Board. During that time Phil was clerk, and later, chairman. He also served as a member of the Conservation Commission and for the past two years, as representative to the Growth Policy Committee. His level-headedness, personal integrity and professional ability will be greatly missed.

XIII. Conclusion

As must be apparent by now the Planning Board has had a very busy year and we expect next year to be no different. Our major goals for next year are to (1) reorganize subdivision control to free more time for planning, (2) continue working with the Library Trustees on the East Village Library issue, (3) continue working with the Selectmen on an overall road plan, (4) refine the zoning bylaw, (5) pursue open space preservation through acquisition of Long Hill and agricultural restrictions, and (6) respond to any significant planning issues which arise during the year.

Meeting these goals will be costly in both time and money. Fortunately, our subdivision control fees provide us with much of our needed funds.

However, time is a different story; like most of you, we all work full time in demanding jobs. We could use your help. If any of the above goals are of particular interest to you, or if you have your own pet planning related project and think we can help you, please let us know. We believe Boxford is well worth the added effort.

ARTHUR M. SCHNEIDERMAN: Chairman

Conservation Commission (resigned)

ROBERT M. HACKING: Vice Chairman

Planning Board representative to the Board of Appeals

NANCY Z. BENDER: Clerk

PHILIP M. BRIGGS: Retired

BENJAMIN C. DAVIS: Capital Budgeting Committee (Chairman)

CRAIG E. FALK: Liaison to the Library Trustees

JAMES R. GETCHELL: Planning Board Subdivision Subcommittee
(Chairman)

LOREN M. WOOD: Local Growth Policy Commission (Chairman)

EDUCATION

Library, Trustees of
School Committee
North Shore Regional Voke School

BOXFORD TOWN LIBRARY**Report for Calendar 1977**

Term Expires 1978	Term Expires 1979	Term Expires 1980
Frederick G. Lehmann	Ruth P. Faulkner	David Blumenfeld
Clement E. Sutton, Jr.	Judith A. Huffsmith	Christin Kaiser
Catherine T. Thomas	Judith P. Humphrey	Kenneth Vint
Chairman	Catherine T. Thomas	
Vice Chairman	Clement E. Sutton, Jr.	
Secretary	Judith P. Humphrey	
Town Librarian	Ruby C. Gould	

The year 1977 was a busy and productive one for Boxford's library trustees. The problem of hazardous conditions in the Cummings Building was addressed and work accomplished to strengthen the structure, lessen the weight load and provide better safety features. The building was closed for six weeks for this work. Extra hours were provided at the Morse building — 10 a.m. opening and Sunday hours, both very well received. However, for the first time in many years, there was a drop in both circulation and use. Both continue to increase at the Morse Building, but use of the Cummings Building has not yet returned to previous levels, perhaps due in part to the removal of 3,000 books and the continuing cramped quarters.

Early in the year a town-wide mailing advised residents of the three approaches to providing the urgently needed library space and Friends of the Library arranged for 12 meetings in neighborhood homes during March. They were followed by meetings at the Morse Building and the Town Hall and conferences with Town boards. Trustees answered questions and received opinions, and in May the voters supported a request to fund a feasibility study of a new building on the Alcott land. Trustees were further directed, however, to include study of an addition to the Cummings Building.

During the summer, trustees met twice monthly with interested architects, most of whom had had experience in renovations as well as new library construction. The unanimous choice of the Board was the firm of Huygens and Tappe and a proposal for the study was presented and approved at the August 17th meeting. In addition to his architectural degrees, Mr. Tappe holds a degree in City Planning and is author of a book on library planning.

Since then trustees and Mrs. Gould have met regularly with Mr. Tappe and have developed a written analysis of present library use and services, and the space needed for each of the functions now carried on or needed. Objectives and library policy were prepared, scale drawings of additions and of possible new construction have been studied, and successful percolation tests run. An analysis of comparative effectiveness and costs of spaces ranging from 4,000

square feet to 9,000 square feet received close study.

The target of these efforts was the problem of room for books and for easy access to them. Parking space, potential for future growth and reasonable broadening of the library's functions if needed were also part of the material examined at length. The trustees feel the time spent has resulted in a detailed and carefully arrived at foundation for evaluating the present situation and administering to Boxford's immediate needs or future library hopes. Definitive plans will be presented to residents for their study and recommendations.

The decision of the trustees was to recommend a new building, designed for library purposes, of 6,000 square feet, which would be capable of serving an estimated future population of 8,500 people. This decision does not suggest closing the Morse Library nor does it preclude future alterations to the Morse building.

As in previous years, residents, trustees and staff are indebted to the Friends of the Library for many efforts in our behalf. Their help with the March meetings was invaluable. In addition to continuing the children's story hours they have, under the leadership of Mrs. Benjamin Wood, presented a wide range of programs for adults, and have presented the library with a \$300 family membership pass to the Museum of Science. The Garden Club continues to provide both libraries with fresh plants and arrangements, greatly admired and enjoyed, and they have improved and help maintain the grounds at both buildings.

The East library is very fortunate to have the regular help of two volunteers, Mrs. Lawrence Bruce and Barbara Palmer. Carolyn Schena and Carol Hildebrand each give time after school at the West Library. Such help is invaluable at a time when the same number of staff members is dealing with a circulation of over 40,000 items while also giving assistance to visitors and making time to attend meetings or help with special activities.

Almost unique in Massachusetts and a great credit to the librarians in the area is the recently formalized Tri-Town Library Association. It includes the librarians of Boxford, Middleton and Topsfield; Masconomet, and librarians of the grade schools in the three communities. They share their knowledge and efforts, and their collections, which are inter-loaned rapidly and economically. This group sponsored the very successful Mayfair Author Day at which twelve authors, illustrators and publishers visited the schools and libraries.

Boxford's library continues to qualify for the State Aid Grant and during the year received the Grant, County refund on account of dog licenses, and library fines, to a total amount of \$3,847, of which \$125 lost book and fine money went to the General Fund and the balance was applied against the library budget appropriation.

We have been loaned private collections of art and interesting items for display, have received gifts of books and a large and enchanting collection of

Mrs. Marjorie Gale's miniature scenes made with natural materials. They were donated by Mrs. Gale's daughters, Mrs. Chester Cross of East Sandwich and Mrs. Thomas Aitken of Branford, Connecticut, and have already given great enjoyment to Boxford residents.

All staff members have re-arranged their work schedules to be able to continue the popular 10 a.m. opening hour. Under Mrs. Kousky's direction 27 children participated in a summer program. Judy Kamps and Eleanor Rock have arranged for imaginative displays at the libraries. In addition to their skills, Mrs. Gould and all staff members bring dedication and imagination to their work. The Trustees warmly appreciate their efforts and are proud of their achievements.

For the Trustees of the Library
CATHERINE T. THOMAS,
Chairman

Statistics

	1976	1977
Population (estimates)	4,600	4,750
Registered Borrowers	3,181	3,456
Visitors	24,996	21,536
Circulation	46,326	41,926
Book Collection	31,152	33,326

Telephones: East — 887-8022
West — 352-2097

Hours Open:

Winter: Both libraries 10 a.m. to 6 p.m. Monday, Tuesday, Thursday, Friday; 10 a.m. to 5 p.m. Saturday

Evening hours — Monday at West; Tuesday and Thursday at East

Total — both libraries 87 hours

Summer: No Saturday hours

No Thursday evening hours Total — both libraries 70 hours

ELEMENTARY SCHOOL REPORT

School Committee

Donna H. Dickson, Chairman	Term Expires 1978
Elaine F. Lincoln, Vice Chairman	Term Expires 1979
W. Alan Harding	Term Expires 1978
Gerard A. Papin	Term Expires 1979
Philip T. Spinney	Term Expires 1980

School Superintendent

Herbert Rouisse

School Committee Operation

During 1977, the committee held 23 regular meetings and 3 special meetings. Regular meetings are held at 7:45 p.m. on the second and fourth Thursdays throughout the year. Meetings are held in the Aaron Wood School Library. Town officials and interested citizens are encouraged to attend meetings. Individuals or groups may have an item placed on the agenda by forwarding a written request to the superintendent. In the event of a special meeting or change in dates of regular meetings, a notice is posted in the Town Hall.

The committee maintains a liaison with other public bodies. Its members serve on other committees as follows:

Topsfield-Boxford School Union Committee —

D. Dickson, A. Harding, G. Papin

School Building Committee —

E. Lincoln, G. Papin, P. Spinney

Masconomet Regional Special Education Board of Directors

A. Harding

A continuing emphasis has been placed by the committee on a systematic and comprehensive planning approach. This approach calls for the adoption of school committee objectives for the ensuing school year in March, the approval of system plans in April, and the approval of individual school plans in May. These documents then provide a detailed blueprint of the major activities and programs which will be carried on during the ensuing year. Such developments as curriculum revision work in social studies, language arts, and reading, the refinement of the budget development process, modifications of the pupil progress reports, and the closer monitoring of special education costs have evolved under the systematic planning approach.

Fiscal

The Boxford School Committee, as do other school committees in the Commonwealth, finds itself scissored between the desire to provide a quality education and added services for its students on the one hand and the problems of coping with inflation and meeting the requirements of state mandated programs with lowered funding on the part of the state on the other hand.

The following summary includes all sixty-three line accounts in eight significant groupings and shows the major changes in the 1978/1979 budget as compared with the current budget.

Program	Budget 1977-1978	Draft No. 5 Budget 1978-1979	Increase- Decrease	Percent Increase- Decrease
General Administration and Supervision	\$ 91,253	\$ 97,909	\$ 6,656	7.3%
Instructional Salaries	470,522	504,873	34,351	7.3%
Instructional Materials	27,181	36,778	9,597	35.3%
Other School Services	17,334	15,969	(-1,365)	-7.9%
Regular Transportation	90,480	75,703	(-14,777)	-16.3%
Fuel and Power	34,817	36,769	1,952	5.6%
Building Operation and Maintenance	93,213	91,276	(-1,937)	-2.1%
Special Needs	81,722	95,840	14,118	17.3%
TOTALS	\$906,522	\$955,117	\$ 48,595	5.36%

A review of this summary reveals quite clearly what has occasioned the increase in the budget. One dominant factor in the increase is the need to provide mandated services for special needs students, even after strenuous efforts to provide those services in the most cost-efficient method possible. The major portion of the increase is brought about for services to a small number of children with substantial disabilities. The large increase in instructional materials is brought about by two factors: (1) the amount provided in the 1977/1978 budget was much lower than usual through a deviation in the usual buying cycle; (2) the amount provided for 1978/1979 includes the acquisition of a considerable quantity of new instructional materials required to implement fully new curriculum programs in language arts and reading. The increase in instructional salaries reflects the new salary schedule established through the collective bargaining process. Economics were made where possible to maintain the total budget increase at its low level in view of the required increases described above. Significant among these were: (1) a reduction in the resource room teaching staff by 2/5 of one position and (2) the reduction of the number of school buses from seven to six.

The 1977/1978 budget, the projected expenditures for 1977/1978, and the proposed 1978/1979 budget are shown below in detail. Note should be made of certain major deficits in the projected expenditure for the current budget.

The **Care of Grounds Account** shows a deficit of \$12,372, brought about by the need to drill and install a new water system for the Cole and Wood Schools. **Special Education Transportation and Programs With Other Districts** show deficits occasioned by the necessity to provide special programs outside the district for certain students, the need for which became known after the budget had been established.

BUDGET 1978-1979

	Budget 1977-1978	Projected Expenditures	Budget 1978-1979
ADMINISTRATION			
School Committee			
Salary of Clerk	\$ 482	\$ 492	\$ 525
Other Expense	750	835	880
Superintendent's Office			
Salary	13,799	13,615	14,580
Secretaries Salaries	9,066	9,066	10,114
Supplies and Materials	1,298	1,298	1,337
Census	525	525	525
Other	290	290	297
Travel in state	300	300	309
Travel out of state	136	-0-	234
	<u>\$ 26,646</u>	<u>\$ 26,421</u>	<u>\$ 28,801</u>
INSTRUCTION			
Supervision			
Assistant Superintendent	10,481	10,434	11,402
Contracted Instructional Services	730	675	810
Principals' Offices			
Salaries	41,172	41,167	43,300
Secretaries Salaries	11,622	12,206	13,053
Supplies and Materials	827	1,027	898
Other Expense	505	317	455
Teaching			
Salaries — regular	456,473	453,215	490,046
Salaries — special education	65,271	61,591	58,783
Salaries — substitutes	6,520	5,220	5,960
Salaries — Teacher aides	866	945	945
Supplies and Materials			
General	5,941	5,291	5,879

Consumable Instructional			
Materials	5,809	4,966	7,152
Physical Education	531	431	521
Music	310	260	300
Special Needs	400	400	3,126
Art	2,904	1,954	3,055
Workshop and Conference	2,625	2,375	1,950
Travel — Special Education	178	192	192
Travel — Instruction	310	386	388
Textbook Program			
Basic	1,130	1,562	8,261
Music	100	-0-	100
Library-Media Services			
Salary — Clerks	6,663	6,663	7,922
Supplies and Materials	223	252	194
Audio Visual Program			
Supplies and Materials	515	440	738
Guidance Services			
Supplies and Materials	1,089	1,336	1,089
Psychological Services			
Consultant Services	3,175	5,620	6,280
	<u>\$626,370</u>	<u>\$618,925</u>	<u>\$672,799</u>

OTHER SCHOOL SERVICES

Health Services			
Nurse, Salary	8,860	8,022	7,486
Physician, Salary	250	250	250
Supplies and Materials	153	180	162
Travel Expenses	151	70	151
Pupil Transportation			
Contracted Services			
Regular	90,480	86,160	75,703
Special Education	1,398	10,551	8,079
Educational Trips	1,800	1,800	1,800
Food Services			
Lunch Hour Supervisors	7,920	7,518	7,920
	<u>\$111,012</u>	<u>\$114,551</u>	<u>\$101,551</u>

OPERATION AND MAINTENANCE OF PLANT

Operation of Plant			
Custodian's Salaries	41,007	38,095	42,969
Supplies and Materials	5,598	6,400	5,613

Heating Buildings

Oil	20,002	20,470	21,505
Gas — cafeteria	2,014	2,014	2,014

Utilities

Light and Power	12,801	13,187	13,250
Telephone — Schools	2,185	2,185	2,735
Telephone — Administration	786	969	912

Maintenance of Plant

Maintenance of Grounds

Care of Grounds	1,850	14,222	1,430
Waste Removal	1,000	950	1,150
Other, Repair equipment	200	200	200

Maintenance of Buildings

Repair and Upkeep

Specific and Emergency	17,600	16,355	12,570
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Maintenance of Equipment

Schools	885	694	885
Administrative Office	198	198	232

	<u>\$106,126</u>	<u>\$115,939</u>	<u>\$105,465</u>
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FIXED CHARGES

Insurance Program	21,604	19,983	22,280
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COMMUNITY SERVICES

Janitors' Reimbursable Salaries	300	300	300
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ACQUISITION OF FIXED ASSETS

Acquisition of Equipment

Library	2,020	2,020	2,020
Schools	794	-0-	2,171

PROGRAMS WITH OTHER DISTRICTS

Special Education Tuition	11,300	17,407	19,380
Vocational Tuition	200	200	200
Evening Practical Arts	150	-0-	150

	<u>\$ 11,650</u>	<u>\$ 17,607</u>	<u>\$ 19,730</u>
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GRAND TOTALS

	<u><u>\$906,522</u></u>	<u><u>\$915,746</u></u>	<u><u>\$955,117</u></u>
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The following reimbursement estimates are submitted:

BUDGET		\$955,117
State Reimbursement (Entitlement)	\$355,584	
Chapter 70 (General Aid to Education)		
Elementary (47.74%)	\$169,791	

Secondary (52.25%)	<u>185,793</u>	
	\$355,584	
For Elementary Purposes		
Chapter 70	\$169,791	
School Transportation	60,000	
Special Education	91,000	
Tuition & Miscellaneous	<u>11,800</u>	
	\$332,591	
Net Cost to Town for Elementary Education		\$622,526

As part of its process in developing the budget for the coming fiscal year, the school committee again summarized enrollment, staffing, and expenditures over a ten-year period. Some salient elements follow:

Fiscal Year	Expenditure	October 1 Enrollment	Per Pupil Cost	Total Teaching Staff Full Time Equiv.	Pupil/Staff Ratio	Average Class Size	General Admin. and Supr.	Instructional Salaries
1977/1978	\$915,746 ^(p)	657	\$1,393.83	37.1	17.7	21.0	\$91,572	\$466,043
1976/1977	861,812	651	1,323.83	37.5	17.4	20.9	86,378	439,534
1975/1976	784,905	696	1,129.36	37.4	18.6	21.6		
1974/1975	766,008	714	1,072.84	37.8	18.9	22.8		
1973/1974	531,509	722	874.67	33.1	21.8	25.0		
1972/1973	584,015	694	841.52	34.1	20.4	23.7	55,823	307,118
1971/1972	553,390	689	803.18	34.3	20.1	22.4		
1970/1971	500,937	705	710.55	34.4	20.5	22.4		
1969/1970	447,393	712 ⁽¹⁾	628.36	34.3	20.8	22.3		
1968/1969	363,008	656	555.37	30.8	21.3	24.3		
1967/1968	302,663	643	470.71	27.1	23.7	26.8	27,538	169,085

(p) projected March 14, 1978

(1) First year of kindergarten program

Fiscal Year	Instruc- tional Materials and Services	Other School Services	Regular Transpor- tation Expend.	Fuel and Power	Building Operation/ Maint.	Direct Cost Special Needs Expend.
1977/1978	\$23,948	\$16,040	\$86,160	\$35,671	\$100,551	\$95,761
1976/1977	36,178	16,365	71,600	34,289	89,923	87,565
1975/1976						
1974/1975						
1973/1974						
1972/1973						
1971/1972	27,618	13,508	47,800	16,160	78,742	37,246
1970/1971						
1969/1970						
1968/1969						
1967/1968	16,270	6,385	32,085	8,442	27,010	15,848

CURRICULUM AND INSTRUCTION

One of the most significant responsibilities of the School Committee is the review and approval of new curricular and teaching approaches. Nationally, major debate has occurred over the past decade related to the nature of the classroom atmosphere, materials, and teaching methods necessary to carry out an effective educational program. The ferment created by this debate, coupled with increased understanding of the learner and learning process, has brought about the need for extensive program planning in curriculum in order to accommodate change in an orderly, organized fashion.

In an effort to give direction for curricular change within the schools and set forth goals for faculty and administrative planning during the current school year, the school committee established a series of objectives to be carried out. These objectives included:

1. To implement fully and effectively the revised social studies curriculum guide and related instruction materials.
2. To implement on a trial basis in selected classrooms the preliminary revision of the language arts curriculum guide and related instructional materials.
3. To implement a new pupil progress report.
4. To develop a revised reading curriculum guide, with a preliminary draft of the revised guide to be completed by the end of the school year.

Major emphasis has been given by the faculty and administration to the development of these objectives during the past year.

In September of 1975, the Social Studies Curriculum Committee was organized to revise the social studies curriculum guide and worked on the development of this guide throughout the 1975-1976 school year. During the 1976/1977 school year, the curriculum was implemented on a limited basis in several selected classrooms throughout the school system. In the summer of 1977, suggestions for change from teachers who had worked with the guide on a trial basis over the school year were incorporated and a final draft was presented to and approved by the School Committee in August.

In preparation for the first year of full implementation in all classrooms, the School Committee provided for increased funding for a variety of new materials. The curriculum increased the emphasis placed on several key topics including United States studies, map, globe, and research skills, current events, and local studies. In addition, several meetings were held with Masconomet staff to coordinate the social studies program. It is hoped that the work completed to date in this major curriculum area will provide a sequential, well-grounded approach to teaching important social issues.

In October of 1976, a committee of Boxford and Topsfield teachers and administrators was formed to review the language arts curriculum. The committee established working objectives and worked on the development of the guide for more than a year. In August of 1977, the Language Arts Cur-

riculum Committee presented a preliminary draft of the guide to the School Committee and received its approval to implement the preliminary guide in selected classrooms. The purpose of this limited implementation is to try the guide and materials before they are put into general use in all classrooms in September, 1978. In addition, an **ad hoc** committee of teachers and parents have reviewed the guide to assure compliance with federal and state equal educational opportunity legislation which prohibits discrimination in public education programs.

The new language arts curriculum places greater emphasis on several areas of study. For example, new units in spelling and penmanship have been incorporated into the guide and greater emphasis has been placed on writing and vocabulary development, with significant development of these skills as they relate to other subject areas such as social studies and science. In addition, a library skills unit has been included at the third grade level. The purpose of this unit is to introduce children to the card catalogue, the Dewey Decimal coding system, and shelving procedures in order that they may make more effective use of the library resources.

During the preparation of the language guide, efforts were made to coordinate the elementary language objectives with those of Masconomet Junior High School. To this end, a teacher exchange program was initiated. This program allowed elementary teachers to observe language classes and gain first-hand information about materials and methods used in language classes at the junior high school level. Similarly, junior high school teachers had opportunities to observe classes in the elementary schools. Finally, language teachers from all four tri-town districts met to establish elementary-junior high school transition objectives. As a result of this cooperative effort, the transition process for sixth graders is expected to be greatly enhanced. In preparation for the first year of preliminary implementation, the School Committee has provided for increased funding for a variety of new materials. It is hoped that the initial work done by the language curriculum committee will provide an exciting and productive language program for the children.

In October of 1976, a committee composed of parents, teachers and administrators from Topsfield and Boxford was formed to review pupil progress reporting procedures. In the summer of 1977, the committee submitted a final report to the School Committee with a proposed draft of a new progress report. The School Committee approved the use of the new progress report during the current school year. Basically, the report is a modification of the progress report used previously. Several changes have been made, including the expansion of the grading system to permit the use of pluses and minuses, the publication of a listing of grade level objectives to be taught in each subject area, and an extensive explanation of reporting procedures for both parents and teachers. The reporting system will be evaluated carefully during the current school year and modified as necessary. It is hoped that the new progress report will bring increased communication between home and

school.

In September of 1977, a committee of Boxford and Topsfield teachers and administrators was formed to review the existing reading curriculum. The reading curriculum committee expects to complete its work on the initial stages of the curriculum guide by the end of the current school year. As a result of the curriculum revision work, it is expected that greater emphasis will be placed on skill development for reading in the content areas, literature appreciation, and increased range of skills and materials at each grade level. It is also expected that increased coordination between elementary and junior high school will be fostered by the new program. Several meetings and classroom visits have been scheduled to coordinate the program and develop grade six to seven transition objectives.

During the 1977/1978 school year, several pilot programs designed to integrate more fully academic and special subjects are being carried out in both schools. These programs have several purposes including greater appreciation of the arts, using the arts to explore the development of other peoples and cultures, using the arts to understand better basic concepts in subject fields, and developing an understanding of the interrelatedness of all subjects. It is hoped that these programs will allow children to explore concepts from various viewpoints and in greater depth than they would normally experience.

Finally, the primary goal of the School Committee has been to emphasize a more child-centered curriculum design and classroom atmosphere. It is hoped that the programs created over the past year will contribute to this end and that they will lead to future growth in this direction.

Special Needs in Education

In 1972, the Massachusetts legislature enacted Chapter 766, a comprehensive special education act, which required local school systems to provide special education programs for all handicapped children. Over the five year period since the enactment of the law, programs for the handicapped have increased significantly both in terms of the number and quality of services provided. Increased teacher time in the fields of learning disabilities, and speech and language development has been provided and several new programs have been initiated as a result of the mandate of the law. For example, during the 1976/1977 school year, two new programs, an activity group program and a class for the developmentally disabled in conjunction with Topsfield, were carried out in the schools for the first time. The activity group program is designed to assist children who have difficulty in coping with school and classroom situations. The class for the developmentally disabled is intended to assist children who are unable to function successfully in the regular classroom and concentrates on providing intensive, small group instruction for the children in the program.

In 1975, the school committee, in conjunction with the other school com-

mittees in the tri town area, formed the Masconomet Special Education Collaborative. The function of the Collaborative is to provide for the efficient and effective administration of special needs programs. During the past school year, the Collaborative Board, composed of a representative from each of the four tri-town school committees, approved the position of Assistant Administrator of Special Needs with the responsibility of functioning as coordinator of the special needs program for the elementary schools. This new position began in September of 1977.

Also as required by Chapter 766, the school committee has continued to provide special programs for a small number of severely handicapped children in private or public programs outside of the town. In addition, the school committee has continued participation in the North Shore Special Education Consortium which is composed of seven member school districts. The purpose of the Consortium is to provide programs and services for severely handicapped children.

In 1975, Congress passed Public Law 94-142 (the Education for All Handicapped Children Act) which guarantees a free and appropriate public education for all handicapped children, due process procedures for parents and their handicapped children, and education in the least restrictive educational environment. The requirements placed on local school systems by Public Law 94-142 are similar to those of Chapter 766 and it is not anticipated that major program shifts will need to be made in order to comply with the federal law. However, Public Law 94-142 does provide for increased federal fundings for the support of educational programs for the handicapped. During the current year, funds obtained through Public Law 94-142 entitlements have been used to employ a clinical psychologist to provide service to children in the Boxford, Middleton and Topsfield schools. Funding in the future is expected to increase substantially, reflecting federal emphasis on up-grading programs for the handicapped. Although funding through Public Law 94-142 is expected to relieve, somewhat, the substantial fiscal responsibility already assumed by the school committee, the law currently mandates that these funds be used to develop new programs in areas of need, and specifically prohibits the application of these funds to reducing the cost of existing programs. However, in subsequent years, it is expected that these funds can be used to help defray the cost of existing programs.

Finally, the goals set forth in Chapter 766, and Public Law 94-142 are lofty and have resulted in better services for children with special needs. However, the effect of both the state and federal laws has been to place a significant additional financial burden on local school systems. Program costs have increased rapidly and substantially since the passage of Chapter 766 and these increases are much higher than increases for regular education programs during the same time period.

School Lunch

Careful management of the lunch program, cost analysis of meals, and higher subsidy rates combined to keep the program operating in the black during the 1976/1977 school year. The annual financial statement follows:

Receipts		Expenditures	
Pupil Sales	\$30,980.08	Food	\$24,332.66
Adult Sales	1,820.97	Labor	21,297.67
U.S.D.A.	14,762.24	Other	863.65
	<u>\$47,563.29</u>		<u>\$46,493.98</u>

Slightly more than 67,000 Class A lunches were served to students at the established price of \$.45 per meal. In addition, many lunches were served to the school staff at a price of \$1.23. The average cost per meal was \$.70. Of this, \$.36 was the cost of food, \$.32 was the cost of labor, and \$.02 the cost of other items. The average student participation for the year was 64%.

The lunch program has undergone both fiscal and program audit. The financial aspects were found to be appropriately managed and the meals met the federally-established standards for a balanced, class A lunch, as determined by on-site inspection.

The fiscal outlook for the program for the first four months of the 1977-1978 school year continued to be favorable, with an adjusted balance of about \$565.00 for that period.

Of special note was the accommodation made by cafeteria personnel during the water supply problem period at the Cole School over several weeks. Menus and routines were adjusted and readjusted. Trays and pans were transported to Spofford Pond School for washing. This willingness of the cafeteria workers to make the very best of a difficult situation typified the fine spirit shown by the students and all school personnel during this trying period.

Parents are reminded that free and reduced price lunches are available to families meeting federally-established income levels. This applies to temporary as well as to continuing circumstances. Parents are urged to contact the principal of their school if there is a question of eligibility. The anonymity of parents and child will be protected.

Health Services

The health service is an important part of the school program. The many and necessary elements of the health service are carried on by Mrs. Elaine Connolly, Cole School Nurse, Mrs. Dorothy Johnson, Spofford Pond School Nurse, and Dr. James Brackbill, School Physician. Included in these services are:

Physical Examinations	30 students, 5 referrals
Hearing Tests	All students, 4 referrals

Vision Tests	All students, 14 referrals
Tuberculosis Tests	134 staff and volunteer aides
Measles, Mumps, Rubella Immunization	37 students

In addition the weight and height of each child is recorded accurately. First aid is administered and care is given ill or injured children until their parents can assume responsibility. The nurse also participates in the evaluation of students being considered for certain special needs programs and makes some home visits in this connection.

The law now requires immunization against diphtheria, pertussis, tetanus, measles, and polio as a condition of school attendance. A child may be admitted upon certification by a physician that the health of the child would be endangered by such immunizations, or by certification of the parents that immunization conflicts with their sincere religious beliefs. Parents are requested to attend to this matter prior to the spring registration for kindergarten if possible.

Of significant note during the past year was the response of the school staff to the opportunity for cardiopulmonary resuscitation training given by the Danvers Chapter of the American Red Cross. Some 33 staff members successfully completed the ten-hour training session, which would enable them to cope much more effectively with certain emergency situations at school or at home. Review training is now in process to extend the certification of those already certified. A new training series is also planned for first-timers.

Of further significant note is the retirement of School Nurse Mary E. Hunter in December, 1977. Mrs. Hunter served for fifteen years in this capacity, providing capable and efficient assistance to thousands of Cole School and Spofford School students and staff over the entire period. Her devotion to the Boxford School System and all its children merit recognition. Mrs. Hunter has been replaced with two part time school nurses, each serving at one school.

Legislation

During the 1977 session, there has been a limited number of bills enacted which have direct or major impact on the operation of the local public schools in welcome contrast to the many and significant enactments of previous years.

Enactments in 1977

Chapter 67 amends the provision for testing of school personnel to show freedom from tuberculosis to reduce the use of x-rays and to rely more fully on intradermal tests.

Chapter 158 requires that at least one member of a school committee should be a member of a school building committee.

Chapter 238 provides access by parents not granted custody to educational and health records of their children.

Chapter 333 requires recitation of the Pledge of Allegiance in all public schools at the commencement of class each day.

Chapter 348 authorizes school committees to prepay tuition to educational collaboratives and certain schools.

Chapter 671 provides for an appeal to the Superior Court for tenure teachers, principals, and superintendents who have been dismissed, demoted, or removed from their positions. It amends the existing statute to allow the court to provide for a totally new hearing as opposed to a review of proceedings held at the school committee hearing.

Chapter 735 permits certain employees to continue working provided that he/she is mentally and physically capable of performing the duties of the position.

The school committee has taken an active role in reviewing pending legislation and attempting to present its views to the appropriate legislators. Many of its efforts have been made in the direction of opposing passage of bills which would further diminish home rule, limit the direction of the committee in the management of the schools, or increase unduly the cost of education. The committee members urge citizens to concern themselves with pending legislation, dealing both with public education or general governance and to make known their point of view to the legislature. Of special interest is the fact there will be a major struggle in 1978 over the so-called school finance reform legislation. Such legislation will consider both an increased level of aid distribution by the state and more importantly a new school aid formula on the basis of which the aid will be distributed among the cities and towns. The resolution of the school finance reform issue in 1978 will have a major impact on the local tax burden for years to come.

ENROLLMENT, OCTOBER 1, 1977**Harry Lee Cole**

Grade	K	1	2	3	4	5	6	Total
Boys	16	18	30	13	22	30	19	143
Girls	13	19	19	11	14	19	26	121
	29	32	49	24	36	49	45	264

Spofford Pond

Grade	K	1	2	3	4	5	6	Total
Boys	22	18	21	25	37	35	39	197
Girls	16	19	44	30	22	29	36	196
	38	37	65	55	59	64	75	393

TOWN OF BOXFORD**School Census**

Ages	5-7	7-14	14-16	16-21	Totals
Boys	117	436	132	226	911
Girls	125	411	145	212	893
	242	847	277	438	1804

Entering Age Policy

Age of Admission — Children entering kindergarten must reach their fifth birthday by October 31st of the year in which they enroll.

Children who reach their fifth birthday in the three-month period immediately following (November 1, through January 31) will be enrolled upon successful completion of screening procedures administered by the school system. The decision of the school administration will be final and binding.

Underage first grade pupils transferring from other school systems may be admitted under the following conditions:

1. The school must be a part of a recognized school system.
2. In every case, the admission of underage children shall be dependent upon the fitness of the child to profit by the appropriate grade program of the Boxford Public Schools, such fitness to be determined by the Superintendent of Schools.
3. All admissions are subject to a probationary period of one term.

No-School Signal

No-school announcements will be broadcast over WBZ, WMEX, WEEI, WHDH, WESX, and WMLO between 7:00 and 7:30 A.M. if there is no school for the day. Announcements regarding "No School" are made by the Boxford Superintendent for the Boxford Elementary Schools only. An-

nouncements for the Masconomet Regional High School will be made by the Regional Superintendent and will be designated “Masconomet Regional High School”.

In addition three long blasts will be given on the local fire alarm at 7:15 A.M. to designate no school for the elementary classes (Grades Kindergarten through Six) for the day. A similar signal at 10:45 A.M. will indicate no afternoon kindergarten session.

During storms or extremely cold weather, parents are urged to exercise their own judgment in sending their children to school.

**SCHOOL CALENDAR
1978/1979**

Sept.	5	(Tuesday)	Teacher Orientation
Sept.	6	(Wednesday)	School — Full Day
Oct.	9	(Monday)	Columbus Day — No School
Nov.	22	(Wednesday)	Close at Noon for Thanksgiving Recess
Nov.	27	(Monday)	School reopens
Dec.	22	(Friday)	Close at regular hour for Christmas Recess
Jan.	2	(Tuesday)	School reopens
Jan.	15	(Monday)	Martin Luther King Day — No School
Feb.	16	(Friday)	Close at regular hour for February Vacation
Feb.	26	(Monday)	School reopens
Apr.	12	(Thursday)	Close at regular hour for Good Friday and Spring Recess
Apr.	23	(Monday)	School reopens
May	20	(Monday)	Memorial Day — No School
June	22*	(Friday)	Close at regular hour for Summer vacation

* If statutory regulations have been met

TEACHER DIRECTORY

As of January, 1978

Name	Grade or Subject	Appointment	Degree	College or University
SPOFFORD POND SCHOOL				
Joseph P. Ritchie	Principal	1956	BA	Boston College
Arthur Nicolaisen	Grade 6	1974	M.Ed.	Boston College
			BA	Merrimack College
James D. Platt	Grade 6	1969	M.Ed.	Boston College
			BA	Boston State College
Agnes Schmitt	Grade 6	1966	M.Ed.	Salem State College
			BS	Northwestern University
Aleda Collins	Grade 5	1968	M.Ed.	Salem State College
Susan Biller	Grade 5	1977	BS	Castleton State College
John Presto	Grade 5	1974	BA	Covenant College
			BA	Univ. of San Francisco
Leslie Hamilton	Grade 4	1969	M.Ed.	Boston University
Mary Oberti	Grade 4	1969	BA	Merrimack College
			BS	Plymouth State College
Ruth Race	Grade 4		M.Ed.	Boston University
		1974	BA	Middlebury College
Marian Caulfield	Grade 3	1970	BA	San Francisco St. College
Anne M. Howard	Grade 3	1967	BS	Bates College
Deborah Mahoney	Grade 2-3	1974	BS	Salem State College
Dorothy M. Carver	Grade 2	1939	BS	Salem State College
Joan Leighton	Grade 2	1969	BS	Wheelock College
Enid Davis	Grade 1	1961	BS	So. Conn. State College
			M.Ed.	Salem State College

Barbara A. Horn	Grade 1	1963	BS	Lesley College
Margaret Cook	Kindergarten	1977	BA	Principia College
			M.Ed.	Antioch College
Susan Malcos	Kindergarten	1976	BA	Queens College
			MA	New York University

HARRY LEE COLE SCHOOL

Isabelle A. Griffin	Principal	1961	BA	Regis College
			M.Ed.	Salem State College
Pamela Bateman	Grade 6	1975	BS	Framingham State College
Kenneth Keaney	Grade 6	1968	BS	Northeastern University
Richard Bateman	Grade 5	1970	BS	Salem State College
Sandra Bernard	Grade 5	1972	BA	Merrimack College
Marilyn Guptill	Grade 4	1968	BS	Univ. of New Hampshire
			M.Ed.	Northeastern University
Cynthia Hurley	Grade 4	1977	BA	Oregon State University
			MA	University of Michigan
Phyllis Wallace	Grade 3	1970	BS	Salem State College
Harriet Ernst	Grade 2	1962	BA	Univ. of Massachusetts
Renee Hamilton	Grade 2	1976	BS	Wagner College
			MA	Regis College
Sherry Anderson	Grade 1	1973	BS	New York University
Virginia Douglass	Grade 1	1964	BS	Salem State College
Anne Millett	Kindergarten	1969	BA	Lesley College

SPECIALISTS

Eleanor Schmakel	Art	1967	BA	Pratt Institute
			MFA	Columbia University

Janine Dyer	1975	BA	Boston Conservatory Music
Robert Sparkes	1977	BS	Boston State College
Jill MacDonald	1967	BA	Iowa State University
Dorothea D'Agostino	1960	BS	Salem State College
Rita Wade	1970	BS	Boston Teacher College
Dona McDuff	1970	BS	Salem State College
		M. Ed.	Salem State College
Beverly Shea	1976	BS	Lesley College
Clarinda Spinelli	1977	BS	Emerson College
		MA	University of Massachusetts

NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT ANNUAL REPORT

The North Shore Regional Vocational School District began its sixth fiscal year of operation on July 1, 1977.

Enrollment was 533 pupils on October 1, 1977 somewhat below the anticipated enrollment of 610 but a gratifying increase of over 11 percent above the previous year's 479 pupils. Boxford's enrollment was 8 pupils, a decrease of 2 from the 1976 enrollment.

Boxford's assessment for fiscal 1978 was \$22,989 and for fiscal 1979 approximately \$20,454. Assessment is based on a pro-rated percentage based on student enrollment at the beginning of the school year.

The Regional Vocational School is doing well, the calibre of training is extremely high and the school staff and administration are hard working and dedicated. It is a school where hard work prevails. The student body is highly disciplined and rules and regulation are enforced. The physical property is neat and clean with no vandalism.

The staff and school committee are very cost conscious and have utilized purchase of excess property from Federal sources as well as other schools to keep costs to a minimum. Of special significance is the operation of the transportation program wherein used buses were purchased and reconditioned to supply the school with a good fleet of buses at an average cost of \$1900 per vehicle. The buses are maintained by the school and the cost per mile and overall cost of transportation should be a model for other schools.

The North Shore Adult Education program commenced in September 1977. Courses currently offered are Small Engine Repair, Machine Drafting, Arc Welding, Beginning Carpentry, Gourmet cooking, Hair Styling, and Automatic Transmissions. Approximately 148 adults are currently enrolled with an additional 45 students in three apprenticeships training programs. The costs of the adult education programs are borne entirely by the participants and cost to the membership municipalities is nil.

A current educational program is being pursued with the schools of the member towns and cities to present to all students of the region the scope and value of the programs and career opportunities available at North Shore Regional. Boxford citizens would do well to acquaint themselves with their Regional Vocational School. Your visits would be most welcome. The North Shore Regional Vocational School Committee welcomes your attendance at Committee meetings which are held the first and third Thursdays of each month at 8 p.m. at the school building on Balch Street in Beverly. Your phone inquiries would also be welcomed. Call Mr. Michael Anthon,

Supt.-Director Phone No. 927-6178.

In summary, Boxford can be proud of its participation in the North Shore Regional Vocational School which has achieved outstanding success through an exceptional staff coupled with a well thoughtout program.

Respectfully submitted,
CHARLES K. KNISELY,
Boxford Representative

PUBLIC WORKS

Highway Department

REPORT OF THE DEPARTMENT OF PUBLIC WORKS

Road Work

During 1977, major road rebuilding was performed on the entire length of Kelsey Road. Some sections were excavated to a depth of 4 feet to remove loam and clay; an operation made most difficult by the presence of a large high-pressure gas main. A new sub base of gravel was laid and a base coat of hot top binder was put down. The shoulders were graded, loamed, and seeded. A finish coat of hot top will be put down this summer.

Another major rebuilding was done on Lawrence Road from Main St. to Brook View Road. Large sections of ledge were blasted and removed. Old sub base was removed and replaced with gravel. A new culvert was installed by the Match Factory. A two inch coat of hot top binder and a finish coat of hot top put down. The shoulders were graded, loamed, and seeded.

The section of road from Brook View Road to the North Andover line was shimmed with hot top and resurfaced with Class 1 top.

Chapman, Camp Ground, and Round Top Roads were hot patched, oiled, and sand sealed.

All gravel roads were regraded.

Public Grounds and Ballfields

During the grass cutting season, all commons and triangles were maintained as well as the Town buildings.

1977 was a busy year on the ballfields. This year there was a tremendous interest in soccer.

The new field at Stiles is up to finish grade and will be raked, fertilized, and seeded as soon as the weather permits.

The cooperation from the B.A.A. is greatly appreciated.

Tree

More of the old maple trees had to be removed. Some of these were removed at the request of the abutters.

The elm is still being ravaged by the Dutch beetle. Very few healthy trees remain. A process has been devised by Canadian Arborculturist, that controls the beetle when used annually. The process is quite expensive. The cost per tree would be \$200.

Landfill

The operation of the landfill is again a credit to the people who work there. The operation is one of the very few that complies with the State Department of Public Health.

Snow Removal and Sanding

This past winter will be long remembered by all of us.

The first plowable snow storm was on December 5. In all, the Department plowed nine storms. February 6 was the start of a real “cruncher.” Town work forces and equipment were run around the clock. Extra equipment was hired, out-side help was employed to let Town workers get some sleep. Over all, the Town came through the storm rather well, except for the budget.

My thanks to the Police, Communications, and the Fire Department for their assistance.

Respectfully submitted,
THOMAS F. GREENE
Superintendent

HEALTH & INSPECTIONS

Animal Inspector

Board of Health

Public Health Nurse

B-T-W Health District

B-T-W Health District Treasurer

Inspectors, Reports of

Mosquito Control Project

REPORT OF THE INSPECTOR OF ANIMALS

Inspections of all horses, ponies, cattle, sheep, goats, oxen, and swine are ordered yearly by the Director of Animal Health for the Commonwealth of Massachusetts. Such spot inspections are done year round to insure humane and proper care of all livestock and to guard against contagious diseases. If your livestock were not inspected, then please contact my office so you may be covered in the 1978 inspections.

During 1977 twenty eight (28) dog bites and one (1) raccoon bite were reported. All of these animals were inspected and ordered quarantined for a period of ten (10) days, as required by state law in order to guard against contagious disease.

Under state law **all** bites, whether caused by wild or domestic animals, must be reported to the Inspector of Animals. Anyone with questions or complaints about the care of livestock should feel free to contact me at: Weloset Kennels, Route 97, Boxford, Ma., 887-5760.

Respectfully submitted,
ROBERT D. HUGHES
Inspector of Animals

REPORT OF THE BOARD OF HEALTH

1977 was a quiet year for the Boxford Board of Health. The engineering work and studies leading to the preparation of a definitive action plan for the Sanitary Landfill Area for submittal to the State Department of Environmental Quality Engineering is continuing. This is the final part of a three stage plan started in the Spring of 1975.

The Public Health needs of Boxford are contracted to the Topsfield-Boxford Community Club Home Health Agency. A health maintenance program for the elderly of the Town was initiated in late 1977 and will be continued in 1978. This program is a small part of the overall Public Health emphasis on preventive medicine, which also includes immunization, tuberculosis, and premature infant programs, to name but a few.

John Romanski continues as Health Agent for the Town; and Wendell Hall, as plumbing inspector. Their reports are found elsewhere in this Town Report.

Richard Hickok was welcomed to the Board in June to fill the position left vacant by Richard Alm. The Board would like to thank Mr. Alm on behalf of the Town for his years of service on the Board of Health.

Respectdully submitted,
JUDITH F. BARR, R.N., Chairman
DOUGLAS DICK, D.M.D., Secretary
RICHARD HICKOK

REPORT OF THE PUBLIC HEALTH NURSE

The public health needs of Boxford continue to be met by the professional staff of the Topsfield-Boxford Community Club Home Health Agency.

In the spring, a hypertension clinic was held and in November, flu clinics were held—all with good attendance.

We continue to provide Mantoux skin testing for T.B. contacts and other residents upon referral. Periodic follow-up is provided on active cases. It is also our responsibility to make sure that appointments are made and kept at local pulmonary clinics.

Visits are made to newborn and premature infants on referral. It is required that home evaluation visits are made by the Public Health Nurse before a premature infant is discharged from the hospital.

Boxford now has a Health Maintenance Program for elderly. This program is primarily financed by a Title III federal grant and administered by Merrimack Valley Elder Services. Clinics are held monthly and outreach visits are made to all citizens over sixty years of age.

It is our goal to do all that we can to protect and improve the public health of the community.

BETHANY ELDRIDGE, R.N., B.S.
Public Health Nursing
Supervisor

- 4. 70 new construction permits were issued for the year.
- 5. 6 repair/alteration permits were issued for the year.

Respectfully submitted,
JOHN R. ROMANSKI, CHO RS

DISTRICT TREASURER'S REPORT
7/1/76 THROUGH 6/30/77

GENERAL FUND CASH BALANCE July 1, 1976 \$ 485.18

RECEIPTS:

Member Town Assessments:			
Boxford (40%)	\$ 8,404.80		
Topsfield (40%)	8,404.80		
Wenham (20%)	<u>4,202.40</u>	\$21,012.00	
Interested Earned on General Fund		<u>505.55</u>	<u>21,517.55</u>
			\$22,002.73

DISBURSEMENTS:

Salaries	\$16,291.00		
Travel	1,250.00		
Telephone	432.51		
Office Expense	151.56		
Laboratory Fees	5.00		
Insurance	469.00		
County Retirement	<u>2,754.00</u>		<u>21,353.07</u>

GENERAL FUND BALANCE — July 30, 1977 \$ 649.66

Submitted by:
FRANCIS F. PERRY
District Treasurer

REPORT OF BUILDING INSPECTORS

Month	No.	Dwellings	No.	Garages	No.	Alt. or Add.	No.	Barns	No.	Pools
1976										
April	3	\$138,000	2	\$11,000	11	\$44,000	1	\$2,900	1	\$3,000
May	2	110,000			4	5,400			2	7,500
June	7	354,000			6	10,850			1	4,500
July	4	195,000							1	5,000
Aug.	9	513,000			4	13,000				
Sept.	3	174,000	2	6,300	2	9,000			1	5,000
Oct.	5	301,000			4	15,100				
Nov.	5	387,000			2	7,500				
Dec.	4	272,000			1	7,000				
1977										
Jan.	1	40,000								
Feb.	1	45,000								
March	8	490,000	1	3,200	1	5,000			1	8,336
TOTAL	52	\$3,019,000	5	\$20,500	35	\$117,350	1	\$2,900	7	\$33,336

One (1) permit re-issued, two (2) demolition, three (3) tennis courts, three (3) fire repair.

Fees Collected: \$7,340.77

DONALD DENMAN
THOMAS F. GREENE
Building Inspectors

REPORT OF WIRE INSPECTOR

Receipts for Electrical Permit Fees	\$2,456.00
Permits Issued	192
Inspections	576
Total Expenses	\$1,322.04

REPORT OF PLUMBING INSPECTOR FOR 1977

There were Seventy Four Permits issued as follows:

New Construction	66
Alterations	6
Water Heater's	2
Total	74

There were no violations.

Respectfully Submitted
WENDELL P. HALE

REPORT OF THE GAS INSPECTOR

There were Eight Permits issued from July 1, 1977 to Dec. 3, 1977.

Central Heat	3
Dryer	1
Range	2
Pool Heater	1
Hot Water Tank	1
Gas Grill	<u>1</u>
Total Appliances	9

Respectfully Submitted
WENDELL P. HALE

THE ESSEX COUNTY MOSQUITO CONTROL PROJECT REPORT OF ACTIVITIES FOR 1977

In 1965, the year that the Essex County Mosquito Control Project was organized, the question most frequently asked pertained to the number of years before a noticeable reduction in the mosquito population would occur. Based on the mosquito breeding potential of the thousands of acres of salt marshes along the North Shore, ten years seemed to be a reasonable estimate. In July 1977 the Project observed its twelfth anniversary and for the third successive summer there was a decline in the number of adult mosquitoes.

There were and always will be problem areas caused by local flooding from summer showers, inadequate drainage installations, extremes in tidal fluctuation, and man's failure to maintain the natural waterways so numerous here in Essex County.

One might ask by what method a reduction in the mosquito population is determined. Fewer mosquitoes in the light traps in use around the district each year are one indication. Fewer telephone calls from irate constituents, and an increase in calls and letters of commendation from local residents are more positive indicators. However, to those residing in the area the past twelve or more years, a comparison of the mosquito nuisance in 1965 and preceeding years, with conditions of 1977 would be the best way to judge the effectiveness of the mosquito control program.

The objective of the Essex County Mosquito Control Project is the gradual reduction of the mosquito population on a permanent basis through elimination of the breeding sources. Toward that end the following accomplishments over the twelve year period have proven quite effective.

565,000 feet or 107 miles of salt marsh ditching have been reclaimed with power equipment, 289,356 feet or approximately 55 miles of inland fresh water brooks and streams have been cleared employing specially designed marsh crawler tractor-backhoe units. 48,907 feet or 9.25 miles of waterways have been cleared manually.

During the winter months in what is referred to as pre-hatch treatment, 5,638 acres of woodland pools known to breed mosquitoes each spring have been treated with an application of insecticide dust to the surface of the ice. In the spring larviciding program a total of 6,662 acres of actively breeding sites have received treatment.

In addition to the work accomplished by the Project staff which now numbers fourteen, a good public relations effort has involved untold numbers of area residents in mosquito control on their own properties.

The Project also employs five truck mounted spray units which maintain as close to one day per week schedule in each community as the weather will allow during the summer months. This phase of the program greatly reduces the number of mosquitoes that reach the adult or flying stage.

In order to be successful a program of public service must gain and then

maintain the confidence and cooperation of the people who provide the financial support. We of the Essex County Mosquito Control Project feel that but for a few exceptions the general public approves of the regional control effort. We hope to continue this relationship in 1978 with much the same program, and look to a year of further progress in reducing the mosquito nuisance.

Respectfully submitted,
ROBERT W. SPENCER
Superintendent

ESSEX COUNTY MOSQUITO CONTROL PROJECT

A SUMMARY OF WORK ACCOMPLISHED IN BOXFORD FOR 1977

Prehatch or Winter Ice-Dusting: A total of 31 acres off Pyebrook Lane, Curtis Road, Depot Road, and Silvermine Road.

Spring Larviciding: A total of 166 acres off Roberts Road, Rowley Road, Kings' Forest, Herrick Road, Main Street, Arden Farms Area, Hollow Tree Road, High Ridge Road and many other areas.

Ditching with Power Equipment: 2560 feet as follows:

Off King Johns Drive — 500 feet.

King George Road — 400 feet.

Roberts Road — 300 feet.

Middleton Road — 250 feet.

Topsfield Road — 1110 feet.

Brushing Out Along Brooks and Streams: Totalled 1885 feet as follows:

Roberts Road — 300 feet.

Topsfield Road — 1560 feet.

Middleton Road — 25 feet.

Hooking Out Brooks and Streams: 350 feet on the Price Property off Ipswich Road.

The Project Spray Truck: Assigned to Boxford was at work in the Town on:
May 30.

June 9, 14, 21, 23, 28, 29.

July 5, 12, 14, 19, 26.

August 11, 16, 23, 30.

September 8.

FINANCE

Accountant

Assessors

Capital Budgeting Committee

Finance Committee

Town Treasurer

REPORT OF TOWN ACCOUNTANT**TOWN OF BOXFORD****Balance Sheet — June 30, 1977****GENERAL ACCOUNTS****ASSETS**

Cash:

General	\$438,915.79
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Advances for Petty:

Town Hall	\$ 50.00
Library	50.00
Cole School	225.00
Spofford School	225.00
Tax Collector	50.00

\$	600.00
----	--------

Accounts Receivable:

Taxes:

Levy of 1962	
Personal Property	\$303.00
Levy of 1963	
Personal Property	30.30
Levy of 1964	
Personal Property	11.25
Real Estate	315.00
Levy of 1965	
Personal Property	158.88
Real Estate	7.20
Levy of 1966	
Personal Property	49.35
Real Estate	204.92
Levy of 1967	
Personal Property	373.65
Real Estate	1,056.28
Levy of 1968	
Personal Property	123.20
Real Estate	1,665.80
Levy of 1969	
Personal Property	88.35
Real Estate	1,969.03
Levy of 1970	
Personal property	263.20
Real Estate	4,583.60

Levy of 1971		
Personal Property	311.10	
Real Estate	1,682.20	
Levy of 1972		
Personal Property	460.00	
Real Estate	4,264.87	
Levy of 1973		
Personal Property	547.25	
Real Estate	3,422.68	
Levy of 1974		
Personal Property	252.11	
Real Estate	2,784.50	
Levy of 1975		
Personal Property	22.31	
Real Estate	24,272.00	
Levy of 1976		
Personal Property	294.06	
Real Estate	14,948.14	
Levy of 1977		
Personal Property	412.80	
Real Estate	85,366.70	
		\$150,243.73
Motor Vehicle Excise		
Levy of 1965	\$ 13.20	
Levy of 1966	2,853.69	
Levy of 1967	1,766.07	
Levy of 1968	2,357.66	
Levy of 1969	1,492.80	
Levy of 1970	3,223.31	
Levy of 1971	14,056.00	
Levy of 1972	14,388.25	
Levy of 1973	12,412.66	
Levy of 1974	8,742.98	
Levy of 1975	7,928.79	
Levy of 1976	12,867.41	
Levy of 1977	68,796.23	
		\$150,899.05
Revenue — 1978		
Appropriations Voted	\$3,047,907.62	
Deducted:		
Available Funds Voted	111,266.62	
		\$2,936,641.00

Tax Titles	106.29
Aid to Highways	122,400.68
Unprovided for or overdrawn Accounts:	
Underestimates 1977 Assessments:	
County:	
Tax	13,396.56
TOTAL:	<u>\$3,813,203.10</u>

GENERAL ACCOUNTS
Liabilities and Reserves

Assessments 1977:		
State:		
Special Education, Chap. #766		\$ 2,630.00
Payroll Deductions:		
Essex County Retirement	\$ 34.70	
Blue Cross/Blue Shield	1,349.70	
Life Insurance	28.29	
Long Term Disability	225.63	
		1,638.32
Trust Fund Income:		
West Parish Library Fund	345.93	
Town Library Gifts	201.08	
Town School Fund	333.84	
		880.85
Federal Grants:		
School:		
Public Law #81-874	9,366.16	
Public Law #85-864	10,088.67	
Public Law #89-10	793.24	
E.S.E.A.	11.48	
		20,259.55
Revolving Funds:		
School Lunch	836.64	
Police/Special Detail	1,646.00	
Insurance Reimbursable	335.72	
		2,818.36

Appropriation Control:

Revenue:

General	3,108,980.19
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Overestimates 1977

State:

Recreation Areas	1,073.74
Mosquito Control	1,457.90
Air Pollution Control	6.50
Ipswich River Watershed	5.49

2,543.63

Receipts Reserved for Appropriation

Road Machinery	354.90
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Reserve Fund — Overlay Surplus

6,734.10

Overlays Reserved for Abatement

Levy of 1962	303.00
Levy of 1963	30.30
Levy of 1964	326.25
Levy of 1965	166.08
Levy of 1966	254.27
Levy of 1967	1,429.93
Levy of 1968	1,789.00
Levy of 1969	2,042.97
Levy of 1970	4,846.80
Levy of 1971	1,723.28
Levy of 1972	4,724.87
Levy of 1973/74	7,006.54
Levy of 1975	4,859.32
Levy of 1976	20,349.67
Levy of 1977	17,374.65

\$ 67,226.93

Revenue Reserved until Collected:

Motor Vehicle Excise	\$150,899.05
Tax Title	106.29
Aid to Highway	122,400.68

273,406.02

Reserve for Petty Cash Advance:

600.00

Surplus Revenue

325,130.25

TOTAL:

\$3,813,203.10

REPORT OF TOWN ACCOUNTANT
RECEIPTS FOR 12 MONTHS
July 1, 1976 through June 30, 1977

Taxes Current Year		
Real Estate	\$1,927,472.18	
Personal Property	<u>109,760.55</u>	\$2,037,232.73
Taxes Previous years		
Real Estate	\$ 80,111.72	
Personal Property	<u>2,028.30</u>	\$ 82,140.02
Motor Vehicle Excise		
Levy of 1977	\$ 97,755.63	
Levy of 1976	135,532.49	
Levy of 1975	22,151.72	
Levy of 1974	11,160.01	
Levy of 1973	858.01	
Levy of 1972	3,228.82	
Levy of 1971	<u>2.20</u>	\$ 270,688.88
Classified Forest Land		
Levy 1977	<u>\$ 97.79</u>	\$ 97.79
Farm Animal Excise		
Levy 1976	\$ 70.00	
Levy 1977	<u>213.75</u>	\$ 283.75
Commonwealth of Massachusetts for Highways		
Chapter 497	\$ 19,452.49	
Chapter 90	24,985.79	
Chapter 58	17,579.29	
Highway Fund	<u>40,594.24</u>	\$ 102,611.81
Commonwealth of Massachusetts for Education		
Chapter 70 School Aid	\$381,257.45	
Chapter 71 Transportation	62,219.00	
Chapter 718 Special Education	32,481.91	
Chapter 58 Special Education	47,755.00	
Vocational Education	629.00	

School Building Assistance	49,997.02	
Educational Occupational	50.00	
State Aid to Libraries	1,512.00	
Federal Grants — Title I	6,171.00	
Federal Grants — Title III PL-864	<u>2,904.10</u>	
		\$ 584,976.48
Commonwealth of Massachusetts for Taxes		
Reimbursement of 1975 Census	\$ 1,133.00	
Reimbursement of Public Owned Land	29,494.80	
Local Aid Fund — Lottery	17,452.12	
Department of Natural Resources	752.72	
School Lunch Program	<u>13,961.12</u>	
		\$ 62,793.76
Commonwealth of Massachusetts for Aid & Relief		
VETERAN'S SERVICES		\$ 694.49
COUNTY OF ESSEX		
Board of Dogs	\$ 518.00	
Dog License & Refunds	<u>2,210.54</u>	
		\$ 2,728.54
TRUST & INVESTMENT FUNDS		
East Parish Library Fund	\$ 269.19	
West Parish Library Fund	230.73	
Town School Fund	333.84	
Jonathan Tyler Barker Fund	<u>1,600.00</u>	
		\$ 2,433.76
DEPARTMENTAL ACCOUNTS		
Selectman	\$ 15.00	
Board of Assessors	5.75	
Appeals Board	175.00	
Town Clerk	89.60	
Conservation Commission	176.00	
Department of Public Works	2,164.54	
Fire Department	187.50	
Planning Board	4,678.38	
Police Dept.	74.25	
Police Mobile Scanner	389.80	
Police — Special Detail	31,721.00	
School Dept.	285.14	
School Lunch Program	<u>32,319.63</u>	
		\$ 72,281.59

LICENSES AND PERMITS

Dog License	\$ 1,571.55	
Liquor License	500.00	
Health Permits	1,614.50	
Building Permits	9,239.12	
Electrical Permits	2,338.00	
Gas Permits	230.00	
Plumbing Permits	952.50	
Pistol Permits	415.00	
Junk Collector's License	2.00	
		\$ 16,862.67

UNCLASSIFIED:

Interest In Deposits	\$ 14,925.26	
Interest on Taxes	12,144.99	
Interest on P.L. 94-369	98.21	
Rent of Town Hall & Bldg.	489.00	
Central District Court Fines	450.00	
Town Library Fines & Lost Books	125.80	
Sale of Dogs	48.00	
Pay Station Commissions	50.36	
Police Administrative Services	2,626.80	
School Tuition	7,679.60	
Selectman's Contingency Fund	50.00	
Sale of Street Lists, Maps, etc.	154.00	
Group Insurance Dividend	198.25	
Insurance Reimbursement	1,169.31	
Anticipations of Revenue	800,000.00	
		\$ 840,209.58

AGENCY ACCOUNTS

Federal Withholding Taxes	\$131,260.09	
Massachusetts Withholding Taxes	45,155.26	
Essex County Retirement	14,364.37	
Blue Cross/Blue Shield	24,634.96	
Life Insurance	457.97	
Credit Union	51,306.50	
Teachers Retirement	26,379.39	
Tax Sheltered Annuities	9,227.02	
Long Terms Disability	2,363.80	
B.T.A. Dues	3,676.77	
		\$ 308,826.13
		<u>\$4,384,861.98</u>

EXPENDITURES FOR 12 MONTHS
July 1, 1975 through June 30, 1976

GENERAL GOVERNMENT

Selectmen	\$ 4,577.36
Selectmen's Administrative Assistant	10,269.95
Assessors	5,619.45
Town Treasurer	5,444.15
Town Clerk	1,536.71
Town Clerk — 1976 Account	40.00
Town Accountant	10,672.50
Tax Collector	5,704.34
Clerical Account	21,299.16
Planning Board	992.30
Board of Appeals	392.41
Registrars	1,210.38
Elections	1,680.75
Elections — 1976 Account	581.76
Building Inspector	5,000.00
Gas Inspector	900.00
Electrical Inspector	2,000.00
Plumbing Inspector	1,638.30
Town Counsel	5,591.49
Conservation Committee	90.00
Finance Committee	50.00
Recreation Committee	1,268.64
Historic District Commission	50.00
Tennis Courts	7.06
Child Guidance Center	2,590.00
Tri-Town Council	3,450.00
Historic Document Center	4,000.10
Board of Health	9,300.00
Town Hall — Buildings	7,348.00
Buildings & Grounds	4,154.00

\$ 117,458.81

PROTECTION OF PERSONS AND PROPERTY

Inspector of Animals	\$ 275.00
Dog Officer	812.95
Police Department	122,047.84
Police — Special Detail	30,259.00
Police Cruiser/Ambulance	4,301.40
Police Station Notes	25,000.00
Police — Mobile Scanner	389.80
Police Station — Maintenance	1,896.00

Communications Department	42,752.16
Fire Department	37,916.32
Fire Station Building — West Boxford	124.42
Landfill Account	11,350.00
Landfill Operation Plan — Part II	1,600.00
Tree Warden	4,346.00
Dutch Elm Disease Control	2,650.00
Moth Suppression	770.00
Brush days	800.00

\$ 287,290.89

HIGHWAYS

Selectmen's Highway Fund	\$ 4,250.00
General Highway	2,130.00
Road Machinery & Maintenance	22,039.12
Highway Operational	7,038.87
Chapter 497	36,311.00
Chapter 765	34,528.00
Chapter 825	21,640.00
Lockwood Lane Bridge	3,653.55
Snow Removal & Sanding	62,725.71
Funds for Resurfacing Roads	25,308.57
Street Lighting	2,800.00
Vacation/Holiday Account	5,296.64
Sick Benefits	961.24
12 Ton Cab & Chassis	1,257.91
Six Cubic Yards Sander	4,651.00

\$ 234,591.61

SCHOOLS & LIBRARIES

School Department	\$ 836,348.60
School Department — 1976 Account	24,972.76
School Account — Title I	6,805.14
School Account — Title II	553.44
School Account — Title 4B	339.75
School Lunch Program	46,593.86
Regional School District	1,276,503.84
North Shore Regional School	54,966.67
Spofford Pond School Additions	2,799.38
Town Library	55,740.00
Town Library — 1976 Account	2,177.55
Jonathan Tyler Barker Fund	22,790.00
East Parish Library Fund	269.19
Educational Library Grant	1,865.00

\$2,332,725.18

AID & RELIEF

Veteran's Benefits	\$ 2,913.82
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UNCLASSIFIED

Selectman's Contingency Fund	\$ 1,500.00
Selectman's Contingency Fund — 1976 Acct.	171.46
General Insurance	10,069.02
Insurance Reimbursement	1,734.94
Memorial Day	700.00
Town Reports	2,850.03
Retirement Pensions	1,100.04
Interest on Loans	7,815.18
Anticipation of Revenue Loan	800,000.00
Boxford Village Cemetery	300.00
Town Cemetery	50.00
Brookside Cemetery	100.00
Mount Vernon Cemetery	100.00
Soldiers Grave	500.00
Harmony Cemetery	200.00
Town Officer	260.14
Real Estate Tax Refunds	7,944.69
Personal Property Tax Refunds	163.77
Motor Vehicles — Tax Refunds	8,124.64
To Stabilization Fund	55,000.00
Essex County Dog Licenses	1,732.45
Essex County — Sale of Dogs	48.00
County Retirement System	34,884.00
Veteran's Service District	205.15
State Recreation Areas	19,167.68
County Tax	140,887.50
Mosquito Control	15,704.10
Motor Vehicles Excise tax	636.15
Audit of Municipal Account	59.34
Air Pollution Control District	479.10
Ipswich River Watershed Dist.	606.61
Group Hospital & Life Insurance	23,470.34

\$1,136,564.33

AGENCY ACCOUNTS

Federal Withholding Tax	\$131,260.09
Massachusetts Withholding Tax	45,155.26
Essex County Retirement	14,329.67
Blue Cross-Blue Shield	25,818.37
Life Insurance	490.36
Credit Union	51,306.50

Massachusetts Teachers Retirement	26,379.39	
Tax Sheltered Annuities	9,226.91	
Long Term Disability	2,029.32	
B.T.A. Dues	<u>3,676.77</u>	
		\$ 309,672.64
		<u>\$4,421,217.28</u>

**DETAILS OF EXPENDITURES FOR 1976-1977
GENERAL GOVERNMENT**

Selectmen

Appropriation		\$ 4,715.00
Salaries — Selectmen	\$ 3,000.00	
Office Expense	1,182.61	
Dues and Meetings	394.75	
Total Cash Expenditures	\$ 4,577.36	
Unexpended Balance	137.64	
	\$ 4,715.00	\$ 4,715.00

Selectmen's Administrative Assistant

Appropriation		\$ 11,700.00
Salaries	\$ 10,059.21	
Expenses	210.74	
Total Cash Expenditures	\$ 10,269.95	
Unexpended Balance	1,430.05	
	\$ 11,700.00	\$ 11,700.00

Assessors

Appropriation		\$ 5,952.00
Salaries	\$ 2,333.35	
Abstracts	287.52	
Office Expense	195.74	
Dues and Subscriptions	112.00	
Data Processing	514.11	
Printed Forms	131.20	
Map Up Dating	918.45	
Film	40.08	
Field Work	1,021.00	
Training and Education		66.00
Total Cash Expenditures	\$ 5,619.45	
Unexpended Balance	332.55	
	\$ 5,952.00	\$ 5,952.00

Town Treasurer

Appropriation		\$ 5,445.00
Salary	\$ 4,380.00	
Bond	259.57	
Office Expense	152.58	

Postage	637.00	
Dues	15.00	
Total Cash Expenditures	\$ 5,444.15	
Unexpended Balance	.85	
	\$ 5,445.00	\$ 5,445.00

Town Clerk

Appropriation		\$ 2,230.00
Salary	\$ 1,000.00	
Dues	10.00	
Town Meeting	230.48	
Postage	56.00	
Bond	20.00	
Office Expense	220.23	
Total Cash Expenditures	\$ 1,536.71	
Unexpended Balance	693.29	
	\$ 2,230.00	\$ 2,230.00

Town Clerk — 1976 Account

Appropriation		\$ 40.00
Expenditures	\$ 40.00	
	\$ 40.00	\$ 40.00

Town Accountant

Appropriation		\$ 10,680.00
Salary	\$ 10,000.00	
Office Expense	542.50	
Maintenance Contract	130.00	
Total Cash Expenditures	\$ 10,672.50	
Unexpended Balance	7.50	
	\$ 10,680.00	\$ 10,680.00

Collector of Taxes

Appropriation		\$ 5,535.00
Transfer From Reserve Fund		188.00
Salary	\$ 3,160.00	
Bonds	294.82	
Office Expense	489.81	
Tax Bills	535.71	
Postage	1,209.00	
Dues	15.00	
Total Cash Expenditures	\$ 5,704.34	

Unexpended	Balance	18.66	
		<u>\$ 5,723.00</u>	<u>\$ 5,723.00</u>

Clerical Account

Appropriation			\$ 22,000.00
Clerical		<u>\$ 21,299.16</u>	
Total Cash Expenditures		\$ 21,299.16	
Unexpended Balance		<u>700.84</u>	
		<u>\$ 22,000.00</u>	<u>\$ 22,000.00</u>

Planning Board

Appropriation			\$ 1,600.00
Consultant Services	\$	472.50	
Fees		205.00	
Equipment and Supplies		246.94	
Mailing Expense		7.86	
Dues		<u>60.00</u>	
Total Cash Expenditures	\$	992.30	
Unexpended Balance		<u>607.70</u>	
		<u>\$ 1,600.00</u>	<u>\$ 1,600.00</u>

Planning Board — Zoning Maps 1976 Account

Appropriation			\$ 373.95
Unexpended balance	\$	<u>373.95</u>	
	\$	373.95	<u>\$ 373.95</u>

Appeals Board

Appropriation			\$ 412.00
Clerical	\$	132.31	
Office Expense		245.10	
Dues		<u>15.00</u>	
Total Cash Expenditures	\$	392.41	
Unexpended Balance		<u>19.59</u>	
	\$	412.00	<u>\$ 412.00</u>

Historic District Commission

Appropriation			\$ 50.00
Expenditures	\$	<u>50.00</u>	
	\$	50.00	<u>\$ 50.00</u>

Registrars

Appropriation		\$ 1,550.00
Salary	\$ 200.00	
Street List	365.00	
Census	165.00	
Supplies	150.13	
Services	291.25	
Postage	39.00	
Total Cash Expenditures	\$ 1,210.38	
Unexpended Balance	339.62	
	\$ 1,550.00	\$ 1,550.00

Elections

Appropriation		\$ 2,820.00
Salary	\$ 165.00	
Officers	1,248.75	
Ballot Printing	250.00	
Supplies	17.00	
Total Cash Expenditures	\$ 1,680.75	
Unexpended Balance	1,139.25	
	\$ 2,820.00	\$ 2,820.00

Elections — 1976 Account

Appropriation		\$ 581.76
Expenditures	\$ 581.76	
	\$ 581.76	\$ 581.76

Building Inspector

Appropriation		\$ 5,000.00
Services	\$ 4,800.00	
Expenses	200.00	
Total Cash Expenditures	\$ 5,000.00	\$ 5,000.00

Gas Inspector

Appropriation		\$ 900.00
Salary	\$ 900.00	
Total Cash Expenditures	\$ 900.00	\$ 900.00

Electrical Inspector

Appropriation		\$ 2,000.00
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Salary	\$ 1,200.00	
Expenses	<u>800.00</u>	
Total Cash Expenditures	\$ 2,000.00	\$ 2,000.00

Plumbing Inspector

Appropriation		\$ 1,625.00
Transfer From Reserve Fund		13.30
Salary	\$ 1,600.00	
Expenses	<u>38.30</u>	
Total Cash Expenditures	\$ 1,638.30	\$ 1,638.30

Town Counsel

Appropriation		\$ 5,300.00
Transfer From Reserve Fund		291.49
Expenditures	\$ 5,591.49	
Total Cash Expenditures	\$ 5,591.49	\$ 5,591.49

Finance Committee

Appropriation		\$ 50.00
Expenditures	\$ 50.00	
Total Cash Expenditures	\$ 50.00	\$ 50.00

Conservation Commission

Appropriation		\$ 100.00
Office Expense	\$ 90.00	
Total Cash Expenditures	\$ 90.00	
Unexpended Balance	<u>10.00</u>	
	\$ 100.00	\$ 100.00

Recreation Committee

Appropriation		\$ 1,500.00
Electricity	\$ 27.33	
July 4th	1,000.00	
Operating Expense	200.00	
Miscellaneous	<u>41.31</u>	
Total Cash Expenditures	\$ 1,268.64	
Unexpended Balance	<u>231.36</u>	
	\$ 1,500.00	\$ 1,500.00

Tennis Courts — 1974 Account

Appropriation		\$ 435.76
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Expenditures	\$ 7.06	
Total Cash Expenditures	\$ 7.06	
Unexpended Balance	428.70	
	\$ 435.76	\$ 435.76

Stiles Pond Town Beach — 1975 Account

Appropriation		\$ 20.95
Unexpended Balance	\$ 20.95	
	\$ 20.95	\$ 20.95

Land West Boxford Well Site — 1976 Account

Appropriation		\$ 4,000.00
Unexpended Balance	\$ 4,000.00	
	\$ 4,000.00	\$ 4,000.00

Inspector of Animals

Appropriation		\$ 275.00
Salary	\$ 275.00	
Total Cash Expenditures	\$ 275.00	\$ 275.00

Child Guidance Center

Appropriation		\$ 2,590.00
Expenditures	\$ 2,590.00	
Total Cash Expenditures	\$ 2,590.00	\$ 2,590.00

Tri-Town Council Services

Appropriation		\$ 3,450.00
Expenditures	\$ 3,450.00	
Total Cash Expenditures	\$ 3,450.00	\$ 3,450.00

Historic Document Center — 1976 Account

Appropriation		\$ 4,500.10
Expenditures	\$ 4,000.10	
Total Cash Expenditures	\$ 4,000.10	
Unexpended Balance	500.00	
	\$ 4,500.10	\$ 4,500.10

Buildings and Grounds

Appropriation		\$ 4,154.00
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Ballfields:

Salaries and Wages	\$ 2,341.76	
Supplies	335.64	

Public Grounds:

Salaries and Wages	1,007.00	
Supplies	132.62	
Repairs	336.98	

Total Cash Expenditures	\$ 4,154.00	\$ 4,154.00
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Town Halls and Buildings

Appropriation		\$ 6,348.00
Transfer from Reserve Fund		1,000.00

Salaries and Wages	\$ 180.18	
Supplies	272.64	
Repairs	886.20	
Gas and Oil	1,039.19	
Electricity	589.02	
Telephone	2,105.32	
Maintenance	624.00	
Lincoln Hall:		
Salaries and Wages	1,188.59	
Electricity	85.24	
Repairs	63.82	
Gas and Oil	313.80	

Total Cash Expenditures	\$ 7,348.00	\$ 7,348.00
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Little Red School House

Appropriation		\$ 73.20
Unexpended Balance	\$ 73.20	
	\$ 73.20	\$ 73.20

Board of Health

Appropriation		\$ 9,300.00
Salaries	\$ 300.00	
Supplies	18.50	
Nurse	555.70	
Dues	21.00	
BTW Health District	8,164.80	
County Retirement	240.00	
Total Cash Expenditures	\$ 9,300.00	\$ 9,300.00

Dog Officer

Appropriation		\$ 1,000.00
Salary	\$ 300.00	
Supplies	66.95	
Board Strays	446.00	
Total Cash Expenditures	\$ 812.95	
Unexpended Balance	187.05	
	\$ 1,000.00	\$ 1,000.00

Police Department

Appropriation		\$120,357.00
Transfer from Town Insurance		1,269.00
Transfer from Fire Dept.		1,698.00
Salaries	\$ 56,678.88	
Wages	26,229.11	
Clerical	7,078.32	
Overtime	4,433.26	
Cruiser Repairs	4,292.97	
Gasoline	7,288.89	
Tires	1,209.33	
Mileage	279.10	
Electricity	3,871.85	
Uniforms	1,716.58	
Ammunition	346.85	
Office Supplies	670.18	
Office Equipment and Maintenance	126.86	
Expendables	998.09	
Training	570.50	
Insurance	6,027.00	
Lettering	40.00	
Cruiser Equipment	134.86	
Juvenile and Family	7.00	
Finger and Photo.	48.21	
Total Cash Expenditures	\$122,047.84	
Unexpended Balance	1,276.16	
	\$123,324.00	\$123,324.00

Police Department — Special Detail

Receipts		\$ 31,905.00
Disbursements	\$ 30,259.00	
Total Cash Expenditures	\$ 30,259.00	

Unexpended balance	1,646.00	
	<u>\$ 31,905.00</u>	<u>\$ 31,905.00</u>

Police Department — Cruiser/Ambulance

Appropriation		\$ 4,480.74
Expenditures	<u>\$ 4,301.40</u>	
Total Cash Expenditures	<u>\$ 4,301.40</u>	
Unexpended Balance	179.34	
	<u>\$ 4,480.74</u>	<u>\$ 4,480.74</u>

Police Station Notes

Appropriation		\$ 25,000.00
Expenditures	<u>\$ 25,000.00</u>	
Total Cash Expenditures	<u>\$ 25,000.00</u>	<u>\$ 25,000.00</u>

Communications Department

Appropriation		\$ 40,430.00
Transfer from Town Insurance		14.00
Transfer from Reserve Fund		2,308.16
Salary Director	\$ 1,600.00	
Operators	28,087.96	
Training	258.64	
Holiday	788.16	
Vacation	991.36	
Sick Leave	703.53	
Telephone and Remotes	4,790.11	
Office Supplies	460.16	
Maintenance	2,862.65	
Capital Expenditures	1,404.49	
Miscellaneous	91.10	
Equipment Insurance	<u>714.00</u>	
Total Cash Expenditures	<u>\$ 42,752.16</u>	<u>\$ 42,752.16</u>

Fire Department

Appropriation		\$ 33,868.00
Transfer from Town Insurance		11.00
Transfer from Reserve Fund		4,037.32
Callmen	\$ 11,067.08	
Chief's Salary	1,470.00	
Deputy Chief's Salary	600.00	
Captain's Salary	400.00	

Lieutenant's Salary	300.00	
Training Director's Salary	150.00	
Maintenance Director's Salary	300.00	
Water Supply Director's Salary	150.00	
Gas and Oil	804.93	
Fuel	2,530.66	
Telephone	789.15	
Electricity	937.93	
Repairs	1,202.78	
Supplies	1,649.82	
Station Maintenance	1,015.22	
Water Hole and Hydrant Maintenance	344.00	
Training	60.57	
Dues and Publications	64.33	
Insurance	9,367.00	
Coats, Boots and Helmets	663.51	
Capital Equipment	4,049.34	
Total Cash Expenditures	\$ 37,916.32	\$ 37,916.32

West Boxford Fire Station Building — 1976 Account

Appropriation		\$ 2,618.28
Expenditures	\$ 124.42	
Total Cash Expenditures	\$ 124.42	
Unexpended Balance	2,493.86	
	\$ 2,618.28	\$ 2,618.28

West Boxford Fire Station Equipment — 1976 Account

Appropriation		\$ 191.98
Unexpended balance	\$ 191.98	
	\$ 191.98	\$ 191.98

Tree Warden

Appropriation		\$ 4,346.00
Salaries and Wages	\$ 3,007.28	
Expenditures	1,338.72	
Total Cash Expenditures	\$ 4,346.00	\$ 4,346.00

Moth Suppression

Appropriation		\$ 1,400.00
Equipment Use	\$ 770.00	
Total Cash Expenditures	\$ 770.00	

Unexpended Balance	630.00	
	<u>\$ 1,400.00</u>	<u>\$ 1,400.00</u>

Dutch Elm Disease Control

Appropriation		\$ 2,650.00
Salaries and Wages	\$ 684.99	
Expenditures	<u>1,965.01</u>	
Total Cash Expenditures	<u>\$ 2,650.00</u>	<u>\$ 2,650.00</u>

Brush Days

Appropriation		\$ 800.00
Salaries and Wages	\$ 797.88	
Expenditures	<u>2.12</u>	
Total Cash Expenditures	<u>\$ 800.00</u>	<u>\$ 800.00</u>

Selectmen's Highway Fund

Appropriation		\$ 4,250.00
Salaries and Wages	\$ 430.44	
Materials	3,742.97	
Equipment Hire	28.80	
Clean Up Day	<u>47.79</u>	
Total Cash Expenditures	<u>\$ 4,250.00</u>	<u>\$ 4,250.00</u>

General Highway Fund

Appropriation		\$ 2,130.00
Materials	<u>\$ 2,130.00</u>	
Total Cash Expenditures	<u>\$ 2,130.00</u>	<u>\$ 2,130.00</u>

Landfill Account

Appropriation		\$ 11,350.00
Salaries and Wages	\$ 5,796.75	
Town Equipment	3,722.00	
Materials	761.25	
Contract Work	240.00	
Repair of #955	<u>830.00</u>	
Total Cash Expenditures	<u>\$ 11,350.00</u>	<u>\$ 11,350.00</u>

Boxford Landfill Operation Plan Part II

Appropriation		\$ 3,500.00
Expenditures	<u>\$ 1,600.00</u>	

Total Cash Expenditures	\$ 1,600.00	
Unexpended Balance	1,900.00	
	<hr/>	
	\$ 3,500.00	\$ 3,500.00

Road Machinery and Maintenance

Appropriation		\$ 16,700.00
Transfer from Reserve Fund		5,339.12
Salaries and Wages	\$ 2,071.20	
Gas and Oil	4,927.64	
Supplies	4,010.06	
Tool Purchase	695.70	
Tires	310.05	
Repairs	10,024.47	
	<hr/>	
Total Cash Expenditures	\$ 22,039.12	\$ 22,039.12

Highway Operational Expense

Appropriation		\$ 5,121.00
Transfer from Reserve Fund		1,917.87
Supplies	\$ 600.32	
Gas and Oil	4,507.33	
Telephone	618.99	
Insurance	986.00	
Dues and Miscellaneous	10.00	
Maintenance	200.00	
Tool Purchase	116.23	
	<hr/>	
Total Cash Expenditures	\$ 7,038.87	\$ 7,038.87

Chapter #497

Appropriation		\$ 36,311.00
Salaries and Wages	\$ 5,976.46	
Materials	23,764.54	
Equipment Hire	4,848.00	
Town Equipment	1,722.00	
	<hr/>	
Total Cash Expenditures	\$ 36,311.00	\$ 36,311.00

Chapter #765

Appropriation		\$ 34,528.00
Salaries and Wages	\$ 5,395.94	
Materials	24,010.66	
Equipment Hire	3,714.40	
Town Equipment	1,407.00	
	<hr/>	
Total Cash Expenditures	\$ 34,528.00	\$ 34,528.00

Chapter #825

Appropriation		\$ 21,640.00
Salaries and Wages	\$ 6,325.46	
Town Equipment	3,032.96	
Materials	9,781.58	
Equipment Hire	2,500.00	
Total Cash Expenditures	\$ 21,640.00	\$ 21,640.00

Snow Removal and Sanding

Appropriation		\$ 40,720.00
Transfer from Reserve Fund		22,005.71
Salaries and Wages	\$ 13,235.36	
Materials	21,126.88	
Equipment Hire	18,789.75	
Town Equipment	4,459.00	
Overtime	5,114.72	
Total Cash Expenditures	\$ 62,725.71	\$ 62,725.71

Funds for Resurfacing Roads

Appropriation		\$ 29,000.00
Salaries and Wages	\$ 10,827.45	
Materials	13,254.12	
Equipment Hire	1,227.00	
Total Cash Expenditures	\$ 25,308.57	
Unexpended Balance	3,691.43	
	\$ 29,000.00	\$ 29,000.00

Lockwood Lane Bridge

Appropriation		\$ 4,000.00
Salaries and Wages	\$ 1,490.23	
Expenditures	2,163.32	
Total Cash Expenditures	\$ 3,653.55	
Unexpended Balance	346.45	
	\$ 4,000.00	\$ 4,000.00

Salt Storage Shed

Appropriation		\$ 3,254.00
Unexpended Balance	\$ 3,254.00	
	\$ 3,254.00	\$ 3,254.00

Street Lighting

Appropriation		\$ 2,800.00
Street Lighting	\$ 2,800.00	
Total Cash Expenditures	\$ 2,800.00	\$ 2,800.00

Vacation/Holiday — Highway Department

Appropriation		\$ 5,470.00
Expenditures	\$ 5,296.64	
Total Cash Expenditures	\$ 5,296.64	
Unexpended balance	173.36	
	\$ 5,470.00	\$ 5,470.00

Sick Benefit — Highway Department

Appropriation		\$ 1,500.00
Expenditures	\$ 961.24	
Total Cash Expenditures	\$ 961.24	
Unexpended Balance	538.76	
	\$ 1,500.00	\$ 1,500.00

Road Machinery Fund

Balance as of July 1, 1976		\$ 20,343.90
Use of Town Tools		14,243.00
		\$ 34,586.90
Transfer to Road Machinery & Maintenance		16,700.00
		\$ 17,886.90

Police Station Maintenance

Appropriation		\$ 1,896.00
Salaries and Wages	\$ 1,305.00	
Supplies	427.72	
Floor Mats	32.50	
Maintenance	130.78	
Total Cash Expenditures	\$ 1,896.00	\$ 1,896.00

12-Ton Cab and Chassis

Appropriation		\$ 1,257.91
Expenditures	\$ 1,257.91	

Total Cash Expenditures

12-Ton Cab and Chassis — Revenue Sharing

Appropriation		\$ 10,342.09
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Expenditures	\$ 10,342.09	
Total Cash Expenditures	\$ 10,342.09	\$ 10,342.09

Six (6) Cubic Yard — Sander

Appropriation		\$ 4,651.00
Expenditures	\$ 4,651.00	
	\$ 4,651.00	\$ 4,651.00

Veteran's Benefits

Appropriation		\$ 5,000.00
Expenditures	\$ 2,913.82	
Total Cash Expenditures	\$ 2,913.82	
Unexpended balance	2,086.18	
	\$ 5,000.00	\$ 5,000.00

Town Offices — 1976 Account

Appropriation		\$ 572.54
Expenditures	\$ 260.14	
Total Cash Expenditures	\$ 260.14	
Unexpended Balance	312.40	
	\$ 572.54	\$ 572.54

School Department

Appropriation		\$861,812.00
School Tuition		7,350.00
Administration	\$ 26,197.08	
Instruction	574,995.34	
Other School Services	91,806.61	
Operation and Maint. of Plant	107,260.92	
Fixed Charges	16,662.33	
Fixed Charges	16,662.33	
Community Services	20.00	
Acquisition of Fixed Assets	6,058.58	
Programs with other Districts	13,347.74	
Total Cash Expenditures	\$836,348.60	
Unexpended Balance	32,813.40	
	\$869,162.00	\$869,162.00

School Department — 1976 Account

Balance from July 1, 1976		\$ 24,972.76
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Expenditures	\$ 24,972.76	
	<u>\$ 24,972.76</u>	<u>\$ 24,972.76</u>

School Aid Title I

Balance from July 1, 1976		\$ 1,427.38
Commonwealth of Massachusetts		6,171.00
Expenditures	\$ 6,805.14	
Total Cash Expenditures	\$ 6,805.14	
Unexpended Balance	<u>793.24</u>	
	<u>\$ 7,598.38</u>	<u>\$ 7,598.38</u>

School Aid Title II

Balance July 1, 1976		\$ 564.92
Expenditures	\$ 553.44	
Total Cash Expenditures	\$ 553.44	
Unexpended Balance	<u>11.48</u>	
	<u>\$ 564.92</u>	<u>\$ 564.92</u>

School Aid Title III

Balance July 1, 1976		\$ 7,184.57
Commonwealth of Massachusetts		2,904.10
Unexpended Balance	\$ 10,088.67	
	<u>\$ 10,088.67</u>	<u>\$ 10,088.67</u>

School Aid Title 4B

Balance July 1, 1976		\$ 339.75
Expenditures	\$ 339.75	
	<u>\$ 339.75</u>	<u>\$ 339.75</u>

School Lunch Program

Balance July 1, 1976		\$ 684.75
Cash		32,784.63
State Grants		13,961.12
Salaries and Wages	\$ 21,297.67	
Supplies	24,892.00	
Equipment	47.21	
Other	107.96	
Travel	<u>249.02</u>	
Total Cash Expenditures	\$ 46,593.86	
Unexpended Balance	<u>836.64</u>	
	<u>\$ 47,430.50</u>	<u>\$ 47,430.50</u>

Regional School District

Appropriation		\$1,311,773.84
Expenditures	\$1,276,503.84	
Total Cash Expenditures	\$1,276,503.84	
Unexpended Balance	35,270.00	
	<u>\$1,311,773.84</u>	<u>\$1,311,773.84</u>

North Shore Regional Vocational School

Appropriation		\$ 56,102.00
Expenditures	\$ 54,966.67	
Unexpended Balance	1,135.33	
	<u>\$ 56,102.00</u>	<u>\$ 56,102.00</u>

Spofford Pond School Addition

Appropriation		\$ 3,662.88
Expenditures	\$ 2,799.38	
Total Cash Expenditures	\$ 2,799.38	
Unexpended Balance	863.50	
	<u>\$ 3,662.88</u>	<u>\$ 3,662.88</u>

Town Library

Appropriation		\$ 47,834.00
Transfer from Reserve Fund		4,806.00
State Aid to Libraries		1,512.00
Dog License Refunds		2,210.54
Town Librarian	\$ 9,990.00	
Library Assistants	20,808.30	
Janitorial	757.12	
Vacation, Sick, Travel, Costs, etc.	544.20	
Books	9,886.91	
Periodicals	841.49	
Recordings	61.85	
Light	942.78	
Heat	2,681.88	
Telephone	678.91	
Supplies	616.78	
Equipment	798.00	
Repairs and Maint. to Building	598.66	
Repairs and Maint. to Grounds	49.20	
Insurance	1,069.38	
Miscellaneous	608.54	

Extra Ordinary Repairs	4,806.00	
Total Cash Expenditures	\$ 55,740.00	
Unexpended balance	622.54	
	\$ 56,362.54	\$ 56,362.54

Town Library — 1976 Account

Appropriation		\$ 2,412.69
Expenditures	\$ 2,177.55	
Total Cash Expenditures	\$ 2,177.55	
Unexpended Balance	235.14	
	\$ 2,412.69	\$ 2,412.69

East Parish Library Fund

Cash Receipts		\$ 269.19
Expenditures	\$ 269.19	
	\$ 269.19	\$ 269.19

Educational Library Charts

Appropriation		\$ 1,865.00
Expenditures	\$ 1,865.00	
Total Cash Expenditures	\$ 1,865.00	\$ 1,865.00

Jonathan Tyler Barker Fund

Balance		\$ 21,190.00
Interest		1,600.00
Expenditures to Trust Fund	\$ 22,790.00	
	\$ 22,790.00	\$ 22,790.00

Selectmen's Contingency Fund — 1976 Account

Appropriation		\$ 171.46
Expenditures	\$ 171.46	
	\$ 171.46	\$ 171.46

Selectmen's Contingency Fund

Appropriation		\$ 1,500.00
Miscellaneous — Advertising	\$ 1,207.06	
Bulk Mailing	292.94	
Total Cash Expenditures	\$ 1,500.00	\$ 1,500.00

Insurance

Appropriation		\$ 10,099.00
Transfer from Communications Dept.		700.00
Expenditures	\$ 10,069.02	
Total Cash Expenditures	\$ 10,069.02	
Unexpended balance	729.98	
	<u>\$ 10,799.00</u>	<u>\$ 10,799.00</u>

Insurance Reimbursement

Balance July 1, 1976		\$ 901.35
Insurance Reimbursements		1,169.31
Expenditures	\$ 1,734.94	
Unexpended Balance	335.72	
	<u>\$ 2,070.66</u>	<u>\$ 2,070.66</u>

Interest on Loans

Appropriation		\$ 7,062.00
Transfer from Reserve Fund		753.18
Arlington Trust Company	\$ 7,815.18	
	<u>\$ 7,815.18</u>	<u>\$ 7,815.18</u>

Group Hospital and Life Insurance

Appropriation		\$ 21,500.00
Transfer from Reserve Fund		1,970.34
Blue Cross/Blue Shield	\$ 23,020.16	
Life Insurance	450.18	
Total Cash Expenditures	<u>\$ 23,470.34</u>	<u>\$ 23,470.34</u>

Retirement Pensions

Appropriation		\$ 1,100.00
Transfer from Reserve Fund		.04
Expenditures	\$ 1,100.04	
Total Cash Expenditures	<u>\$ 1,100.04</u>	<u>\$ 1,100.04</u>

Town Forest

Appropriation		\$ 300.00
Unexpended balance	\$ 300.00	
	<u>\$ 300.00</u>	<u>\$ 300.00</u>

Memorial Day

Appropriation		\$ 700.00
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Expenditures	\$ 700.00	
	<u>\$ 700.00</u>	<u>\$ 700.00</u>

Civil Defense

Appropriation		\$ 100.00
Unexpended Balance	\$ 100.00	
	<u>\$ 100.00</u>	<u>\$ 100.00</u>

Town Reports

Appropriation		\$ 3,000.00
Expenditures	\$ 2,850.03	
Total Cash Expenditures	\$ 2,850.03	
Unexpended Balance	149.97	
	<u>\$ 3,000.00</u>	<u>\$ 3,000.00</u>

Reserve Fund

Appropriation from Overlay Fund		\$ 45,000.00
Total Transfers	\$ 44,630.53	
Balance as of June 30, 1977	369.47	
	<u>\$ 45,000.00</u>	<u>\$ 45,000.00</u>

Boxford Village Cemetery

Appropriation		\$ 300.00
Expenditures	\$ 300.00	
Total Cash Expenditures	<u>\$ 300.00</u>	<u>\$ 300.00</u>

Town Cemetery

Appropriation		\$ 50.00
Expenditures	\$ 50.00	
Total Cash Expenditures	<u>\$ 50.00</u>	<u>\$ 50.00</u>

Brookside Cemetery

Appropriation		\$ 100.00
Expenditures	\$ 100.00	
Total Cash Expenditures	<u>\$ 100.00</u>	<u>\$ 100.00</u>

Mount Vernon Cemetery

Appropriation		\$ 100.00
Expenditures	\$ 100.00	
Total Cash Expenditures	<u>\$ 100.00</u>	<u>\$ 100.00</u>

Soldiers Graves

Appropriation		\$	500.00
Expenditures	\$	500.00	
Total Cash Expenditures	\$	500.00	\$ 500.00

Harmony Cemetery

Appropriation		\$	200.00
Expenditures	\$	200.00	
Total Cash Expenditures	\$	200.00	\$ 200.00

Mobile Scanners (Kiwanis)

Appropriation		\$	389.80
Expenditures	\$	389.80	
	\$	389.80	\$ 389.80

Water Resource and Drainage Fund

Appropriation		\$	4,026.87
Unexpended balance	\$	4,026.87	
	\$	4,026.87	\$ 4,026.87

State Recreation Areas

Estimate		\$	20,241.42
Expenditures	\$	19,167.68	
Over-Estimate		1,073.74	
	\$	20,241.42	\$ 20,241.42

County Tax

Estimate		\$127,490.94
Expenditures	\$140,887.50	
Under-Estimate		13,396.56
	\$140,887.50	\$140,887.50

Motor Vehicle Excise Tax Bills

Estimate		\$	636.15
Expenditures	\$	636.15	
	\$	636.15	\$ 636.15

Mosquito Control Projects

Estimate		\$	17,162.00
Expenditures	\$	15,704.10	

Over-Estimate	1,457.90	
	<u>\$ 17,162.00</u>	<u>\$ 17,162.00</u>

Air Pollution Control District

Estimate		\$ 485.60
Expenditures	\$ 479.10	
Over-Estimate	6.50	
	<u>\$ 485.60</u>	<u>\$ 485.60</u>

Ipswich River Watershed District

Estimate		\$ 612.10
Expenditures	\$ 606.61	
Over-Estimate	5.49	
	<u>\$ 612.10</u>	<u>\$ 612.10</u>

County Retirement System

Assessment		\$ 34,884.00
Expenditures	\$ 34,884.00	
	<u>\$ 34,884.00</u>	<u>\$ 34,884.00</u>

Veterans Service District

Estimate		\$ 205.15
Expenditures	\$ 205.15	
	<u>\$ 205.15</u>	<u>\$ 205.15</u>

Auditing Municipal Accounts

Estimate		\$ 59.34
Expenditures	\$ 59.34	
	<u>\$ 59.34</u>	<u>\$ 59.34</u>

**ACCOUNTING OF EXPENSES FOR
1977 MEMORIAL DAY WEEKEND**

Receivables		
Town of Boxford		\$ 700.00

Payables		
Washburne — Grave Flags, New		
Flag Pole Haiyards	\$ 133.35	

Highlanders — Scottish Band	300.00	
Nason — Coffee, Doughnuts, Ice Cream and Sodas	122.00	
Kinson Buses for Masco.	50.00	
Flower Mart — Monument Wreaths, Church Flowers, 14 doz. Daisies	58.80	
Cash — Bugles, Refreshments, Correspondence, Etc.	<u>34.00</u>	
		\$ 698.15
Balance		<u>\$ 1.85</u>

Post Finance Officer
and Committee Chairman
RICHARD G. HOPPING

REPORT OF THE BOARD OF ASSESSORS 1977

The tax base for the Town of Boxford continues to grow. There were 73 new residential units added this past year. As of January 1, 1977 there were 1356 residences and fourteen residential-commercial units on the tax roles.

Work is progressing on the revaluation of the town. Last summer the Board sent a letter and data sheet to each resident requesting information needed for revaluation. The response of the townspeople was overwhelmingly helpful. All but 135 forms were returned to the Assessors' Office. Calculations from these data sheets (nearly 1400) are now underway. Our best estimate is that these new valuations will be available for use in computing the Fiscal 1980 tax rate.

During the coming year, we plan to make a similar mailing requesting personal property information. We anticipate a response similar to the real estate property response.

Many landowners in Boxford have taken advantage of the opportunity to have the State Classify their land as forest land or agricultural - horticultural land. This enables the Assessors to value such land at rates significantly lower than those for developed land. We would encourage anyone with more than five acres of farm land or ten acres of woodland to find out if their land qualifies for such classification.

The Board is in the process of working out a system of land classification as part of the Town revaluation. Part of this program is our agreement with the Planning Board on a method of recording approved subdivision plans and alterations.

As in past years, a large part of our clerk's time and effort has been devoted to Motor Vehicles Excise Tax procedures. The Registry of Motor Vehicles seems to generate more than their share of errors. We appreciate your help and patience while we are correcting these problems.

Following is the Recapitulation Sheet showing the computation of the 1977-78 Fiscal year Tax Rate of \$141 per \$1,000.

Respectfully submitted,
BETTY ANN LEHMANN, Chairman
CLINTON FRENCH
LEO M. APRIL

TAX RATE RECAPITULATION
OF
TOWN OF BOXFORD

I. TAX RATE SUMMARY

1. Gross Amount to be Raised (from Part VI)		\$3,525,700.87
2. Estimated Receipts and Available Funds (from Part VII, Line 6)		1,004,657.95
3. Net Amount to be Raised by Taxation (subtract Line 2 from Line 1)		2,521,042.92
4. Real Property Valuations	\$16,898,048.	
5. Personal Property Valuations	981,689.	
6. Total Property Valuations (add Line 4 and Line 5)	17,879,737.	
7. Tax Rate (divide Line 3 by Line 6, multiply by 1000)		\$ 141.00
8. Real Property Tax (multiply Line 4 by Line 7)		2,382,624.77
9. Personal Property Tax (multiply Line 5 by Line 7)		138,418.15
10. Total Taxes Levied on Property (add Line 8 and Line 9)		\$2,521,042.92

II. LOCAL EXPENDITURES

- A. APPROPRIATIONS (Enter total of Col. (b), (c), (d) and (e) from Schedule B)
- B. SPECIAL EDUCATION, 1972, Ch. 766. (Enter amt, from Form C.S. 1-ER, Part B, Line 2 and either add or subtract the adjustment for 1977 Special Education Program on Line 4) (A letter from Superintendent(s) of schools must accompany this Recapitulation as to appropriations of special education monies for programs under Ch. 766 of Acts of 1972.)

C. OTHER LOCAL EXPENDITURES

- 1. Amount certified by Treasurer for tax title foreclosure
- 2. Debt and interest charges matured and maturing not included in Schedule B

\$

\$3,184,459.04

3. Amount necessary to satisfy final court judgments	274.10
4. Total overlay deficits of prior years (Attach detailed schedule)	5,633.88
5. Total offsets (Enter from Form C.S. 1-ER, total of Lines 24 through 30 or 31)	
6. Revenue deficits	
7. Any other amounts required to be raised:	
8. Veteran's District	1,702.50
9. Essex County Retirement System	44,240.00
Total of A, B and C	<u>\$3,236,309.52</u>

III. STATE ASSESSMENTS

	(a) Assessments	(b) Under Assessments
1. Total county tax and state assessments, enter from Form C.S. 1-EC, total of Columns 1 and 2	\$ 211,316.94	\$ 19,585.20
2. County tax, enter from Form C.S. 1-EC, Columns 1 and 2, Line 1	154,061.44	19,585.20
3. County hospital assessment, enter from Form C.S. 1-EC, Columns 1 and 2, Line 2	none	none
4. Subtract Totals of Lines 2 and 3 above from Line 1 above	57,255.50	\$ 57,255.50
5. Add amounts under (a) and (b) in 4 above		

IV. COUNTY ASSESSMENTS (Enter Aggregates of Columns (a) and (b) from Part III, Lines 2 and 3)

	173,646.64
	58,489.21

V. OVERLAY

VI. GROSS AMOUNT TO BE RAISED (Total of Parts II through V, Enter in Part 1, Line 1)	<u>\$3,525,700.87</u>
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VII. ESTIMATED RECEIPTS AND AVAILABLE FUNDS

1. Total estimated receipts from state, enter amount from Form C.S. 1-ER, Part F	\$ 568,006.90	
2. Prior years overestimates state and county, enter from Form C.S. 1-EC, total of Column 3	5,173.63	
3. Local estimated receipts, enter total from Schedule A, Line 30, Column (b)		294,926.00
4. Available funds, enter total of Schedule B, Columns (c), (d), and (e)	136,551.42	
5. Available funds to reduce the tax rate, enter total of Schedule B, Column (f)	none	
6. Total of Lines 1 through 5 (Enter in Part 1, Line 2)		\$1,004,657.95

SCHEDULE A. RECEIPTS

	(a) Actual Receipts	(b) Estimated Receipts \$
1. Motor vehicle and trailer excise	\$245,964.00	
2. Licenses	504.00	
3. Fines	722.00	
4. Special assessments	934.00	
5. General government		
6. Protection of persons and property		
7. Health and sanitation		
8. Highways	52.00	
9. School (local receipts of school committee)		
10. Libraries	627.00	

11. Hospitals	
12. Cemeteries	
13. Recreation	97.00
14. Classified forest land (including forest products tax)	216.00
15. Farm animal and machinery excise	23,816.00
16. Interest	
17. Public service enterprises (i.e. water department)	
18. In lieu tax payments	
19. Trailer park fees	
20. Permits	13,452.00
21. Hearing and Filing Fees	4,389.00
22. Police - Special Detail Service Fee	2,730.00
23. Telephone Commissions	82.00
24. Rent of Town Halls & Buildings	1,057.00
25. Sale of maps, etc.	284.00
30. Total of Actual Receipts and Estimated Receipts	<u>\$294,926.00</u>
	<u>\$294,926.00</u>

I hereby certify that the actual receipts from the preceding calendar year as shown in Column (a), are, to the best of my knowledge and belief, true, correct and complete.

June 30, 1977

EDWARD J. HOUSE
Accounting Officer

SCHEDULE B. TOTAL APPROPRIATIONS TO BE RAISED — CERTIFICATION OF APPROPRIATIONS

City Council or Town Meeting Dates	(a) Total Appropriation Of Each Meeting	(b) From Tax Levy	(c) From Free Cash	(d) From Other Available Funds	(e) From Revenue Sharing	(f) From Available Funds To Reduce Tax Rate (Specify)	(g) Borrowing
May 10	\$3,177,359.04	\$3,040,807.62	\$	\$ 114,493.62	\$ 22,057.80	\$	\$
& 11							
June 29	7,100.00	7,100.00					
TOTALS	\$3,184,459.04	\$3,047,907.62	\$	\$ 114,493.62	\$ 22,057.80	\$	\$

I hereby certify that the foregoing appropriations and the provisions for meeting the same were voted by
 Boxford, Mass. May 17, 1977 AUDREY J. LADD
 Boxford, Mass. June 29, 1977 FRANK H. WEATHERBY

REPORT OF THE CAPITAL BUDGETING COMMITTEE

This year's report differs markedly from previous years, both in format and conclusion. In the past, Capital Budget committees reprocessed and arranged the capital expense requirements submitted by the various town departments and committees, artificially "smoothing" or "levelling" these envisioned expenditures evenly over the up-coming ten year period, making them fit the historical 5 percent-of-total-budget pattern. For example, in cases like future town buildings, the actual identity of the possible new structures was hidden, so no group would feel it had a "claim" on capital funds in any given year. All concerned assumed their project was "in there".

The Capital Budgeting Committee views that practice as potentially dangerous since it may be deceptive, ignores priority of need, and is certainly not candid. All members of this year's committee have been shocked by the magnitude and ambition of the hoped-for capital projects submitted. As taxpayers as well as town representatives, we conclude that Boxford simply cannot afford to complacently accept the expansive aspect of capital projects presently desired by many town organization. As forever harried taxpayers, it is very likely that our town cannot afford to pay for all these "needs". However, some acceptable steady level of annual capital expenditure to renew permanent facilities is essential to prevent crises in the future.

The Town Meeting will ultimately pass judgement on all spending projects of major magnitude. This committee feels most strongly that all responsible town officials and the members of the various committees must reason together and assign not only priorities to the numerous desired major capital cost projects, but also realistically assess whether or not some projects have any place at all on a list of priorities.

This committee regards its role in 1977-78 as a transitional one; rejecting the process used in the past, and pointing out the way future years committees might solve this pressing need. We regret that this past year's time schedule did not permit the process of drawing all the involved people together to begin the assigning of priorities, which has never been attempted before. This will be a difficult but necessary task because almost everyone tends to see his needs as essential. This is an educational process.

Examine the table **Requested Capital Expenditures**; a glance will indicate all these projects cannot happen when desired, although some possibly should be brought to fruition in a timely manner. We do endorse a steady, acceptable level of capital outlays for essential projects, and recommend continued utilization of the Stabilization Fund. Boxford's overwhelming need is to set priorities and determine appropriate levels for funding of individual projects.

Respectfully submitted,
BENJAMIN C. DAVIS, Chairman
DAVID L. PITT (resigned 1978)
LEONARD S. ROSE
PAUL R. JOHNSON
ROBERT W. CONROY

Police Department

Vehicles	14	14	14	14	14	14	14	14	21	14	14	21	154
Other	.6	14	2.5										3.1
													157.1

Communications Dept.

Construction									7				7
Equipment	.5	4	1.5	24						1.5			31.5
													38.5

REQUEST TOTALS

	230.6	522.5	637	213.5	284.6	207	185	166	247.5	125	2828.6
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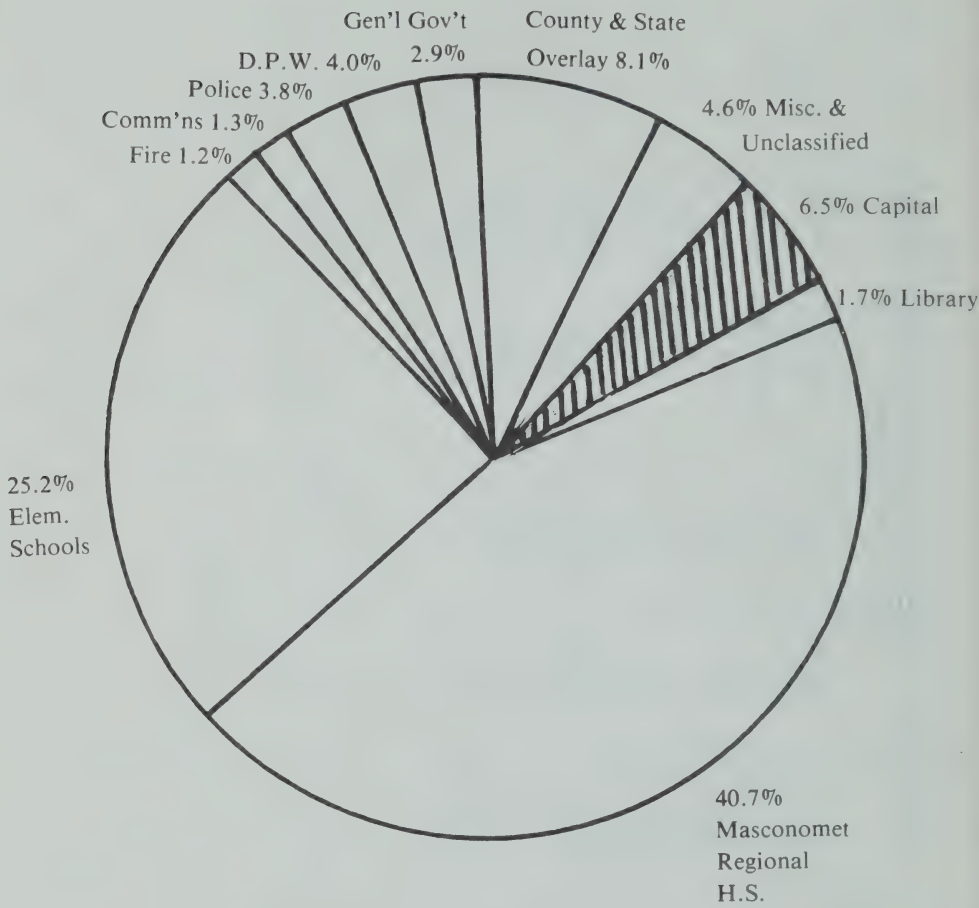
TABLE II — PROJECTIONS 1978-1987

Fiscal Year Ending	Dwellings	Population Per Dwelling	Population	Pupils As of 10/1		Pupils As of 10/1 Elementary	Masconomet	Masconomet	Receipts As % of Total Exp.	C.P.I. Yr. to Yr. % Change
				Per Dwelling	Masconomet					
1978	1444	3.46	5002	.47	.52	675	758	40	40	6.4
1979	1499	3.45	5173	.46	.52	688	774	40	40	5.9
1980	1544	3.43	5295	.46	.52	708	796	40	40	5.6
1981	1589	3.41	5426	.46	.51	730	806	40	40	5.5
1982	1634	3.40	5556	.46	.51	751	829	40	40	5.5
1983	1679	3.38	5683	.46	.51	773	853	40	40	5.5
1984	1724	3.37	5809	.46	.51	794	877	40	40	5.5
1985	1769	3.36	5950	.46	.51	816	901	40	40	5.5
1986	1814	3.36	6095	.46	.51	838	925	40	40	5.5
1987	1859	3.35	6228	.46	.51	859	949	40	40	5.5

TABLE III — (OPERATING) PROJECTIONS 1978-1987
(Dollars in Thousands)

Fiscal Year Ending	Police Fire Comm.	Elem. Sch. Mason Library	DPW Gen. Gov't	County State Overlay	Misc. & Unclassified	Total Expense	Capital Funding Requested	Gross To Be Raised
1978	\$224	\$2403	\$246	\$289	\$163	\$3325	\$231	\$3556
1979	245	2622	264	316	178	3625	523	4148
1980	265	2810	281	341	193	3890	637	4527
1981	286	3021	299	369	208	4183	214	4397
1982	309	3236	318	398	224	4485	285	4770
1983	332	3486	338	429	242	4827	207	5034
1984	357	3757	358	462	260	5194	195	5389
1985	384	4045	381	498	280	5588	136	5724
1986	413	4352	404	538	301	6008	248	6256
1987	445	4680	429	579	323	6456	125	6581

CAPITAL BUDGETING COMMITTEE



REPORT OF THE FINANCE COMMITTEE

As taxpayers, the year ending December 31, 1977 was not one we were sad to see go. Faced with a tax rate increase of \$13.50 to \$141.00. We were all forced to do some of our own budget reviewing of the already strained paycheck. Again however, we must look to the State for responsibility. Including our share of Masconomet, the town lost over \$260,000 in state reimbursements from the previous year. In terms of rate per thousand this amounted to \$14.00 for Boxford or more than our total increase.

This fact is particularly frustrating to the department heads and committees in town who have worked hard to trim costs and work within tight budgets and have their efforts lost in a bottom line 10 percent increase in taxes.

The Finance Committee wishes to particularly commend our school committees and administrators for their budget efforts. For the past three consecutive years they have submitted budgets which have fallen within or below the guidelines the finance committee had determined the taxpayers could live with. The town is fortunate to have such responsible individuals serving on fiscally autonomous committees and without their efforts our tax rate would be significantly higher than it is.

As of this writing we are just beginning work on fiscal 1978 budgets and have set a dollar target of \$3,600,000 of gross to be raised.

This relates to an overall average increase of 5 percent in total spending which we feel is an attainable target and assuming the state reimbursements remain the same we'll be faced with only a very small tax rate increase.

During 1977 we had to fill vacancies for 3 committee members. Don Behrens was a successful candidate for the Board of Selectment after serving 7 years on the finance committee, and Richard Timpson and Chester Twiss were forced to resign due to business reasons. "Chet" had previously served as chairman of the Board of Assessors for many years before joining the finance committee and his long and capable service to the town is truly appreciated.

Respectfully Submitted,
PAUL J. GREENLER, Chairman
ROBERT CONROY
DR. STEPHEN DAVIS
DONALD LANGELE
MARILYN REILLY
Finance Committee

REPORT OF TOWN TREASURER

The Town Treasurer's report of General Fund Cash and Town Trust Funds for the Fiscal Year Ending June 30, 1977 is submitted herewith.

Investment of General Fund Cash for this period resulted in a total of \$14,925.26 in interest earned. During the Fiscal Year Ending June 30, 1977 the Town Treasurer borrowed in anticipation of revenue as follows:

Date of Note	Due	Rate per Annum	Amount
9/20/76	12/15/76	2.5 %	400,000.00
3/ 4/77	6/15/77	2.25%	400,000.00

Cash Balances in the custody of the Town Treasurer as of June 30, 1977 were as follows:

General Fund Cash Balance	\$438,915.79
Town Trust Funds (See Schedule herewith)	293,542.38
Federal Revenue Sharing	25,547.63
PL 94-369 — Public Works Emp. Act of 1976	<u>3,227.00</u>
TOTAL	<u>\$761,232.80</u>

FRANCIS F. PERRY
Town Treasurer

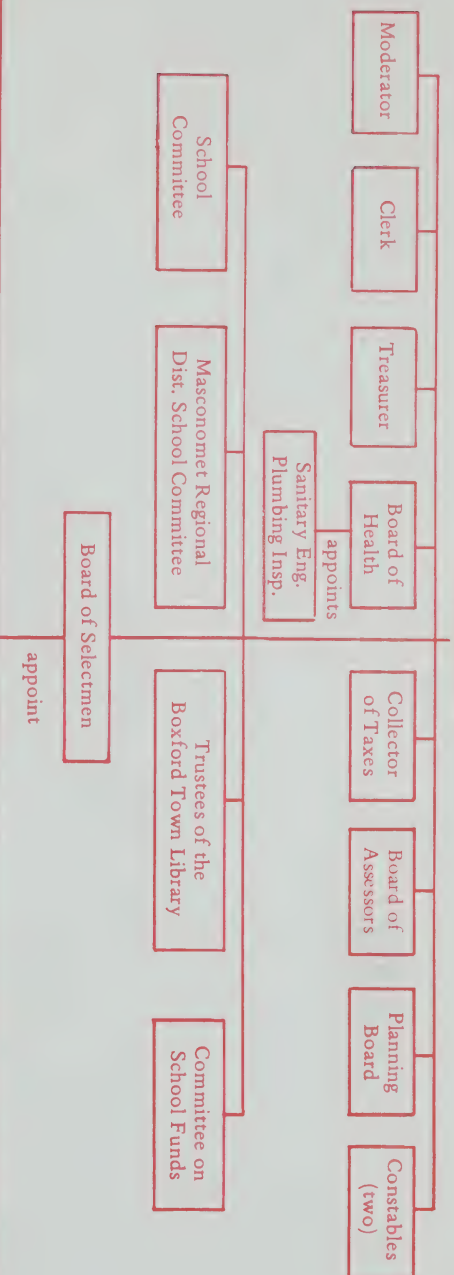
TOWN OF BOXFORD
REPORT OF TOWN TRUST FUNDS
7/1/76 THRU 6/30/77

	Balance 7/1/76	Interest Income	Transfers To or (From) Gen. Fund	Balance 6/30/77
Town Farm Fund	\$ 4.10	\$	\$	\$ 4.10
Post War Rehabilitation Fund	444.01	24.35		468.36
Sarah P. Perley Fund	3,557.76	195.25		3,753.01
Killam-Curtis Burial Lot Fund	703.06	35.14		738.20
East Parish Library Fund	3,500.00	269.19	269.19	3,500.00
West Parish Library Fund	3,000.00	230.73	230.73	3,000.00
East Parish Cote Library Fund	2,470.21	135.57		2,605.78
Boxford Visiting Nurse Fund	4,721.32	299.99		5,021.31
Town School Fund	4,500.00	333.84	333.84	4,500.00
Mary Stacy Holmes Fund	3,087.73	169.46		3,257.19
Conservation Fund	3,508.23	175.63		3,683.86
Jonathan Tyler Barker Fund	None	760.74	(22,790.00)	23,550.74
Stabilization Fund	174,033.21	10,426.62	(55,000.00)	239,459.83
TOTALS	\$203,529.63	\$ 13,056.51	\$ 76,956.24	\$293,542.38

Submitted by:
FRANCIS F. PERRY
Town Treasurer

ORGANIZATION PLAN FOR
BOXFORD — MASSACHUSETTS
TOWN MEETING FORM OF GOVERNMENT

VOTERS ELECT



Accountant
Admin. Asst. to Selectmen
Appeals Board
Bids. & Grounds Supt.
Building Inspector
Capital Budgeting Com.
Civil Defense Dep. Dir.
Civil Defense Director
Communications Director
Conservation Commission
* Appointed by State

Dog Officer Election Workers
Fence Viewers (Selectmen)
Finance Committee
Fire Chief
Forest Warden (Fire Chief)
Gas Inspector
Historic District Commission
Historic District Commission Alt.
Inspector of Animals
Moth Superintendent*
No. Shore Reg. Voc. Com. Rep.***
Police Chief
Police Officers
** Effective May 15, 1974

*** Appointed by Moderator

